

QLife Network

QualityLife Intergovernmental Agency

AGENDA

QLife Regular Board Meeting

**Thursday, August 28, 2014, Noon
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of June 26, 2014 QLife Regular Board Meeting Minutes
5. Financial Reports
 - a. June – July Financial Reports
 - b. List of Disbursements since Last Meeting
6. Discussion Items
 - a. Debt free celebration
7. Action Items
 - a. Consideration of advance infrastructure in Chenowith Industrial Park
8. Reports
 - a. Aristo Operational Management Report – John Amery
9. Next Meeting Dates:
 - a. Regular Board Meeting September 25, 2014 Noon
10. Adjourn

QLife Network

QualityLife Intergovernmental Agency

MINUTES

QLife Regular Board Meeting

Thursday, June 26, 2014, Noon
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room

Call to Order

President Hege called the meeting to order at 12:12 p.m.

Roll Call

In attendance: Scott Hege, Brian Ahier, Bill Dick
Board absent: Carolyn Wood, Erick Larson

Staff in attendance: Nolan Young, Izetta Grossman, Keith Mobley, John Amery

Approval of Agenda

It was moved by Ahier and seconded by Dick to approve the Agenda as submitted. The motion carried unanimously, 2 absent.

Approval of April 24, 2014 QLife Regular Board Meeting Minutes

It was moved by Dick and seconded by Ahier to approve the minutes of the April 24, 2014 QLife board meeting. Hege asked for follow up regarding the meeting Young had with the Maupin Councilor. Young reported that he had met with them and they will be making a presentation to QLife at a later date. Mobley reported that broadband is one of the initiatives for the South Wasco County Alliance. He also recently negotiated a couple cell tower leases in Maupin, noting that neither have fiber connection, but with BPA and LSN fiber in the area he sees possible opportunities for QLife to facilitate those providers. Young noted that Eric Orton was making informal inquiries.

Hege asked about when a work session would be planned for the Board to discuss how to use funds once the debt had been paid off. It was the consensus of the Board that Young would distribute a questionnaire to the Board to get general guidelines for direction of the session. And to dedicate a fall or winter regular board meeting to the topic.

The motion passed unanimously, 2 absent.

Financial Reports

April - May Financial Reports – Young reviewed the financial reports. He also reported that the agency was on track to pay off the remaining debt in July. There was some discussion regarding an event to celebrate the debt payoff. It was decided that inviting the County Commission to the July 28 City Council meeting would be a public time to acknowledge the early payoff of the QLife debt. Perhaps inviting past board members and partners.

There was some discussion regarding assisting MCF&R with rate reduction for their new facility. Young would make a general inquiry and bring a proposal back to the board.

Public Hearing

Fiscal Year 2014-15 QLife Budget – Hege opened the public hearing asking for testimony on the QLife 2014-15 Budget. Hearing no testimony the hearing was closed.

Action Items

It was moved by Ahier and seconded by Dick to Adopt Resolution 14-004 Adopting the QualityLife Intergovernmental Agency Budget for Fiscal Year 2014-15, Making Appropriations, and Authorizing Expenditures. The motion carried unanimously, 2 absent.

It was moved by Dick and seconded by Ahier to Adopt Resolution 14-003 Adopting a Resolution Authorizing Transfers of Budget Funds Between Categories of the QLife Intergovernmental Agency Capital Fund 601 Budget for the Fiscal Year ending June 30, 2014. The motion carried unanimously, 2 absent.

It was moved by Ahier and seconded by Dick to Authorize sponsorship of Oregon Connections Telecommunications Conference 2014. The motion carried unanimously.

Reports

Aristo Operational Management Report – John Amery reported that the recent fire at Romul's old house had caused some damage to outer sheath of the fiber. No immediate outage, but it would need to be replaced. Hege recommended the insurance company be put on notice ASAP of possible claim. Young would check on owner and insurance and pass that information on to Mobley for follow up.

Amery reported the annual audit showed the shrinkage issue that has been monitored seems to be better, will continue to monitor. He also reported the tree trimming is underway. It was recommended that property owners be alerted when trees will be trimmed. Due to timing this year, door hangers will be prepared for next year. Year end projects are progressing.

Next Meeting Dates:

Regular Board Meeting August 28, 2014 Noon – unless something comes up that needs board attention prior to that date.

