



AGENDA

QLife Regular Board Meeting

Thursday, February 28, 2019 | 12:00 pm

Wasco County Courthouse, 511 Washington Street, The Dalles Oregon
Deschutes Room – BO8

- 12:00 Call to Order
- 12:00 Approval of Agenda
- 12:00 [Consent Agenda](#) (*items of a routine nature: minutes, documents, items previously discussed*)
- [November 29, 2018 Minutes](#)
- 12:10 [Audit Report](#) - *Tonya Moffitt (Merina & Company)*
- 12:20 [Financial Report](#) – *Mike Middleton*
- 12:30 [Action Items](#)
- [New Board Member Appointments](#)
- [Secretary Nomination and Opportunity to Rotate Officer Positions](#)
- [CGCC Scholarship Acknowledgement Letters](#)
- 12:40 [Discussion Items](#)
- [Holiday Inn Express](#) – *John Amery*
- [2019 SDIS Renewal Package](#)
- [Oregon Public Utility Commission – Annual Fees](#)
- [Oregon Public Utility Commission – Annual Report](#)
- 12:50 [Maupin Update](#) – *Dan McNeely*
- [Project Cost](#)
- [Prevailing Wage Reports](#)
- 12:55 [St. Mary's Backbone Replacement Update](#) – *John Amery*
- [Work Order #17 Amendment 1](#)
- [Additional Rock Adder Costs](#)
- 1:00 [Lone Pine Expansion Update](#) – *Dan McNeely*
- [Work Order #18 Amendment 1](#)
- [OPC from Commstructure](#)
- 1:10 [Executive Session: \(2\)\(g\) Competitive trade or commerce negotiations and \(2\)\(m\)\(E\) Discuss information regarding security of telecomsystems and data transmission.](#)

Old/New Business

Next Meeting Date: Regular Board Meeting – March 28, 2019 at 12:00 pm

Adjourn

**Agenda subject to change*

**Executive Session held as needed*

An executive session may, in the discretion of the presiding officer, be called based on one or more of the following: ORS 192.660 (2)(a) Consider employment issues; (2)(e) Real property; (2)(f) Consider exempt records or information; (2)(g) Competitive trade or commerce negotiations; (2)(h) Consult with counsel re litigation; (2)(m)(D) & (E) Discuss information regarding security of telecom systems and data transmission.



Consent Agenda

- [November 29, 2018 Minutes](#)



MINUTES

QLife Regular Board Meeting
Thursday, November 29, 2018 | 12:00 PM
Deschutes Room, Wasco County Courthouse

Call to Order President Hege calls the meeting to order at **12:06 PM**

Roll Call Tyler Stone, Tawnya Williams, Stephanie Krell, Scott Hege, Taner Elliott, Keith Mobley, Mike Middleton, Darcy Long-Curtis, Lynn Ewing. Dan McNeely (Skype)

Approval of the Agenda

There are no changes needed to the agenda.

[Mr. Elliott moves to approve the agenda. Ms. Long-Curtiss seconds the motion, which passes unanimously.]

Approval of the Consent Agenda

There are no changes or comments regarding the consent agenda.

[Mr. Elliott moves to approve the agenda. Ms. Long-Curtiss seconds the motion, which passes unanimously.]

Financial Reports

Mike Middleton presents the financial report and says that the organization is in good shape overall. With the Maupin project progressing, stress on the entire organization is lessening. All revenues and expenses are within budget authority. While the bump up in Operations due to the old invoices being paid causes an increase, it will be smoothed out by year end. Reconciliations are completed through September. October reconciliations will be completed before the end of November. Ms. Long-Curtiss asks about the previously discussed online issues with Bank of the West and Mr. Middleton explains that it has been resolved and would like to put his time toward more important issues rather than seek out a new bank.

The board has no additional questions regarding the financial report.

Discussion Item - Port Fiber Build

Mr. Stone discusses the port fiber build update. Since the last board meeting, we had an additional request from a potential new customer. This means that it may make more sense to go forward with additional customers along this route and we are reconsidering the project and working on potential partnerships that would help us build part of the line. If we can secure a provider to do some fiber work, we can redo costs and make it a more manageable build. There's some concern with other providers in the area so it would be nice to capture those lots and customers in that area.

President Hege asks for Mr. Stone to give him a brief analysis of costs, revenue, payback, etc. of the project when he knows more before making a decision to go forward. Mr. Elliott is curious as to which fiscal year budget these costs will be allocated. Mr. Stone will update the board with that information at a later time.

Maupin Update -Change Orders 1 & 2

Mr. McNeely enters the meeting via Skype and gives an update on Maupin. In order to go forward with the Maupin project, the board needs to approve change order 1 and 2. Change Order 1 relates to additional 829 feet of new conduit. Mr. McNeely mentions that it may be possible that the cost of new conduit will be less than the quoted price since we will only be charged for the exact amount that goes into the ground. Change order 2 relates to the cost of the drops that we agreed to add into the project. QLIFE or Maupin will own those drops which will clear any confusion from our customers as to the ownership. Mr. Stone has already signed Order 2 in order for inventory to be ready by the end of project and is now being brought to board for approval.

President Hege asks where QLIFE will store the inventory ordered and Mr. Stone says we have storage available. President Hege asks if ISP will be the one to make the connection and bear the cost which is confirmed by Mr. Stone.

Mr. McNeely continues to update the board on the Maupin project and notes that the planned handoff date is set for 1/7/19 followed by LSN and GorgeNet starting to connect customers. President Hege wants to know how we are keeping in touch with ISP regarding the handoff date. Mr. McNeely says that he is in contact with ISP and keeping them in the loop. President Hege asks what recent challenges the Maupin project faced. Mr. McNeely says that no major challenges as of late with the exception of change orders 1 and 2. President Hege asks how construction will be affected due to Maupin's city layout and Mr. Ewing states that he is working with contractors, Wasco Electric and engineers to create a plan. Mr. Stone asks Mr. McNeely if we are making sure that we have vaults along the route. Mr. McNeely says that is a bit of a gray area and it's still evolving at this point.

[Ms. Long-Curtiss motions to approve Change Orders 1 and 2, Mr. Elliott motions to second which passes unanimously.]

Work Order 18 – Lone Pine Expansion Update

Mr. Stone updates the board on Lone Pine Expansion. Costs and design work are being done to get fiber from plant to Lone Pine. We currently have one customer but potentially a second customer. We are waiting on ODOT and cultural resources to get an accurate OPC for putting conduit and fiber in place before moving forward.

Ms. Long-Curtiss is wondering if we should do something to help in negotiations with tribes to sweeten the deal in order to get service out on their land. Mr. Stone thinks that may not be necessary.

St. Mary's Backbone Replacement Update

Mr. Stone updates the board on St. Mary's Backbone Replacement and notes that we were close to our blackout date. We decided to push back the date until after the 1st of the year. Mr. McNeely adds underground work is currently happening and we are waiting on Union Pacific permits to start on aerial work, which that is starting to move forward. President Hege wants Mr. Mobley to review U.P. documents before signing.

[Ms. Long-Curtiss motions to approve Mr. Stone's signing of documents contingent upon Mr. Mobley's review. Mr. Elliott seconds the motion, which passes unanimously.]

Mr. Stone updates the board on 15th and Jefferson work. We have a signed contract to do a vegetation control plan which will start when Mr. Amery returns from vacation in two weeks. QLIFE is working with Commstructure to improve and upload accurate/missing data in OSP insight.

President Hege asks Mr. McNeely of Commstructure if LSN has a permit in to the planning department for a build out in Wasco County to do fiber from The Dalles to possibly Dufur. Mr. McNeely isn't aware of a plan and says Commstructure doesn't currently have something going on with LSN.

Executive Session

The Board enters into Executive Session at **12:57** p.m.

The Board exits Executive Session at **1:13** p.m.

Next meeting is tentatively set for December 20 and will be cancelled if unnecessary.

The meeting is adjourned at **1:16** p.m.

These minutes were approved by the QLife Board on _____.

Taner Elliott, Secretary



Audit Report

- [Letter to the QLife Board](#)
- [QLife Audit from Merina & Company LLP](#)
- [Exit Memo to Management](#)

December 19, 2018

To the Board of Directors
QualityLife Intergovernmental Agency
The Dalles, OR

We have audited the financial statements of the QualityLife Intergovernmental Agency as of and for the year ended June 30, 2018, and have issued our report thereon dated December 19, 2018. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated July 12, 2018, our responsibility, as described by professional standards, is to form and express opinions about whether the financial statements that have been approved by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the QualityLife Intergovernmental Agency solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, our firm, and our network firms have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by is included in Note I to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during fiscal year 2018. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are:

Management's estimate of accumulated depreciation is based on historical cost or estimated historical cost if purchased or constructed and donated capital assets are recorded at estimated acquisition value at the date of donation.

We evaluated the key factors and assumptions used to develop this estimate and determined that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting QualityLife Intergovernmental Agency's financial statements relate to:

The disclosure of Capital Assets in Note II.C to the financial statements summarizes the changes in capital assets for the year ended June 30, 2018.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit.

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We noted a known and likely misstatement with a total financial statement effect of \$12,696 for the Agency. Management has determined that its effect is immaterial, both individually and in the aggregate, to the financial statements taken as a whole. The attached copy of the management representation letter includes a summary of such misstatements.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to QualityLife Intergovernmental Agency's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, in a separate letter dated December 19, 2018.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with QualityLife Intergovernmental Agency, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as QualityLife Intergovernmental Agency's auditors.

Other Matters

We applied certain limited procedures to the management's discussion and analysis, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our

inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit management's discussion and analysis, and do not express an opinion or provide any assurance on this information.

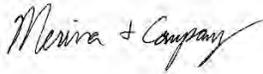
We were engaged to report on the supplementary information, as listed in the table of contents, which accompany the financial statements but is not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the officials of the agency, which accompany the financial statements but is not RSI. We did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on it.

This report is intended solely for the information and use of the Board of Directors, and management of QualityLife Intergovernmental Agency and is not intended to be and should not be used by anyone other than these specified parties.

If you should have any questions or comments, we would be pleased to discuss this report with you at your convenience.

Very truly yours,

A handwritten signature in cursive script that reads "Merina & Company".

Merina & Company, LLP
Certified Public Accountants and Consultants



QualityLife Intergovernmental Agency

December 19, 2018

Merina & Company, LLP
5499 Amy Street
West Linn, OR 97068

This representation letter is provided in connection with your audit of QualityLife Intergovernmental Agency as of and for the year then ended June 30, 2018, and the related notes to the financial statements, for the purpose of expressing opinions on whether the basic financial statements present fairly, in all material respects, the financial position, results of operations, and cash flows, where applicable, of the of QualityLife Intergovernmental Agency in accordance with accounting principles generally accepted for governments in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of December 19, 2018:

Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated July 12, 2018, for the preparation and fair presentation of the financial statements referred to above in accordance with U.S. GAAP.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- We acknowledge our responsibility for compliance with the laws, regulations, and provisions of contracts and grant agreements.
- We have reviewed, approved, and taken responsibility for the financial statements and related notes.
- We have a process to track the status of audit findings and recommendations.
- We have identified and communicated to you all previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
- The effects of uncorrected misstatements summarized in the attached schedule and aggregated by you during the current engagement are immaterial, both individually and in the aggregate, to the applicable opinion units and to the financial statements as a whole.
- The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.
- All component units, as well as joint ventures with an equity interest, are included and other joint ventures and related organizations are properly disclosed, if applicable.
- All funds and activities are properly classified.
- All funds that meet the quantitative criteria in GASB Statement No. 34, Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments, GASB Statement No. 37, Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments: Omnibus as amended, and GASB Statement No. 65, Items Previously Reported as Assets and Liabilities, for presentation as major are identified and presented as such and all other funds that are presented as major are considered important to financial statement users.



