

# QLife Network

## QualityLife Intergovernmental Agency

### MINUTES

#### QLife Regular Board Meeting

**Tuesday December 20, 2011 4PM**  
**The Dalles City Hall, 313 Court Street**  
**2<sup>nd</sup> Floor Conference Room**

#### Call to Order

President Ericksen called the meeting to order at 4:11pm

#### Roll Call

In attendance: Dan Spatz, Erick Larson

Staff in attendance: Nolan Young, Kate Mast, Izetta Grossman, and John Amery

#### Approval of Agenda

It was moved by Spatz and seconded by Larson to approve the agenda as presented. Motion passed unanimously, 2 absent. It was noted that the Minutes and financial report were for November not October.

#### Approval of November 15, 2011 QLife Regular Board Meeting Minutes

It was moved by Larson and seconded by Spatz to approve the minutes of the November 15, 2011 meeting as presented. Motion passed unanimously, 2 absent.

#### Brian Ahier arrived 4:13pm

Kate reported a change in how assets were reported.

Tonya Moffitt of Merina & Co joined the meeting via telephone at 4:14pm.

#### Financial Reports

Audit Report – Tonya Moffitt of Merina reviewed the Executive Summary and said QLife received a Good Opinion. Hearing no questions, she retired from the meeting at 4:20pm

Ahier moved to accept the CAFR for FY 10-11, Larson seconded the motion. The motion passed unanimously, 2 absent.

Spatz gave credit to the staff for another clean audit.

Ahier asked Mast if the GASB changes that were mentioned at the City Council meeting affect QLife. Mast stated they did not, as QLife's funds are Enterprise Funds.

Mast retired from the meeting at 4:22pm

#### Reports

Wi Fi Expansion: Young reported that there had been a hold up on acquiring the Fred Meyer antennae space lease, however that had moved forward.

Aristo Operational Management Report: Amery reported that the West Side Audit scheduled for December 10<sup>th</sup> had been rescheduled to January 7<sup>th</sup>. The December 17<sup>th</sup> audit revealed a couple of issues. Amery said that fiber shrinks and expands due to weather, but should not be breaking, the cause still was not determined. Amery recommended doing audits every year to monitor. Larson questioned if a consultant should be brought in. Ahier agreed a third party audit to determine if fiber needs to be replaced. After some discussion, Young asked if it was the consensus of the board to watch this area for another year to determine if the issue had escalated and for Amery to schedule another audit in November 2012. After that audit the board would decide if a third party audit was necessary.

Young asked Amery if Qlife was budgeting adequately for the audit. Amery said yes.

Young reported that the fiber had been ordered for the redundancy project for a May delivery. The intent was to have the RFP out in March.

Amery reported that the "drop fiber" for maintenance had arrived.

Next Meeting Dates:

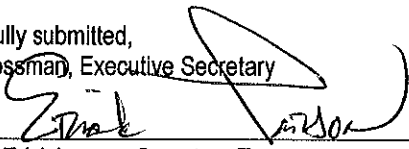
Regular Board Meeting January 17, 2012 4pm

Adjourn

Being no further business the meeting was adjourned at 4:50pm

Respectfully submitted,  
Izetta Grossman, Executive Secretary

Attest:

  
Erick Larson, Secretary-Treasurer