

QLife Network
QualityLife Intergovernmental Agency

AGENDA

QLife Regular Board Meeting

Thursday, November 13, 2014, Noon
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of September 25, 2014 QLife Regular Board Meeting Minutes
5. Financial Reports
 - a. September and October Financial Reports
 - b. List of Disbursements since Last Meeting
6. Discussion Items
 - a. Future of Agency – survey
7. Reports
 - a. Aristo Operational Management Report – John Amery
8. Next Meeting Dates:
 - a. Regular Board Meeting December 18, 2014 Noon
9. Adjourn

MINUTES

QLIFE AGENCY REGULAR MEETING

September 25, 2014
313 Court Street, The Dalles OR
Second Floor Conference Room

AGENCY PRESENT: Chair Scott Hege, Bill Dick, Erick Larson

AGENCY ABSENT: Carolyn Wood, Brian Ahier

STAFF PRESENT: Attorney Keith Mobley, City Clerk Julie Krueger,
Technical Manager John Amery, Finance Director Kate
Mast

CALL TO ORDER

Chair Hege called the meeting to order at 12:08 p.m.

ROLL CALL

Roll call was conducted by City Clerk Krueger; Wood and Ahier absent.

APPROVAL OF AGENDA

It was moved by Dick and seconded by Larson to approve the agenda as presented. The motion carried unanimously, Ahier and Wood absent.

FINANCIAL REPORTS

August Financial Reports

There were no questions regarding the August report.

ACTION ITEMS

Acceptance of 2013-14 Fiscal Year Audit

Tonya Moffit, Merina and Company, reviewed the audit via teleconference. She noted the audit was given a clean opinion; reviewed the highlights of the audit letter reviewed the independent report.

Chair Hege asked for clarification regarding the difference in charges to the City and County, on

MINUTES (Continued)
QLife Agency Meeting
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page 7, under Related Party Transactions. Ms. Moffit noted the amounts were for services and Wasco County received more services than the City.

It was moved by Larson and seconded by Dick to accept the 2013-14 fiscal year Audit, as presented. The motion carried unanimously, Ahier and Wood absent.

Approval of Memorandum of Understanding Between the Port of The Dalles and QLife Regarding Conduit in North Chenoweth Business Park

Attorney Mobley presented the Memorandum of Understanding (MOU) for consideration.

There was discussion regarding QLife's liability for maintenance. Chair Hege asked that the Port provide as built drawings to QLife for future reference. It was noted that Exhibit "A" had not been attached to the MOU. Mobley said he would add it to the document.

John Amery said the customer would pay for the connection when service was requested. Chair Hege requested staff to provide an estimated cost for the connection.

Dick noted, for the record, that he did perform legal work for the Port of The Dalles, but had not drafted this MOU, did not provide legal advice and had no financial interest, so did not believe he had any conflict of interest in the matter.

It was moved by Dick and seconded by Larson to approve the MOU between the Port of The Dalles and QLife regarding conduit in North Chenoweth Business Park. The motion carried unanimously, Ahier and Wood absent.

Authorization for Signature of Special Districts Insurance Joinder of Trust Agreement

Attorney Mobley explained the Joinder was to come into compliance with new laws for the insurance. He noted the Agency was required to submit the document by October 1 to continue in the program.

The Agency asked that staff invite Insurance Agent of Record Jerry Frazier to the November meeting to explain the details of the insurance coverage.

It was moved by Larson and seconded by Dick to authorize signature of the SDIS Joinder of Trust Agreement. The motion carried unanimously, Ahier and Wood absent.

MINUTES (Continued)
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REPORTS

Aristo Operational Management Report

John Amery provided an update on a switch failure; said he would discuss tree trimming at the November meeting, when the City Manager could be in attendance; reported that the fire damage to fiber was being worked on; and noted he was removing the issue of a generator from his list.