QualityLife Intergovernmental Agency

- All components of net position, nonspendable fund balance, and restricted, committed, assigned, and unassigned fund balance are properly classified and, if applicable, approved.
- Our policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position/fund balance are available is appropriately disclosed and net position/fund balance is properly recognized under the policy.
- All revenues within the statement of activities have been properly classified as program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- All expenses have been properly classified in or allocated to functions and programs in the statement of activities, and allocations, if any, have been made on a reasonable basis.
- All interfund and intra-entity transactions and balances have been properly classified and reported.
- Special items and extraordinary items have been properly classified and reported, if applicable.
- Deposit and investment risks have been properly and fully disclosed.
- Capital assets, including infrastructure assets, are properly capitalized, reported, and if applicable, depreciated.
- All required supplementary information is measured and presented within the prescribed guidelines.
- With regard to investments and other instruments reported at fair value:
 - The underlying assumptions are reasonable and they appropriately reflect management’s intent and ability to carry out its stated courses of action.
 - The measurement methods and related assumptions used in determining fair value are appropriate in the circumstances and have been consistently applied.
 - The disclosures related to fair values are complete, adequate, and in accordance with U.S. GAAP.
 - There are no subsequent events that require adjustments to the fair value measurements and disclosures included in the financial statements.
- We have evaluated the entity’s ability to continue as a going concern and appropriate disclosures are made in the financial statements as necessary under GASB requirements.
- We have provided to you our views on reported audit findings, conclusions, and recommendations, as well as planned corrective actions.
- We have taken timely and appropriate steps to remedy fraud, noncompliance with laws, regulations, provisions of contracts or grant agreements, or abuse reported to us, if applicable.
- We have reviewed capital assets and certain identifiable intangibles to be held and used for impairment whenever events or changes in circumstances have indicated that the carrying amount of the assets might not be recoverable and have appropriately recorded the adjustment.
- The entity has satisfactory title to all owned assets (not right to use assets that are leased), and there are no liens or encumbrances on such capital assets; nor has the entity pledged any capital assets as collateral.

Information Provided

- We have provided you with:
 - Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the financial statements referred to above, such as records, documentation, meeting minutes, and other matters;
 - Additional information that you have requested from us for the purpose of the audit; and
 - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
- All transactions have been recorded in the accounting records and are reflected in the financial statements.
- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
 - Management;
 - Employees who have significant roles in internal control; or
 - Others where the fraud could have a material effect on the financial statements.
- We have no knowledge of any allegations of fraud, or suspected fraud, affecting the entity’s financial statements communicated by employees, former employees, vendors, regulators, or others.
- We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements and we have not consulted legal counsel concerning litigation, claims, or assessments.
- We have disclosed to you the identity of the entity’s related parties and all the related party relationships and transactions of which we are aware.

QualityLife Intergovernmental Agency

- There have been no communications from regulatory agencies concerning noncompliance with or deficiencies in accounting, internal control, or financial reporting practices.
- QualityLife Intergovernmental Agency has no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.
- We have disclosed to you all guarantees, whether written or oral, under which QualityLife Intergovernmental Agency is contingently liable.
- We have disclosed to you all nonexchange financial guarantees, under which we are obligated and have declared liabilities and disclosed properly in accordance with GASB Statement No. 70, Accounting and Financial Reporting for Nonexchange Financial Guarantees, for those guarantees where it is more likely than not that the entity will make a payment on any guarantee, if applicable.
- For nonexchange financial guarantees where we have declared liabilities, the amount of the liability recognized is the discounted present value of the best estimate of the future outflows expected to be incurred as a result of the guarantee. Where there was no best estimate but a range of estimated future outflows has been established, we have recognized the minimum amount within the range, if applicable.
- We have disclosed to you all significant estimates and material concentrations known to management that are required to be disclosed in accordance with GASB Statement No. 62 (GASB-62), Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements. Significant estimates are estimates at the balance sheet date that could change materially within the next year. Concentrations refer to volumes of business, revenues, available sources of supply, or markets or geographic areas for which events could occur that would significantly disrupt normal finances within the next year.
- We have identified and disclosed to you the laws, regulations, and provisions of contracts and grant agreements that could have a direct and material effect on financial statement amounts, including legal and contractual provisions for reporting specific activities in separate funds.
- There are no:
 - Violations or possible violations of laws or regulations, or provisions of contracts or grant agreements whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency, including applicable budget laws and regulations.
 - Unasserted claims or assessments that our lawyer has advised are probable of assertion and must be disclosed in accordance with GASB-62.
 - Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by GASB-62
 - Continuing disclosure consent decree agreements or filings with the Securities and Exchange Commission and we have filed updates on a timely basis in accordance with the agreements (Rule 240, 15c2-12).
- QualityLife Intergovernmental Agency has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset or future revenue been pledged as collateral, except as disclosed to you.
- We have complied with all aspects of grant agreements and other contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- With respect to the supplementary information.
 - We acknowledge our responsibility for presenting the supplementary information in accordance with accounting principles generally accepted in the United States of America, and we believe the supplementary information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the other supplementary information have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
 - If the supplementary information is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditor's report thereon.



✦ Finance Director

(Signature and Title)



QualityLife Intergovernmental Agency

Passed Journal Entries

General Fund

Debit

Credit

Contract Services – Network

\$ 11,387.97

Accounts Payable

\$ 11,387.97

Capital Projects Fund

Primary System

\$ 1,308.20

Accounts Payable

\$ 1,308.20

**QUALITYLIFE
INTERGOVERNMENTAL AGENCY**

ANNUAL FINANCIAL REPORT

For the Fiscal Year Ended June 30, 2018

QUALITYLIFE INTERGOVERNMENTAL AGENCY

Annual Financial Report For the Fiscal Year Ended June 30, 2018

TABLE OF CONTENTS

OFFICIALS OF THE AGENCY	i
INDEPENDENT AUDITOR’S REPORT	A - B
MANAGEMENT’S DISCUSSION AND ANALYSIS	a - d
BASIC FINANCIAL STATEMENTS:	
Proprietary Fund Financial Statements:	
Statement of Net Position	1
Statement of Revenues, Expenses, and Changes in Net Position	2
Statement of Cash Flows	3
Notes to the Basic Financial Statements	4 - 9
SUPPLEMENTARY INFORMATION:	
Schedules of Revenues, Expenditures and Changes in Fund Balance (Budget and Actual)	
General Fund	10
Capital Projects Fund	11
Maupin Fund	12
INDEPENDENT AUDITOR’S REPORT REQUIRED BY OREGON STATE REGULATION:	
Independent Auditor’s Report on Compliance and on Internal Control Over Financial Reporting on an Audit of Financial Statements Performed in Accordance with <i>Oregon State Regulation</i>	13 - 14

QUALITYLIFE INTERGOVERNMENTAL AGENCY

OFFICIALS OF THE AGENCY

AS OF JUNE 30, 2018

BOARD OF DIRECTORS

Scott Hege
511 Washington Street
The Dalles, OR 97058

Darcy Long-Curtiss
2506 Jordan Street
The Dalles, OR 97058

Taner Elliott
397 Summit Ridge Drive
The Dalles, OR 97058

Dale Lepper
1700 East 19th Street
The Dalles, OR 97058

AGENCY ADDRESS

Administrative Offices
511 Washington Street, Suite 101
The Dalles, OR 97058

INDEPENDENT AUDITOR'S REPORT

INDEPENDENT AUDITOR'S REPORT

Board of Directors
QualityLife Intergovernmental Agency
The Dalles, Oregon

Report on the Financial Statements

We have audited the accompanying financial statements of the QualityLife Intergovernmental Agency, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise QualityLife Intergovernmental Agency's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

QualityLife Intergovernmental Agency's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the QualityLife Intergovernmental Agency, as of June 30, 2018, and the respective changes in financial position and, where applicable, cash flows thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information, such as management's discussion and analysis, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the management's discussion and analysis in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplemental and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise QualityLife Intergovernmental Agency's basic financial statements. The officials of the agency and supplementary information sections are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplementary information, as listed in the table of contents, is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The officials of the agency has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Reports on Other Legal and Regulatory Requirements

Other Reporting Required by Oregon Minimum Standards

In accordance with Minimum Standards for Audits of Oregon Municipal Corporations, we have also issued our report dated December 19, 2018, on our consideration of QualityLife Intergovernmental Agency's compliance with certain provisions of laws and regulations, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance.



For Merina & Company, LLP
West Linn, Oregon
December 19, 2018

MANAGEMENT'S DISCUSSION AND ANALYSIS

MANAGEMENT’S DISCUSSION AND ANALYSIS

This discussion is intended to be an easily readable analysis of the QualityLife Intergovernmental Agency’s (the Agency) financial activities based on currently known facts, decisions and conditions. It focuses on current year activities and should be read in conjunction with the financial statements that follow.

REPORT CONTENTS

The report consists of enterprise fund financial statements, notes to the financial statements and individual fund schedules. The enterprise fund financial statements include the Statement of Net Position, Statement of Revenues, Expenses and Changes in Net Position and the Statement of Cash Flows.

STATEMENT OF NET POSITION

The Statement of Net Position focuses on the unrestricted net position of the Agency’s proprietary activities. The Statement reflects all assets and liabilities for the Agency.

STATEMENT OF ACTIVITIES

The Statement of Revenues, Expenses and Changes in Net Position focuses on the revenues and program cost of providing high-speed Internet access.

STATEMENT OF CASH FLOW

The Statement of Cash Flows presents information on the transactions resulting in cash being provided or used. The statement presents this information for Operating Activities and Capital and Related Financing Activities.

ENTERPRISE FUND FINANCIAL STATEMENTS

Summary Statements of Net Position at June 30, 2018 and 2017 are as follows:

	<u>2018</u>	<u>2017</u>
Assets		
Current and other assets	\$ 1,649,447	\$ 1,311,688
Capital assets, net of depreciation	<u>1,675,882</u>	<u>1,522,478</u>
Total assets	<u>3,325,329</u>	<u>2,834,166</u>
Liabilities		
Other liabilities	<u>46,492</u>	<u>52,562</u>
Total liabilities	<u>46,492</u>	<u>52,562</u>
Net position		
Net investment in Capital Assets	1,675,882	1,522,478
Unrestricted (deficit)	<u>1,602,955</u>	<u>1,259,126</u>
Total net position	<u>\$ 3,278,837</u>	<u>\$ 2,781,604</u>

The net position of the Agency is primarily invested in capital assets, net of related debt. New construction is primarily related to the Maupin Project and laterals for new customers.

A summarized version of the Statement of Revenues, Expenses and Changes in Net Position for the years ended June 30, 2018 and 2017 are as follows:

	<u>2018</u>	<u>2017</u>
Revenues		
Operating revenues	\$ 662,743	\$ 609,430
Capital grants and contributions	186,227	80,535
Other	<u>25,346</u>	<u>11,704</u>
Total revenues	<u>874,316</u>	<u>701,669</u>
Expenses		
Operating expenses	377,083	436,321
Interest on long-term debt	<u>-</u>	<u>-</u>
Total expenses	<u>377,083</u>	<u>436,321</u>
Increase in net position	497,233	265,348
Net position - beginning	<u>2,781,604</u>	<u>2,516,256</u>
Net position - ending	<u>\$ 3,278,837</u>	<u>\$ 2,781,604</u>

Net position increased during the year by \$497,233 due to newly constructed capital assets financed by capital grants, including the new Maupin Project.

