

QLife Network

QualityLife Intergovernmental Agency

AGENDA

QLife Regular Board Meeting

Thursday, March 31, 2016 6:30 pm
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of the March 17, 2016 Meeting minutes
5. Financial Reports
 - a. February Financial Reports
 - b. List of Disbursements since Last Meeting
6. Discussion Items
 - a. Transition of Administration transfer to Wasco County
7. Executive Session (as necessary) In accordance with:

An executive session may, in the discretion of the presiding officer, be called based on one or more of the following: ORS 192.660(2)(a) Consider employment issues; (2)(e) Real property; (2)(f) Consider exempt records or information; (2)(g) Competitive trade or commerce negotiations; (2)(h) Consult with counsel re litigation; (2)(m)(D) & (E) Discuss information regarding security of telecom systems and data transmission.
8. Action Items
 - a. Approval of Agreement with LSN for Maupin Project
 - b. Approval of Agreement with Gorge.net for Maupin Project
 - c. Approval of Wi Fi Contract for Maupin Project
9. Reports
 - a. Maupin Project Update
 - b. Aristo Operational Management Report – John Amery
10. Next Meeting Dates:
 - a. Budget Meeting April 28 time _____ location _____
 - b. Regular Board Meeting following Budget Meeting.
11. Adjourn

QLife Network

QualityLife Intergovernmental Agency

MINUTES

QLife Regular Board Meeting

Thursday, March 17, 2016 6:30 pm
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room

Call to Order

President Larson called the meeting to order at 6:32pm

Roll Call

In attendance: Erick Larson, Scott Hege, Taner Elliott, Brian Ahier Tyler Stone (future administrator)

Absent: Dan Spatz

Staff: Nolan Young, Izetta Grossman, Kate Mast, John Amery, Tyler Stone (future administrator)

Approval of Agenda

Larson added Action Item 5A: Pole Use Agreement to the agenda. It was moved by Elliott and seconded by Hege to approve the Agenda as amended. The motion carried, Spatz absent.

Approval of the February 25, 2016 Meeting minutes

It was moved by Elliott and seconded by Hege to approve the minutes of the February 25, 2016 meeting. The motion carried, Spatz absent.

Discussion Items

Insurance Coverage and rates

Young reviewed the staff report saying full plant coverage would cost \$6218 annually covering up to \$3.9 million. He said the full value of the plant was \$5 million.

Hege asked if deductibles could be adjusted to lower the rate. He questioned the need for the insurance.

Mast said she would call the insurance provider to inquire about deductibles.

Financial Priorities and Capital Improvement Plan

Young reviewed the staff report.

It was moved by Ahier and seconded by Hege to adopt the proposed Financial Priorities for fiscal year 2016-17.

In response to a question Young said the list was an outline for planning the budget. Larson said the list was in priority order.

Hege said he didn't want to commit to doing all the projects without further vetting and business plan. Larson said activities were different than goals. He said this was a project list to create a budget for those projects. Larson said the projects could be changed, funds moved as opportunities were presented throughout the year.

Young said it was valuable to have the funds in the budget to not lose opportunities.

The motion carried, Spatz absent.

Action Items

Maupin Project Pole Agreement

Young reviewed the staff report saying Mobley had negotiated the agreement and it was very similar to the Pole Agreement QLife had with Northern Wasco County PUD.

In response to a question Young said signing the agreement was not a commitment to building the system, it committed them to allow the building of the system.

It was moved by Elliott and seconded by Ahier to authorize Larson to sign the pole agreement. The motion carried, Spatz absent.

Executive Session

Larson recessed to executive session at 7:15 pm

Ahier retired from the meeting at 7:43 pm

Larson reconvened to open session at 7:44 pm

It was moved by Hege and seconded by Elliott to authorize staff to negotiate final agreements with Gorge.net and LSN and to authorize the agreement with Commstructures for the engineering of the Maupin Project. The motion carried unanimously, Ahier and Spatz absent.

Tyler Stone said that the County was hiring another assistant, and that he expected the transition to take some time. He was working on understanding the system and process.

Larson said it would take some time and the Board was willing to assist as needed.