Adjourn

Being no further business the meeting was adjourned at 12:55 p.m.

Respectfully submitted

Izetta Grossman, recording secretary

Attest:

Erick Larson, Secretary

TO: QLife Board and Nolan Young, City Manager
 FR: Kate Mast, Finance Director
 RE: Financial Report for QLIFE – June 2014 – Including Period 13

BANKING:

QLife monies are deposited into a separate bank checking account. We closed the Money Market Account in January 2014 and transferred those funds into a new Local Government Investment Pool (LGIP) Account to get better interest rates.

The information below is a comparison of budget to actual revenues and expenditures for the month just ended by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

100% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

Operations (600):

BUDGET COMPARISONS

	<u>July 1, 2013 to June 30, 2014</u>			
	Budget	Actual	Percentage	
Beginning Balance	\$ 97,223	\$ 93,154	95.8%	* see below
Revenues	\$ 624,979	\$ 616,967	98.7%	
Expenditures	\$ 400,269	\$ 207,221	51.7%	
Transfers to Capital/Debt Fund	\$ 321,933	\$ 321,933	100.0%	
Cash at Month End	\$ 188,389.68			

Exceptions:

- 1) **Beginning Balance:** * *The Beginning Balance figures used here have been audited.*
- 2) **Revenues:** Customer revenues exceeded budget by \$4,851. E-Rate (a pass-through revenue) was under budget.
- 3) **Expenditures:** The following items will not cause any category over-expenditures.
 - a. The Audit line item is over-expended by \$1,170 due to the preliminary work done by the auditors in May for the FY13/14 Audit. They have not spent much time on QLife during the preliminary work in the past, but did this year.
 - b. The Office Space Rental line item has been over-expended by \$2,508.00 due to the increase in space used this year.
 - c. The Right of Way Fees line item has been overpexpended by \$105.90. This is based on 3% of the Utility Services Charges, which received \$3,501.00 more in revenue than expected.
- 4) **Budget Changes:** No budget changes have been made to this fund this fiscal year.

CAPITAL (601):

BUDGET COMPARISONS

	<u>July 1, 2013 to June 30, 2014</u>			
	Budget	Actual	Percentage	
Beginning Balance	\$ 140,736	\$ 141,124	100.3%	* see below
Transfers In	\$ 321,933	\$ 321,933	100.0%	
Revenues	\$ 32,500	\$ 19,415	59.7%	
M&S / Capital Outlay / Other	\$ 266,365	\$ 70,349	26.4%	
Debt Expenditures	\$ 228,804	\$ 228,803	100.0%	
Cash at Month End	\$ 188,440.27			

Exceptions:

- 1) Beginning Balance: * *The Beginning Balance figures used have been audited.*
- 2) Revenues:
- 3) Expenditures:
 - a. The Capital Outlay line item for 'Secondary' has been over-expended by \$2,538.29 due to the customer portion of service line extensions exceeding our estimate. This is not a problem as we will be reimbursed for the customer portion. The category has not be over-expended.
 - b. The Loan Principal and Interest Payments line items have been adjusted to match the bank's application of the payments. The principal amount stands at \$128,957 still owing at June 30, 2014.
 - c. A slight error in the amount of prepayments made on the debt has caused an over-expenditure of \$24.47 of the interest line item in the Debt Service category. The principal line item is under-expended by \$25.15, so the category has a balance of \$0.68..

- 4) Budget Changes: A supplemental budget and budget amendments were approved by the Board on January 30, 2014. The results of those changes are reflected in this report and are listed below:

\$17,000 in unanticipated additional Beginning Fund Balance was recognized as Revenue.

\$12,000 was added to the Lines Maintenance & Supplies expense line item to cover the unanticipated purchase of reels of fiber for service lines.

\$ 5,000 was added to the Primary expense line item for completion of system upgrades and to cover the unexpected late costs of the St. Mary's projects.

\$14,360 was transferred from the Contingency line item to the Telecom Equipment line item to be contributed to the City's WiFi expansion to the Kelly Overlook, the Civic, the Quinton Ball Park, and further along West 6th Street.

A Budget Amendment was approved on June 26, 2014 to move \$12.00 from the Materials & Services category to the Debt Service category to help cover the interest as reconciled with the bank posting of our payments.