BUDGETARY HIGHLIGHTS

The original legal appropriations for the QLife General Fund totaled \$856,307 with a contingency of \$29,700. During the year no changes were made to the Final Budget. Expenditures were \$121,692 under budget while revenues were under by \$44,788. The underbudget amount on the revenues is due to a flow-through for \$50,000 no longer flowing through QLife. Charges for services actually exceeded the budget by \$3,396 which is 0.5%.

The original legal appropriations for the QLife Capital Fund totaled \$1,652,872 with a contingency and other uses of \$918,872. During the year no changes were made to the Final Budget. Expenditures were \$1,622,993 under budget. \$200,000 of this was due to not transferring funds to the Maupin Fund as this was determined to not be needed. Capital outlay was an additional \$477,189 under budget (94.9%) due to no major capital outlays made in FY18 from the Capital Fund.

The original legal appropriations for the QLife Maupin Fund totaled \$649,697 with a contingency of \$32,860. No changes to the original budget were made to this fund. Expenditures were \$439,154 under budget. This was due to the Maupin project not moving forward financially until the last quarter of the fiscal year.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

As of June 30, 2018, the Agency had investment in capital assets, net of accumulated depreciation, \$1,675,882 consisting primarily of the fiber optic loop. As of June 30, 2006, the system was fully operational and an industrial park fiber optic loop had been added.

The Downtown WiFi Project Phases are funded by contributions from QLife as well as other sources, and are being administered by the City of The Dalles, Oregon. The Agency made all of the agreed upon contributions to the project in FY14/15 in the amount of \$15,180. However, as the City has not yet completed the project, the Agency's contributions are considered "construction in progress" as of June 30, 2018. When the project is completed the entire capital asset will be in the ownership of the Agency. In addition, the Agency began work on the Maupin Project in FY15/16. In FY18 the agency contributed \$175,714 to the "construction in progress" total of \$360,596 as of June 30, 2018.

Debt Outstanding

As of June 30, 2018, the Agency has had no long-term debt outstanding.

ECONOMIC FACTORS

The QualityLife Intergovernmental Agency will continue to be an important partner in economic development within Wasco County and the City of The Dalles, providing necessary internet services to support continued growth and quality of services to those within the Agency's boundaries. Google, the search engine, started operations in new facilities in the City in 2006, and continuously expanded their facilities from 2015 through 2018. The expansion is continuing into 2019. Regarding the Maupin project, the City of Maupin received a grant/legislative

appropriation that will be used as flow-through funding for the project. This funding should be enough to complete the project without transferring funds from the Capital Fund.

FINANCIAL CONTACT

The Agency's financial statements are designed to present citizens, taxpayers, investors, and creditors with a general overview of the Agency's finances and to demonstrate the Agency's accountability. If you have questions about the report or need additional financial information, please contact the Agency's Finance Director at 511 Washington Street, Suite 207, The Dalles, Oregon 97058.

BASIC FINANCIAL STATEMENTS

BASIC FINANCIAL STATEMENTS

The basic financial statements include interrelated sets of financial statements as required by the GASB. The sets of statements include:

- Government-Wide Financial Statements

- Proprietary Funds

In addition, the notes to the basic financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.

QUALITYLIFE INTERGOVERNMENTAL AGENCY
PROPRIETARY FUNDS
STATEMENT OF NET POSITION
June 30, 2018

ASSETS

Current assets:		
Cash and cash equivalents	\$	1,560,720
Accounts receivables		<u>88,727</u>
Total current assets		1,649,447
Capital assets:		
Construction in progress		360,596
Depreciable assets, net of depreciation		<u>1,315,286</u>
Total capital assets, net		<u>1,675,882</u>
Total assets	\$	<u><u>3,325,329</u></u>

LIABILITIES AND NET POSITION

LIABILITIES:

Current liabilities:		
Accounts payable	\$	<u>46,492</u>
Total current liabilities		46,492

NET POSITION:

Net investment in capital assets		1,675,882
Unrestricted (deficit)		<u>1,602,955</u>
Total net position		<u>3,278,837</u>
Total liabilities and net position	\$	<u><u>3,325,329</u></u>

The accompanying notes are an integral part of the basic financial statements.

**QUALITYLIFE INTERGOVERNMENTAL AGENCY
 PROPRIETARY FUNDS
 STATEMENT OF REVENUES, EXPENSES,
 AND CHANGES IN NET POSITION
 For the Fiscal Year Ended June 30, 2018**

	<u>QualityLife Operations</u>
OPERATING REVENUES:	
Charges for services	\$ 662,743
Total operating revenues	<u>662,743</u>
OPERATING EXPENSES:	
Materials and services	307,814
Depreciation	<u>69,269</u>
Total operating expenses	<u>377,083</u>
Operating income (loss)	285,660
NON-OPERATING INCOME (EXPENSE):	
Interest on investment	21,343
Grants and contributions	186,227
Miscellaneous	<u>4,003</u>
Total non-operating income (expenses)	<u>211,573</u>
Change in net position	497,233
NET POSITION, BEGINNING	<u>2,781,604</u>
NET POSITION, ENDING	<u><u>\$ 3,278,837</u></u>

The accompanying notes are an integral part of the basic financial statements.

**QUALITYLIFE INTERGOVERNMENTAL AGENCY
 PROPRIETARY FUNDS
 STATEMENT OF CASH FLOWS
 For the Fiscal Year Ended June 30, 2018**

CASH FLOWS FROM OPERATING ACTIVITIES

Cash received from customers	\$ 610,303
Cash paid to suppliers and others	(313,884)
	<hr/>
Net cash provided (used) by operating activities	296,419
	<hr/>

**CASH FLOWS FROM CAPITAL AND
 RELATED FINANCING ACTIVITIES**

Grants and contributions	186,227
Purchase of capital assets	(222,673)
Grant expenses	4,003
	<hr/>
Net cash provided (used) by capital and related financing activities	(32,443)
	<hr/>

CASH FLOWS FROM INVESTING ACTIVITIES

Interest received	21,343
	<hr/>
Net cash provided (used) by investing activities	21,343
	<hr/>
Net increase (decrease) in cash and cash equivalents	285,319

CASH AND CASH EQUIVALENTS, BEGINNING

1,275,401

CASH AND CASH EQUIVALENTS, ENDING

\$ 1,560,720

**RECONCILIATION OF OPERATING INCOME TO
 NET CASH PROVIDED BY OPERATING ACTIVITIES**

Operating Income	\$ 285,660
Adjustments	
Depreciation	69,269
Decrease (increase) in:	
Accounts receivable	(52,440)
Increase (decrease) in:	
Accounts payable and accrued expenses	(6,070)
	<hr/>
Net cash provided (used) by operating activities	<u>\$ 296,419</u>

The accompanying notes are an integral part of the basic financial statements.

QUALITYLIFE INTERGOVERNMENTAL AGENCY
NOTES TO THE BASIC FINANCIAL STATEMENTS
For Fiscal Year Ended June 30, 2018

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Organization and Fund Structure

The QualityLife Intergovernmental Agency (the Agency), is a joint venture of Wasco County, Oregon and the City of The Dalles, Oregon. The Agency was formed in 2001 to construct and operate a fiber optic network to provide high-speed internet service to the residents of The Dalles.

The accompanying financial statements present all funds for which the Agency is considered to be financially accountable. The criteria used in making this determination includes appointment of a voting majority, imposition of will, financial benefit or burden on the primary government, and fiscal dependency on the primary government. Based upon the evaluation of these criteria, the Agency is a primary government with no includable component units.

B. Measurement Focus, Basis of Accounting and Basis of Presentation

The Agency is accounted for as a business-type activity for financial reporting purposes and its basic financial statements are prepared on the accrual basis of accounting. Under this method, revenues were recorded when earned and expenses are recorded at the time liabilities are incurred.

The Agency distinguishes operating revenues and expenses from non-operation items. Operating revenues include internet access charges and connection fees, and generally result from providing services in connection with ongoing operations. Operating expenses include the cost of services in connection with ongoing operations. Operating expenses include the cost of services and administrative expenses. All revenues and expenses not meeting these definitions are reported as non-operating revenue and expense.

When both restricted and unrestricted resources are available, it is the Agency's policy to use restricted resources first, then, unrestricted resources, as they are needed.

For financial reporting purposes, management considers the activities relating to the operation of the Agency as those of a unitary nature and those activities are reported as such. For operating and budgetary purposes, the accounts of the Agency are organized on the basis of funds, each of which is considered a separate accounting entity.

The funds of the Agency are as follows:

Fund Type - Enterprise	Principal Revenue Source	Primary Expenditure Purpose
General	Membership and Service Fees	General operating expenses
Capital Projects	Grants, City General Fund Contributions, and Charges for Services	Construction of fiber optic network
Maupin Expansion	Grants and Charges for Services	Construction and operation of Maupin Expansion

C. Cash and Cash Equivalents

The Agency’s cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

D. Customer Accounts Receivables

Customer accounts receivable are stated at the amount management expects to collect on balances outstanding at year-end. Management has determined that no allowance for doubtful accounts is needed as of June 30, 2018.

E. Capital Assets

Capital assets are defined by the Agency as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Maintenance and repairs are expensed as incurred. Replacements that improve or extend the lives of property are capitalized. Depreciation is computed on the straight-line method over the estimated useful lives of the related assets. Upon disposal of such assets, the accounts are relieved of the related costs and accumulated depreciation, and resulting gains or losses are reflected in income.

The estimated useful lives of capital assets are as follows:

Equipment	10 years
Fiber optic loop	30-50 years

It is the Agency’s policy to record no depreciation on capital assets in the year of acquisition and a full year of depreciation in the year of disposition.

F. Intangible Assets

Purchases of software licenses are recorded at cost at date of acquisition. These intangible assets are being amortized over an estimated useful life of 10 years.

G. Net Position

Net position comprises the various net earnings from operating and non-operating revenues, expenses, and contributions of capital. Net position is classified in the following three components: net investment in capital assets; restricted net position; and unrestricted net position.

Net investment in capital assets consists of all capital assets, net of accumulated depreciation, and reduced by outstanding debt that is attributable to the acquisition, construction and improvement of those assets. Restricted net position consists of net earnings for which constraints are placed thereon by external parties, such as lenders, grantors, contributors, laws, regulations, or enabling legislation, including self-imposed mandates. Unrestricted net position consists of all other net earnings not included in the above categories.

H. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

II. DETAILED NOTES

A. Deposits and Investments

1. Deposits

Custodial Credit Risk. This is the risk that in the event of a bank failure, the Agency's deposits may not be returned. The Federal Depository Insurance Corporation (FDIC) provides insurance for the Agency's deposits up to \$250,000 for the combined total of all deposit accounts at each financial institution. Deposits in excess of FDIC coverage with institutions participating in the Oregon Public Funds Collateralization Program are considered fully collateralized. As of June 30, 2018, the book value of the Agency's deposits was \$319,133 and the bank balance was \$337,466. \$87,466 of the Agency's bank balances was exposed to custodial credit risk. The Agency does not have a formal deposit policy for custodial credit risk.

2. Investments

The Agency's investments consist of amounts in the Oregon Short-Term Fund maintained by the State Treasurer of the State of Oregon, of which the Local Government Investment Pool (LGIP) is part. Participation by local governments is voluntary. The State of Oregon investment policies are governed by statute and the Oregon Investment Council. In accordance with Oregon Statutes, the investment funds are invested as a prudent investor would do, exercising reasonable care, skill and caution. The investments are regulated by the Oregon Short-Term Fund Board and approved by the Oregon Investment Council (ORS 294.805 to 294.895). At June 30, 2018, the fair value of the position in the Oregon State Treasurer's Short-Term Investment Pool was approximately equal to the value of the pool shares. The investment in the Oregon Short-Term Fund is not subject to risk evaluation. The LGIP is not rated for credit quality. Separate financial statements for the Oregon Short-Term Fund are available from the Oregon State Treasurer.