Regarding the fire damage issue, Amery said he would be providing a plan and cost estimate to Mr. Mobley and he hoped to have it repaired before winter. Chair Hege said it should be repaired by the end of November because it was never known how soon temperatures would hit the freezing mark.

OTHER BUSINESS

Attorney Mobley reminded the Agency there would be no meeting in October due to the Oregon Connections conference; next meeting scheduled for November 27.

There was discussion regarding MCEDD pursuing a broadband grant and perhaps forming a partnership with south Wasco County for an expansion project.

Hege said the idea of providing a very high level service to an area that wouldn't use it, may not be the best investment. Mobley said capacity was needed to help the economy of small communities.

There was a discussion regarding developing a promotion program that would tell the QLife story outside of the local area.

ADJOURNMENT

Being no further business, the meeting adjourned at 12:57 p.m.

Submitted by/
Julie Krueger, MMC
City Clerk

SIGNED:

Erick Larson, Secretary

TO: Qlife Board
 Nolan Young, City Manager

FR: Kate Mast, Finance Director

RE: Financial Report for QLIFE – **September 2014**

BANKING:

QLife monies are deposited into a separate bank checking account. QLife also has a Local Government Investment Pool (LGIP) account where funds excess funds are maintained in order to earn some interest..

The information below is a comparison of budget to actual revenues and expenditures for the month just ended by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

25% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

Operations (600):

BUDGET COMPARISONS

	<u>July 1, 2014 to September 30, 2014</u>			
	Budget	Actual	Percentage	
Beginning Balance	\$ 138,143	\$ 180,968	131.0%	* see below
Revenues	\$ 680,619	\$ 163,416	24.0%	
Expenditures	\$ 435,857	\$ 32,532	7.5%	
Transfers to Capital/Debt Fund	\$ 382,905	\$ 143,514	37.5%	
Cash at Month End	\$ 119,545.86			

Exceptions:

- 1) Beginning Balance: * *The Beginning Balance figures used here are estimated and have **NOT** been audited.*
- 2) Revenues:
- 3) Expenditures:
 - a. The extra transfer amount was to pay off the Columbia Bank Loan in July.
 - b. The Memberships/Dues/ Subscriptions line item has been overspent by \$54.93 because QLife paid dues to Special Districts Association of Oregon (SDAO).
- 4) Budget Changes: No budget changes have been made to this fund this fiscal year.

CAPITAL (601):

BUDGET COMPARISONS

	<u>July 1, 2014 to September 30, 2014</u>			
	Budget	Actual	Percentage	
Beginning Balance	\$ 183,796	\$ 183,319	99.7%	* see below
Transfers In	\$ 382,905	\$ 143,514	37.5%	
Revenues	\$ 30,000	\$ 5,113	17.0%	
M&S / Capital Outlay / Other	\$ 463,913	\$ 1,185	0.2%	
Debt Expenditures	\$ 132,788	\$ 129,663	97.6%	
Cash at Month End	\$ 201,118.83			

Exceptions:

- 1) Beginning Balance: * *The Beginning Balance figures used here are estimated and have **NOT** been audited.*
- 2) Revenues:
- 3) Expenditures: The Columbia Bank Loan was paid in full as of July 9, 2014.
- 4) Budget Changes: No budget changes have been made to this fund this fiscal year.

