

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

PROPOSED BUDGET FISCAL YEAR 2022

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QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET MESSAGE

FISCAL YEAR 2022

I am pleased to present to you the QLife Proposed Budget for the Fiscal Year 2022 (FY22). This budget covers the period of July 1st, 2021 to Jun 30th 2022.

The QualityLife Intergovernmental Agency (QLife) is a partnership between the City of The Dalles and Wasco County. QLife is an intergovernmental agency consisting of the City of The Dalles and Wasco County, governed by a Board of Directors and run by an Administrator. QLife is a transport and dark fiber service provider that facilitates broadband, Ethernet, wide area networks, internet access, and virtual private networks through local internet service providers. QLife has been operational since December of 2003. The original mission and purpose of QLife was to bring a middle mile fiber solution to the City of The Dalles in an effort to meet certain needs of critical agencies for reliable high speed data services and to provide and promote an environment for successful economic development.

This narrative explains the proposed QLife budget for FY22. The budget encompasses three (3) funds: The Operating (General) Fund, the Capital Fund and the Maupin Fund. The Maupin Fund is for operations and capital bringing and building QLife services in the Maupin area. The intent is for the Maupin Fund to function without subsidy from the Operating fund serving The Dalles. The Maupin Fund started functioning in late FY19.

Fund	FY21 Budget	FY22 Budget	Difference	%
General Fund	861,314	1,402,797	541,483	62.9%
<i>The operations fund is primarily for operation in The Dalles area</i>				
Capital Fund	2,324,147	2,457,684	133,537	5.7%
<i>The captial fund is used for system expansion in The Dalles area</i>				
Maupint Fund	177,516	126,670	(50,846)	-28.6%
<i>The Maupin fund is used to provide services in the Maupin area</i>				
Grant Total	3,362,977	3,987,151	624,174	18.6%

Financial Health

The General (Operations) Fund for The Dalles area is in good shape. The projected resources are \$1,402,797 for FY22. This includes a Beginning Fund Balance of \$659,977. Normal operations expenses are \$341,206 with an additional \$20,000 set aside each year for capital equipment. This is fund is stable at this point. Part of the stability has been by building a budget basing the planned transfers to the Capital Fund base on expected revenue. For FY22, this amount will increase \$218,800 – which is significantly more than in FY21. This transfer is \$595,020 in FY22 and represents 80.3% of all the Utility Service Charges collected. This is to the increasing fund balance. While revenues are increasing, there were one time revenues to reimburse for an expansion undertaken totaling \$175,000 and an additional

on-time receipt of \$44,000. The increased transfer is to move these funds to the Capital fund and in FY23 the transfers will decrease.

The Capital Fund starts FY22 with \$1,784,664 in Beginning Fund Balance. Another \$595,020 will be transferred in from the General (Operations) Fund. This puts the total resources of the fund at \$2,457,684. There is a small transfer budgeted to receive \$50,000 from the Maupin Fund. This is the 2nd scheduled payment against the \$156,000 loaned from the Capital Fund to the Maupin Fund. After this payment, the balance owed will be \$56,000. The Capital Fund has budgeted \$1,391,540 in capital outlay for equipment, primary system improvement/repair/expansion, and secondary line extensions. The remaining \$1,066,144 is split between Contingency and Reserve for System Improvements – the same as last fiscal year. (Both of these are effectively “Contingency” budgets, the reserved funds are just serving a more focused purpose.) The fund remains healthy and continues to grow.

This will be the third full fiscal year for the Maupin Fund of functioning on self-generated revenues. Total resources are \$118,610. The beginning fund balance is decreasing primarily due to the repayment of the Capital Fund advance received. After the FY22 budget, only \$56,655 should remain to be repaid. The grant requirement for maintaining the Wifi was completed with the end of the FY21 fiscal year. The budget is maintaining the Wifi service but will need to look for a sustainable funding source in the future.

Transfers

Transfers are used to move funds from one fund to another – this is not an exchange of funds for value but rather a reallocation of resources. The General (Operations) Fund is budgeted to transfer \$595,020 to the Capital Fund. This is to set resources aside for current and future capital needs. This allows the General Fund to operate with fewer spikes and smooths out the business cycle. The transfer budgeted for the Maupin Fund to the Capital Fund serves a different purpose. This transfer will be executed near the end of the fiscal year to continue repayment of the fund loan by the Capital Fund to the Maupin Fund and will be for \$50,000 of the \$106,655 still owed. A summary is shown below.

From Fund	To Fund	Amount	Purpose
General	Capital	\$ 595,020	Fund capital expenses and move excess fund balance 2nd payment of the \$156,665 transferred in since inception. Remaining balance after this payment will be \$56,665. Will
Maupin	Capital	\$ 50,000	be paid near the end of the fiscal year.

Contingency and Reserves

Contingency amounts are appropriations included in the budget but cannot be spent – it is available to be transferred to an appropriate expense line by the governing body. The Qlife budget also uses Reserves which are an additional contingency amount but with a more focused intent. For Oregon Local Budget Law application these funds are Contingency also. It is not a problem to have more than one Contingency line in a fund budget.

The General (Operating) Fund has a contingency of \$162,935 – an increase over FY21 of \$67,082. This is 45.1% of the budgeted operating cost of the fund not including the transfer to the Capital Fund. This is just over (5) months of expenses. This is considered a healthy level by management. Contingency funds were not utilized in FY21.

The Capital Fund has a contingency of \$391,019 and a reservation for \$675,125 – the total is \$1,066,144. The reservation is dedicated to system improvements. This is the same as for FY21. Contingency funds were not utilized in FY21.

The Maupin Fund contingency is \$8,960 and no remaining balance in the Reservation for Wifi. The reservation was dedicated to providing WIFI service for the term of the private grant which has now been completed. The contingency did not have to be utilized in FY21.

Capital Outlay

The General (Operations) Fund has budgeted \$20,000 for capital outlay. This is to meet Item #3 of the agencies Financial Priorities Policy – specifically to have \$20,000 available for expansion and replacement of electronics in the system.