Interest Rate Risk. In accordance with its investment policy, the Agency manages its exposure to declines in fair value of its investments by limiting the weighted average

maturity of its investments as required by state law and through the use of the Local Government Investment Pool.

Custodial Credit Risk. For an investment, this is the risk that, in the event of a failure of the counterparty, the Agency will not be able to recover the value of its investments or collateralized securities that are in the possession of an outside party.

The LGIP is administered by the Oregon State Treasury with the advice of other state agencies and is not registered with the U.S. Securities and Exchange Commission. The LGIP is an open-ended no-load diversified portfolio offered to any agency, political subdivision, or public corporation of the state that by law is made the custodian of, or has control of any fund. The LGIP is commingled with the State's short-term funds. In seeking to best serve local governments of Oregon, the Oregon Legislature established the Oregon Short Term Fund Board, which has established diversification percentages and specifies the types and maturities of the investments. The purpose of the Board is to advise the Oregon State Treasury in the management and investment of the LGIP. Professional standards indicate that the investments in external investment pools are not subject to custodial risk because they are not evidenced by securities that exist in physical or book entry form. Nevertheless, management does not believe that there is any substantial custodial risk related to investments in the LGIP.

The Agency held the following investments and maturities at June 30, 2018:

	<u>Weighted Average Maturity</u>	<u>Fair Value</u>
Investments in the State Treasurer's Local Government Investment Pool	<u>0.54</u>	<u>\$ 1,241,587</u>
Total cash equivalents	<u><u>0.54</u></u>	<u><u>\$ 1,241,587</u></u>

B. Receivables

Receivables represent amounts due to the Agency at June 30, 2018 from user charges.

C. Capital Assets

Capital assets activity for the year ended June 30, 2018 was as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
General				
Capital Assets, non-depreciable:				
Construction in progress	\$ 184,882	\$ 175,714	\$ -	\$ 360,596
Total capital assets, non-depreciable	<u>184,882</u>	<u>175,714</u>	<u>-</u>	<u>360,596</u>
Capital assets, depreciable:				
Fiber optic loop	1,979,604	25,811	-	2,005,415
Equipment	84,273	3,148	-	87,421
Software licenses	7,011	-	-	7,011
Easement	-	18,000	-	18,000
Total capital assets, depreciable	<u>2,070,888</u>	<u>46,959</u>	<u>-</u>	<u>2,117,847</u>
Less accumulated depreciation for:				
Fiber optic loop	(648,156)	(64,053)	-	(712,209)
Equipment	(79,151)	(915)	-	(80,066)
Software licenses	(5,985)	(701)	-	(6,686)
Easement	-	(3,600)	-	(3,600)
Total accumulated depreciation	<u>(733,292)</u>	<u>(69,269)</u>	<u>-</u>	<u>(802,561)</u>
Net depreciable capital assets	<u>1,337,596</u>	<u>(22,310)</u>	<u>-</u>	<u>1,315,286</u>
Net capital assets	<u>\$ 1,522,478</u>	<u>\$ 153,404</u>	<u>\$ -</u>	<u>\$ 1,675,882</u>

D. Long-Term Obligations

The Agency had no outstanding debt or transactions during the year ended June 30, 2018.

E. Related Party Transactions

The City of The Dalles, Oregon appoints two members and Wasco County, Oregon appoints two members of the QualityLife Intergovernmental Agency Board of Directors. The fifth member is appointed by the other four. Wasco County provides administrative services, along with space and technical services for GIS and fiber management, while the City provides financial services, rental of office space and pass through of grant revenues to the Agency. During the year, the Agency had the following related party transactions.

Charges for services revenue from:

City of The Dalles	\$ 8,740
Wasco County	\$ 16,560

Expenses for administrative and other services from:

City of The Dalles	
Rent Expense to City of The Dalles	\$ 7,752
Right of Way Fees to City of The Dalles	\$ 23,730

Wasco County	
Administration	\$ 49,350
Computer & GIS Services	\$ 5,000

In addition, at June 30, 2018, the City owes \$820 and the County owes \$1,380 to the Agency for services received. The Agency also owes the City \$1,644 for current year right of way fees and the County \$14,384 for administrative services rendered, computer and data services, and reimbursements for Agency expenses paid by the County.

F. Risk Management

The Agency is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Agency has obtained insurance for these risks through the Special Districts Association of Oregon, which operates a public entity risk pool for common risk management and insurance program for special districts. The Agency pays an annual premium to the pool for its general insurance coverage. The pool is self-sustaining through member premiums and reinsures through commercial companies for claims in excess of specified minimums for various insured events.

G. Construction in Progress

The Downtown WiFi Project Phases are funded by contributions from the Agency as well as other sources, and is being administered by the City of The Dalles, Oregon. The Agency has made all of the agreed upon contributions to the project in the amount of \$15,180. However, as the City has not yet completed the project, the Agency’s contributions are considered “construction in progress” as of June 30, 2018. When the project is completed the entire capital asset will be in the ownership of the Agency. In addition, the Agency continued work on the Maupin Project in FY2017/2018, which added \$175,281 to the “construction in progress” total of \$360,596 as of June 30, 2018.

SUPPLEMENTARY INFORMATION

BUDGETARY COMPARISON SCHEDULES

Enterprise Funds

Pursuant to the provisions of Oregon Revised Statute, an individual schedule of revenues, expenditures, and changes in fund balances - budget and actual be displayed for each fund where legally adopted budgets are required.

Enterprise Budgetary Comparison schedules include the following:

- General Fund
- Capital Projects Fund
- Maupin Fund

**QUALITYLIFE INTERGOVERNMENTAL AGENCY
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Fiscal Year Ended June 30, 2018**

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
REVENUES:				
Charges for services	\$ 659,347	\$ 659,347	\$ 662,743	\$ 3,396
Interest on investments	3,600	3,600	1,613	(1,987)
Miscellaneous	50,200	50,200	4,003	(46,197)
Total revenues	713,147	713,147	668,359	(44,788)
EXPENDITURES:				
Materials and services	312,057	312,057	272,065	39,992
Capital outlay	20,000	20,000	18,000	2,000
Other	50,000	50,000	-	50,000
Contingency	29,700	29,700	-	29,700
Total expenditures	411,757	411,757	290,065	121,692
Revenues over (under) expenditures	301,390	301,390	378,294	76,904
OTHER FINANCING SOURCES (USES):				
Transfers out	(392,898)	(392,898)	(392,898)	-
Total other financing sources (uses)	(392,898)	(392,898)	(392,898)	-
Net changes in fund balances	(91,508)	(91,508)	(14,604)	76,904
FUND BALANCE, BEGINNING BUDGETARY BASIS	143,160	143,160	108,640	(34,520)
FUND BALANCE, ENDING BUDGETARY BASIS	<u>\$ 51,652</u>	<u>\$ 51,652</u>	94,036	<u>\$ 42,384</u>
RECONCILIATION TO GENERALLY ACCEPTED ACCOUNTING PRINCIPLES				
Capital projects fund balance			1,391,871	
Maupin fund balance			117,048	
Capital assets			1,675,882	
NET POSITION AT END OF YEAR			<u>\$ 3,278,837</u>	

**QUALITYLIFE INTERGOVERNMENTAL AGENCY
CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Fiscal Year Ended June 30, 2018**

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
REVENUES:				
Charges for services	\$ 19,000	\$ 19,000	\$ -	\$ (19,000)
Interest on investments	1,072	1,072	17,542	16,470
Total revenues	<u>20,072</u>	<u>20,072</u>	<u>17,542</u>	<u>(2,530)</u>
EXPENDITURES:				
Materials and services	31,000	31,000	4,068	26,932
Capital outlay	503,000	503,000	25,811	477,189
Contingency	918,872	918,872	-	918,872
Total expenditures	<u>1,452,872</u>	<u>1,452,872</u>	<u>29,879</u>	<u>1,422,993</u>
Revenues over (under) expenditures	(1,432,800)	(1,432,800)	(12,337)	1,420,463
OTHER FINANCING SOURCES (USES):				
Transfers in	402,898	402,898	392,898	(10,000)
Transfers out	<u>(200,000)</u>	<u>(200,000)</u>	-	200,000
Total other financing sources (uses)	<u>202,898</u>	<u>202,898</u>	<u>392,898</u>	<u>190,000</u>
Net changes in fund balances	(1,229,902)	(1,229,902)	380,561	1,610,463
FUND BALANCE, BEGINNING BUDGETARY BASIS	<u>1,229,902</u>	<u>1,229,902</u>	<u>1,011,310</u>	<u>(218,592)</u>
FUND BALANCE, ENDING BUDGETARY BASIS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,391,871</u>	<u>\$ 1,391,871</u>

**QUALITYLIFE INTERGOVERNMENTAL AGENCY
MAUPIN FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Fiscal Year Ended June 30, 2018**

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
REVENUES:				
Charges for services	\$ 4,000	\$ 4,000	\$ -	\$ (4,000)
Interest on investments	-	-	2,188	2,188
Miscellaneous	6,000	6,000	-	(6,000)
Grants	386,581	386,581	186,227	(200,354)
Total revenues	396,581	396,581	188,415	(208,166)
EXPENDITURES:				
Materials and services	52,962	52,962	31,682	21,280
Capital outlay	553,875	553,875	178,861	375,014
Contingency	32,860	32,860	-	32,860
Total expenditures	639,697	639,697	210,543	429,154
Revenues over (under) expenditures	(243,116)	(243,116)	(22,128)	220,988
OTHER FINANCING SOURCES (USES):				
Transfers in	200,000	200,000	-	(200,000)
Transfers out	(10,000)	(10,000)	-	10,000
Total other financing sources (uses)	190,000	190,000	-	(190,000)
Net changes in fund balances	(53,116)	(53,116)	(22,128)	30,988
FUND BALANCE, BEGINNING BUDGETARY BASIS	53,116	53,116	139,176	86,060
FUND BALANCE, ENDING BUDGETARY BASIS	\$ -	\$ -	\$ 117,048	\$ 117,048

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL
OVER FINANCIAL REPORTING ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *OREGON STATE REGULATION***

INDEPENDENT AUDITOR'S REPORT
ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL
REPORTING ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *OREGON STATE REGULATION*

Board of Directors
QualityLife Intergovernmental Agency
The Dalles, Oregon

We have audited the basic financial statements of QualityLife Intergovernmental Agency, as of and for the year ended June 30, 2018 and have issued our report thereon dated December 19, 2018. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the provisions of the *Minimum Standards of Audits of Oregon Municipal Corporations*, prescribed by the Secretary of State.

Compliance

As part of obtaining reasonable assurance about whether QualityLife Intergovernmental Agency's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, including the provisions of Oregon Revised Statutes as specified in the Oregon Administrative Rules 162 of the *Minimum Standards for Audits of Oregon Municipal Corporations*, noncompliance with which could have a direct and material effect on the determination of financial statement amounts:

- Deposits of public funds with financial institutions (ORS Chapter 295).
- Indebtedness limitations, restrictions, and repayments.
- Budgets legally required (ORS Chapter 294). QualityLife Intergovernmental Agency is exempt per ORS 294.
- Insurance and fidelity bonds in force or required by law.
- Programs funded from outside sources.
- Highway revenues used for public highways, roads, and streets. QualityLife Intergovernmental Agency does not receive highway funds.
- Authorized investment of surplus funds. (ORS Chapter 294).
- Public contracts and purchasing (ORS Chapters 279A, 279B, and 279C).
- Accountability for collecting or receiving money by elected officials. QualityLife Intergovernmental Agency does not have any elected officials collecting or receiving money.

