



MINUTES

QLife Regular Board Meeting
Thursday, July 26, 2018
Noon
Deschutes Room, Wasco County Courthouse

Call to Order--President Mr. Hege calls the meeting to order at 12:06 p.m.

Roll Call- Tyler Stone, Tawny Cramer, Dale Lepper, Scott Hege, Taner Elliott (via phone), John Amery, Keith Mobley, Mike Middleton, Darcy Long-Curtiss (via phone), Erik Orton (via Skype)

Approval of the Agenda

There are no changes needed to the agenda.

{{{Ms. Long- Curtiss moves to approve the agenda. Mr. Hege seconds the motion, which passes unanimously.}}}

Approval of the Consent Agenda

There are no changes or comments regarding the consent agenda.

{{{Mr. Elliott moves to approve the consent agenda. Ms. Lon-Curtiss seconds the motion, which passes unanimously.}}}

Financial Reports

Mr. Middleton explains the organization is doing well as a whole. In the Operations fund, as of the end of June, revenues are more than budgeted. There will be accruals considering it is the end of the year. There was one concern in accounts receivable regarding an invoice for \$3,600 that was 90 days past due. However, with some research and communication with the customer, this invoice is going to be resolved.

Both the Capital Fund and Maupin fund are in good shape as well. A lot of the pressure on these accounts is being relieved because of the funds Maupin was able to acquire for this project.

Maupin Update – Mr. Stone updates the Board regarding the LSN pole attachment agreement. Considering the requirements of WEC, QLife will need to come to an agreement with LSN about the ownership of the pole attachments and the drops. WEC specified that the ownership of the pole attachments needed to be under one agency so QLife is working on an agreement to satisfy those requirements. Mr. Mobley discussed with the Board the changes he made in the agreement in an attempt to meet all requirements and agree with LSN. The LSN agreement is still under discussion.

Mr. Orton joins the meeting via Skype at 12:26 p.m. He explains the project is on hold until the agreement with LSN is finalized. Once the agreement is finalized, Commstructure will need to revise the pole attachments and resubmit to WEC. He has been in communication with WEC and they expect the agreement in the next couple of weeks.

The Board discusses the option of allowing Van Dorn to buy the materials for the work they can do that does not pertain to the agreement with LSN.

{{{The Board came to a consensus to approve Van Dorn to buy the materials.}}}

The City of Maupin will be transferring the entire sum of \$500,000 that they were able to obtain from the state to QLife to support the Maupin fund.

Also, the Board agrees Van Dorn's contractual obligation to finish the project in 60 days should begin when the temporary hold is lifted.

}}}The Board comes to a consensus to give Mr. Stone the authority to sign the LSN agreement when it is complete.}}}

Work Order 17 – St. Mary's Backbone Replacement –

Mr. Orton is anticipating they will keep the cost down and it is an all-inclusive work order. Also, Commstructure has approval from the PUD to move forward with the project without any other permitting or load studies.

}}}Ms. Long-Curtiss moves to approve the project. Mr. Elliott seconds the motion, which passes unanimously.}}}

Considering the Maupin project is on hold until the permits are solved, ***}}}the Board reaches a consensus for Van Dorn should purchase the supplies needed for their available work.}}}***

}}}Ms. Long-Curtiss makes a motion to direct staff to complete a change order to purchase the drop materials. Mr. Elliott seconds the motion, which passes unanimously. Mr. Hege wants to reiterate Mr. Stone has the authority to sign that agreement when it is completed as well as the pole agreement with LSN.}}}

Executive Session-

The Board enters into Executive Session at 1:10 p.m.

The Board exits Executive Session at 1:22 p.m.

The meeting is adjourned at 1:23 p.m.

These minutes were approved by the QLife Board on _____.

Taner Elliott, Secretary