City of The Dalles

FUND 600 QUALITYLIFE AGENCY FUND

ACCOUNT	DESCRIPTION	ESTIMATED	CURRENT ACTUAL	***** %REV	ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
300	BEGINNING BALANCE								
300 00 00		8,112	.00		97,223	93,154.21	96	97,223	4,068.79
300 **		8,112	.00		97,223	93,154.21	96	97,223	4,068.79
300 ***	BEGINNING BALANCE	8,112	.00		97,223	93,154.21		97,223	4,068.79
340	CHARGES FOR SERVICES								
344	UTILITY SERVICES								
10 00	UTILITY SERVICE CHARGES	47,694	.00		572,229	575,730.00	101	572,229	3,501.00-
15 00	LSN CREDITS	0	.00		0	.00		0	.00
20 00	CONNECT CHARGES	193	.00		2,250	3,600.00	160	2,250	1,350.00-
344 **	UTILITY SERVICES	47,887	.00		574,479	579,330.00	101	574,479	4,851.00-
340 ***	CHARGES FOR SERVICES	47,887	.00		574,479	579,330.00		574,479	4,851.00-
360	OTHER REVENUES								
361	INTEREST REVENUES								
00 00	INTEREST REVENUES	25	.00		300	567.70	189	300	267.70-
361 **	INTEREST REVENUES	25	.00		300	567.70	189	300	267.70-
369	OTHER MISC REVENUES								
00 00	OTHER MISC REVENUES	24	.00		200	133.50	67	200	66.50
20 00	E-RATE REIMBURSEMENT	4,174	.00		50,000	36,936.00	74	50,000	13,064.00
369 **	OTHER MISC REVENUES	4,198	.00		50,200	37,069.50	74	50,200	13,130.50
360 ***	OTHER REVENUES	4,223	.00		50,500	37,637.20		50,500	12,862.80
390	OTHER FINANCING SOURCES								
392	SALE OF FIXED ASSETS								
00 00	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
392 **	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
390 ***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL	QUALITYLIFE AGENCY FUND	60,222	.00		722,202	710,121.41		722,202	12,080.59

FUND 600 QUALITYLIFE AGENCY FUND		DEPT/DIV 6000 QLIFE/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****		*****				
BA ELE OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDDT
SUB SUB	DESCRIPTION													
66	EXPENSE-ACCOUNT													
660	FINANCIAL OPERATIONS													
02	MATERIALS & SERVICES													
31	10 ADMINISTRATIVE	1674	.00	0	20000	15909.29	80				.00	20000	4090.71	80
15	COUNTY	587	.00	0	7000	1190.00	17				.00	7000	5810.00	17
20	OUTSIDE PLANT MAINTENANCE	4837	.00	0	58000	16816.10	29				.00	58000	41183.90	29
90	OTHER SERVICES	424	.00	0	5000	.00	0				.00	5000	5000.00	0
32	10 AUDIT	439	.00	0	5180	6350.00	123				.00	5180	1170.00-	123
20	LEGAL SERVICES	700	.00	0	8400	4110.00	49				.00	8400	4290.00	49
34	10 ENGINEERING SERVICES	1987	.00	0	23800	17577.21	74				.00	23800	6222.79	74
30	NETWORK SYSTEM MANAGEMENT	5924	.00	0	71000	61126.46	86				.00	71000	9873.54	86
50	SPECIAL STUDIES & REPORTS	0	.00	0	0	.00	0				.00	0	.00	0
41	40 ELECTRICITY	50	.00	0	500	531.97	89				.00	500	58.03	89
43	10 BUILDINGS AND GROUNDS	49	.00	0	500	.00	0				.00	500	500.00	0
25	NETWORK EQUIPMENT	387	.00	0	4600	.00	0				.00	4600	4600.00	0
87	UTILITIES LOCATES	87	.00	0	1000	.00	0				.00	1000	1000.00	0
44	10 OFFICE SPACE RENTAL	437	.00	0	5244	7752.00	148				.00	5244	2508.00-	148
52	10 LIABILITY	498	.00	0	5855	5665.00	97				.00	5855	190.00-	97
30	PROPERTY	0	.00	0	0	.00	0				.00	0	.00	0
53	20 POSTAGE	24	.00	0	200	111.52	56				.00	200	88.48	56
30	TELEPHONE	35	.00	0	420	409.56	98				.00	420	10.44	98
40	LEGAL NOTICES	37	.00	0	400	239.63	60				.00	400	160.37	60
54	00 ADVERTISING	112	.00	0	1300	1055.26	81				.00	1300	244.74	81
57	10 PERMIT	37	.00	0	400	.00	0				.00	400	400.00	0
58	10 TRAVEL, FOOD & LODGING	174	.00	0	2000	1030.82	52				.00	2000	969.18	52
50	TRAINING AND CONFERENCES	62	.00	0	700	.00	0				.00	700	700.00	0
70	MEMBERSHIPS/DUES/SUBSCRIP	24	.00	0	200	25.00	13				.00	200	175.00	13
60	10 OFFICE SUPPLIES	12	.00	0	100	.00	0				.00	100	100.00	0
63	80 QLIFE SCHOLARSHIPS	174	2000.00	1149	2000	2000.00	100				.00	2000	.00	100
90	ROBOTICS GRANTS	174	2000.00	1149	2000	2000.00	100				.00	2000	.00	100
69	50 MISCELLANEOUS EXPENSES	49	.00	0	500	459.65	92				.00	500	40.35	92
60	POLE CONNECTION FEES	799	.00	0	9500	8653.18	91				.00	9500	846.82	91
70	RIGHT OF WAY FEES	1436	.00	0	17166	17271.90	101				.00	17166	105.90-	101
80	ASSETS <\$5000	0	.00	0	0	.00	0				.00	0	.00	0
02	** MATERIALS & SERVICES	21229	4000.00	19	253065	170284.55	67				.00	253065	82780.45	67
03	CAPITAL OUTLAY													
74	20 TELECOMMUNICATIONS EQUIP	1674	.00	0	20000	.00	0				.00	20000	20000.00	0
03	** CAPITAL OUTLAY	1674	.00	0	20000	.00	0				.00	20000	20000.00	0
660	** FINANCIAL OPERATIONS	22903	4000.00	18	273065	170284.55	62				.00	273065	102780.45	62
66	** EXPENSE-ACCOUNT	22903	4000.00	18	273065	170284.55	62				.00	273065	102780.45	62
DIV	6000 TOTAL *****													
		22903	4000.00	18	273065	170284.55	62				.00	273065	102780.45	62
DEPT	60 TOTAL *****													
	QLIFE	22903	4000.00	18	273065	170284.55	62				.00	273065	102780.45	62

