

# QLife Network

## QualityLife Intergovernmental Agency

### Minutes

QLife Budget Committee Meeting

Tuesday, March 23, 2010

Conference Room City Hall

3:30pm

#### Call to order

Board President Dan Ericksen called the meeting to order at 3:38pm

It was requested that people in attendance introduce themselves.

In Attendance – Board Members: Brian Ahier, Bill Lennox, Dan Ericksen

Absent: Erick Larson, Dan Spatz

Budget Committee Members: Chip Wood, Dave Karlson, Ken Farner, Ken Leibham, Jim Broehl

Staff: Nolan Young Administrator, Izetta Grossman Recording Secretary, John Amery

Technical manager

#### Approval of Agenda

It was moved by Broehl and seconded by Lennox to approve the agenda as presented.

Motion passed unanimously. 2 absent.

#### Election of Officers

Ericksen asked for nominations of officers. Ahier nominated Dan Ericksen as Chair, Karlson nominated Ahier as Secretary. Ericksen asked for other nominations, being none, he then asked for the vote to accept the slate of officers. Vote was unanimous, 2 absent.

#### Workshop with Board

Young reviewed the Projected Year End Financial Position of Agency and Overview of Revenues and Expenditures for FY 2010-11. More money was spent on outside maintenance this year than anticipated. Revenues are up, however Network management line item needs to be increased due to the additional work. Young recommended a larger contingency for outside plant maintenance.

Discussion of Financial Priorities Policy for FY 2010-11 – Young reported an anticipated \$100,000 to \$150,000 uncommitted revenue that could be applied to some of the priorities, as well as increase the contingency. Budget committee reviewed the list of priorities and Young conducted a paired comparison that resulted in the following list of priorities:

1-6 as presented

7. Create a reserve for future expansion, modernization, or replacement of system (31 pts)

8. Hire marketing and sales consultant to expand, promote the business (21 pts)

9. The creation of a reserve to engineer and extend fiber optic service to other parts of Wasco County (17 pts)

10. An amount to retire additional debt of the Agency not yet due (8pts)
11. The creation of a local Technology grant program for public and non-profit organizations. The rules for expenditures from this fund will be established by the Board, subject to approval of all partners to the intergovernmental agreement. (3pts)
12. Develop a reserve equal to 1 year's loan payment (\$138,000) [it was the consensus of the committee to put this item last as a placeholder for next year].

The committee recommended that Young attach a dollar figure on only 7,8,9 for fiscal year 2010-11. After much discussion, it was the consensus of the committee to recommend to the Board they set up a scholarship line item with a minimum \$1000 scholarship going to second year technology students at Columbia Gorge Community College. The committee recommended starting the program with \$2000 with the intent to ward one \$1000 scholarship; but having a second available if applications warranted. Karlson recommended that the Board ask someone with experience in scholarships to help set up the guidelines. It was suggested that Dan Spatz would have the expertise to handle this type of project.

Other Business:

Ken Leibham moved to formalize the approval of the minutes from the last meeting of 2009, that had been approved via email. Ahier seconded the motion, motion passed unanimously, 2 absent.

Next Meeting: Budget Committee April 27, 2010 3:30pm

Adjourned:

Being no further business the meeting was adjourned at 5pm

Respectfully submitted:

Izetta Grossman, Recording Sec.

Attest:

  
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Brian Ahier Secretary