The Capital Fund has budgeted \$1,391,540 for capital outlay in FY22. This starts with \$80,000 for a generator replacement – this was budgeted since FY20 but has not happened yet. The primary system has \$1,011,540 budgeted to address potential projects. There is a list management utilizes that was originally created in 2016. However, as time passes, the priorities of each project can change as des the projected costs – which have not been updated. The process for QLife has been to bring all projects to the QLife Board for approval before moving forward. For this reason, the budget has been built to focus on giving the capacity for QLife to proceed on projects at the discretion of the board. Secondary line extension is the third category of capital outlay for the fund – this is \$300,000 and will be used for new connections requiring a line extension which increases the value of the system. No specific extensions are identified at this time.

The Maupin Fund has \$51,000 budgeted for capital outlay in FY22. There are funds in contingency to transfer in if necessary, but it is not expected. The \$51,000 is not dedicated to any specific item but rather for needs of the primary system. Since the completion of the project in FY20, capital outlay has decreased significantly.

Capital Outlay		
Fund	Purpose	Amount
General (Operating)	Telcom Equipment	\$ 20,000
Capital Fund	Equipment	80,000
	Primary System Maintenance	1,011,540
	Secondary Line Extension	300,000
Total Capital Fund		<u>1,391,540</u>
Maupin Fund	Primary System	51,000
Total Capital Outlay		<u>\$ 1,462,540</u>

Budget Appropriation

The Proposed Budget contains line item detail; however the legal level of control for the budget is at the Fund/Department level. This means for each fund, amounts will be appropriated at the legal level of control by Beginning Balance, Operations (materials & services plus capital), Pass-Through, Transfer In/Out, Reserve, Contingency and Unappropriated.

Future Economic Considerations

The Proposed Budget has taken the COVID-19 lockdown and the rollout of the vaccination into account to the extent possible. The COVID-19 response of the community has not created significant barriers to operations. Growth of The Dalles specifically will impact which projects for capital development are prioritized. The Maupin Fund is still looking for sustainability as at the current rate, the recurring receipts are not enough to cover the cost of providing WiFi service. This will need to be examined.

QLife FY22 Budget Summary for Resolution
 Budget by Fund-Department

Fund	Department/Classification	Budget Revenue/ Resources	Budget Expense/ Requirements
GENERAL (OPERATIONS)	OPERATIONS	1,402,797	361,206
	TRANSFERS	-	595,020
	CONTINGENCY	-	162,935
	UNAPPROPRIATED	-	283,636
TOTAL GENERAL		1,402,797	1,402,797
CAPITAL	OPERATIONS	1,862,664	1,391,540
	TRANSFERS	595,020	-
	CONTINGENCY	-	1,066,144
	UNAPPROPRIATED	-	-
TOTAL CAPITAL		2,457,684	2,457,684
MAUPIN	OPERATIONS	126,670	67,710
	TRANSFERS	-	50,000
	CONTINGENCY	-	8,960
	UNAPPROPRIATED	-	-
TOTAL MAUPIN		126,670	126,670
Total Appropriation		3,987,151	3,987,151
Unappropriated - for us in Future fiscal periods		-	283,636
Appropriated For FY22 Use		3,987,151	3,703,515

QualityLife Intergovernmental (QLife)
Budget for the Fiscal Period 7/1/2021 - 6/30/2022 (FY22)

General Operations Fund Detail

Fund	General					
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Row Labels	Data						
	2019 Actuals	2020 Actuals	2021 Projected	2021 Adopted Budget	2022 Proposed	2022 Approved	2022 Adopted
Revenue	756,327	791,931	778,827	861,314	1,402,797		
600.60.6000.400.000 BEGINNING FUND BALANCE	94,036	76,265	76,265	191,714	659,977		
600.60.6000.414.500 UTILITY SERVICE CHARGES	659,632	712,091	699,771	667,200	740,420		
600.60.6000.414.501 CONNECT CHARGES	100	-	-	1,000	1,000		
600.60.6000.417.104 INTEREST EARNED	973	2,375	1,591	1,200	1,200		
600.60.6000.421.241 MISC RECEIPTS	1,586	1,200	1,200	200	200		
Expense	752,325	566,839	587,114	861,314	1,402,797		
600.60.6000.52101 ADVERTISING & PROMOTIONS	1,240	-	-	1,500	1,500		
600.60.6000.52111 DUES & SUBSCRIPTIONS	1,626	3,002	800	2,000	2,000		
600.60.6000.52113 INSURANCE & BONDS	16,087	17,581	17,581	20,000	20,000		
600.60.6000.52115 LEGAL NOTICES & PUBLISHING	469	453	291	400	400		
600.60.6000.52116 POSTAGE	198	127	141	200	200		
600.60.6000.52120 RENT - OFFICE	7,079	7,752	7,752	7,752	7,752		
600.60.6000.52122 TELEPHONE	465	416	500	500	500		
600.60.6000.52148 GENERAL GRANTS	4,000	-	-	2,000	2,000		
600.60.6000.52151 SCHOLARSHIP	-	-	2,000	2,000	2,000		
600.60.6000.52350 TAXES/PERMITS/ASSESSMENTS	785	579	800	800	800		
600.60.6000.52370 MISC EXPENDITURES	1,907	-	10	1,000	1,000		
600.60.6000.52398 ADMINISTRATIVE COST	55,350	58,671	58,671	60,431	62,246		
600.60.6000.52406 CONTR SRVCS - LEGAL COUNSEL CONTR	7,812	11,389	6,000	6,000	12,000		
600.60.6000.52409 CONTR SRVCS - OTHER	2,110	6,868	9,868	15,100	15,100		
600.60.6000.52412 CONTR SRVCS - AUDIT CONTRACT	6,000	6,300	6,300	6,500	8,500		
600.60.6000.52477 CONTRACTED SVCS - ENGINEERING	72,396	36,094	43,946	50,000	55,000		
600.60.6000.52479 CONTRACTED SVCS - NETWORK SYSTEM MGMT	83,772	59,977	71,000	71,000	79,500		
600.60.6000.52480 POLE CONNECTION FEES	12,392	5,431	11,062	12,392	12,392		
600.60.6000.52481 RIGHT OF WAY FEES	20,461	21,363	20,993	20,016	20,016		
600.60.6000.52502 NETWORK COMPONENTS	-	-	-	5,000	5,000		
600.60.6000.52601 EQUIPMENT - NON CAPITAL	-	-	-	5,000	5,000		
600.60.6000.52608 EASEMENTS - NON CAPITAL	-	-	-	-	-		
600.60.6000.52701 TRAINING & EDUCATION	-	-	-	700	700		
600.60.6000.52711 MEALS LODGING & REGISTRATION	2,434	941	941	5,000	5,000		
600.60.6000.52801 BLDG REPAIR & MAINT	-	226	426	1,600	1,600		
600.60.6000.52808 OUTSIDE PLANT MAINTENANCE	6,701	1,977	304	20,000	20,000		
600.60.6000.52882 UTILITIES - ELECTRICITY	625	672	709	800	800		
600.60.6000.52910 SUPPLIES - OFFICE	129	-	-	200	200		
600.60.6000.53301 EQUIPMENT - CAPITAL	3,225	-	-	20,000	20,000		
600.60.6000.53403 EASMENTS	72,262	-	-	-	-		
600.60.6000.55601 TRANSFER TO QLIFE CAPITAL	372,800	327,020	327,020	376,220	595,020		
600.60.6000.57600 CONTINGENCY	-	-	-	95,853	162,935		
600.60.6000.59000 UNAPPROPRIATED	-	-	-	51,350	283,636		