FUND 600 QUALITYLIFE AGENCY FUND		DEPT/DIV 9500 OTHER USES/		*****CURRENT*****		*****YEAR-TO-DATE*****		ANNUAL	UNENCUMB.	%
BA ELE ORJ	ACCOUNT	BUDGET	ACTUAL	\$EXP	BUDGET	ACTUAL	\$EXP	BUDGET	BALANCE	BDGT
SUB	DESCRIPTION	BUDGET	ACTUAL	\$EXP	BUDGET	ACTUAL	\$EXP	BUDGET	BALANCE	BDGT
60	QLIFE FUND									
600	OTHER USES									
05	OTHER									
81 91	QLIFE CAPITAL FUND	26836		0	321933	321933.00	100	321933		100
83 10	ESD E-RATE	4174		0	50000	36935.00	74	50000	13064.00	74
05 **	OTHER	31010		0	371933	358869.00	97	371933	13064.00	97
06	CONTINGENCY / UAFB									
88 00	CONTINGENCY	2277		0	27247	.00	0	27247	27247.00	0
89 00	UNAPPROPRIATED ENDING BAL	4164		0	49957	.00	0	49957	49957.00	0
06 **	CONTINGENCY / UAFE	6441		0	77204	.00	0	77204	77204.00	0
600 **	OTHER USES	37451		0	449137	358869.00	80	449137	90268.00	80
60 **	QLIFE FUND	37451		0	449137	358869.00	80	449137	90268.00	80
DIV 9500	TOTAL *****	37451		0	449137	358869.00	80	449137	90268.00	80
DEPT 95	TOTAL *****	37451		0	449137	358869.00	80	449137	90268.00	80
FUND 600	TOTAL *****	60354	4000.00	7	722202	529153.55	73	722202	193048.45	73