City of The Dalles

FUND 500 QUALITYLIFE AGENCY FUND

ACCOUNT	DESCRIPTION	***** ESTIMATED	***** CURRENT ACTUAL	***** %REV	***** ESTIMATED	***** YEAR-TO-DATE ACTUAL	***** %REV	***** ANNUAL ESTIMATE	***** UNREALIZED BALANCE
300	BEGINNING BALANCE								
300	00 00	11,511	.00		34,533	180,967.86	524	138,143	42,824.86-
300	**	11,511	.00		34,533	180,967.86	524	138,143	42,824.86-
300	***	11,511	.00		34,533	180,967.86		138,143	42,824.86-
340	CHARGES FOR SERVICES								
344	UTILITY SERVICES								
10 00	UTILITY SERVICE CHARGES	52,305	52,540.00	100	156,915	154,420.00	98	627,669	473,249.00
15 00	LSN CREDITS	0	.00		0	.00		0	.00
20 00	CONNECT CHARGES	187	.00		561	1,350.00	241	2,250	900.00
344	**	52,492	52,540.00	100	157,476	155,770.00	99	629,919	474,149.00
340	***	52,492	52,540.00		157,476	155,770.00		629,919	474,149.00
360	OTHER REVENUES								
361	INTEREST REVENUES								
00 00	INTEREST REVENUES	41	80.37	196	123	258.78	210	500	241.22
361	**	41	80.37	196	123	258.78	210	500	241.22
369	OTHER MISC REVENUES								
00 00	OTHER MISC REVENUES	16	.00		48	.00		200	200.00
20 00	E-RATE REIMBURSEMENT	4,166	7,387.20	177	12,498	7,387.20	59	50,000	42,612.80
369	**	4,182	7,387.20	177	12,546	7,387.20	59	50,200	42,812.80
360	***	4,223	7,467.57		12,669	7,645.98		50,700	43,054.02
390	OTHER FINANCING SOURCES								
392	SALE OF FIXED ASSETS								
00 00	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
392	**	0	.00		0	.00		0	.00
390	***	0	.00		0	.00		0	.00
FUND TOTAL	QUALITYLIFE AGENCY FUND	68,226	60,007.57		204,678	344,383.84		818,762	474,378.16

FUND 600 QUALITYLIFE AGENCY FUND		DEPT/DIV 9500 OTHER USES/		*****CURRENT*****		*****YEAR-TO-DATE*****		ANNUAL	UNENCUMB.	%	
BA ELEM OBJ	ACCOUNT	BUDGET	ACTUAL	\$EXP	BUDGET	ACTUAL	\$EXP	BUDGET	BALANCE	BDGT	
SUB	SUB	DESCRIPTION	DESCRIPTION								
60	00	QLIFE FUND									
600	05	OTHER USES									
	81	91 OLIFE CAPITAL FUND	31908	29923.82	94	95724	143514.46	150	382905	239390.54	38
	83	10 ESD E-RATE	4166	7387.20	177	12498	7387.20	59	50000	42612.80	15
	05	** OTHER	36074	37311.02	103	108222	150901.66	139	432905	282003.34	35
	06	CONTINGENCY / UAFB									
	88	00 CONTINGENCY	2466	.00	0	7398	.00	0	29600	29600.00	0
	89	00 UNAPPROPRIATED ENDING BAL	4566	.00	0	13698	.00	0	54800	54800.00	0
	06	** CONTINGENCY / UAFB	7032	.00	0	21096	.00	0	84400	84400.00	0
600	**	** OTHER USES	43106	37311.02	87	129318	150901.66	117	517305	366403.34	29
60	**	** QLIFE FUND	43106	37311.02	87	129318	150901.66	117	517305	366403.34	29
		DIV 9500 TOTAL *****	43106	37311.02	87	129318	150901.66	117	517305	366403.34	29
		DEPT 95 TOTAL *****	43106	37311.02	87	129318	150901.66	117	517305	366403.34	29
		OTHER USES									
FUND 600	TOTAL	*****	68215	48034.58	70	204645	176046.23	86	818762	642715.77	22