QualityLife Intergovernmental (QLife)
Budget for the Fiscal Period 7/1/2021 - 6/30/2022 (FY22)

Capital Fund Detail

Fund	Capital				
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Row Labels	Data						
	2019 Actuals	2020 Actuals	2021 Projected	2021 Adopted Budget	2022 Proposed	2022 Approved	2022 Adopted
Revenue	1,918,402	2,258,821	2,250,268	2,324,147	2,457,684		
601.60.6000.400.000 BEGINNING FUND BALANCE	1,391,871	1,906,099	1,906,099	1,853,727	1,784,664		
601.60.6000.414.501 CONNECT CHARGES	124,000	-	-	19,000	19,000		
601.60.6000.417.104 INTEREST EARNED	29,731	25,702	17,149	25,200	9,000		
601.60.6000.450.600 TRANSFER FROM QLIFE OPERATING FUND	372,800	327,020	327,020	376,220	595,020		
601.60.6000.450.602 TRANSFER FROM QLIFE MAUPIN FUND	-	-	-	50,000	50,000		
Expense	259,520	345,863	396,541	2,324,147	2,457,684		
601.60.6000.52477 CONTRACTED SVCS - ENGINEERING	9,722	-	-	-	-		
601.60.6000.53301 EQUIPMENT - CAPITAL	-	-	-	80,000	80,000		
601.60.6000.53313 PRIMARY SYSTEM	244,056	271,642	334,709	878,003	1,011,540		
601.60.6000.53314 SECONDARY LINE EXTENSION	5,742	65,221	52,831	300,000	300,000		
601.60.6000.53315 POLE MAKE READY	-	9,000	9,000	-	-		
601.60.6000.55602 TRANSFER TO QLIFE MAUPIN	-	-	-	-	-		
601.60.6000.57601 CONTINGENCY	-	-	-	391,019	391,019		
601.60.6000.58001 RESERVE FOR SYSTEM IMPROVEMENTS	-	-	-	675,125	675,125		
601.60.6000.52651 EQUIPMENT - REPAIR & MAINTENANCE	-	-	-	-	-		

QualityLife Intergovernmental (QLife)
Budget for the Fiscal Period 7/1/2021 - 6/30/2022 (FY22)

Maupin Fund Detail

Fund	Maupin				
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Row Labels	Data						
	2019 Actuals	2020 Actuals	2021 Projected	2021 Adopted Budget	2022 Proposed	2022 Approved	2022 Adopted
Revenue	593,807	192,536	189,911	177,516	126,670		
602.60.6000.400.000 BEGINNING FUND BALANCE	117,048	40,728	40,728	169,456	118,610		
602.60.6000.412.674 STATE GRANT	475,223	-	-	-	-		
602.60.6000.414.306 CITY OF MAUPIN	-	144,765	144,765	-	-		
602.60.6000.414.505 CITY OF MAUPIN - GORGE.NET RECEIPTS	-	1,335	2,669	3,360	3,360		
602.60.6000.414.506 CITY OF MAUPIN - LSN RECEIPTS	-	3,516	-	4,000	4,000		
602.60.6000.417.104 INTEREST EARNED	1,536	2,192	1,749	700	700		
602.60.6000.450.601 TRANSFER FROM QLIFE CAPITAL FUND	-	-	-	-	-		
Expense	552,800	21,500	20,454	177,516	126,670		
602.60.6000.52398 ADMINISTRATIVE COST	494	-	-	-	-		
602.60.6000.52406 CONTR SRVCS - LEGAL COUNSEL CONTR	2,250	72	172	2,500	1,500		
602.60.6000.52476 CONTRACTED SVCS - WIFI	625	10,823	9,677	14,160	14,160		
602.60.6000.52477 CONTRACTED SVCS - ENGINEERING	1,848	-	-	-	-		
602.60.6000.52480 POLE CONNECTION FEES	-	-	-	1,050	1,050		
602.60.6000.53301 EQUIPMENT - CAPITAL	-	-	-	-	-		
602.60.6000.53313 PRIMARY SYSTEM	547,583	10,605	10,605	51,000	51,000		
602.60.6000.53314 SECONDARY LINE EXTENSION	-	-	-	-	-		
602.60.6000.55601 TRANSFER TO QLIFE CAPITAL	-	-	-	50,000	50,000		
602.60.6000.57602 CONTINGENCY	-	-	-	45,006	8,960		
602.60.6000.58004 RESERVE FOR WIFI	-	-	-	13,800	-		