FUND 601 OLIFE CAPITAL FUND

ACCOUNT	DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** \$REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
300	BEGINNING BALANCE								
300 00 00		13,150	.00		140,736	141,124.01	100	140,736	388.01-
300 **		13,150	.00		140,736	141,124.01	100	140,736	388.01-
300 ***	BEGINNING BALANCE	13,150	.00		140,736	141,124.01		140,736	388.01-
330	INTERGOVERNMENTAL REVENUE								
331	FEDERAL REVENUES								
90 00	FEDERAL GRANTS-MISC	0	.00		0	.00		0	.00
331 **	FEDERAL REVENUES	0	.00		0	.00		0	.00
330 ***	INTERGOVERNMENTAL REVENUE	0	.00		0	.00		0	.00
340	CHARGES FOR SERVICES								
344	UTILITY SERVICES								
20 00	UTILITY SERVICES	2,712	.00		32,500	19,414.55	60	32,500	13,085.45
344 **	UTILITY SERVICES	2,712	.00		32,500	19,414.55	60	32,500	13,085.45
340 ***	CHARGES FOR SERVICES	2,712	.00		32,500	19,414.55		32,500	13,085.45
360	OTHER REVENUES								
369	OTHER MISC REVENUES								
00 00	OTHER MISC REVENUES	0	.00		0	.00		0	.00
10 00	ENTERPRISE ZONE PAYMENT	0	.00		0	.00		0	.00
369 **	OTHER MISC REVENUES	0	.00		0	.00		0	.00
360 ***	OTHER REVENUES	0	.00		0	.00		0	.00
390	OTHER FINANCING SOURCES								
391	OPERATING TRANSFERS IN								
40 00	IF PMT FROM OTHER FUNDS	0	.00		0	.00		0	.00
90 01	OLIFE OPERATING FUND	26,836	.00		321,933	321,933.00	100	321,933	.00
391 **	OPERATING TRANSFERS IN	26,836	.00		321,933	321,933.00	100	321,933	.00
393	PROCEEDS- LT LIABILITIES								
10 00	LOAN/BOND PROCEEDS	0	.00		0	.00		0	.00
393 **	PROCEEDS- LT LIABILITIES	0	.00		0	.00		0	.00
390 ***	OTHER FINANCING SOURCES	26,836	.00		321,933	321,933.00		321,933	.00
	FUND TOTAL OLIFE CAPITAL FUND	42,698	.00		495,169	482,471.56		495,169	12,697.44

FUND 601 QLIIFE CAPITAL FUND		DEPT/DIV 9500 OTHER USES/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****		ANNUAL	UNENCUMB.	%
BA ELE OBJ	ACCOUNT	BUDGET	ACTUAL	\$EXP	BUDGET	ACTUAL	\$EXP	ENCUMBR.	BUDGET	BALANCE	BUDGT	BUDGT
SUB	DESCRIPTION											
60	QLIIFE FUND											
600	OTHER USES											
05	OTHER											
84 15	RSRV FOR SYS IMPROVEMENTS	11674	.00	0	140000	.00	0	.00	140000	140000.00	0	0
05 **	OTHER	11674	.00	0	140000	.00	0	.00	140000	140000.00	0	0
600 ** **	OTHER USES	11674	.00	0	140000	.00	0	.00	140000	140000.00	0	0
60 ** **	QLIIFE FUND	11674	.00	0	140000	.00	0	.00	140000	140000.00	0	0
66	EXPENSE-ACCOUNT											
660	FINANCIAL OPERATIONS											
06	CONTINGENCY / UAFB											
88 00	CONTINGENCY	2016	.00	0	38517	.00	0	.00	38517	38517.00	0	0
89 00	UNAPPROPRIATED ENDING BAL	0	.00	0	0	.00	0	.00	0	.00	0	0
06 **	CONTINGENCY / UAFB	2016	.00	0	38517	.00	0	.00	38517	38517.00	0	0
660 ** **	FINANCIAL OPERATIONS	2016	.00	0	38517	.00	0	.00	38517	38517.00	0	0
66 ** **	EXPENSE-ACCOUNT	2016	.00	0	38517	.00	0	.00	38517	38517.00	0	0
DIV 9500	TOTAL *****	13690	.00	0	178517	.00	0	.00	178517	178517.00	0	0
DEPT 95	TOTAL *****	13690	.00	0	178517	.00	0	.00	178517	178517.00	0	0
FUND 601	TOTAL *****	42731	.00	0	495169	299152.16	60	.00	495169	196016.84	60	60

TO: QLife Board
 Nolan Young, City Manager

FR: Kate Mast, Finance Director

RE: Financial Report for QLIFE – July 2014

BANKING:

QLife monies are deposited into a separate bank checking account. QLife also has a Local Government Investment Pool (LGIP) account where funds excess funds are maintained in order to earn some interest..