Next Meeting March 31, 2016 6:30 pm

Adjourn

Being no further business the meeting was adjourned at 8:00 pm

Respectfully submitted:
Izetta Grossman City Clerk

Signed: _____
Brian Ahier Sec/Tres

TO: Qlife Board
 Nolan Young, QLife Administrator

FR: Kate Mast, Finance Director

RE: Financial Report for QLIFE – February 2016

BANKING:

QLife monies are deposited into a separate bank checking account. QLife also has a Local Government Investment Pool (LGIP) account where funds excess funds are maintained in order to earn some interest..

The information below is a comparison of budget to actual revenues and expenditures for the month just ended by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

67% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

OPERATIONS (600):

BUDGET COMPARISONS

	July 1, 2015 to February 29, 2016			
	Budget	Actual	Percentage	
Beginning Balance	\$ 218,563	\$ 231,823	106.0%	* see below
Revenues	\$ 701,219	\$ 481,681	68.7%	
Expenditures	\$ 415,642	\$ 189,761	45.6%	
Transfers to Capital/Debt Fund	\$ 504,140	\$ 366,647	72.7%	
Revenues Less Expenses	\$ 0	\$ 157,096		

Cash at Month End \$ 90,691.62

Exceptions:

- 1) Beginning Balance: * *The Beginning Balance figures used here have been audited. The Beginning Balance is \$13,260 more than budgeted.*
- 2) Revenues:
 - a) At 67% of the year, we have received 66.3% of the budgeted charges for services revenue.
 - b) Miscellaneous revenue in the amount of \$956.67 was received in October from Transgroup Worldwide as payment for a QLife invoice for services when a transformer

was moved through town. An additional \$2,867.83 has been billed for another transformer move in February and is reflected in the Revenues and Receivables.

3) Expenditures:

- a) The Liability Insurance Line Item has been over-expended by \$1,300.00. I believe only the Special Districts Liability insurance was budgeted in this line item, but the \$1,600 Pole Attachment Bond was appropriately also posted to this line item. This should not require any budget adjustments, as the category should not be over-expended at the end of the year.
- b) The Memberships/Dues/Subscription Line Item has been over-expended by \$557.85 due to dues being paid in February in the amount of \$575.00 to the Oregon Joint Use Association. This should not require any budget adjustments, as the category should not be over-expended at the end of the year.

4) Budget Changes: The Board approved a supplemental budget creating the new QLife Maupin Fund (602) and budget amendments to provide additional funds for the Interim Manager in the QLife Agency Fund (600) on January 21, 2016..

CAPITAL (601):

BUDGET COMPARISONS

	<u>July 1, 2015 to February 29, 2016</u>			
	Budget	Actual	Percentage	
Beginning Balance	\$ 400,590	\$ 377,826	94.3%	* see below
Transfers In	\$ 504,140	\$ 366,647	63.6%	
Revenues	\$ 30,000	\$ 11,306	20.0%	
M&S / Capital Outlay / Other	\$ 934,730	\$ 20,102	1.3%	
Debt Expenditures	\$ 00	\$ 0	0.0%	
<hr/>				
Revenues Less Expenses	\$ 0	\$ 735,677		

Cash at Month End \$ 729,174.93

Exceptions:

- 1) Beginning Balance: * *The Beginning Balance figures used here have been audited.* Beginning Balance is \$22,764 less than budgeted. With an additional \$13,260 in the General Operating Fund, the combined negative amount is just \$9,504. This is not a concern as we have budgeted for a \$331,717 increase in reserves this year.
- 2) Revenues: .
- 3) Expenditures:
- 4) Budget Changes: No budget changes have been made to this fund this fiscal year.

MAUPIN (602):

BUDGET COMPARISONS

	<u>July 1, 2015 to February 29, 2016</u>		
	Budget	Actual	Percentage
Beginning Balance	\$ 00	\$ 00	00.0%
Revenues	\$ 550,830	\$ 87,880	100.0%
Expenditures	\$ 550,830	\$ 16,236	00.0%
Revenues Less Expenses	\$ 0	\$ 71,644	
Cash at Month End	\$ 71,644.00		

Exceptions:

- 1) Beginning Balance:
- 2) Revenues: A \$87,880 grant has been received from Google for the Maupin Project.
- 3) Expenditures:
- 4) Budget Changes: This fund was created via a supplemental budget on January 21, 2016.