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.400.000 BEGINNING FUND BALANCE

Account Definition:

Resouces carried over from the prior fiscal period

FY18 Actual: 108,640

FY19 Actual: 94,036

FY20 Actual: 76,265

FY21 Projected: 76,265

FY21 Budgeted: 191,714

FY22 Proposed: 659,977

FY22 Approved:

FY22 Adopted:

Budget Notes:

Projected FY20 Ending Fund Balance as of 3/9/2021

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.414.500 UTILITY SERVICE CHARGES

Account Definition:

Charges for service

FY18 Actual:	661,043
FY19 Actual:	659,632
FY20 Actual:	712,091
FY21 Projected:	1,014,920
FY21 Budgeted:	667,200
FY22 Proposed:	740,420
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

February 2021 - \$58,035 set as base going forward

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.414.501 CONNECT CHARGES

Account Definition:

When a customer is billed for service being added, the one-time revenue for connecting is recorded here

FY18 Actual: 1,700

FY19 Actual: 100

FY20 Actual:

FY21 Projected:

FY21 Budgeted: 1,000

FY22 Proposed: 1,000

FY22 Approved:

FY22 Adopted:

Budget Notes:

Estimated at just over 2 service added; Estimated connection fees are \$6,450; \$450 for Turn up fee, \$1,000 for Electronic Switch and \$5,000 for service line

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.417.104 INTEREST EARNED

Account Definition:

Interest on bank accounts

FY18 Actual: 1,613

FY19 Actual: 973

FY20 Actual: 2,375

FY21 Projected: 1,356

FY21 Budgeted: 1,200

FY22 Proposed: 1,200

FY22 Approved:

FY22 Adopted:

Budget Notes:

Estimate based on principal

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.421.241 MISC RECEIPTS

Account Definition:

Receipts that are not service charges, connection charges or interest. This should be minimal and if a revenue source is significant and/or recurring, a specific account line should be considered

FY18 Actual:	4,003
FY19 Actual:	1,586
FY20 Actual:	1,200
FY21 Projected:	1,200
FY21 Budgeted:	200
FY22 Proposed:	200
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

As title implies. Not known - this is used for 1 time receipts that are not appropriate in a different revenue line.

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52101 ADVERTISING & PROMOTIONS

Account Definition:

Advertising and promotional spending

FY18 Actual: 2,837

FY19 Actual: 1,240

FY20 Actual:

FY21 Projected:

FY21 Budgeted: 1,500

FY22 Proposed: 1,500

FY22 Approved:

FY22 Adopted:

Budget Notes:

Keep the budget the same

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52111 DUES & SUBSCRIPTIONS

Account Definition:

Dues for memberships in groups and associations and subscriptions. Specifically, Special Districts Associations of Oregon & Oregon Joint Use Association

FY18 Actual:	3,525
FY19 Actual:	1,626
FY20 Actual:	3,002
FY21 Projected:	2,164
FY21 Budgeted:	2,000
FY22 Proposed:	2,000
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

Based on trending

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52113 INSURANCE & BONDS

Account Definition:

Insurance costs for insuring the agency property

FY18 Actual:	15,242
FY19 Actual:	16,087
FY20 Actual:	17,581
FY21 Projected:	17,542
FY21 Budgeted:	20,000
FY22 Proposed:	20,000
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

Based on trending

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52115 LEGAL NOTICES & PUBLISHING

Account Definition:

Publishing required documents, specifically meeting notices and notice of bids/proposal requests

FY18 Actual:	36
FY19 Actual:	469
FY20 Actual:	453
FY21 Projected:	290
FY21 Budgeted:	400
FY22 Proposed:	400
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

Same as last fiscal year

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52116 POSTAGE

Account Definition:

For all mailing costs - this is not restricted to USPS as at times other services are required to send a package. Not intended for Freight charges.

FY18 Actual:	359
FY19 Actual:	198
FY20 Actual:	127
FY21 Projected:	142
FY21 Budgeted:	200
FY22 Proposed:	200
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

Same as last fiscal year

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52120 RENT - OFFICE

Account Definition:

Rent for space

FY18 Actual: 7,752

FY19 Actual: 7,079

FY20 Actual: 7,752

FY21 Projected: 7,752

FY21 Budgeted: 7,752

FY22 Proposed: 7,752

FY22 Approved:

FY22 Adopted:

Budget Notes:

Space rent of City Hall space; one room \$141/mth; second room \$121/mth; third addition \$176/mth; covered storage at City PW facility \$209/mth = \$646/mth

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52122 TELEPHONE

Account Definition:

Telephone service

FY18 Actual:	450
FY19 Actual:	465
FY20 Actual:	416
FY21 Projected:	420
FY21 Budgeted:	500
FY22 Proposed:	500
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

Based on trending

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52148 GENERAL GRANTS

Account Definition:

Grant for the Northern Wasco County School District for the robotics program

FY18 Actual: 3,000

FY19 Actual: 4,000

FY20 Actual:

FY21 Projected:

FY21 Budgeted: 2,000

FY22 Proposed: 2,000

FY22 Approved:

FY22 Adopted:

Budget Notes:

School Robotics program

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52151 SCHOLARSHIP

Account Definition:

Two scholarships to the CGCC Foundation to award

FY18 Actual: 2,000

FY19 Actual:

FY20 Actual:

FY21 Projected: 2,000

FY21 Budgeted: 2,000

FY22 Proposed: 2,000

FY22 Approved:

FY22 Adopted:

Budget Notes:

Scholarship paid to CGCC Foundation - two at \$1,000

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52350 TAXES/PERMITS/ASSESSMENTS

Account Definition:

Permits & assements tied to projects and property

FY18 Actual:	415
FY19 Actual:	785
FY20 Actual:	579
FY21 Projected:	800
FY21 Budgeted:	800
FY22 Proposed:	800
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

St. Mary's - trending

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52370 MISC EXPENDITURES

Account Definition:

Expense costs not appropriate for other expense lines - should be one-time and minimal. An ongoing cost should look to have a line added depending on size.

