

# QLife Network

## QualityLife Intergovernmental Agency

### MINUTES

#### QLife Regular Board Meeting

Thursday, January 7, 2016, Noon  
The Dalles City Hall, 313 Court Street  
2<sup>nd</sup> Floor Conference Room

#### Call to Order

President Larson called the meeting to order at 12:05 p.m.

#### Roll Call

In attendance: Erick Larson, Scott Hege, Taner Elliott, Brian Ahier, Dan Spatz

Staff in attendance: Administrator Nolan Young, Technical Manager John Amery, Secretary Izetta Grossman, Finance Director Kate Mast, Attorney Keith Mobley

Visitors: Carrie Pipinish

#### Approval of Agenda

President Larson removed Item #6 Public Hearing from the agenda. It was moved by Spatz and seconded by Hege to approve the Agenda as amended. The motion carried unanimously.

#### Approval of Minutes

It was moved by Elliott and seconded by Spatz to approve the minutes of the November 19 Regular Board meeting. The motion carried unanimously, Hege abstained.

It was moved by Spatz and seconded by Elliott to approve the December 8 Strategic Planning meeting minutes. The motion carried unanimously, Hege abstained.

#### Financial Reports

Mast reviewed the November Financial Reports. She said the Google grant had been approved; the funds have not been received yet.

Larson recessed to Executive Session at 12:06 p.m.

Executive Session (as necessary) In accordance with:

An executive session may, in the discretion of the presiding officer, be called based on one or more of the following: ORS 192.660(2)(a) Consider employment issues; (2)(e) Real property; (2)(f) Consider exempt records or information; (2)(g) Competitive trade or commerce negotiations; (2)(h) Consult with counsel re litigation; (2)(m)(D) & (E) Discuss information regarding security of telecom systems and data transmission.

Returned to open session at 12:40 pm.

#### Discussion Items:

Young reviewed the Strategic Plan Meeting report.

After some discussion Larson asked that the list be put in priority order for the final document.

Hege said distribution of funds to the city and county should only be if there were excess funds.

It was the consensus of the Board to change the sentence to read ... "potential distribution to partners" on the strategic plan.

#### Action Items:

Credit Card – Mast said that until the Board had a permanent Administrator in place, QLife could use her City credit card for purchases that required immediate payment and QLife would reimburse the City.

It was moved by Spatz and seconded by Ahier to accept the City's offer to use the Finance Director's credit card for large purchases that required immediate payment, and QLife would reimburse the City. The motion carried unanimously.

Agreement with City of Maupin – Young reviewed the agreement and updated the Board on the status of the project.

It was moved by Elliott and seconded by Ahier to authorize the Board President to sign the Intergovernmental Agreement with the City of Maupin for the Maupin Broadband project, contingent on grant funding and an agreement with a broadband transport provider.

Hege said it was important that Maupin was bound to stay with QLife. Larson asked if there was language in the agreement to assure that they could not break the contract.

Young said they would have to purchase transport and QLife would be that provider.

#### Reports

Administrator Report – Larson said if there were any questions to contact him.

Aristo Operational Management Report – Amery reported one small flap that he was unable to identify. He said he would research it further.

#### Next Meeting Dates:

Regular Board Meeting January 21

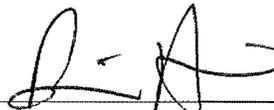
#### Adjourn

The meeting was adjourned at 1:00 p.m.

Respectfully submitted:

Izetta Grossman  
Recording Secretary

Signed: \_\_\_\_\_



Brian Ahier, Sec/Tres