However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. In connection with our testing, nothing came to our attention that caused us to believe QualityLife Intergovernmental Agency was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in the Oregon Administrative Rules 162-10-000 through 162-10-330 of the *Minimum Standards for Audits of Oregon Municipal Corporations*.

OAR 162-10-0230 Internal Control

In planning and performing our audit, we considered QualityLife Intergovernmental Agency's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for

the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of QualityLife Intergovernmental Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of QualityLife Intergovernmental Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Minimum Standards of Audits of Oregon Municipal Corporations*, prescribed by the Secretary of State, in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



For Merina & Company, LLP
West Linn, Oregon
December 19, 2018

MERINA & COMPANY, LLP

Certified Public Accountants and Consultants

5499 Amy Street
West Linn, OR 97068

(T) 503 – 723 – 0300
(F) 503 - 723 – 9946

www.MERINACPAS.com

Memo

To: Mike Middleton, Finance Director

From: Tonya Moffitt

Date: December 19, 2018

Subject: As a result of our audit for the fiscal year ended June 30, 2018, Merina & Company, LLP has some comments and suggestions that we would like to communicate to management.

The purpose of this memo is to bring to your attention items that were identified during the audit that we would like to communicate to you. These items are discussed below:

- Merina & Company recommends that the Agency limit user access in the Eden accounting software of accounting clerks to ensure proper segregation of duties.
- Merina & Company recommends that bank reconciliations be reviewed and approved more timely and initialed by the reviewer.

We appreciated the cooperation of you and your staff and look forward to working with you in the future.



Financial Reports

- [November Financial Report](#)
- [December Financial Analysis](#)
- [December Financial Report](#)
- [January Financial Analysis](#)
- [January Financial Report](#)
- [Current Check List](#)

November 2018 Bank Reconciliation

Mike M 12/28/18

	Main Checking Bank	Eden 600	Eden 601	Eden 602	Eden Total		LGIP Account Bank	Eden 600	Eden 601	Eden 602	Eden	
Begininng Balance	867,100.81	16,646.22	340,901.72	341,908.43	699,456.37		Beginning Balance	1,251,294.50	35,754.42	1,153,671.42	61,868.66	1,251,294.50
Credits	-						Deposits					
Deposits	59,550.00	61,224.83	32,741.50	-	93,966.33	Debit	Dividends/Interest	2,571.15	74.56	2,370.60	125.99	2,571.15
Withdrawals	-						Withdrawals					
Checks	345,686.72	47,805.44	1,674.83	174,534.13	224,014.40	Credit	Other Decreases					
Ending Balance	580,964.09	30,065.61	371,968.39	167,374.30	569,408.30		Ending Balance	1,253,865.65	35,828.98	1,156,042.02	61,994.65	1,253,865.65
Deposits in Transit	754.00						Ending GL	1,253,865.65				
Outstanding Checks	\$12,309.79				-		LGIP Variance	-	2.9%	92.2%	4.9%	
Adjusted Balance	569,408.30	30,065.61	371,968.39	167,374.30	569,408.30							
Variance	-											
John Amery	5182		\$10,684.46									
Gorge Networks	5183		\$130.33									
Union Pacific	5184		\$1,495.00									
			\$12,309.79									

Qlife – Financial Analysis for December 2018 Financial Statements

The financial statements for December are presented. The information is unaudited and meant for Management use. As a metric, the year is 6/12 or 50.0% complete for a straight-line comparison of actual budget execution. For some expense/revenues, a straight-line assumption is not relevant but it is a good place to start the analysis.

Operations Fund

Revenues for the Operations fund are proceeding according to the budget plan. Current budget execution of Utility Service Charges are 48.0%. While this is not up to the 50.0% expected straight-line, it is close. Annualized, the difference could be about \$13K. It is less that was reported at this time last fiscal year by almost \$8K.

Accounts receivable are at \$38,446. Of this, \$12K is current and the remaining \$26K is over 120 days. The majority of this amount (\$16K) is to one client and is in collection procedures. This has been an issue since last fiscal year. The remaining \$7K is to one vendor and there seems to be a disagreement over the paid/not paid status of the invoice. Staff are working to reconcile this issue with the customer.

Interest continues to grow although below the budgeted amount in the Operations fund. This is more than made up by the amount in the Capital fund. The full budget amount of interest entity wide has already exceeded the budgeted amount.

Expenses overall are at 48.7% budget execution. While this is within expectations, there is some variability in the fund. Materials & Services are at 50.6% budget execution while Capital Outlay is a 0.0%. If there had been any capital spending, the budget execution would be higher and potentially above the straight-line assumption. Contracted Services are significantly higher this fiscal year than last. A portion of that is \$13K in contracted services attributed to FY18 were not paid in FY18. This was not discovered until October and paid immediately and has been discussed in previous reports. After consultation with the auditors the amount was determined to not materially misstate the financial statements so the expense was left in FY19 – October. If this did not occur, the budget execution would be within expected straight-line assumptions. To address this problem going forward staff have analyzed the process and will not let this occur again. Even considering this, the expense for contracted services was higher in December 2018 than December 2017. Contracted Services – Engineering and Network System Maintenance are both over 100% budget execution (136.9% and 108.7% respectively) and this is the driving force putting the overall expense at just above 50%.

Transfers Out are as budgeted. However, if the downward trend continues in revenue, the total transfers to Capital may be adjusted. That is a decision management will make near the end of the fiscal year and will be driven by fund balance and revenue for the Operations fund.

Overall the fund is doing well. The additional expense that should have been in FY18 causes a minor hiccup but should not adversely impact the fund in the long term. Revenues still exceed total expenses so the fund balance is growing.

Capital Fund

Revenues for the Capital fund are strong and consistent. Budget execution is at 49.7%. The monthly transfer in from the Operations fund is right on target. The transfer from Maupin will not be happening anytime soon as discussed previously. Additionally the Connect Charges have not happened. The project will need to be completed before any real income is seen here. This is no change from prior months' reports.

As briefly mentioned in the Operations section, interest is doing well past budget expectations. Currently the amount is \$13,701. The budgeted amount is \$1,072. So, Capital Interest revenue is only 1,278.1% of the budget in the 6th fiscal month. This is on track to reach \$25K by the end of the fiscal year.

Expenses have increased – currently budget execution is up to 2.5%. This will stay low until there is progress on moving forward on other projects.

Clearly the fund is in a strong position. Revenue is significantly greater than expense so fund balance is growing. The fiscal year to date increase in fund balance is \$167K – which is about 83% of the revenues for the fiscal year to date.

Maupin Fund

Grant funds are up to \$494,069. The project is moving forward and the funds will be billed to Maupin to cover the expenses as the project moves towards completion.

On the expense side, budget execution is at 76.3%. The majority of the expense is on the primary system - \$522,381 – and this is the Maupin project moving towards completion.

Overall the fund is in good shape. There is no change from last month in that status. The completion of the Maupin project is the big hurdle and with the state funding through Maupin it will be accomplished. Then the fund can work to be self-sustaining.

Summary

The organization is in good shape overall. With the Maupin project progressing, stress on the entire organization is lessening. All revenues and expenses are within budget authority. While the bump up in Operations due to the old invoices being paid causes an increase, it will be smoothed out by year end.

Reconciliations are completed through December. This report has the November and December reconciliations attached.

The audit is complete. The report has been issued as of the end of November. The Auditors will be presenting the audit report at the January meeting.

December 2018 Bank Reconciliation

Mike M - 1/15/2019

Main Checking						LGIP Account					
	Bank	Eden 600	Eden 601	Eden 602	Eden Total		Bank	Eden 600	Eden 601	Eden 602	Eden
Beginning Balance	580,964.09	30,065.61	371,968.39	167,374.30	569,408.30	Beginning Balance	1,253,865.65	35,828.98	1,156,042.02	61,994.65	1,253,865.65
Credits	-					Deposits					
Deposits	78,045.00	79,865.83	32,741.50	-	112,607.33	Debit					
Withdrawals	-	-	-	-	-	Dividends/Interest	2,730.67	79.19	2,517.68	133.80	2,730.67
Checks	56,016.85	53,523.28	3,202.33	21,580.11	78,305.72	Credit					
						Other Decreases					
Ending Balance	602,992.24	56,408.16	401,507.56	145,794.19	603,709.91	Ending Balance	1,256,596.32	35,908.17	1,158,559.70	62,128.45	1,256,596.32
Deposits in Transit	900.00					Ending GL	1,256,596.32				
Outstanding Checks	\$182.33				-	LGIP Variance	-	2.9%	92.2%	4.9%	
Adjusted Balance	603,709.91	56,408.16	401,507.56	145,794.19	603,709.91						
Variance	-										
Sec of State	5191		\$100.00								
Gorge Networks	5193		\$82.33								
			\$182.33								

Qlife – Financial Analysis for January 2019 Financial Statements

The financial statements for January are presented. The information is unaudited and meant for Management use. As a metric, the year is 7/12 or 58.3% complete for a straight-line comparison of actual budget execution. For some expense/revenues, a straight-line assumption is not relevant but it is a good place to start the analysis.

Operations Fund

Revenues for the Operations fund are proceeding according to the budget plan. Current budget execution of Utility Service Charges are 56.5%. While this is not up to the 58.3% expected straight-line, it is close. Annualized, the difference could be about \$12K. It is less than that was reported at this time last fiscal year by \$4K.

Accounts receivable are at \$33,980. Of this, \$8K is current and the remaining \$26K is over 120 days. The majority of this amount (\$16K) is to one client and is in collection procedures. This has been an issue since last fiscal year. The remaining \$7K is to one vendor and there seems to be a disagreement over the paid/not paid status of the invoice. Staff have worked with the customer and the issue was a lost check and a lost invoice. The replacement check was received & deposited as of 2/19/19. The lost invoice has been resubmitted.

Interest continues to grow although below the budgeted amount in the Operations fund. This is more than made up by the amount in the Capital fund. The full budget amount of interest entity wide has already exceeded the budgeted amount.

Expenses overall are at 61.9% budget execution. This is \$35K above the budgeted straight-line amount due to expenses in the Materials & Services (M&S) area. This is due to additional costs of \$28K split between Contracted Services – Engineering & Network Systems Management. Additionally, an annual insurance payment was made that added an additional \$15K to the M&S spending. As the repair/maintenance and insurance payment are not linear, this can be expected. Additionally, Pole Connection Fees at \$11K were paid – this is an annual charge and not linear. However, looking the budgeted amounts for Engineering and Network Systems Management show both lines greatly exceeding the budgeted amount. While the fund is within the appropriation limits for now, this needs to be watched. It may be the coding should be to the Capital Fund. (Staff are reviewing). If this pattern does continue, there will need to be a budget change done before too much time has passed. If this is necessary, it will come forward at the next (March) board meeting. This is top of the \$13K in costs that actually could have been in FY18 but due to timing was charged to FY19.

Transfers Out are as budgeted. However, if the downward trend continues in revenue, the total transfers to Capital may be adjusted. That is a decision management will make near the end of the fiscal year and will be driven by fund balance and revenue for the Operations fund.

Overall the fund is doing well. The additional expense that should have been in FY18 causes a minor hiccup but should not adversely impact the fund in the long term. Revenues no longer exceed total

expenses so the fund balance is shrinking by about \$26K as of 1/31/19. This comes back to the spike in the contracted service lines. If this is just a bump, things are fine. This includes the \$31K being put in the Capital Fund each month so is not too concerning at this point.