FY18 Actual:	832
FY19 Actual:	1,907
FY20 Actual:	
FY21 Projected:	10
FY21 Budgeted:	1,000
FY22 Proposed:	1,000
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

Same as last fiscal year

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52398 ADMINISTRATIVE COST

Account Definition:

Wasco County fee for administering the Qlife program

FY18 Actual:	54,500
FY19 Actual:	55,350
FY20 Actual:	58,671
FY21 Projected:	60,431
FY21 Budgeted:	60,431
FY22 Proposed:	62,246
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

Includes cost of Administrative services, Financial services, provided by the County

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52406 CONTR SRVCS - LEGAL COUNSEL CONTR

Account Definition:

Legal services

FY18 Actual:	9,162
FY19 Actual:	7,812
FY20 Actual:	11,389
FY21 Projected:	9,000
FY21 Budgeted:	6,000
FY22 Proposed:	12,000
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

Based on trending

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52409 CONTR SRVCS - OTHER

Account Definition:

Contracts for service that are not legal, audit, engineering, network management or intended for "Contracted Services - Other" (see Budget note for planned contracts.)

FY18 Actual:	7,998
FY19 Actual:	2,110
FY20 Actual:	6,868
FY21 Projected:	
FY21 Budgeted:	15,100
FY22 Proposed:	15,100
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

Tree trimming to clear hazard lines; OSP Insight; Joe Flannel

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52412 CONTR SRVCS - AUDIT CONTRACT

Account Definition:

Annual audit

FY18 Actual: 3,650

FY19 Actual: 6,000

FY20 Actual: 6,300

FY21 Projected: 7,000

FY21 Budgeted: 6,500

FY22 Proposed: 8,500

FY22 Approved:

FY22 Adopted:

Budget Notes:

Expected audit fees; New auditors

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52477 CONTRACTED SVCS - ENGINEERING

Account Definition:

Engineering services not tied to a project

FY18 Actual:	37,174
FY19 Actual:	72,396
FY20 Actual:	36,094
FY21 Projected:	50,000
FY21 Budgeted:	50,000
FY22 Proposed:	55,000
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

Trending with \$5,000 increase over prior year

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52479 CONTRACTED SVCS - NETWORK SYSTEM MGMT

Account Definition:

Network System Management not tied to a project. Also includes the base monthly fee system management

FY18 Actual:	55,870
FY19 Actual:	83,772
FY20 Actual:	59,977
FY21 Projected:	71,000
FY21 Budgeted:	71,000
FY22 Proposed:	79,500
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

New rates in effect; Basic service is \$2,550/mth; \$80/hr regular business time & \$160/hr outside of normal hours - should be \$11,900 estimated on trends; Remainder is for preventative maintenance and potential unknowns.

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52480 POLE CONNECTION FEES

Account Definition:

Cost paid to attach to poles

FY18 Actual:	15,088
FY19 Actual:	12,392
FY20 Actual:	5,431
FY21 Projected:	10,032
FY21 Budgeted:	12,392
FY22 Proposed:	12,392
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

Based on trending

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52481 RIGHT OF WAY FEES

Account Definition:

Paid to The Dalles due to operating within the city limits. The amount is 3% of the Utility Service charge

FY18 Actual:	23,730
FY19 Actual:	20,461
FY20 Actual:	21,363
FY21 Projected:	30,448
FY21 Budgeted:	20,016
FY22 Proposed:	20,016
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

Fee of 3% of customer revenues

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52502 NETWORK COMPONENTS

Account Definition:

Noncapital network components (Capital is typically over \$5,000 and useful life exceeds 3 years.)

FY18 Actual:	730
FY19 Actual:	
FY20 Actual:	
FY21 Projected:	
FY21 Budgeted:	5,000
FY22 Proposed:	5,000
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

Same as last fiscal year

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52601 EQUIPMENT - NON CAPITAL

Account Definition:

Noncapital equipment (Capital is typically over \$5,000 and useful life exceeds 3 years.)

FY18 Actual: 1,504

FY19 Actual:

FY20 Actual:

FY21 Projected:

FY21 Budgeted: 5,000

FY22 Proposed: 5,000

FY22 Approved:

FY22 Adopted:

Budget Notes:

Same as last fiscal year

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52608 EASEMENTS - NON CAPITAL

Account Definition:

Easements - right to access an area for a specific purpose. Is not ownership and is less than \$5,000 and/or shorter than 3 years

FY18 Actual:

FY19 Actual:

FY20 Actual:

FY21 Projected:

FY21 Budgeted:

FY22 Proposed:

FY22 Approved:

FY22 Adopted:

Budget Notes:

Not planned in FY22 budget

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52701 TRAINING & EDUCATION

Account Definition:

Cost for training and education not covered in meals, lodging and registration

FY18 Actual: 514

FY19 Actual:

FY20 Actual:

FY21 Projected:

FY21 Budgeted: 700

FY22 Proposed: 700

FY22 Approved:

FY22 Adopted:

Budget Notes:

Same as last fiscal year

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52711 MEALS LODGING & REGISTRATION

Account Definition:

Meals, lodging and registration for conferences, training and education

FY18 Actual: 1,546

FY19 Actual: 2,434

FY20 Actual: 941

FY21 Projected:

FY21 Budgeted: 5,000

FY22 Proposed: 5,000

FY22 Approved:

FY22 Adopted:

Budget Notes:

Same as last fiscal year

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52801 BLDG REPAIR & MAINT

Account Definition:

Noncapital repairs and maintenance on structures (Capital is typically over \$5,000 and useful life exceeds 3 years.)