City of The Dalles

FUND 600 QUALITYLIFE AGENCY FUND

ACCOUNT	DESCRIPTION	***** ESTIMATED	***** CURRENT ACTUAL	***** REV	***** ESTIMATED	***** YEAR-TO-DATE ACTUAL	***** REV	***** ANNUAL ESTIMATE	***** UNREALIZED BALANCE
300	BEGINNING BALANCE								
300	00 00	18,213	.00		145,704	231,823.49	159	218,563	13,260.49-
300	**	18,213	.00		145,704	231,823.49	159	218,563	13,260.49-
300	***	18,213	.00		145,704	231,823.49		218,563	13,260.49-
340	CHARGES FOR SERVICES								
344	UTILITY SERVICES								
10 00	UTILITY SERVICE CHARGES	54,005	54,390.00	101	432,040	429,895.00	100	648,069	218,174.00
15 00	LSN CREDITS	0	.00		0	.00		0	.00
20 00	CONNECT CHARGES	187	.00		1,496	4,000.00	267	2,250	1,750.00-
344	**	54,192	54,390.00	100	433,536	433,895.00	100	650,319	216,424.00
340	***	54,192	54,390.00		433,536	433,895.00		650,319	216,424.00
360	OTHER REVENUES								
361	INTEREST REVENUES	58	447.10	771	464	2,563.54	553	700	1,863.54-
361	**	58	447.10	771	464	2,563.54	553	700	1,863.54-
369	OTHER MISC REVENUES	16	2,975.83	8599	128	3,932.50	3072	200	3,732.50-
00 00	OTHER MISC REVENUES	4,166	29,913.60	718	33,328	41,289.60	124	50,000	8,710.40
20 00	S-RATE REIMBURSEMENT	4,182	32,889.43	787	33,456	45,222.10	135	50,200	4,977.90
369	**	4,182	32,889.43	787	33,456	45,222.10	135	50,200	4,977.90
360	***	4,240	33,336.53		33,920	47,785.64		50,900	3,114.36
390	OTHER FINANCING SOURCES								
392	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
00 00	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
392	**	0	.00		0	.00		0	.00
390	***	0	.00		0	.00		0	.00
FUND TOTAL	QUALITYLIFE AGENCY FUND	76,645	87,726.53		613,160	713,504.13		919,782	206,277.87