City of The Dalles

ACCOUNT	DESCRIPTION	***** ESTIMATED	***** CURRENT ACTUAL	***** %REV	***** ESTIMATED	***** YEAR-TO-DATE ACTUAL	***** %REV	***** ANNUAL ESTIMATE	***** UNREALIZED BALANCE
FUND 601	QLIFE CAPITAL FUND								
300	BEGINNING BALANCE								
300 00 00		15,316	.00		45,948	183,319.40	399	183,796	476.60
300 **		15,316	.00		45,948	183,319.40	399	183,796	476.60
300 ***	BEGINNING BALANCE	15,316	.00		45,948	183,319.40		183,796	476.60
330	INTERGOVERNMENTAL REVENUE								
331	FEDERAL REVENUES	0	.00		0	.00		0	.00
331 **	FEDERAL REVENUES	0	.00		0	.00		0	.00
330 ***	INTERGOVERNMENTAL REVENUE	0	.00		0	.00		0	.00
340	CHARGES FOR SERVICES								
344	UTILITY SERVICES	2,500	333.00	13	7,500	5,113.28	68	30,000	24,886.72
20 00	CONNECT CHARGES	2,500	333.00	13	7,500	5,113.28	68	30,000	24,886.72
344 **	UTILITY SERVICES	2,500	333.00	13	7,500	5,113.28	68	30,000	24,886.72
340 ***	CHARGES FOR SERVICES	2,500	333.00		7,500	5,113.28		30,000	24,886.72
360	OTHER REVENUES								
369	OTHER MISC REVENUES	0	.00		0	.00		0	.00
00 00	OTHER MISC REVENUES	0	.00		0	.00		0	.00
10 00	ENTERPRISE ZONE PAYMENT	0	.00		0	.00		0	.00
369 **	OTHER MISC REVENUES	0	.00		0	.00		0	.00
360 ***	OTHER REVENUES	0	.00		0	.00		0	.00
390	OTHER FINANCING SOURCES								
391	OPERATING TRANSFERS IN	0	.00		0	.00		0	.00
40 00	IF PMT FROM OTHER FUNDS	0	.00		0	.00		0	.00
90 01	QLIFE OPERATING FUND	31,908	29,923.82	94	95,724	143,514.46	150	382,905	239,390.54
391 **	OPERATING TRANSFERS IN	31,908	29,923.82	94	95,724	143,514.46	150	382,905	239,390.54
393	PROCEEDS- LT LIABILITIES								
10 00	LOAN/BOND PROCEEDS	0	.00		0	.00		0	.00
393 **	PROCEEDS- LT LIABILITIES	0	.00		0	.00		0	.00
390 ***	OTHER FINANCING SOURCES	31,908	29,923.82		95,724	143,514.46		382,905	239,390.54
FUND TOTAL	QLIFE CAPITAL FUND	49,724	30,256.82		149,172	331,947.14		596,701	264,753.86

QLIFE - LISTING OF FINANCIAL TRANSACTIONS

FUND: OPERATING 600
 FISCAL YEAR: 2013-14

PERIOD DETAIL FROM: 9/16/2014 TO: 10/15/2014

Revenue:	Billed as of	NRC	333.00
	QLife Monthly Billings	BILLING DONE ON THE 20TH	52,540.00

TOTAL: **52,873.00**

CODE	Expenditures:		
600.6000.660.53.30	gorge.net	phone	34.02
600.9500.600.83.10	School District 21	erate	7,387.20
600.6000.660.58.70	SDAO	Dues	254.93
600.6000.660.41.40	NWCPUD	electric	35.58
	Aristo	Retainer	2,000.00
600.6000.660.32.10	Sec of State	Filing fee for financial statements	150.00
600.6000.660.58.10	Anzac	Lunch	90.00
600.6000.660.69.70	City of The Dalles	ROW	1,576.20
600.6000.660.44.10	City of The Dalles	rent	1,938.00
600.6000.660.31.10	City of The Dalles	Services	5,789.02
600.6000.660.41.40	NWC PUD	electric	37.49

TOTAL: **19,292.44**

FUND: CAPITAL 601
 FISCAL YEAR: 2013-14

PERIOD DETAIL FROM: 9/16/2014 TO: 10/15/2014

Revenue:

TOTAL:

CODE	Expenditures:		
601.6000.660.76.20	Commstructures	Engineering	1,317.50

TOTAL: **1,317.50**

TO: Qlife Board
 Nolan Young, City Manager

FR: Kate Mast, Finance Director

RE: Financial Report for QLIFE – **October 2014**

BANKING:

QLife monies are deposited into a separate bank checking account. QLife also has a Local Government Investment Pool (LGIP) account where funds excess funds are maintained in order to earn some interest.