FY18 Actual:

FY19 Actual:

FY20 Actual: 226

FY21 Projected: 2,000

FY21 Budgeted: 1,600

FY22 Proposed: 1,600

FY22 Approved:

FY22 Adopted:

Budget Notes:

Same as last fiscal year

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52808 OUTSIDE PLANT MAINTENANCE

Account Definition:

Noncapital repairs and maintenance for the fiber. If it is new (not a repair) or will be reimbursed by others - it should be in the capital fund

FY18 Actual:	23,255
FY19 Actual:	6,701
FY20 Actual:	1,977
FY21 Projected:	4,500
FY21 Budgeted:	20,000
FY22 Proposed:	20,000
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

Repair of fiber optic lines; placing fiber on poles and repairing breaks. If new work or reimburseable by others it is in the capital fund

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52882 UTILITIES - ELECTRICITY

Account Definition:

Electricity bill

FY18 Actual:	737
FY19 Actual:	625
FY20 Actual:	672
FY21 Projected:	800
FY21 Budgeted:	800
FY22 Proposed:	800
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

Same as last fiscal year

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.52910 SUPPLIES - OFFICE

Account Definition:

Office supplies such as paper, toner, binders, etc

FY18 Actual: 361

FY19 Actual: 129

FY20 Actual:

FY21 Projected: 120

FY21 Budgeted: 200

FY22 Proposed: 200

FY22 Approved:

FY22 Adopted:

Budget Notes:

Same as last fiscal year

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.53301 EQUIPMENT - CAPITAL

Account Definition:

Capital equipment (Capital is typically over \$5,000 and useful life exceeds 3 years.)

FY18 Actual:

FY19 Actual: 3,225

FY20 Actual:

FY21 Projected:

FY21 Budgeted: 20,000

FY22 Proposed: 20,000

FY22 Approved:

FY22 Adopted:

Budget Notes:

Item #3 of the agency's Financial Priorities Policy is to reserve \$20,000 for expansion and replacement of the electronics of the system.

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.53403 EASMENTS

Account Definition:

Easements that exceed \$5,000 and are for longer than 3 years.

FY18 Actual: 18,000

FY19 Actual: 72,262

FY20 Actual:

FY21 Projected:

FY21 Budgeted:

FY22 Proposed:

FY22 Approved:

FY22 Adopted:

Budget Notes:

No easments due in FY22

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.55601 TRANSFER TO QLIFE CAPITAL

Account Definition:

Monthly shift of resources from the General Fund to the Capital Fund to fund future capital projects

FY18 Actual: 392,898

FY19 Actual: 372,800

FY20 Actual: 327,020

FY21 Projected: 376,220

FY21 Budgeted: 376,220

FY22 Proposed: 595,020

FY22 Approved:

FY22 Adopted:

Budget Notes:

FY22 Monthly transfer to Capital from Operations; to move a portion of the growing fund balance to the Capital Fund

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.57600 CONTINGENCY

Account Definition:

Funds budgeted for unplanned costs that arise

FY18 Actual:

FY19 Actual:

FY20 Actual:

FY21 Projected:

FY21 Budgeted: 95,853

FY22 Proposed: 162,935

FY22 Approved:

FY22 Adopted:

Budget Notes:

Set at 17% of operation expense

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

600.60.6000.59000 UNAPPROPRIATED

Account Definition:

Funds set aside to provide resources in a future fiscal period.

FY18 Actual:

FY19 Actual:

FY20 Actual:

FY21 Projected:

FY21 Budgeted: 51,350

FY22 Proposed: 283,636

FY22 Approved:

FY22 Adopted:

Budget Notes:

Remaining balance to ensure funds are available to start a future fiscal period

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

601.60.6000.400.000 BEGINNING FUND BALANCE

Account Definition:

Resouces carried over from the prior fiscal period

FY18 Actual: 1,011,310

FY19 Actual: 1,391,871

FY20 Actual: 1,906,099

FY21 Projected: 1,853,727

FY21 Budgeted: 1,853,727

FY22 Proposed: 1,784,664

FY22 Approved:

FY22 Adopted:

Budget Notes:

Projected ending fund balance for FY21 as of 3/29/2021

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

601.60.6000.414.501 CONNECT CHARGES

Account Definition:

When a customer is billed for service being added, the one-time revenue for connecting is recorded here if part of a project.

FY18 Actual:

FY19 Actual: 124,000

FY20 Actual:

FY21 Projected: 49,140

FY21 Budgeted: 19,000

FY22 Proposed: 19,000

FY22 Approved:

FY22 Adopted:

Budget Notes:

Based on trending - should be \$6,000 per new customer. This is just slightly more than 3 new customers - none in FY19 or FY20

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

601.60.6000.417.104 INTEREST EARNED

Account Definition:

Interest on bank accounts

FY18 Actual:	17,542
FY19 Actual:	29,731
FY20 Actual:	25,702
FY21 Projected:	10,039
FY21 Budgeted:	25,200
FY22 Proposed:	9,000
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

Interest rates have declined from 2.75% to 0.60%

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

601.60.6000.450.600 TRANSFER FROM QLIFE OPERATING FUND

Account Definition:

Monthly shift of resources from the General Fund to the Capital Fund to fund future capital projects

FY18 Actual: 392,898

FY19 Actual: 372,800

FY20 Actual: 327,020

FY21 Projected: 376,220

FY21 Budgeted: 376,220

FY22 Proposed: 595,020

FY22 Approved:

FY22 Adopted:

Budget Notes:

FY22 Monthly transfer to Capital from Operations

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

601.60.6000.450.602 TRANSFER FROM QLIFE MAUPIN FUND

Account Definition:

Transfers from the Maupin Fund - this will be intended to repay the fund used to partially fund the Maupin project

FY18 Actual:

FY19 Actual:

FY20 Actual:

FY21 Projected: 50,000

FY21 Budgeted: 50,000

FY22 Proposed: 50,000

FY22 Approved:

FY22 Adopted:

Budget Notes:

