



MINUTES

QLife Regular Board Meeting
Wednesday, March 24, 2022
Via Google Hangouts

Call to Order President Weinstein calls the meeting to order at 12:01 PM.

Roll Call Lee Weinstein, Scott Hege, Scott Randall, Dale Lepper, Rod Runyon, John Amery, Keith Mobley, Tyler Stone, Stephanie Krell, and Matthew Klebes.

Changes to the Agenda

There are no changes to the agenda.

[[Mr. Hege moves to approve the agenda. Mr. Lepper seconds the motion, which passes unanimously.]]

Approval of the Consent Agenda

[[Mr. Hege moves to approve the consent agenda. Mr. Randall seconds the motion, which passes unanimously.]]

President Weinstein remarks that Mr. Klebes has accepted the position for City Manager and will be starting at the city next month.

Action Items

CGCC Foundation Scholarship

President Weinstein refers to the scholarship request in the packet and informs the Board that last year's scholarship was unused because the student withdrew. CGCC is asking QLife to continue supporting the foundation this year and will use both last year and this year's scholarships to award two students.

Mr. Runyon expresses support to continue with the scholarship. Mr. Lepper wonders how many students are in the pool for scholarships and President Weinstein responds that 80 are qualified. Mr. Klebes says that he does not want to continue rolling over used scholarship, but this can be a one-time exception.

[[Mr. Lepper moves to approve a \$2,000 scholarship donation to the CGCC Foundation for students in the EM tech program. Mr. Hege seconds the motion, which passes unanimously.]]

Finance Report

Financial Report, Analysis and Reconciliation

Mr. Klebes informs the Board that Mr. Middleton was not able to attend the meeting today but there is a summary of the February finances in the packet. The most important piece is related to some overdue receivables. Staff are reaching out to customers directly to make sure they are fully aware of the issue, and will update contact information if necessary. Additionally, staff are beginning an annual process to contact customers in the colocation space to prompt an up-to-date certificate of liability, which lists QLife as additionally insured. If their colocation equipment was to cause damage, this would protect us.

Budget Committee Meeting

Ms. Krell reminds the Board about the upcoming budget committee hearing and informs them that four committee members are able to serve again this year. She will email to Board looking for suggestions for the final committee member.

Discussion Items

Administration Update

Mr. Klebes informs the Board that he is tentatively on the schedule for the upcoming Warm Springs meeting and the Dry Hollow project is moving along.

He has accepted the city manager position and will be working with staff over the next few weeks as he begins transitioning. His final day with the county is April 29.

The work with RISI regarding fiber to the home and middlemile work will be buttoned up and completed before the end of April and Mr. Klebes believes that other ongoing projects are in a good place to hand off.

BAT Update

President Weinstein received an update from Ms. Pipinich, which detailed a positive BAT meeting earlier in the month. OTC Connections is upgrading the fiber in Dufur, which will allow for 2 gigabits up and down. Tasha at MCEDD is finalizing materials for outreach efforts to update broadband mapping and a survey should be ready by May.

Aristo Technical Management Report

Mr. Amery presents his technical report to the Board and states that there are no new damages this month. A subcontractor hit a sewer lateral and is currently in review by the city. Once he hears back, he will report to the Board.

Mr. Amery had a meeting with Patrick at OTC and was informed that their current service is 1 gb up and down for \$115/month. Mr. Hege says that he has heard service in Dufur is horrific and if there is a way we could find out if it is up to par. Mr. Hege wonders if the system in Dufur is similar to a FTTH system we're looking to put elsewhere in the County. Mr. Amery responds that Dufur has a PON shared connection, which could be impacted by neighbors.

The meeting is adjourned at 12:25 PM

The next regularly scheduled board meeting is set for April 28, 2022.

These minutes were approved by the QLife Board on 4/28/2022.

Rod Runyon, Secretary