The information below is a comparison of budget to actual revenues and expenditures for the month just ended by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

33% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

Operations (600):

BUDGET COMPARISONS

	<u>July 1, 2014 to October 31, 2014</u>			
	Budget	Actual	Percentage	
Beginning Balance	\$ 138,143	\$ 180,968	131.0%	* see below
Revenues	\$ 680,619	\$ 214,349	31.5%	
Expenditures	\$ 435,857	\$ 49,224	11.3%	
Transfers to Capital/Debt Fund	\$ 382,905	\$ 173,438	45.3%	
Cash at Month End	\$ 125,966.19			

Exceptions:

- 1) Beginning Balance: * *The Beginning Balance figures used here were estimated. The actual audited figure is \$2.00 less (\$180,966) and will be corrected on next month's report.*
- 2) Revenues:
- 3) Expenditures:
 - a. The extra transfer amount was to pay off the Columbia Bank Loan in July.
 - b. The Memberships/Dues/ Subscriptions line item has been overspent by \$54.93 because QLife paid dues to Special Districts Association of Oregon (SDAO).
- 4) Budget Changes: No budget changes have been made to this fund this fiscal year.

CAPITAL (601):

BUDGET COMPARISONS

	July 1, 2014 to October 31, 2014			
	Budget	Actual	Percentage	
Beginning Balance	\$ 183,796	\$ 183,319	99.7%	* see below
Transfers In	\$ 382,905	\$ 173,438	45.3%	
Revenues	\$ 30,000	\$ 5,113	17.0%	
M&S / Capital Outlay / Other	\$ 463,913	\$ 4,986	0.2%	
Debt Expenditures	\$ 132,788	\$ 129,663	97.6%	
Cash at Month End	\$ 227,242.00			

Exceptions:

- 1) Beginning Balance: * *The Beginning Balance figures used here have been audited.*
- 2) Revenues:
- 3) Expenditures: The Columbia Bank Loan was paid in full as of July 9, 2014.
- 4) Budget Changes: No budget changes have been made to this fund this fiscal year.

City of The Dalles

ACCOUNT	DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** \$REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** \$REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
FUND 601	QLIFE CAPITAL FUND								
300	BEGINNING BALANCE								
300 00 00		15,316	.00		61,264	183,319.40	299	183,796	476.60
300 **		15,316	.00		61,264	183,319.40	299	183,796	476.60
300 ***	BEGINNING BALANCE	15,316	.00		61,264	183,319.40		183,796	476.60
330	INTERGOVERNMENTAL REVENUE								
331	FEDERAL REVENUES	0	.00		0	.00	0	0	.00
331 90 00	FEDERAL GRANTS-MISC	0	.00		0	.00	0	0	.00
331 **	FEDERAL REVENUES	0	.00		0	.00	0	0	.00
330 ***	INTERGOVERNMENTAL REVENUE	0	.00		0	.00	0	0	.00
340	CHARGES FOR SERVICES								
344	UTILITY SERVICES	2,500	.00		10,000	5,113.28	51	30,000	24,886.72
344 20 00	CONNECT CHARGES	2,500	.00		10,000	5,113.28	51	30,000	24,886.72
344 **	UTILITY SERVICES	2,500	.00		10,000	5,113.28		30,000	24,886.72
340 ***	CHARGES FOR SERVICES	2,500	.00		10,000	5,113.28		30,000	24,886.72
360	OTHER REVENUES								
369	OTHER MISC REVENUES	0	.00		0	.00	0	0	.00
369 00 00	OTHER MISC REVENUES	0	.00		0	.00	0	0	.00
369 10 00	ENTERPRISE ZONE PAYMENT	0	.00		0	.00	0	0	.00
369 **	OTHER MISC REVENUES	0	.00		0	.00	0	0	.00
360 ***	OTHER REVENUES	0	.00		0	.00	0	0	.00
390	OTHER FINANCING SOURCES								
391	OPERATING TRANSFERS IN	0	.00		0	.00	0	0	.00
391 40 00	IF PMT FROM OTHER FUNDS	0	.00		0	.00	0	0	.00
391 90 01	QLIFE OPERATING FUND	31,908	29,923.82	94	127,632	173,438.28	136	382,905	209,466.72
391 **	OPERATING TRANSFERS IN	31,908	29,923.82	94	127,632	173,438.28	136	382,905	209,466.72
393	PROCEEDS- LT LIABILITIES	0	.00		0	.00	0	0	.00
393 10 00	LOAN/BOND PROCEEDS	0	.00		0	.00	0	0	.00
393 **	PROCEEDS- LT LIABILITIES	0	.00		0	.00	0	0	.00
390 ***	OTHER FINANCING SOURCES	31,908	29,923.82		127,632	173,438.28		382,905	209,466.72
FUND TOTAL	QLIFE CAPITAL FUND	49,724	29,923.82		198,896	361,870.96		596,701	234,830.04