Maupin Fund owes Capital Fund \$106K, this is a partial payment. It is only possible because of the \$144,765 received from Maupin on the flow-through grant. Not taking all at this time as giving the fund time to grow and have capacity for the fund to mee

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

601.60.6000.52477 CONTRACTED SVCS - ENGINEERING

Account Definition:

Noncapital engineering services - in the capital fund all expenses should be out of the capital lines - started budgeting \$0 in FY20

FY18 Actual: 4,068

FY19 Actual: 9,722

FY20 Actual:

FY21 Projected:

FY21 Budgeted:

FY22 Proposed:

FY22 Approved:

FY22 Adopted:

Budget Notes:

Not planned in FY22 budget

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

601.60.6000.52651 EQUIPMENT - REPAIR & MAINTENANCE

Account Definition:

Noncapital engineering services - in the capital fund all expenses should be out of the capital lines - started budgeting \$0 in FY20

FY18 Actual:

FY19 Actual:

FY20 Actual:

FY21 Projected: 31,776

FY21 Budgeted:

FY22 Proposed:

FY22 Approved:

FY22 Adopted:

Budget Notes:

Not planned in FY22 budget

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

601.60.6000.53301 EQUIPMENT - CAPITAL

Account Definition:

Capital outlay for equipment

FY18 Actual:

FY19 Actual:

FY20 Actual:

FY21 Projected:

FY21 Budgeted: 80,000

FY22 Proposed: 80,000

FY22 Approved:

FY22 Adopted:

Budget Notes:

Same as last fiscal year; Intended for a generator replacement that has not happened

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

601.60.6000.53313 PRIMARY SYSTEM

Account Definition:

Projects to either extend/expand the primary system or capital repairs

FY18 Actual:	22,055
FY19 Actual:	244,056
FY20 Actual:	271,642
FY21 Projected:	334,709
FY21 Budgeted:	878,003
FY22 Proposed:	1,011,540
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

Funding available for capital projects in FY22 related to the Primary system

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

601.60.6000.53314 SECONDARY LINE EXTENSION

Account Definition:

Projects to either extend/expand secondary lines or capital repairs to secondary lines

FY18 Actual:	3,756
FY19 Actual:	5,742
FY20 Actual:	65,221
FY21 Projected:	5,000
FY21 Budgeted:	300,000
FY22 Proposed:	300,000
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

Funding available for capital projects in FY22 related to the secondary line extensions

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

601.60.6000.53315 POLE MAKE READY

Account Definition:

Costs to "make poles ready" - should actually be part of the Project cost so was \$0 budgeted starting in FY19

FY18 Actual:

FY19 Actual:

FY20 Actual: 9,000

FY21 Projected:

FY21 Budgeted:

FY22 Proposed:

FY22 Approved:

FY22 Adopted:

Budget Notes:

Not planned in FY22 budget

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

601.60.6000.55602 TRANSFER TO QLIFE MAUPIN

Account Definition:

Transfer of resources to Maupin Fund

FY18 Actual:

FY19 Actual:

FY20 Actual:

FY21 Projected:

FY21 Budgeted:

FY22 Proposed:

FY22 Approved:

FY22 Adopted:

Budget Notes:

Not planned in FY22 budget

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

601.60.6000.57601 CONTINGENCY

Account Definition:

Funds budgeted for unplanned costs that arise

FY18 Actual:

FY19 Actual:

FY20 Actual:

FY21 Projected:

FY21 Budgeted: 391,019

FY22 Proposed: 391,019

FY22 Approved:

FY22 Adopted:

Budget Notes:

28% of the Capital Fund appropriated expenses

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

601.60.6000.58001 RESERVE FOR SYSTEM IMPROVEMENTS

Account Definition:

Funds set aside to provide resources in a future fiscal period.

FY18 Actual:

FY19 Actual:

FY20 Actual:

FY21 Projected:

FY21 Budgeted: 675,125

FY22 Proposed: 675,125

FY22 Approved:

FY22 Adopted:

Budget Notes:

Board priority #9: Create a reserve for future expansion, modernization or replacement of systems.

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

602.60.6000.400.000 BEGINNING FUND BALANCE

Account Definition:

Resouces carried over from the prior fiscal period

FY18 Actual: 139,176

FY19 Actual: 117,048

FY20 Actual: 40,728

FY21 Projected: 168,945

FY21 Budgeted: 169,456

FY22 Proposed: 118,610

FY22 Approved:

FY22 Adopted:

Budget Notes:

This is large due to the additional unplanned funds contributed by the flow-through grant that came through Maupin in FY20. The fund balance is being drawn down to pay back the Capital fund

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

602.60.6000.412.674 STATE GRANT

Account Definition:

Grants and legislative appropriations

FY18 Actual: 186,227

FY19 Actual: 475,223

FY20 Actual:

FY21 Projected:

FY21 Budgeted:

FY22 Proposed:

FY22 Approved:

FY22 Adopted:

Budget Notes:

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QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

602.60.6000.414.306 CITY OF MAUPIN

Account Definition:

Grants received by the City of Maupin that flow thorough to the Maupin Fund in Qlife

FY18 Actual:

FY19 Actual:

FY20 Actual: 144,765

FY21 Projected:

FY21 Budgeted:

FY22 Proposed:

FY22 Approved:

FY22 Adopted:

Budget Notes:

-

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

602.60.6000.414.505 CITY OF MAUPIN - GORGE.NET RECEIPTS

Account Definition:

Revenues due from Gorge.net agreement flows through City of Maupin to Qlife

FY18 Actual:

FY19 Actual:

FY20 Actual: 1,335

FY21 Projected: 1,335

FY21 Budgeted: 3,360

FY22 Proposed: 3,360

FY22 Approved:

FY22 Adopted:

Budget Notes:

Keep flat as the same as FY20 & FY21

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

602.60.6000.414.506 CITY OF MAUPIN - LSN RECEIPTS

Account Definition:

Revenues due from LSN

FY18 Actual:

FY19 Actual:

FY20 Actual: 3,516

FY21 Projected: 3,516

FY21 Budgeted: 4,000

FY22 Proposed: 4,000

FY22 Approved:

FY22 Adopted:

Budget Notes:

Keep flat as the same as FY20 & FY21

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

602.60.6000.417.104 INTEREST EARNED

Account Definition:

Interest on bank accounts

FY18 Actual:	2,188
FY19 Actual:	1,536
FY20 Actual:	2,192
FY21 Projected:	998
FY21 Budgeted:	700
FY22 Proposed:	700
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

Estimate on interest

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

602.60.6000.450.601 TRANSFER FROM QLIFE CAPITAL FUND

Account Definition:

Transfer of resources from the Capital Fund to the Maupin Fund

FY18 Actual:

FY19 Actual:

FY20 Actual:

FY21 Projected:

FY21 Budgeted:

FY22 Proposed:

FY22 Approved:

FY22 Adopted:

Budget Notes:

-

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

602.60.6000.52398 ADMINISTRATIVE COST

Account Definition:

Wasco County fee for administering the Qlife program

FY18 Actual:

FY19 Actual: 494

FY20 Actual:

FY21 Projected:

FY21 Budgeted:

FY22 Proposed:

FY22 Approved:

FY22 Adopted:

Budget Notes:

Administrative fees should be paid out of this fund for the County services. However, due to a lack of resources, this is not being budgeted in FY22

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

602.60.6000.52406 CONTR SRVCS - LEGAL COUNSEL CONTR

Account Definition:

Legal services

FY18 Actual:	648
FY19 Actual:	2,250
FY20 Actual:	72
FY21 Projected:	
FY21 Budgeted:	2,500
FY22 Proposed:	1,500
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

Legal Counsel contracted service

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

602.60.6000.52476 CONTRACTED SVCS - WIFI

Account Definition:

Maintain the WIFI service in Maupin

FY18 Actual:	11,909
FY19 Actual:	625
FY20 Actual:	10,823
FY21 Projected:	14,160
FY21 Budgeted:	14,160
FY22 Proposed:	14,160
FY22 Approved:	
FY22 Adopted:	

Budget Notes:

Estimated cost to maintain wireless service in compliance with the Google grant; FY22 is the first year outside of the grant required time frame.

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

602.60.6000.52477 CONTRACTED SVCS - ENGINEERING

Account Definition:

Engineering services not tied to a project

FY18 Actual: 19,125

FY19 Actual: 1,848

FY20 Actual:

FY21 Projected:

FY21 Budgeted:

FY22 Proposed:

FY22 Approved:

FY22 Adopted:

Budget Notes:

No engineering budgeted as system maintenance is up to LSN

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

602.60.6000.52480 POLE CONNECTION FEES

Account Definition:

Cost paid to attach to poles

FY18 Actual:

FY19 Actual:

FY20 Actual:

FY21 Projected:

FY21 Budgeted: 1,050

FY22 Proposed: 1,050

FY22 Approved:

FY22 Adopted:

Budget Notes:

Expected costs for connections to poles

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

602.60.6000.53301 EQUIPMENT - CAPITAL

Account Definition:

Capital equipment (Capital is typically over \$5,000 and useful life exceeds 3 years.)

FY18 Actual: 3,148

FY19 Actual:

FY20 Actual:

FY21 Projected:

FY21 Budgeted:

FY22 Proposed:

FY22 Approved:

FY22 Adopted:

Budget Notes:

Not planned in FY22 budget

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

602.60.6000.53313 PRIMARY SYSTEM

Account Definition:

Capital outlay for the Primary sytem to extend/expand

FY18 Actual: 175,281

FY19 Actual: 547,583

FY20 Actual: 10,605

FY21 Projected:

FY21 Budgeted: 51,000

FY22 Proposed: 51,000

FY22 Approved:

FY22 Adopted:

Budget Notes:

For work on the Primary system

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

602.60.6000.53314 SECONDARY LINE EXTENSION

Account Definition:

Capital outlay for the Secondary Line(s) to be extended

FY18 Actual: 433

FY19 Actual:

FY20 Actual:

FY21 Projected:

FY21 Budgeted:

FY22 Proposed:

FY22 Approved:

FY22 Adopted:

Budget Notes:

Not planned in FY22 budget

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

602.60.6000.55601 TRANSFER TO QLIFE CAPITAL

Account Definition:

Transfer of resouces to Capital Fund

FY18 Actual:

FY19 Actual:

FY20 Actual:

FY21 Projected: 50,000

FY21 Budgeted: 50,000

FY22 Proposed: 50,000

FY22 Approved:

FY22 Adopted:

Budget Notes:

The Capital Fund loaned \$156K to the Maoupin Fund. This needs to be repaid. This is possible due to a flow-through grant that arrived in FY20 and was unplanned. Most of the grant is being left in Fund Balance while the fund works to become self-suffici

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

602.60.6000.57602 CONTINGENCY

Account Definition:

Funds budgeted for unplanned costs that arise

FY18 Actual:

FY19 Actual:

FY20 Actual:

FY21 Projected:

FY21 Budgeted: 45,006

FY22 Proposed: 8,960

FY22 Approved:

FY22 Adopted:

Budget Notes:

Base Contingency for unanticipated costs; 13% of budgeted expenses not including the transfer to repay the Capital fund

QUALITYLIFE (QLIFE) INTERGOVERNMENTAL AGENCY

BUDGET WORKSHEETS FISCAL YEAR 2022 (FY22)

Account Number & Title

602.60.6000.58004 RESERVE FOR WIFI

Account Definition:

Funds budgeted for WIFI costs not expected to be expended in the current FY

FY18 Actual:

FY19 Actual:

FY20 Actual:

FY21 Projected:

FY21 Budgeted: 13,800

FY22 Proposed:

FY22 Approved:

FY22 Adopted:

Budget Notes:

One year of support for the WIFI service based on the 3 year grant requirement - 1 year is budgeted in the expenses. FY21 was the 3rd year of the agreement.