Capital Fund

Revenues for the Capital fund are strong and consistent. Budget execution is at 58.1%. The monthly transfer in from the Operations fund is right on target. The transfer from Maupin will not be happening anytime soon as discuss previously. Additionally the Connect Charges have not happened. The project will need to be completed before any real income is seen here. This is no change from prior months' reports.

As briefly mention in the Operations section, interest is doing well past budget expectations. Currently the amount is \$16,407. The budgeted amount is \$1,072. So, Capital Interest revenue is only 1,530.5% of the budget in the 7th fiscal month. This is on track to reach \$25K by the end of the fiscal year.

Expenses have increased – currently budget execution is up to 4.2%. This will stay low until there is progress on moving forward on other projects. There was \$22K spent on Secondary Line Extension. \$21K of this was for 1,000 feet of Fiber

Clearly the fund is in a strong position. Revenue is significantly greater than expense so fund balance is growing. The fiscal year to date increase in fund balance is \$179K – which is about 76% of the revenues for the fiscal year to date.

Maupin Fund

Grant funds are up to \$494,069. The project is moving forward and the funds will be billed to Maupin to cover the expenses as the project moves towards completion. To date, Maupin has contributed \$475,223 from a grant/legislative appropriation received. Costs have exceeded this. There should be additional funding budgeted to be received from Maupin. The funds received from Maupin were put in the Grant revenue line as these were a grant that flowed through Maupin.

On the expense side, budget execution is at 79.3%. The majority of the expense is on the primary system - \$541,399 – and this is the Maupin project moving towards completion.

Overall the fund is in good shape. There is no change from last month in that status. The completion of the Maupin project is the big hurdle and with the state funding through Maupin it will be accomplished. Then the fund can work to be self-sustaining.

Summary

The organization is in good shape overall. With the Maupin project progressing, stress on the entire organization is lessening. All revenues and expenses are within budget authority. There are some expenses staff are examining to determine if the coding should be changed to another fund. (Operating and Capital.)

Reconciliations are completed through January. This report has the January banking reconciliations attached.

The audit is complete. The report has been issued as of the end of November. The Auditor firm is scheduled to present the audit report at the February meeting.

Qlife Monthly Report

Opertions Fund - January 2019

Filters	
Fd	600
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Current FY - Prior FY YTD
Revenue						
Qlife Operations						
Qlife-R						
Qlife-R						
INVESTMENT EARNINGS-R						
INTEREST EARNED	2,000	558	993	27.9%	27.6%	(435.14)
INVESTMENT EARNINGS-R Total	2,000	558	993	27.9%	27.6%	(435.14)
MISCELLANEOUS-R						
MISC RECEIPTS	200	1,200	1,200	600.0%	600.0%	-
MISCELLANEOUS-R Total	200	1,200	1,200	600.0%	600.0%	-
CHARGES FOR SERVICES-R						
UTILITY SERVICE CHARGES	669,147	378,052	382,533	56.5%	58.1%	(4,481.72)
CONNECT CHARGES	1,000	100	1,700	10.0%	170.0%	(1,600.00)
CHARGES FOR SERVICES-R Total	670,147	378,152	384,233	56.4%	58.3%	(6,081.72)
PASS-THROUGH PAYMENTS-R						
	-	-	-	#DIV/0!	0.0%	-
Qlife-R Total	672,347	379,910	386,427	56.5%	54.2%	(6,516.86)
Qlife-R Total	672,347	379,910	386,427	56.5%	54.2%	(6,516.86)
Qlife Operations Total	672,347	379,910	386,427	56.5%	54.2%	(6,516.86)
Revenue Total	672,347	379,910	386,427	56.5%	54.2%	(6,516.86)
Expense						
Qlife Operations						
Qlife-E						
Qlife-E						
MATERIALS & SERVICES-E						
ADMINISTRATIVE COST	55,350	13,839	9,687	25.0%	17.9%	4,151.50

Qlife Monthly Report Operations Fund - January 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year	Prior Year	Current FY - Prior FY YTD
				Budget Executed	Budget Executed	
ADVERTISING & PROMOTIONS	1,500	1,240	244	82.7%	16.3%	995.45
BLDG REPAIR & MAINT	1,600	-	-	0.0%	0.0%	-
CONTR SRVCS - AUDIT CONTRACT	6,000	4,000	3,650	66.7%	51.8%	350.00
CONTR SRVCS - OTHER	15,100	1,110	3,673	7.4%	122.4%	(2,563.20)
CONTRACTED SERVICES	-	325	-	#DIV/0!	#DIV/0!	325.00
DUES & SUBSCRIPTIONS	3,000	874	3,025	29.1%	232.7%	(2,150.79)
EQUIPMENT - NON CAPITAL	5,000	-	1,339	0.0%	#DIV/0!	(1,339.00)
GENERAL GRANTS	2,000	-	2,000	0.0%	100.0%	(2,000.00)
INSURANCE & BONDS	21,000	16,087	15,628	76.6%	74.4%	459.00
LEGAL NOTICES & PUBLISHING	400	334	-	83.4%	0.0%	333.50
MEALS LODGING & REGISTRATION	2,000	1,402	331	70.1%	16.6%	1,070.87
MISC EXPENDITURES	1,000	1,907	3,495	190.7%	537.7%	(1,588.03)
NETWORK COMPONENTS	5,000	-	593	0.0%	11.9%	(592.50)
POSTAGE	200	68	134	33.9%	66.9%	(66.04)
SUPPLIES - OFFICE	200	80	101	40.2%	74.9%	(20.77)
TAXES/PERMITS/ASSESSMENTS	400	535	315	133.8%	78.8%	220.07
TELEPHONE	420	292	414	69.4%	98.5%	(121.98)
TRAINING & EDUCATION	700	-	-	0.0%	0.0%	-
UTILITIES - WALNUT ST	800	359	467	44.9%	66.8%	(108.04)
RENT - OFFICE	7,752	3,203	-	41.3%	0.0%	3,203.25
CONTR SRVCS - LEGAL COUNSEL CONTR	9,000	2,826	4,032	31.4%	44.8%	(1,206.00)
OUTSIDE PLANT MAINTENANCE	20,000	6,701	9,482	33.5%	22.1%	(2,781.70)
CONTRACTED SVCS - ENGINEERING	20,000	43,303	21,158	216.5%	42.3%	22,144.55
CONTRACTED SVCS - NETWORK SYSTEM MANAGEMENT	51,000	67,338	27,866	132.0%	41.0%	39,471.52
POLE CONNECTION FEES	10,500	12,392	15,088	118.0%	143.7%	(2,696.54)
RIGHT OF WAY FEES	20,075	10,315	13,775	51.4%	69.7%	(3,460.05)
SCHOLARSHIP	2,000	-	2,000	0.0%	100.0%	(2,000.00)
EASEMENTS - NON-CAPITAL	1,000	-	-	0.0%	#DIV/0!	-
MATERIALS & SERVICES-E Total	262,997	188,527	138,497	71.7%	44.4%	50,030.07
CAPITAL OUTLAY-E						
EASEMENTS	-	-	18,000	#DIV/0!	#DIV/0!	(18,000.00)
EQUIPMENT - CAPITAL	20,000	-	-	0.0%	0.0%	-
CAPITAL OUTLAY-E Total	20,000	-	18,000	0.0%	90.0%	(18,000.00)
TRANSFERS OUT-E	372,800	217,467	229,191	58.3%	58.3%	(11,723.81)
Qlife-E Total	655,797	405,994	385,688	61.9%	53.2%	20,306.26

Qlife Monthly Report Operations Fund - January 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Current FY - Prior FY YTD
Qlife-E Total	655,797	405,994	385,688	61.9%	53.2%	20,306.26
Qlife Operations Total	655,797	405,994	385,688	61.9%	53.2%	20,306.26
Expense Total	655,797	405,994	385,688	61.9%	53.2%	20,306.26

Qlife Monthly Report Capital Fund - January 2019

Filters

Fd	601
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Current FY - Prior FY YTD
Revenue						
Qlife Capital						
Qlife-R						
Qlife-R						
INVESTMENT EARNINGS-R						
INTEREST EARNED	1,072	16,407	8,786	1530.5%	819.6%	7,620.87
INVESTMENT EARNINGS-R Total	1,072	16,407	8,786	1530.5%	819.6%	7,620.87
TRANSFERS IN-R						
TRANSFER FROM QLIFE OPERATING FUND	372,800	217,467	229,191	58.3%	58.3%	(11,723.81)
TRANSFER FROM QLIFE MAUPIN FUND	10,000	-	-	0.0%	0.0%	-
TRANSFERS IN-R Total	382,800	217,467	229,191	56.8%	56.9%	(11,723.81)
CHARGES FOR SERVICES-R						
CONNECT CHARGES	19,000	-	-	0.0%	0.0%	-
CHARGES FOR SERVICES-R Total	19,000	-	-	0.0%	0.0%	-
Qlife-R Total	402,872	233,874	237,977	58.1%	56.3%	(4,102.94)
Qlife-R Total	402,872	233,874	237,977	58.1%	56.3%	(4,102.94)
Qlife Capital Total	402,872	233,874	237,977	58.1%	56.3%	(4,102.94)
Revenue Total	402,872	233,874	237,977	58.1%	56.3%	(4,102.94)
Expense						
Qlife Capital						
Qlife-E						
Qlife-E						
MATERIALS & SERVICES-E	23,000	5,201	680	22.6%	2.2%	4,521.24
CAPITAL OUTLAY-E						
BUILDINGS	-	-	-	#DIV/0!	0.0%	-

**Qlife Monthly Report
Capital Fund - January 2019**

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Current FY - Prior FY YTD
EQUIPMENT - CAPITAL	80,000	-	-	0.0%	#DIV/0!	-
PRIMARY SYSTEMS	600,000	27,560	4,332	4.6%	2.2%	23,228.94
SECONDARY LINE EXTENSION	200,000	22,447	3,733	11.2%	5.0%	18,713.81
CAPITAL OUTLAY-E Total	880,000	50,008	8,065	5.7%	1.6%	41,942.75
TRANSFERS OUT-E	200,000	-	-	0.0%	0.0%	-
RESERVE FOR FUTURE EXPENDITURES-E	224,666	-	-	0.0%	0.0%	-
Qlife-E Total	1,327,666	55,209	8,745	4.2%	0.7%	46,463.99
Qlife-E Total	1,327,666	55,209	8,745	4.2%	0.7%	46,463.99
Qlife Capital Total	1,327,666	55,209	8,745	4.2%	0.7%	46,463.99
Expense Total	1,327,666	55,209	8,745	4.2%	0.7%	46,463.99

Qlife Monthly Report Maupin Fund - January 2019

Filters	
Fd	602
Cat	(Multiple Items)

Data						
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Current FY - Prior FY YTD
Revenue						
Qlife - Maupin						
Qlife-R						
Qlife-R						
INTERGOV'T REV - NON SINGLE AUDIT-R						
STATE GRANT	190,000	494,069	167,381	260.0%	43.3%	326,688.26
INTERGOV'T REV - NON SINGLE AUDIT-R Total	190,000	494,069	167,381	260.0%	43.3%	326,688.26
INVESTMENT EARNINGS-R						
INTEREST EARNED	-	976	1,258	#DIV/0!	#DIV/0!	(281.91)
INVESTMENT EARNINGS-R Total	-	976	1,258	#DIV/0!	#DIV/0!	(281.91)
MISCELLANEOUS-R	-	-	-	#DIV/0!	0.0%	-
TRANSFERS IN-R	200,000	-	-	0.0%	0.0%	-
CHARGES FOR SERVICES-R						
CITY OF MAUPIN	546,000	-	-	0.0%	#DIV/0!	-
UTILITY SERVICE CHARGES	-	-	-	#DIV/0!	0.0%	-
CITY OF MAUPIN FRANCHISE FEES	1,600	-	-	0.0%	#DIV/0!	-
CHARGES FOR SERVICES-R Total	547,600	-	-	0.0%	0.0%	-
Qlife-R Total	937,600	495,046	168,639	52.8%	27.4%	326,406.35
Qlife-R Total	937,600	495,046	168,639	52.8%	27.4%	326,406.35
Qlife - Maupin Total	937,600	495,046	168,639	52.8%	27.4%	326,406.35
Revenue Total	937,600	495,046	168,639	52.8%	27.4%	326,406.35
Expense						
Qlife - Maupin						
Qlife-E						
Qlife-E						
MATERIALS & SERVICES-E						

