

QLife Network

QualityLife Intergovernmental Agency

MINUTES

QLife Regular Board Meeting

Thursday, October 31, 2013 Noon
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room

Call to Order

The meeting was called to order by President Scott Hege at 12:10 p.m.

Roll Call

In attendance: Scott Hege, Erick Larson, Carolyn Wood, Bill Dick

Board Absent: Brian Ahier

Staff: Nolan Young, Izetta Grossman, Keith Mobley, John Amery, Kate Mast

Via Telephone: Tonya Moffitt Auditor

Approval of Agenda

It was moved by Wood and seconded by Larson to approve the agenda as submitted. The motion carried unanimously, 1 absent.

Approval of September 19, 2013 QLife Regular Board Meeting Minutes

It was moved by Dick and seconded by Wood to approve the minutes of the September 19, 2013 meeting as presented. The motion carried unanimously, 1 absent.

Financial Reports

Young reviewed the financial reports, noting that new connections had been added, revenue was at projected monthly rate. Hege asked about the amount of fiber and various types on hand. Young explained the importance of having fiber on hand during winter months and when supply wasn't readily available. In the past there had been months wait to receive fiber orders.

Acceptance of the Fiscal Year 2012-13 Financial Audit

Tonya Moffitt of Merina and Company – via telephone - presented the audit report, giving a clean opinion. There were no questions. It was moved by Wood and seconded by Dick to accept the audit report for Fiscal Year 2012-13 as presented. The motion carried unanimously, 1 absent.

Schedule tour of Wasco County data room

After discussion it was decided to have one meeting for November/December on December 12, meet at 11:30 at the Wasco County Court House, tour the data room and then return to City Hall for the rest of the meeting. John Amery will not be able to attend.

Young asked Amery to prepare a 5-year capital improvement plan to use the Wasco County data room as potential expansion space for Qlife.

Update of Broadband Strategic Plan Implementation –

Mobley reviewed the report – noting that Brian Ahier had been out of town and unable to meet to discuss further.

Young said there was a need to lessen the digital divide – access and usage of internet – educating the population on used of the internet. The City was working on a survey to determine accessibility and appetite for use of the internet, including students, seniors, and business people.

Mobley reported he met with Nancy Jesuale of OPB to discuss them getting involved in the broadband plan.

Larson noted that broadband and internet isn't the same thing. It has been his observation that kids use their phones for everything. Young said it should include Wi Fi access. Mobley noted that the Maupin Library was looking at turning the library into an internet pub.

Aristo Operational Management Report

Amery reported that one ISP had an outage that they attempted to blame on Qlife, but it was not a Qlife outage. He noted that some testing of switches had causes some blips last week.

Amery reported that he felt they were close to identifying a fix for the redundancy issue. He had been connected with a US support team and that had helped considerably. There is not a firm estimated fix time, hoping to have a report by the next meeting.

Storage space at Public Works

Young reported that Public Works was making sure that Qlife understood there was no more space available for Qlife's use. They suggest researching other options. Amery noted that use of a forklift was very important for loads and unloads as well as 24 hour access. Young recommended Amery research other options. Hege said he would assist with identifying options at the County.

There was some discussion regarding the need for 14 different types of fiber. Amery said Qlife follows industry standards and various types were needed for different applications.

Next Meeting Dates:

Regular Board Meeting December 12, 2013 11:30 a.m. beginning with tour of Wasco County data room and finishing the meeting at City Hall.

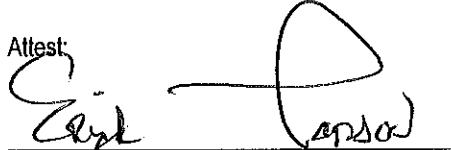
Adjourn

Being no further business the meeting was adjourned at 1:08 p.m.

Respectfully submitted:

Izetta Grossman, recording secretary

Attest:

A handwritten signature in cursive script, appearing to read "Erick Larson", is written over a horizontal line.

Erick Larson, Secretary