City of The Dalles

FUND 600 QUALITYLIFE AGENCY FUND

ACCOUNT	DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
300	BEGINNING BALANCE								
300	00 00	11,511	.00		46,044	180,967.86	393	138,143	42,824.86-
300	**	11,511	.00		46,044	180,967.86	393	138,143	42,824.86-
300	***	11,511	.00		46,044	180,967.86		138,143	42,824.86-
340	CHARGES FOR SERVICES								
344	UTILITY SERVICES								
10 00	UTILITY SERVICE CHARGES	52,305	50,840.00	97	209,220	205,260.00	98	627,669	422,409.00
15 00	LSN CREDITS	0	.00		0	.00		0	.00
20 00	CONNECT CHARGES	187	.00		748	1,350.00	181	2,250	900.00
344	**	52,492	50,840.00	97	209,968	206,610.00	98	629,919	423,309.00
340	***	52,492	50,840.00		209,968	206,610.00		629,919	423,309.00
360	OTHER REVENUES								
361	INTEREST REVENUES								
00 00	INTEREST REVENUES	41	93.41	228	164	352.19	215	500	147.81
361	**	41	93.41	228	164	352.19	215	500	147.81
369	OTHER MISC REVENUES								
00 00	OTHER MISC REVENUES	16	.00		64	.00		200	200.00
20 00	E-RATE REIMBURSEMENT	4,166	.00		16,664	7,387.20	44	50,000	42,612.80
369	**	4,182	.00		16,728	7,387.20	44	50,200	42,812.80
360	***	4,223	93.41		16,892	7,739.39		50,700	42,960.61
390	OTHER FINANCING SOURCES								
392	SALE OF FIXED ASSETS								
00 00	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
392	**	0	.00		0	.00		0	.00
390	***	0	.00		0	.00		0	.00
FUND TOTAL	QUALITYLIFE AGENCY FUND	68,226	50,933.41		272,904	395,317.25		818,762	423,444.75

