

# QLife Network

## QualityLife Intergovernmental Agency

### MINUTES

#### QLife Regular Board Meeting

Tuesday November 25, 2008  
The Dalles City Hall, 313 Court Street  
2<sup>nd</sup> Floor Conference Room  
5:30 pm

#### Call to Order

The meeting was called to order by President Dan Ericksen at 5:35pm

#### Roll Call

In attendance: Bill Lennox, Rob Kovacich, Jim Broehl, Nolan Young, Izetta Grossman, John Amery, Kate Mast, Keith Mobley, Don New (auditor)

Absent: Erick Larson

#### Approval of Agenda

It was moved by Broehl and seconded by Lennox to approve the agenda as submitted. Motion passed unanimously, 1 absent.

#### Approval of November 4, 2008 Minutes QLife Regular Board Meeting

It was moved by Broehl and seconded by Lennox to approve the minutes of the November 4<sup>th</sup> meeting as submitted. Motion passed unanimously, 1 absent.

#### Financial Reports

##### a. Financial Audit – Dickey Tremper

Don New, audit manager from Dickey Tremper reviewed the audit report for FY 2007-08. Overall a clean report; expenses are down and revenue is up. Lennox moved to accept the audit report, seconded by Broehl, passed unanimously, 1 absent.

##### b. October Financial Reports

Young reviewed the financial report and the LSN credits. Board requested that LSN credits be added to the bottom of the Monthly Financial spreadsheet.

#### Discussion Items

##### a. Financial capacity to proceed with BiSector Beef up/Redundancy status

Young reviewed the financial condition of Qlife, noting that when the Project 02 funds are received Qlife can proceed with these projects. These funds are expected early December.

##### b. Board Packets – include copy of every bill

It was the consensus of the Board that the bill listing and monthly budget spreadsheet was sufficient.

##### c. Change meeting time to 3:30 in January

It was the consensus of the Board to delay this decision until after the January Meeting when the Mayor's appointments would be known.

##### d. Amending Purchasing policy

Young reviewed the Memo regarding the need to update the purchasing policy. It was moved by Kovacich and seconded by Broehl to amend the purchasing policies as outlined by Young's memorandum and to direct staff to create a Resolution amending the purchasing policies for adoption at the next Regular Board meeting of the Qlife agency. The motion passed unanimously, 1 absent.

**Action Items**

a. **Adopt Resolution 2005-05** A RESOLUTION ADOPTING RULES FOR THE QUALITYLIFE INTERGOVERNMENTAL AGENCY LOCAL CONTRACT REVIEW BOARD (house keeping) It was moved by Broehl to adopt **Resolution 2005-05** A RESOLUTION ADOPTING RULES FOR THE QUALITYLIFE INTERGOVERNMENTAL AGENCY LOCAL CONTRACT REVIEW BOARD. The motion was seconded by Kovacich and passed unanimously, 1 absent.

**Reports**

a. **Aristo Management Report – John Amery**  
Nothing to report – no events.

**Next Meeting Dates:**

**Regular Board Meeting December 15, 2008 5:30 pm**

**Adjourn**

Being no further business the meeting was adjourned at 6:25pm

**Submitted by**

**Izetta Grossman**

**Recording Secretary**

**Signed:** \_\_\_\_\_  
**Erick Larson, Sec/Tres**