The information below is a comparison of budget to actual revenues and expenditures for the month just ended by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

8% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

Operations (600):

BUDGET COMPARISONS

	<u>July 1, 2014 to July 31, 2014</u>			
	Budget	Actual	Percentage	
Beginning Balance	\$ 138,143	\$180,968	133.9%	* see below
Revenues	\$ 680,619	\$ 50,135	7.3%	
Expenditures	\$ 435,857	\$ 8,349	2.1%	
Transfers to Capital/Debt Fund	\$ 382,905	\$ 83,667	21.8%	
Cash at Month End	\$ 112,980.26			

Exceptions:

- 1) Beginning Balance: * *The Beginning Balance figures used here are estimated and have **NOT** been audited.*
- 2) Revenues:
- 3) Expenditures: The extra transfer amount was to pay off the Columbia Bank Loan in July.
- 4) Budget Changes: No budget changes have been made to this fund this fiscal year.

CAPITAL (601):

BUDGET COMPARISONS

	<u>July 1, 2014 to July 31, 2014</u>			
	Budget	Actual	Percentage	
Beginning Balance	\$ 183,796	\$ 183,319	99.7%	* see below
Transfers In	\$ 382,905	\$ 83,667	21.8%	
Revenues	\$ 30,000	\$ 2,882	9.1%	
M&S / Capital Outlay / Other	\$ 463,913	\$ 0	0.0%	
Debt Expenditures	\$ 132,788	\$ 129,663	97.6%	
Cash at Month End	\$ 138,006.00			

Exceptions:

- 1) **Beginning Balance:** * *The Beginning Balance figures used here are estimated and have NOT been audited.*
- 2) **Revenues:**
- 3) **Expenditures:** The Columbia Bank Loan was paid in full as of July 9, 2014.
- 4) **Budget Changes:** No budget changes have been made to this fund this fiscal year.

City of The Dalles		QUALITYLIFE AGENCY FUND		*****		*****		*****		*****		*****	
ACCOUNT	DESCRIPTION	ESTIMATED	CURRENT ACTUAL	%REV	ESTIMATED	YEAR-TO-DATE ACTUAL	%REV	ANNUAL ESTIMATE	UNREALIZED BALANCE	ESTIMATED	CURRENT ACTUAL	%REV	ANNUAL ESTIMATE
300	BEGINNING BALANCE	11,511	.00		23,022	180,968.00	786	138,143	42,825.00-				
300	**	11,511	.00		23,022	180,968.00	786	138,143	42,825.00-				
300	***	11,511	.00		23,022	180,968.00		138,143	42,825.00-				
340	CHARGES FOR SERVICES												
344	UTILITY SERVICES	52,305	50,040.00	96	104,610	100,080.00	96	627,669	527,589.00				
	UTILITY SERVICE CHARGES	0	.00		0	.00		0	.00				
	LSN CREDITS	187	.00		374	.00		2,250	2,250.00				
	CONNECT CHARGES												
344	**	52,492	50,040.00	95	104,984	100,080.00	95	629,919	529,839.00				
340	***	52,492	50,040.00		104,984	100,080.00		629,919	529,839.00				
360	OTHER REVENUES												
361	INTEREST REVENUES	41	.00		82	95.08	116	500	404.92				
	INTEREST REVENUES	41	.00		82	95.08	116	500	404.92				
361	**	41	.00		82	95.08	116	500	404.92				
369	OTHER MISC REVENUES	16	.00		32	.00		200	200.00				
	OTHER MISC REVENUES	4,166	.00		8,332	.00		50,000	50,000.00				
	E-RATE REIMBURSEMENT												
369	**	4,182	.00		8,364	.00		50,200	50,200.00				
360	***	4,223	.00		8,446	95.08		50,700	50,604.92				
390	OTHER FINANCING SOURCES												
392	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00				
	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00				
392	**	0	.00		0	.00		0	.00				
390	***	0	.00		0	.00		0	.00				
	OTHER FINANCING SOURCES												
	FUND TOTAL QUALITYLIFE AGENCY FUND	68,226	50,040.00		136,452	281,143.08		818,762	537,618.92				