**Qlife Monthly Report
Maupin Fund - January 2019**

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Current FY - Prior FY YTD
ADMINISTRATIVE COST	14,160	494	-	3.5%	0.0%	494.07
INSURANCE & BONDS	1,000	-	-	0.0%	0.0%	-
CONTR SRVCS - LEGAL COUNSEL CONTR	2,000	2,106	648	105.3%	32.4%	1,458.00
CONTRACTED SVCS - ENGINEERING	-	1,815	279	#DIV/0!	#DIV/0!	1,536.25
POLE CONNECTION FEES	1,050	-	-	0.0%	0.0%	-
CONTRACTED SVCS - WIFI	1,000	384	11,628	38.4%	57.0%	(11,243.76)
BROADBAND SUPPORT	-	-	-	#DIV/0!	0.0%	-
MATERIALS & SERVICES-E Total	19,210	4,799	12,555	25.0%	23.7%	(7,755.44)
CAPITAL OUTLAY-E						
EQUIPMENT - CAPITAL	-	-	3,148	#DIV/0!	#DIV/0!	(3,147.50)
PRIMARY SYSTEMS	600,000	541,399	162,391	90.2%	#DIV/0!	379,007.54
SECONDARY LINE EXTENSION	-	-	433	#DIV/0!	0.1%	(433.00)
CAPITAL OUTLAY-E Total	600,000	541,399	165,972	90.2%	28.9%	375,427.04
TRANSFERS OUT-E	10,000	-	-	0.0%	0.0%	-
RESERVE FOR FUTURE EXPENDITURES-E	59,160	-	-	0.0%	0.0%	-
Qlife-E Total	688,370	546,198	178,526	79.3%	26.8%	367,671.60
Qlife-E Total	688,370	546,198	178,526	79.3%	26.8%	367,671.60
Qlife - Maupin Total	688,370	546,198	178,526	79.3%	26.8%	367,671.60
Expense Total	688,370	546,198	178,526	79.3%	26.8%	367,671.60

Qlife Monthly Report
Receivable Summary All Funds January 2019
Accounts Receivable Summary

Fund	Total Receivable	Current	30-59 Days	60-89 Days	90-119 Days	Over 120 Days
600	33,980.78	7,575.00	-	-	-	26,405.78
601	-	-	-	-	-	-
602	-	-	-	-	-	-
Dec	38,445.78	12,040.00	-	-	-	26,405.78
Nov	61,291.78	34,740.00	-	146.00	-	26,405.78

January 2019 Bank Reconciliation

Mike M - 2/19/2019

	Main Checking Bank						LGIP Account 11403				
	Bank	Eden 600	Eden 601	Eden 602	Eden Total		Bank	Eden 600	Eden 601	Eden 602	Eden
Beginning Balance	602,992.24	56,408.16	401,507.56	145,794.19	603,709.91		1,256,596.32	35,908.17	1,158,559.70	62,128.45	1,256,596.32
Credits	-										
Deposits	55,481.51	57,156.34	32,741.50	-	89,897.84	Debit	2,934.72	85.11	2,705.81	143.80	2,934.72
Withdrawals	-										
Checks	167,776.85	52,551.22	2,509.83	158,967.26	214,028.31	Credit					
Ending Balance	490,696.90	61,013.28	431,739.23	(13,173.07)	479,579.44		1,259,531.04	35,993.28	1,161,265.51	62,272.25	1,259,531.04
Deposits in Transit	800.29										
Outstanding Checks	\$11,917.75				-						
Adjusted Balance	479,579.44	61,013.28	431,739.23	(13,173.07)	479,579.44		1,259,531.04				
Variance	-						-	2.9%	92.2%	4.9%	
John Amery	5204		\$11,917.75								

\$11,917.75

Check History Listing
Wasco County

Bank code: qlbank

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
5182	11/29/2018	99119 JOHN AMERY	C	12/27/2018	1183	11/27/2018	4,288.35	10,684.46
			C	12/27/2018	1182	11/27/2018	2,396.11	
			C	12/27/2018	1170	10/01/2018	2,000.00	
			C	12/27/2018	1165	09/01/2018	2,000.00	
5183	11/29/2018	99114 GORGE NETWORKS	C	12/05/2018	I-1622916	11/19/2018	96.00	130.33
			C	12/05/2018	I-1625910	11/19/2018	34.33	
5184	11/29/2018	99157 UNION PACIFIC RAILROAD	C	12/04/2018	02241-26.	11/29/2018	1,000.00	1,495.00
			C	12/04/2018	02241-26	11/26/2018	495.00	
5185	12/07/2018	99128 BUREAU OF LABOR & INDI	C	12/12/2018	91386	11/27/2018	494.07	494.07
5186	12/07/2018	99124 COMMSTRUCTURE CONSI	C	12/10/2018	2018-0917	11/29/2018	6,665.00	22,854.49
			C	12/10/2018	2018-0838	10/25/2018	3,500.00	
			C	12/10/2018	2018-0834	10/25/2018	2,935.00	
			C	12/10/2018	2018-0912	11/29/2018	2,894.85	
			C	12/10/2018	2018-0913	11/29/2018	1,864.64	
			C	12/10/2018	2018-0918	11/29/2018	1,527.50	
			C	12/10/2018	2018-0916	11/29/2018	1,005.00	
			C	12/10/2018	2018-0914	11/29/2018	940.00	
			C	12/10/2018	2018-0837	10/25/2018	800.00	
			C	12/10/2018	2018-0836	10/25/2018	442.50	
C	12/10/2018	2018-0915	11/29/2018	280.00				
5187	12/07/2018	99116 KEITH A MOBLEY	C	12/11/2018	1432-14-18	12/01/2018	522.00	522.00
5188	12/07/2018	99151 CLERK WASCO COUNTY	C	12/12/2018	APRIL 2018	04/11/2018	3.00	3.00
5189	12/18/2018	99103 CITY OF THE DALLES	C	12/26/2018	6305074	12/10/2018	3,539.25	3,539.25
5190	12/18/2018	99112 NORTHERN WASCO COUN	C	12/26/2018	120718-64236	12/07/2018	55.85	55.85
5191	12/18/2018	99150 SECRETARY OF STATE OR			Dec 2018	12/17/2018	100.00	100.00
5192	12/18/2018	99156 VAN DORN ENTERPRISES	C	12/28/2018	2259	12/12/2018	16,238.40	16,238.40
5193	12/28/2018	99114 GORGE NETWORKS			I-1628102	12/18/2018	48.00	

Check History Listing
Wasco County

Bank code: qlbank

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
					I-1631119	12/18/2018	34.33	82.33
5194	01/04/2019	99102 BOHN'S OFFICE SUPPLIES			53928	12/10/2018	24.00	24.00
5195	01/04/2019	99124 COMMSTRUCTURE CONSI			2018-0976	12/26/2018	3,920.00	
					2018-0973	12/26/2018	3,378.70	
					2018-0977	12/26/2018	835.00	
					2018-0972	12/26/2018	567.50	
					2018-0974	12/26/2018	422.50	
					2018-0975	12/26/2018	221.25	9,344.95
5196	01/04/2019	99116 KEITH A MOBLEY			Dec 2018	01/03/2019	414.00	
					Dec 2018-Maupin	01/03/2019	126.00	540.00
5197	01/04/2019	99150 SECRETARY OF STATE OR			2017-2018 Audit	12/19/2018	150.00	150.00
5198	01/04/2019	99117 OREGON PUBLIC UTILITY (2018 ANNUAL FEE	01/02/2019	100.00	100.00
5199	01/04/2019	99156 VAN DORN ENTERPRISES			2261	01/04/2019	131,059.95	
					2260	12/28/2018	4,550.40	
					2262	01/04/2019	835.20	136,445.55
5200	01/11/2019	99103 CITY OF THE DALLES			6305185	01/10/2019	1,609.20	1,609.20
5201	01/11/2019	99108 DEVELOPMENT DISTRICT			2639	12/31/2018	285.00	285.00
5202	01/11/2019	99156 VAN DORN ENTERPRISES			2263	01/09/2019	756.00	756.00
5203	01/11/2019	99151 CLERK WASCO COUNTY			18-00087	01/02/2019	43.03	43.03
qlbank Total:								205,496.91
Total Checks:								205,496.91

22 checks in this report

Check History Listing
Wasco County

Bank code: qlbank

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
5204	01/25/2019	99119 JOHN AMERY			1202	01/24/2019	3,451.38	
					1203	01/24/2019	3,020.82	
					1198	11/01/2018	2,000.00	
					1199	12/01/2018	2,000.00	
					1200	01/24/2019	899.76	
					1201	01/24/2019	545.79	11,917.75
5205	01/25/2019	99114 GORGE NETWORKS	C	01/31/2019	I-1633320	02/01/2019	48.00	
			C	01/31/2019	I-1636251	02/01/2019	34.33	82.33
5206	01/25/2019	99112 NORTHERN WASCO COUN	C	01/30/2019	010719	01/07/2019	53.16	53.16
5207	01/25/2019	99156 VAN DORN ENTERPRISES	C	01/31/2019	2266	01/23/2019	15,069.30	
			C	01/31/2019	2264	01/17/2019	1,722.00	
			C	01/31/2019	2265	01/21/2019	1,470.00	18,261.30
5208	02/08/2019	99124 COMMSTRUCTURE CONSI			2019-0073	01/31/2019	9,054.50	
					2019-0078	01/31/2019	5,465.00	
					2019-0074	01/31/2019	1,815.00	
					2019-0079	02/01/2019	662.50	
					2019-0077	01/31/2019	520.00	
					2019-0075	01/31/2019	480.00	
					2019-0076	01/31/2019	410.00	18,407.00
5209	02/08/2019	99158 GENERAL PACIFIC INC			1326637	01/24/2019	21,209.53	21,209.53
5210	02/08/2019	99126 GRAYBAR			9308239530	01/22/2019	1,237.68	1,237.68
5211	02/08/2019	99116 KEITH A MOBLEY			1432-14-19	01/31/2019	396.00	
					1555-15	01/31/2019	234.00	630.00
5212	02/08/2019	99112 NORTHERN WASCO COUN			QL-PA3	01/31/2019	10,896.50	10,896.50
5213	02/08/2019	99134 SPECIAL DISTRICTS INSUF			34P50008-442	01/19/2019	14,487.00	14,487.00
qlbank Total:								97,182.25

Check History Listing
Wasco County

Bank code: qlbank

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Status</u>	<u>Clear/Void Date</u>	<u>Invoice</u>	<u>Inv. Date</u>	<u>Amount Paid</u>	<u>Check Total</u>
----------------	-------------	---------------	---------------	------------------------	----------------	------------------	--------------------	--------------------

10 checks in this report

Total Checks:							97,182.25
----------------------	--	--	--	--	--	--	------------------



Action Items

- [Order #18-005 Rod Runyon Appointment](#)
 - [Rod Runyon's Bio](#)
- [Order #18-006 Lee Weinstein Appointment](#)
 - [Lee Weinstein's Bio](#)
- [Order #18-007 Mike Middleton Reappointment](#)
- [Secretary Nomination & Opportunity to Rotate Officer Positions](#)
- [CGCC Scholarship Acknowledgement Letters](#)



QUALITYLIFE INTERGOVERNMENTAL AGENCY

DBA "QLIFE NETWORK"

IN THE MATTER OF THE APPOINTMENT OF ROD RUNYON AS A QUALITYLIFE INTERGOVERNMENTAL AGENCY CITY BOARD MEMBER

ORDER #18-005

NOW ON THIS DAY, the above-entitled matter having come on a regularly scheduled Board meeting for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Directors being present; and

IT APPEARING TO THE BOARD: That QualityLife Intergovernmental Agency Bylaws state the Board is to consist of two Wasco County, two City of The Dalles and one at-large appointed members. This appointment is meant to fulfill the the City of The Dalles vacant Board seat; and

IT FURTHER APPEARING TO THE BOARD: That Rod Runyon, Councilor At-Large, is willing and qualified to accept the appointment of this position; and

NOW, THEREFORE, IT IS HEREBY ORDERED: That Rod Runyon be and is hereby appointed as the QualityLife Intergovernmental Agency City Board member.