FUND 600 QUALITYLIFE AGENCY FUND		DEPT/DIV 6000 OLIEE/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****		*****	
SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	\$ BDT
66	EXPENSE-ACCOUNT										
660	FINANCIAL OPERATIONS										
31	MATERIALS & SERVICES										
10	ADMINISTRATIVE										
15	COUNTY	3249	8712.00	268-	16494	19992.96	121	.00	29500	9507.04	68
20	OUTSIDE PLANT MAINTENANCE	416	.00	0	3328	6804.45	24	.00	5000	5000.00	0
90	OTHER SERVICES	3583	877.20	25	28664	12278.37	80	.00	43000	36195.55	16
32	10 AUDIT	1916	.00	0	15328	3750.00	84	.00	23000	10721.63	53
20	LEGAL SERVICES	558	.00	0	4464	5025.00	90	.00	6700	2950.00	56
34	10 ENGINEERING SERVICES	700	1245.00	178	5600	16941.46	114	.00	8400	3375.00	60
30	NETWORK SYSTEM MANAGEMENT	1866	6511.46	354	14928	43578.53	96	.00	22400	5458.54	76
50	SPECIAL STUDIES & REPORTS	5666	8777.10	155	45328			.00	68000	24421.47	64
41	40 ELECTRICITY	0	.00	0	0	.00	0	.00	0	.00	0
43	10 BUILDINGS AND GROUNDS	50	92.12	184	400	315.42	79	.00	600	284.58	53
25	NETWORK EQUIPMENT	41	247.03	603	328	247.03	75	.00	500	252.97	49
87	UTILITIES LOCATES	416	.00	0	3328	.00	0	.00	5000	5000.00	0
44	10 OFFICE SPACE RENTAL	83	.00	0	664	.00	0	.00	1000	1000.00	0
52	10 LIABILITY	646	.00	0	5168	3876.00	75	.00	7752	3876.00	50
30	PROPERTY	501	.00	0	4008	7317.00	183	.00	6017	1300.00	122
53	20 POSTAGE	0	.00	0	0	.00	0	.00	0	.00	0
30	TELEPHONE	16	.00	0	128	.00	0	.00	200	200.00	0
40	LEGAL NOTICES	35	68.40	195	280	308.10	110	.00	420	111.90	73
54	00 ADVERTISING	33	.00	0	264	104.40	40	.00	400	295.60	26
57	10 PERMIT	125	.00	0	1000	500.00	50	.00	1500	1000.00	33
58	10 TRAVEL, FOOD & LODGING	33	.00	0	264	.00	0	.00	400	400.00	0
50	TRAINING AND CONFERENCES	166	144.00	87	1328	1876.42	141	.00	2000	123.58	94
70	MEMBERSHIPS/DUES/SUBSCRIP	58	.00	0	464	195.00	42	.00	700	505.00	28
60	OFFICE SUPPLIES	72	575.00	799	576	1432.85	249	.00	875	557.85	164
80	OLIE SCHOLARSHIPS	8	.00	0	64	36.56	57	.00	100	63.44	37
90	ROBOTICS GRANTS	166	.00	0	1328	2000.00	151	.00	2000	.00	100
69	MISCELLANEOUS EXPENSES	166	.00	0	1328	2000.00	151	.00	2000	.00	100
60	POLE CONNECTION FEES	54	10.00	19	432	467.96	108	.00	650	182.04	72
70	RIGHT OF WAY FEES	875	.00	0	7000	8158.35	117	.00	10500	2341.65	78
80	ASSETS <\$5000	1620	1631.70	101	12960	11265.15	87	.00	19442	8176.85	58
02	** MATERIALS & SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
03	CAPITAL OUTLAY	23118	11567.01	50	175446	148471.01	85	.00	268056	119584.99	55
74	20 TELECOMMUNICATIONS EQUIP	1666	.00	0	13328	.00	0	.00	20000	20000.00	0
03	** CAPITAL OUTLAY	1666	.00	0	13328	.00	0	.00	20000	20000.00	0
660	** FINANCIAL OPERATIONS	24784	11567.01	47	188774	148471.01	79	.00	288056	139584.99	52
66	** EXPENSE-ACCOUNT	24784	11567.01	47	188774	148471.01	79	.00	288056	139584.99	52
DIV 6000 TOTAL *****											
DEPT 60 TOTAL *****											
OLIEE											

FUND 600 QUALITYLIFE AGENCY FUND		DEPT/DIV 9500 OTHER USES/		*****CURRENT*****		*****YEAR-TO-DATE*****		ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	ACCOUNT	BUDGET	ACTUAL	EXP	BUDGET	BUDGET	BALANCE	BDDT	
60	05	QLIFE FUND									
		OTHER USES									
	81	91 QLIFE CAPITAL FUND		45830.91	109	336088	366647.28	109	504140	137492.72	73
	83	10 ESD E-RATE		29913.60	718	33328	41289.60	124	50000	8710.40	83
	05	** OTHER		46177	75744.51	164	407936.88	110	554140	146203.12	74
	06	CONTINGENCY / UAFB									
	88	00 CONTINGENCY		723	.00	0	15282	0	18180	18180.00	0
	89	00 UNAPPORTIATED ENDING BAL		4950	.00	0	39600	0	59406	59406.00	0
	06	** CONTINGENCY / UAFB		5673	.00	0	54882	0	77586	77586.00	0
600	**	** OTHER USES		51850	75744.51	146	424298	407936.88	631726	223789.12	65
60	**	** QLIFE FUND		51850	75744.51	146	424298	407936.88	631726	223789.12	65
		DIV 9500 TOTAL *****		51850	75744.51	146	424298	407936.88	631726	223789.12	65
		DEPT 95 TOTAL *****		51850	75744.51	146	424298	407936.88	631726	223789.12	65
		OTHER USES		51850	75744.51	146	424298	407936.88	631726	223789.12	65
FUND 600		TOTAL *****		76634	87311.52	114	613072	556407.89	919782	363374.11	61

