



## MINUTES

QLife Regular Board Meeting  
Thursday, October 5, 2017  
Noon  
Deschutes Room, Wasco County Courthouse

**Call to Order:** Vice President Ms. Long-Curtiss calls the meeting to order at 12:12 pm.

**Roll Call:** Erick Larson, Scott Hege via phone, Darcy Long-Curtiss, John Amery, Keith Mobley, Mayor Lynn Ewing, Tyler Stone, Tawny Cramer, Erik Orton via Skype, Joseph Franell via Skype, Mike Middleton

**Approval of Agenda** – There are no needed changes to the Agenda. Mr. Elliott moves to approve the Agenda as presented. Ms. Long-Curtiss seconds the motion. The motion passes unanimously to approve the October 5<sup>th</sup> Agenda.

**Approval of Consent Agenda**- Ms. Cramer notes that the August Minutes will need to be corrected. In reference to the Maupin Grant process the term EPA needs to be corrected to EDA. Ms. Long-Curtiss decides to keep the Minutes, as amended, in the Consent Agenda. Mr. Hege makes a motion to approve the Consent Agenda as amended. Mr. Elliott seconds the motion. The motion to approve the amended Consent Agenda passes unanimously.

**Commstructure Work Order #16** – Work Order #16 represents the agreement with Commstructure to audit 10% of the poles in the QLife Network and compile that information. Mr. Elliott moves to approve the work order. Mr. Hege seconds the motion. The motion to approve Work Order #16 in agreement for professional services from Commstructure Consulting passes unanimously.

\*\*\*Mr. Hege opts out of hearing the Maupin Update and ends his attendance via phone call.

\*\*\*Mr. Larson joins the meeting at 12:29 pm.

**Maupin Project Update** – Mr. Stone updates the Board on the work that Ms. Carrie Pippinich has been doing to help QLife search for funding to complete the Maupin Project. He also explains that he has put almost all work on hold in Maupin until we have more information about grant funding.

Mr. Stone is also discussing options with NWPUD on how we could possibly work together moving forward with the Maupin Project. One other option he has been considering would be to put the project out to bid but break it down into smaller pieces. Mr. Stone explains that his personal opinion is that option will most likely not save QLife enough money to move forward with current funding.

Mr. Orton adds that it may be a possibility for QLife to purchase the construction materials directly and avoid the material markups by contractors.

Mr. Amery notes that any time a project is broken down into smaller pieces it will result in extra project management, oversight and efforts and that needs to be balanced. Mr. Orton agrees to an extent but still thinks the option is worth further vetting.

Ms. Long-Curtiss updates the Board about her most recent Community Outreach Team; Mr. Hege attended that meeting as

well. The team is working on getting the Scenic Area funding appropriated, if they are successful that funding would be given to MCCED and MCCED would decide what to do with it. There are also three pots of money available through the FCC. The Community Outreach team also submitted the Maupin Project as a shovel-ready project to the EDA, which the EDA is looking for.

Mr. Stone's perception of this project is it may be best to hold off on further decisions until we have the results of our searches for funding. He believes the process should take 90 days.

Mr. Larson feels that the Board should wait until the grant process is vetted before making further decisions regarding the Maupin Project. The end of the 90 days would be about the first of the year and possibly going out to bid around March, which may be a convenient time to draw bidding interest. The Board reaches a consensus to continue to hold work for Maupin until we know our success in locating funding.

The Board also asks that Commstructure works with Mayor Ewing and the City of Maupin to explore options for Maupin crews to install conduit for the Maupin Project to save costs. Mr. Orton and the Board agree to move forward and stay within the remaining Maupin budget of Work Order #15.

Mr. Mobley's opinion is he is not aware of any reasons that Maupin should not be able to perform owner-installs of conduit.

Mr. Middleton updates the Board with the financials.

Mr. Larson asks what QLife's plan is moving forward for capital improvement projects. Mr. Stone explains the Cascade Square project does not look to be a successful venture. Another project that Mr. Stone is working on is the Commodore Building. QLife Administration is working with GorgeNet to explore that.

QLife also has a piece of the damaged fiber into the manufacturer to determine the reason for the fiber failure. Once we know the results of that we can better understand where our Capital funding is going to be appropriated. Also Mr. Franell and Mr. Stone are having discussions with NWPUD on possible partnerships which would be beneficial to both entities.

**Executive Session** – No executive session was held.

The meeting is adjourned at 1:23 pm.

Next meeting will be held on October 26, 2017.

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These minutes were approved by the QLife Board on 10.26.17.

  
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Darcy Long-Curtiss, Vice President

Scott Hege, Board Member