

QLife Network
QualityLife Intergovernmental Agency

MINUTES

QLife Regular Board Meeting

**Tuesday January 18, 2011 4PM
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room**

Call to Order

The meeting was called to order by Vice Chair Dan Spatz at 4pm

Roll Call

In attendance: Scott Hege, Brian Ahier
Absent: Erick Larson, Dan Ericksen
Staff: Nolan Young, John Amery, Keith Mobley, Izetta Grossman
Visitors: Paul Titus, PUD

Approval of Agenda

It was moved by Ahier and seconded by Hege to approve the agenda as presented. The motion passed unanimously, 2 absent.

Approval of December 21, 2010 QLife Regular Board Meeting Minutes

It was moved by Ahier and seconded by Hege to approve the Minutes of the December 21, 2010 Board Meeting. The motion passed unanimously, 2 absent.

Financial Reports

December Financial Reports – Young reviewed the financial reports noting that we have been very busy creating a challenge with the Network Management and the redundancy/bisector project budget line items. We will most likely need to do a budget amendment for these two line items. There are sufficient funds in contingency to transfer. Ahier commented that it was nice to see the letter of satisfaction for one of the loans. Young added that next year the second loan with MCEDD will be satisfied as well.

Action Items

Election of Officers it was moved by Ahier and seconded by Hege to reelect the existing slate of officers:

Dan Ericksen, President
Dan Spatz, Vice President
Eric Larson, Sec/Tres.

The motion passed unanimously, 2 absent.

Discussion Items

- a. Additional Space for QLife Racks at City Hall – Young reviewed with the board the current space and the upcoming needs of potential new customers as well as expansion of an existing customer. Young had talked with the City General Services Manager, determined there is available space, and requested the Boards authorization to proceed with negotiations with the City for the additional cost of the lease expansion and with the customers to expand their space. Spatz asked if this would be a capital contingency cost to remodel the space to fit QLife needs and Young said yes. Amery said he would work with the customers for cost sharing. It was the consensus of the Board for staff to proceed with negotiations.

- b. Survey of Broadband Coverage and Internet Availability- Wasco County Broadband Plan -Development of a QLife 10 year Strategic Plan; Mobley reported there is an opportunity to apply for PUC grant funds, so the timing is good for this project. The intent is to get grant funds to pay for this project at least in part. Young asked if it was the consensus of the Board to have Mobley proceeds with investigating grant opportunities with QLife investing \$10K as matching funds. It was the consensus of the Board for Mobley to bring back timelines and matching needs for the PUC grant.

Reports

- a. Undercrossing Sagging Wire – Paul Titus of the PUD reported that they had completed their work at the undercrossing E of Chenowith at I 84 . The scheduling took some time due to tenant needs of a customer. We can now schedule our wire to be raised. Amery will schedule this work.
- b. Status of Wi Fi RFP – Young reported that the City Council awarded the contract to Gorge Networks. Jim Schwino is coordinating the project. Amery will be helping with the fiber build out. Mobley is handling the leases with building owners working with Gene Parker. The target completion is August. Titus informed the Board that QLife's current Pole Contract doesn't cover this new project and would like a separate pole contract. Young will check with the City Attorney to clarify if this new contract should be with the City or QLife.
- c. Aristo Operational Management Report – John Amery
 - i. Status of redundancy/bisector project – Titus reported that he had received the Engineers Pole analysis and believed he would be able to check that report by Feb. 9th.
 - ii. Other activities/issues – Amery reported that the one month notice that the BPA is requiring causes QLife some challenges working with existing and new customers.

Next Meeting Dates:

Regular Board Meeting February 17, 2011 4pm

Adjourn

Being no further business the meeting was adjourned at 4:55pm

Respectfully submitted by/
Izetta Grossman, Recording Secretary

Attest:



Erick Larson, Secretary/Treasurer