

QLife Network

QualityLife Intergovernmental Agency

MINUTES

QLife Regular Board Meeting

Thursday February 16, 2012 Noon
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room

Call to Order

The meeting was called to order by President Ericksen at 12:25pm

Roll Call

In attendance: Erick Larson, Brian Ahier, Administrator Nolan Young, Recording Secretary Izetta Grossman, Technical Manager John Amery, Attorney Keith Mobley
Absent: Scott Hege, Dan Spatz

Approval of Agenda

It was moved by Larson and seconded by Ahier to approve the agenda as submitted. The motion passed unanimously, two absent.

Approval of Minutes

It was moved by Ahier and seconded by Larson to approve the minutes of the January 17, 2012 QLife regular board meeting as amended. (Hege had emailed the request to add the discussion of Sherman County's Wi Fi system to the minutes). The motion carried unanimously, 2 absent.

Election of Officers for 2012

President Ericksen asked for nominations. Ahier nominated Ericksen for President; Hege for Vice President and Larson for Secretary/Tres. Hearing no other nominations, it was moved by Ahier to approve the slate of officers, seconded by Larson. The motion passed unanimously, 2 absent.

Financial Reports

Young reviewed the January Financial Reports, noting that staff was working on budget prep. Amery presented a potential budget-overrun memo, it was decided to discuss this item under Reports. There were no questions on the List of Disbursements since last meeting.

Action Items

Young reviewed Resolution 12-001 Amending Rate Schedule noting that it covered basic housekeeping and added the alternative pricing discussed at the previous board meeting. A clerical error was noted in Special Service Fees; it should read "Special Service Fees: \$20." Ahier moved to adopt Resolution 11-002 A Resolution Amending Resolution NO. 07-004 Establishing Service Rates and Fees for the QualityLife Intergovernmental Agency, Larson seconded the motion. The motion passed unanimously, two absent.

Discussion Items

Young reviewed the proposed Financial Priorities for fiscal year 2012-13. He noted a change that added descriptors A) Routine Costs; and B) Discretionary Costs. Young explained that due to the ever-changing nature of the industry he had concerns about QLife services keeping up, and would encourage the Board to reduce debt quicker than was originally planned. By changing some priorities, debt would be retired within next three years. Young guessed that would result in a \$30- 50,000 savings for the agency.

After some discussion, it was the consensus of the Board to use the \$138,000 reserved for debt reduction this fiscal year and to continue to reduce the debt of the agency as quickly as possible. The Board it was also the consensus of the Board to take these priorities and debt reduction discussion before the Budget Committee in March.

Reports

Aristo Operational Management Report – Young said that the Bisector redundancy project continues to go over budget; therefore, he was reluctant to recommend taking on more projects. Young felt the Board and himself need more information on projects before costs were incurred.

Amery explained that the additional costs were for system upgrades he felt had previously been brought before the Board – moving patch panels, creating more room, reorganization to utilize space.

It was the consensus of the Board that in the future Aristo would present cost estimates, with detailed explanations that were prioritized to the Administrator, Nolan Young in advance. Aristo would provide adequate time for Young to present these needs to the Board for the budget process or during the year as issues came up.

Board requested that Aristo set up a yearly maintenance plan that is discussed with Young prior to the beginning of the budget process (January of each year). Board directed Aristo to discuss any overages with Young in plenty of time for Young to make recommendations to the Board.

It was the consensus of the Board for Aristo to complete the maintenance that had been started; and to take on no further projects without a plan to Nolan at least two weeks prior to Board Meetings in order for Young to make recommendations to the Board,

Next Meeting Dates:

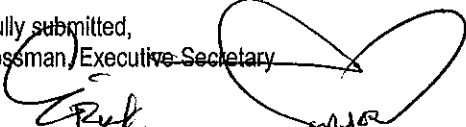
Budget Committee Meeting March 20, 2012 3 p.m.

Regular Board Meeting March 20, 2012 4 p.m.

Adjourn

Being no further business the meeting was adjourned at 1:35 p.m.

Respectfully submitted,
Izetta Grossman, Executive Secretary

Attest: 
Erick Larson, Secretary-Treasurer