DETAIL BUDGET REPORT BY CATEGORY
 8% OF YEAR LAPSED

FUND 600 QUALITYLIFE AGENCY FUND		DEPT/DIV 9500 OTHER USES/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****		*****	
BA ELE OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDDT
SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				
60	QLIFE FUND										
600	OTHER USES										
05	OTHER										
81 91	QLIFE CAPITAL FUND	31908	83666.82	262	31908	83666.82	262	.00	382905	299238.18	22
83 10	ESD E-RATE	4166	.00	0	4166	.00	0	.00	50000	50000.00	0
05 **	OTHER	36074	83666.82	232	36074	83666.82	232	.00	432905	349238.18	19
06	CONTINGENCY / UAFB										
88 00	CONTINGENCY	2466	.00	0	2466	.00	0	.00	29600	29600.00	0
89 00	UNAPPROPRIATED ENDING BAL	4566	.00	0	4566	.00	0	.00	54800	54800.00	0
06 **	CONTINGENCY / UAFB	7032	.00	0	7032	.00	0	.00	84400	84400.00	0
600 ** **	OTHER USES	43106	83666.82	194	43106	83666.82	194	.00	517305	433638.18	16
60 ** **	QLIFE FUND	43106	83666.82	194	43106	83666.82	194	.00	517305	433638.18	16
DIV 9500	TOTAL *****	43106	83666.82	194	43106	83666.82	194	.00	517305	433638.18	16
DEPT 95	TOTAL *****	43106	83666.82	194	43106	83666.82	194	.00	517305	433638.18	16
OTHER USES											
FUND 600	TOTAL *****	68215	92015.84	135	68215	92015.84	135	.00	818762	726746.16	11

City of the Dalles

ACCOUNT	DESCRIPTION	***** ESTIMATED	***** CURRENT ACTUAL	***** %REV	***** ESTIMATED	***** YEAR-TO-DATE ACTUAL	***** %REV	***** ANNUAL ESTIMATE	***** UNREALIZED BALANCE
FUND 601	QLIFE CAPITAL FUND								
300	BEGINNING BALANCE								
300 00 00		15,316	183,319.00	1197	15,316	183,319.00	1197	183,796	477.00
300 **		15,316	183,319.00	1197	15,316	183,319.00	1197	183,796	477.00
300 ***	BEGINNING BALANCE	15,316	183,319.00		15,316	183,319.00		183,796	477.00
330	INTERGOVERNMENTAL REVENUE								
331 90 00	FEDERAL REVENUES	0	.00		0	.00		0	.00
331 **	FEDERAL REVENUES	0	.00		0	.00		0	.00
330 ***	INTERGOVERNMENTAL REVENUE	0	.00		0	.00		0	.00
340	CHARGES FOR SERVICES								
344 20 00	UTILITY SERVICES	2,500	2,882.22	115	2,500	2,882.22	115	30,000	27,117.78
344 **	UTILITY SERVICES	2,500	2,882.22	115	2,500	2,882.22	115	30,000	27,117.78
340 ***	CHARGES FOR SERVICES	2,500	2,882.22		2,500	2,882.22		30,000	27,117.78
350	OTHER REVENUES								
359 00 00	OTHER MISC REVENUES	0	.00		0	.00		0	.00
10 00	ENTERPRISE ZONE PAYMENT	0	.00		0	.00		0	.00
359 **	OTHER MISC REVENUES	0	.00		0	.00		0	.00
360 ***	OTHER REVENUES	0	.00		0	.00		0	.00
390	OTHER FINANCING SOURCES								
391 40 00	OPERATING TRANSFERS IN	0	.00		0	.00		0	.00
90 01	IF PMT FROM OTHER FUNDS	31,908	83,666.82	262	31,908	83,666.82	262	382,905	299,238.18
391 **	OPERATING TRANSFERS IN	31,908	83,666.82	262	31,908	83,666.82	262	382,905	299,238.18
393 10 00	PROCEEDS- LT LIABILITIES	0	.00		0	.00		0	.00
393 **	PROCEEDS- LT LIABILITIES	0	.00		0	.00		0	.00
390 ***	OTHER FINANCING SOURCES	31,908	83,666.82		31,908	83,666.82		382,905	299,238.18
FUND TOTAL	QLIFE CAPITAL FUND	49,724	269,868.04		49,724	269,868.04		596,701	326,832.96