City of The Dalles

ACCOUNT	DESCRIPTION	***** ESTIMATED	***** CURRENT ACTUAL	***** \$REV	***** ESTIMATED	***** YEAR-TO-DATE ACTUAL	***** \$REV	***** ANNUAL ESTIMATE	***** UNREALIZED BALANCE
300	BEGINNING BALANCE								
300 00 00		33,382	.00		267,056	377,826.07	142	400,590	22,763.93
300 **		33,382	.00		267,056	377,826.07	142	400,590	22,763.93
300 ***	BEGINNING BALANCE	33,382	.00		267,056	377,826.07		400,590	22,763.93
330	INTERGOVERNMENTAL REVENUE								
331	FEDERAL REVENUES	0	.00		0	.00		0	.00
331 90 00	FEDERAL GRANTS-MISC	0	.00		0	.00		0	.00
331 **	FEDERAL REVENUES	0	.00		0	.00		0	.00
330 ***	INTERGOVERNMENTAL REVENUE	0	.00		0	.00		0	.00
340	CHARGES FOR SERVICES								
344	UTILITY SERVICES	2,500	5,301.50	212	20,000	11,305.51	57	30,000	18,694.49
344 20 00	CONNECT CHARGES	2,500	5,301.50	212	20,000	11,305.51	57	30,000	18,694.49
344 **	UTILITY SERVICES	2,500	5,301.50	212	20,000	11,305.51	57	30,000	18,694.49
340 ***	CHARGES FOR SERVICES	2,500	5,301.50		20,000	11,305.51		30,000	18,694.49
360	OTHER REVENUES								
369	OTHER MISC REVENUES	0	.00		0	.00		0	.00
369 00 00	OTHER MISC REVENUES	0	.00		0	.00		0	.00
369 10 00	ENTERPRISE ZONE PAYMENT	0	.00		0	.00		0	.00
369 **	OTHER MISC REVENUES	0	.00		0	.00		0	.00
360 ***	OTHER REVENUES	0	.00		0	.00		0	.00
390	OTHER FINANCING SOURCES								
391	OPERATING TRANSFERS IN	0	.00		0	.00		0	.00
391 40 00	IF PMT FROM OTHER FUNDS	0	.00		0	.00		0	.00
391 90 01	QLIFE OPERATING FUND	42,011	45,830.91	109	336,088	366,647.28	109	504,140	137,492.72
391 **	OPERATING TRANSFERS IN	42,011	45,830.91	109	336,088	366,647.28	109	504,140	137,492.72
393	PROCEEDS- LT LIABILITIES								
393 10 00	LOAN/BOND PROCEEDS	0	.00		0	.00		0	.00
393 **	PROCEEDS- LT LIABILITIES	0	.00		0	.00		0	.00
390 ***	OTHER FINANCING SOURCES	42,011	45,830.91		336,088	366,647.28		504,140	137,492.72
	FUND TOTAL Q LIFE CAPITAL FUND	77,893	51,132.41		623,144	755,778.86		934,730	178,951.14

City of The Dalles

ACCOUNT	DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** \$REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** \$REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
FUND 602	OLIFE MAUPIN FUND								
300	BEGINNING BALANCE								
300 00 00		0	.00	0	.00	.00	0	0	.00
300 **		0	.00	0	.00	.00	0	0	.00
300 ***	BEGINNING BALANCE	0	.00	0	.00	.00	0	0	.00
330	INTERGOVERNMENTAL REVENUE								
334	STATE GRANTS	8,825	.00	17,650	.00	.00	52,950	52,950.00	
334 **	STATE GRANTS	8,825	.00	17,650	.00	.00	52,950	52,950.00	
336	PRIVATE SECTOR GRANTS	14,647	.00	29,294	87,880.00	300	87,880	.00	
336 **	PRIVATE SECTOR GRANTS	14,647	.00	29,294	87,880.00	300	87,880	.00	
330 ***	INTERGOVERNMENTAL REVENUE	23,472	.00	46,944	87,880.00		140,830	52,950.00	
340	CHARGES FOR SERVICES								
344	UTILITY SERVICES	0	.00	0	.00	.00	0	0	.00
344 **	UTILITY SERVICES	0	.00	0	.00	.00	0	0	.00
340 ***	CHARGES FOR SERVICES	0	.00	0	.00	.00	0	0	.00
360	OTHER REVENUES								
369	OTHER MISC REVENUES	0	.00	0	.00	.00	0	0	.00
00 00	OTHER MISC REVENUES	0	.00	0	.00	.00	0	0	.00
20 00	E-RATE REIMBURSEMENT	0	.00	0	.00	.00	0	0	.00
369 **	OTHER MISC REVENUES	0	.00	0	.00	.00	0	0	.00
360 ***	OTHER REVENUES	0	.00	0	.00	.00	0	0	.00
390	OTHER FINANCING SOURCES								
393	PROCEEDS- LT LIABILITIES	68,333	.00	136,666	.00	.00	410,000	410,000.00	
10 00	LOAN/BOND PROCEEDS	68,333	.00	136,666	.00	.00	410,000	410,000.00	
393 **	PROCEEDS- LT LIABILITIES	68,333	.00	136,666	.00	.00	410,000	410,000.00	
390 ***	OTHER FINANCING SOURCES	68,333	.00	136,666	.00	.00	410,000	410,000.00	
FUND TOTAL	OLIFE MAUPIN FUND	91,805	.00	183,610	87,880.00		550,830	462,950.00	