FUND 600 QUALITYLIFE AGENCY FUND		DEPT/DIV 9500 OTHER USES/		*****CURRENT*****		*****YEAR-TO-DATE*****		ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	\$EXP	BUDGET	ENCUMBR.	BALANCE	BDGT
SUB	SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	\$EXP	BUDGET	ENCUMBR.	BALANCE	BDGT
60			QLIFE FUND							
600			OTHER USES							
	05		OTHER							
	81	91	QLIFE CAPITAL FUND	31908	29923.82	94	127632	.00	382905	209466.72
	83	10	ESD E-RATE	4166	.00	0	16664	.00	50000	42612.80
	05	**	OTHER	36074	29923.82	83	144236	.00	432905	252079.52
	06		CONTINGENCY / UAFB							
	88	00	CONTINGENCY	2466	.00	0	9864	.00	29600	29600.00
	89	00	UNAPPROPRIATED ENDING BAL	4566	.00	0	18264	.00	54800	54800.00
	06	**	CONTINGENCY / UAFB	7032	.00	0	28128	.00	84400	84400.00
600	**	**	OTHER USES	43106	29923.82	69	172424	.00	517305	336479.52
60	**	**	QLIFE FUND	43106	29923.82	69	172424	.00	517305	336479.52
			DIV 9500 TOTAL *****	43106	29923.82	69	172424	.00	517305	336479.52
			DEPT 95 TOTAL *****	43106	29923.82	69	172424	.00	517305	336479.52
			OTHER USES	43106	29923.82	69	172424	.00	517305	336479.52
FUND 600			TOTAL *****	68215	46616.08	68	272860	.00	818762	596099.69
			QUALITYLIFE AGENCY FUND	68215	46616.08	68	272860	.00	818762	596099.69

QLIFE - LISTING OF FINANCIAL TRANSACTIONS

FUND: OPERATING 600
 FISCAL YEAR: 2013-14

PERIOD DETAIL FROM: 10/15/2014 TO: 11/5/2014

Revenue: Billed as of
 QLife Monthly Billings BILLING DONE ON THE 20TH 51,090.00

TOTAL: 51,090.00

CODE	Expenditures:		
600.6000.660.32.10	Merina	Audit	675.00
600.6000.660.34.10	Commstructures	Engineering	832.50
600.6000.660.34.30	Aristo	Monthly retainer	2,000.00
600.6000.600.32.20	Keith Mobley	legal	795.00
600.6000.660.69.70	City of The Dalles	Row	1,525.20

TOTAL: 5,827.70

FUND: CAPITAL 601
 FISCAL YEAR: 2013-14

PERIOD DETAIL FROM: 10/15/2014 TO: 11/5/2014

Revenue:

TOTAL:

CODE Expenditures:

TOTAL: 0.00

QualityLife Board Survey to help focus the future of the Agency

The primary purpose of QLife is to be a middle mile broadband provider. The goal was to bring in urban level broadband at urban prices creating a better quality of life for the citizens of Wasco County. QLife is now debt free with funds available for expansion, to build reserves to handle needed maintenance, for distribution or some combination of options.

Please ponder the following questions for discussion at the November 13 Board meeting.

1. What do you see as the future of broadband?
2. Do you believe the QLife board would benefit from a facilitated process to:
 - a. Develop a Mission Statement
 - b. Develop Goals and Objectives
 - c. Develop a Strategic plan
3. What is most important – growth, no debt, ability to keep the infrastructure strong and ready for the future. Rate each 1- 5 with 5 being highest priority
 - ___ Growth of system
 - ___ Debt free status
 - ___ Maintenance of infrastructure
4. What do you see as the purpose of QLife for the future? Rate each 1 – 5 with 5 being the highest priority.
 - ___ Provide reliable broadband infrastructure for The Dalles area
 - ___ Provide opportunity for ISP's to grow their business model
 - ___ Provide low/no cost access to the community
 - ___ Make money for partners
5. What do you see as the role of QLife in implementing the Wasco County & QLife Network Broadband Adoption & Utilization Strategic Plan? Please rate each 1 – 5 with 5 being the most involved area.
 - ___ Increase the number of new businesses entering the County and existing business retention and expansion by creating a technically fluent workforce.
 - ___ Through digital literacy campaigns, increase adoption and utilization rates of broadband.
 - ___ Improve health and education outcomes by leveraging tele-health and online learning modalities throughout the county.
 - ___ Increase availability of high quality broadband service in ALL Wasco County communities by driving demand through education.
6. Do you see any value in continuing the Grants/Scholarship programs?