FUND 601 QLIFF CAPITAL FUND		DEPT/DIV 9500 OTHER USES/		*****CURRENT*****		*****YEAR-TO-DATE*****		ANNUAL	UNENCUMB.	%
BA ELE OBJ	ACCOUNT	BUDGET	ACTUAL	\$EXP	BUDGET	ACTUAL	\$EXP	BUDGET	BALANCE	BDGT
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	\$EXP	BUDGET	ACTUAL	\$EXP	BUDGET	BALANCE	BDGT
60	QLIFF FUND									
600	OTHER USES									
84 15	RSRV FOR SYS IMPROVEMENTS	11666	.00	0	11666	.00	0	140000	140000.00	0
05 **	OTHER	11666	.00	0	11666	.00	0	140000	140000.00	0
600 **	OTHER USES	11666	.00	0	11666	.00	0	140000	140000.00	0
60 **	QLIFF FUND	11666	.00	0	11666	.00	0	140000	140000.00	0
66	EXPENSE-ACCOUNT									
660	FINANCIAL OPERATIONS									
88 00	CONTINGENCY / UAFB	5150	.00	0	5150	.00	0	61800	61800.00	0
89 00	UNAPPROPRIATED ENDING BAL	0	.00	0	0	.00	0	0	.00	0
06 **	CONTINGENCY / UAFB	5150	.00	0	5150	.00	0	61800	61800.00	0
660 **	FINANCIAL OPERATIONS	5150	.00	0	5150	.00	0	61800	61800.00	0
66 **	EXPENSE-ACCOUNT	5150	.00	0	5150	.00	0	61800	61800.00	0
DIV 9500	TOTAL *****	16816	.00	0	16816	.00	0	201800	201800.00	0
DEPT 95	TOTAL *****	16816	.00	0	16816	.00	0	201800	201800.00	0
FUND 601	TOTAL *****	49720	129663.31	261	49720	129663.31	261	596701	467037.69	22

QLIFE - LISTING OF FINANCIAL TRANSACTIONS

FUND: OPERATING 600
 FISCAL YEAR: 2013-14

PERIOD DETAIL FROM: 7/1/2014 TO: 8/20/2014

Revenue: Billed as of 7/20/2014 50,040.00
 NRC 2,882.22
 QLife Monthly Billings BILLING DONE ON THE 20TH

TOTAL: 52,922.22

CODE	Expenditures:		
600.6000.660.54.00	Oregon Connections Conference	Sponsorship	500.00
600.6000.660.58.50	Oregon Connections Conference	Hege/Ahier registration	130.00
600.6000.660.31.90	AFO	Annual maintenance/support	1,685.00
600.6000.660.44.10	City of The Dalles	Rent - quarterly	1,938.00
600.6000.660.31.10	City of The Dalles	Admin support - quarterly	4,905.05
600.6000.660.53.30	Gorge.net	Phone	34.02
600.6000.660.63.80	CGCC Foundation	Scholarship	2,000.00
600.6000.660.34.10	Commstuctures	On call	385.00
600.6000.660.34.10	Commstuctures	NESC	330.00
600.6000.660.69.70	City of The Dalles	ROW	1,501.20
600.6000.660.69.60	Oregon Trail Insurance	Bond	1,600.00
600.6000.660.53.30	Gorge.net	phone	34.02
600.6000.660.41.40	NWCPUD	electric	36.32
TOTAL:			15,078.61

FUND: CAPITAL 601
 FISCAL YEAR: 2013-14

PERIOD DETAIL FROM: 7/1/2014 TO: 8/20/2014

Revenue:

TOTAL:

CODE	Expenditures:		
601.0000.201.10.00	City of The Dalles	funds transfer	15,000.00

TOTAL: 15,000.00

Aristo Networks LLC
Technical Management Report
By
John Amery
8/21/2014

Items of Discussion:

1. Qlife battery power source for Qlife operating electronics at City Hall has failed. Requires replacement.
 - A Qlife switch is currently experiencing difficulties. This has not affected service, however we plan to replace during the same maintenance schedule.
2. Tree Trimming.
 - Discussion of current and future years plan.
3. Fire damaged fiber cable.
4. Qlife Generator – Discussion of future plans
 - Qlife's current policy regarding new co-location customers
 - One of Qlife's larger customers is currently maxing out their current power requirements.