RA	ELC	OBJ	SUB	DESCRIPTION	ACCOUNT	DEPT/DIV	9500	OTHER	USES/	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBER.	ANNUAL BUDGET	UNENCUMB. BALANCE	%	EDGT
60				OLIFE FUND																
600				OTHER USES																
	06			CONTINGENCY / UAFB																
		88	00	CONTINGENCY						15128	.00	0	30256	.00	0	.00	90767	90767.00	0	
		06	**	CONTINGENCY / UAFB						15128	.00	0	30256	.00	0	.00	90767	90767.00	0	
	600	**	**	OTHER USES						15128	.00	0	30256	.00	0	.00	90767	90767.00	0	
	60	**	**	OLIFE FUND						15128	.00	0	30256	.00	0	.00	90767	90767.00	0	
				DIV 9500 TOTAL						15128	.00	0	30256	.00	0	.00	90767	90767.00	0	
				DEPT 95 TOTAL						15128	.00	0	30256	.00	0	.00	90767	90767.00	0	
				FUND 602 TOTAL						91806	16236.00	18	183612	16236.00	9	.00	550830	534594.00	3	
				GRAND TOTAL						246329	111112.19	45	1419796	592746.07	42	.00	2405342	1812595.93	25	

QLIFE - LISTING OF FINANCIAL TRANSACTIONS

FUND: OPERATING 600
 FISCAL YEAR: 2015-16

PERIOD DETAIL FROM: 2/18/2016 TO: 3/16/2016

Revenue: Billed as of

QLife Monthly Billings BILLING DONE ON THE 20TH 59,691.50

TOTAL: 59,691.50

CODE	Expenditures:		
600.6000.660.34.30	Aristo	monthly retainer	2,000.00
600.6000.660.53.30	Gorge.net	phone	34.20
600.6000.660.34.10	Commstructures	NESC	1,755.00
600.6000.660.34.10	Commstructures	CIP report	1,175.00
600.6000.660.34.10	Commstructures	Maupin	797.50
600.6000.660.34.10	Commstructures	NJUNS/Joint Use	206.25
600.6000.660.34.10	Commstructures	OSP Insight	2,377.50
600.6000.660.60.10	Bohns	Checks	197.50
600.6000.660.69.70	City of The Dalles	ROW	1,631.70
600.6000.660.31.10	Nolan Young	Admin Services	4,290.00
600.6000.660.32.20	Keith Mobley	Legal	945.00
600.6000.660.53.40	The Dalles Chronicle		69.60
TOTAL:			15,479.25

FUND: CAPITAL 601
 FISCAL YEAR: 2013-14

PERIOD DETAIL FROM: 2/18/2016 TO: 3/16/2016

Revenue:

TOTAL:

CODE Expenditures:

TOTAL: 0.00

Aristo Networks LLC
Technical Management Report
By
John Amery
3/23/2016

Items of Discussion:

- A core switch feeding only TDWifi customers has lost management access. We will likely have to replace the switch. Customer connectivity has not been affected.
 - **Update** – This switch has come back online. It appears to be acting normally again. We are watching it however do not have current plans to replace.
- Qlife was asked to test our fibers for one of our dark fiber customers. It was determined the issue was not with Qlife fiber.
- Qlife is currently evaluating different monitoring software for our electronics.