

QLife Network
QualityLife Intergovernmental Agency

MINUTES

QLife Regular Board Meeting

**Tuesday July 20, 2010 4PM
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room**

Call to Order

The meeting was called to order at 4:05pm by President Dan Ericksen

Roll Call

In Attendance: Bill Lennox, Brian Ahier

Staff in attendance: Nolan Young, John Amery, Keith Mobley, Izetta Grossman

Absent: Dan Spatz

Approval of Agenda

It was moved by Ahier and seconded by Lennox to approve the agenda as presented. Motion passed unanimously, 2 absent.

Larson arrived at 4:06pm

Approval of June 15, 2010 QLife Regular Board Meeting Minutes

It was moved by Lennox and seconded by Ahier to approve the minutes as presented. Motion passed unanimously, 1 absent, Ericksen abstaining (not at the meeting).

Financial Reports

Young reviewed the June Financial reports, noting that due to a miscalculation the Operation Budget Materials and Services line item is in violation of Budget Law. The rule is to stay within 10% of a line item. There are adequate funds in the Contingency, which is the purpose of a contingency, to cover unanticipated expenses. While QLife is not required to follow Budget Law, it has adopted that system as a guideline. It is too late to do a budget amendment (that needs to be done by June 30th), so this will be a note in the audit.

Ericksen asked how many payments are left in Enterprise Zone payments. Young said the original number was 15 payments, 3 have been received leaving 12. It was noted that in the Budget Book, it reflects 13. This will be updated in the next fiscal year book.

Reports

It was reported that both the City and the County approved the Amendment to the IGA, adding an additional signer to the checking account. It was moved by Ahier to appoint Nolan Young as the fourth signer on the QLife checking account. After discussion, Ahier amended his motion to appoint the City Manager as the fourth signer on the QLife checking account. The motion was seconded by Lennox and passed unanimously, 1 absent.

WIFI Update – Amery reported that there has been a snag; Google cannot provide the bandwidth as originally thought. He has some other ideas, is checking with Charter. After some discussion, the board directed Amery to proceed with the current plan, and see if Google would be willing to increase the grant amount to cover the additional costs. If they cannot, then bring it back to the Board for further direction. It was the consensus of the Board that keeping this project moving forward is top priority.

BiSector/Redundancy – Amery reported that Eric Orton would be coming to The Dalles on Wednesday to make decisions on this project. St. Mary's need official buy off and meeting of PUD requirements. Eric is 95% done. Amery estimated that once project is started it would take about 2 months to complete.

Amery reported that he had made the decision to have help on standby for the burrowing under the QLife fiber at MCMC. He felt being proactive in case of a fiber cut would save money and have faster response. It was the direction of the

Board for Amery to always put contractors on notice in writing of their responsibility in these cases and to continue to be financially prudent.

Ahier asked if due to the increase number of customers was QLife running out of space? Amery responded that dark fiber is not an issue.

Next Meeting Dates:

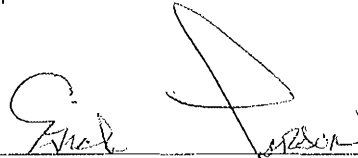
Regular Board Meeting August 17, 2010 4pm – it was the consensus of the Board to schedule the August meeting, but if no immediate business decisions needed the meeting will be cancelled.

Adjourn

Being no further business the meeting was adjourned at 5pm.

Respectfully submitted by/
Izetta Grossman, Recording Secretary

Attest:

A handwritten signature in black ink, appearing to read "Erick Larson", written over a horizontal line.

Erick Larson, Secretary/Treasurer