DATED this 28th day of February, 2019.

APPROVED AS TO FORM:

QLIFE BOARD OF DIRECTORS:

Keith Mobley, QLife Legal Counsel

Scott Hege, President

Darcy Long-Curtiss, Vice President

Dale Lepper, Board Member



Councilor Runyon retired as a small business owner representing Financial Services and Insurance. He had a previous and parallel career in Radio and TV broadcasting in Oregon, Idaho and California. Born and raised in The Dalles he went on to complete certificate studies in Broadcast Communications Engineering and later achieved licensing in securities and a Fellowship of the Life Underwriters Training Council.

Rod brings to the Council eight years of experience as a Wasco County Commissioner, eight years on the Port of The Dalles Commission and four years as a City of The Dalles Planning Commissioner. He is well known for time served on National, Regional, State and local committees for economic development, Veterans issues, housing and low income community

needs. He has served as a Governors appointee to Regional Solutions. Rod and Sherry have two grown children, Kelley and J. R. who live in The Dalles with their families. From each there are two exceptional Grandchildren, Addison and Sadie Marie.

A primary hobby is riding his Harley. He volunteers as the N.E. Oregon District Captain and Ride Captain of the Patriot Guard Riders. They stand flag lines for Veterans upon request. He is an Assistant Platoon Leader with the Run For The Wall National organization. A founding Board member of the Columbia Gorge Veterans Museum. Rod worked as a civilian for the Army in 1969 and 1970 at 5th Army Headquarters, Fort Sheridan, Illinois. His father was a WWII Officer and his brother a Vietnam era Officer. Councilor Runyon brings his advocacy for Veterans and a broad community skill set to the Council.



QUALITYLIFE INTERGOVERNMENTAL AGENCY

DBA "QLIFE NETWORK"

IN THE MATTER OF THE APPOINTMENT OF LEE WEINSTEIN AS A QUALITYLIFE INTERGOVERNMENTAL AGENCY COUNTY BOARD MEMBER

ORDER #18-006

NOW ON THIS DAY, the above-entitled matter having come on a regularly scheduled Board meeting for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Directors being present; and

IT APPEARING TO THE BOARD: That QualityLife Intergovernmental Agency Bylaws state the Board is to consist of two Wasco County, two City of the Dalles and one at-large appointed members. This appointment is meant to fulfill the County vacant Board seat; and

IT FURTHER APPEARING TO THE BOARD: That Lee Weinstein is willing and qualified to accept the appointment of this position; and

NOW, THEREFORE, IT IS HEREBY ORDERED: That Lee Weinstein be and is hereby appointed as the QualityLife Intergovernmental Agency County Board member.

DATED this 28th day of February, 2019.

APPROVED AS TO FORM:

QLIFE BOARD OF DIRECTORS:

Keith Mobley, QLife Legal Counsel

Scott Hege, President

Darcy Long-Curtiss, Vice President

Dale Lepper, Board Member



Weinstein PR

Lee Weinstein

President, Weinstein PR

twitter.com/WeinsteinPR

facebook.com/WeinsteinPR

linkedin.com/in/leeweinstein

www.weinsteinpr.com

4200 Obrist Road
The Dalles, OR 97058

1300 SW Park Ave, Ste. 2316
Portland, OR 97201
Tel.: 503-708-0402

Email: lee@weinsteinpr.com

Lee Weinstein is a highly experienced public relations and public affairs professional, having directed communications at NIKE, Inc., worked for a United States congressman and governor, and served on numerous nonprofit community and governmental boards of directors. He is the founder of Oregon-based boutique PR agency Weinstein PR and co-founder of Intentional Life Planning LLC.

From 1981 to 84, Lee was a legislative assistant to Oregon Congressman and now U.S. Sen. Ron Wyden. He was assistant dean of admissions at Lewis & Clark College from 1984-86. From 1986-88, Lee worked as executive assistant to Oregon Insurance Commissioner Ted Kulongoski, and from 1988-91 he was deputy press secretary to Oregon Gov. Neil Goldschmidt.

Lee worked as marketing communications director for the first AIDS/HIV food program in the nation, Project Open Hand in San Francisco, where he began the nation's first AIDS/HIV nutrition newsletter. He returned to Oregon in 1992 to become internal communications manager for Nike.

From 1995-1997, he ran Nike's New York City PR office, opening NikeTowns in New York, Seattle, San Francisco and Los Angeles, and directing apparel PR and product placement. He returned to Oregon in 1997 to become director of U.S. public relations, launching the Jordan Brand, Nike Shox and Nike Presto, supervising PR campaigns, working with top athletes, and helping to lead the company's PR efforts at the Sydney and Salt Lake City Olympic Games.

From 2002 to 2005, Lee directed Nike's corporate responsibility communications. He developed a strategic communications plan to build Nike's reputation as a responsible company by earning credibility through media story placement, third-party recognition and awards.

In June 2003, global employee communications was added to Lee's portfolio. Lee's team produced an innovative employee e-newsletter, "The Sponge." Lee oversaw the creation of Nike's Global Maxim Awards, recognizing the best work by teams and individual employees around the world, and began new employee engagement programs, including a regular intranet radio show for the Nike president and the "Nike Exchange," an up-close-and-personal dialogue between employees and senior executives.

In April 2005, Lee directed communications for the release of Nike's second corporate responsibility report, which helped to reposition the company's citizenship reputation. He was one of the architects behind NikeGO, the company's community affairs initiative (now Made to Play) to increase physical activity among young people.

Lee left Nike in 2007 to launch Weinstein PR, a boutique public relations agency based in the Columbia Gorge and Portland. Current and past clients include Facebook, Nike, Sierra Nevada Brewing, Portland Farmers Market, HOTLIPS Pizza & Soda, *popchips*, Providence Health & Services, the Oregon College Savings Plan, the City of Hillsboro, Prosper Portland (Lee renamed the 58-year-old former Portland Development Commission), Beaverton School District, Oregon Episcopal School, Reed and Lewis & Clark Colleges, The Society Hotel, the Hood River County Chamber of Commerce, Maryhill Winery, Minam River Lodge, and many others.

Nonprofit and governmental work has been a continued focus for Lee throughout his career. He founded Our Children's Store in 1993, a nonprofit gift store that has now raised more than \$2.5 million to help charities providing services to children in crisis. For nine years, Lee served on the Maryhill Museum of Art board of trustees. From 2005-2006, Lee worked on the committee helping Oregon First Lady Mary Oberst and the Oregon State Parks Trust to restore the Kam Wah Chung Museum in John Day, Ore. He was vice chair of Oregon 150, the nonprofit organization that planned Oregon's sesquicentennial birthday celebration in 2009. In 2010 he was appointed by Gov. Kulongoski and confirmed by the State Senate as a member of the Cultural Trust of Oregon, a statewide cultural plan to raise significant new funds to invest in Oregon's arts, humanities and heritage. In 2010, Lee helped start the Columbia Gorge Arts & Culture Alliance.

Lee was president of PR Boutiques International, an association of about 40 PR agencies globally, from 2016 to 18. In 2017, Weinstein PR received the "2016 Outstanding Oregon PR Program Award" from Travel Oregon for its work on the Historic Columbia River Highway Centennial Celebration.

Lee's article, "The Restless Soul in the Bathroom Mirror," was published by the *Sunday New York Times* in 2010. In 2017, Lee and his wife, Melinda, founded Intentional Life Planning LLC, named after a life planning process they created together. In December 2017, Lee authored "Write, Open, Act: An Intentional Life Planning Workbook," (writeopenact.com) about the process. The practical, hands-on workbook provides readers four steps to build a visual Intentional Life Plan and chart their plans in less than a day. Written for people of all walks of life, the book gives readers an actionable process that is highly visual, with original illustrations and inspirational messages sprinkled throughout. Lee and Melinda co-facilitate life planning workshops throughout the Pacific Northwest.

A member of S.N.O.B.—the Society of Native Oregon Born—Lee was born in Eugene and is a sixth-generation Oregonian. His great grandfather, Israel, was sheriff of Harney County. Lee's father was born in Burns and mother in Klamath Falls. Lee grew up in Salem, and attended the Catlin Gabel School and graduated from Lincoln High School in Portland. He earned his undergraduate degree from Lewis & Clark College, where he majored in political science, was student body president and was selected as an "Outstanding Young Alumni."

Lee loves music, hiking, running and exploring Oregon's backroads. He lives in The Dalles, Ore., with his wife, Melinda Weinstein. They have two adult daughters, theater director Emma Weinstein and elementary school art teacher Sophie Olson.



QUALITYLIFE INTERGOVERNMENTAL AGENCY

DBA "QLIFE NETWORK"

IN THE MATTER OF THE REAPPOINTMENT OF MIKE MIDDLETON AS A QUALITYLIFE INTERGOVERNMENTAL AGENCY BUDGET OFFICER

ORDER #18-007

NOW ON THIS DAY, the above-entitled matter having come on a regularly scheduled Board meeting for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Directors being present; and

IT APPEARING TO THE BOARD: That QualityLife Intergovernmental Agency Bylaws state the Board appoint a Budget Officer to oversee the budget process and document preparation; and

IT FURTHER APPEARING TO THE BOARD: That Mike Middleton, Wasco County Finance Director, is willing and qualified to accept the reappointment of Budget Officer; and

NOW, THEREFORE, IT IS HEREBY ORDERED: That Mike Middleton be and is hereby reappointed as the QualityLife Intergovernmental Agency Budget Officer, with an expiration date of January 24, 2020.

DATED this 28th day of February, 2019.

APPROVED AS TO FORM:

QLIFE BOARD OF DIRECTORS:

Keith Mobley, QLife Legal Counsel

Scott Hege, President

Darcy Long-Curtiss, Vice President

Dale Lepper, Board Member

January 4, 2019

QLife Network
313 Court Street
The Dalles, OR 97058



COLUMBIA
GORGE
COMMUNITY
COLLEGE

FOUNDATION

Dear members of QLife Network:

Thank you for your generosity in supporting Columbia Gorge Community College in 2018-19 by providing the *QLife Network Scholarships* to CGCC Foundation. We are grateful for your contribution, and with your help, we are able to further our mission to build dreams and transform lives by creating opportunities for lifelong learning. We wanted to remind you that in order to award these scholarships for the 2019-20 academic year, **we need your donation by June 30, 2019.**

The following criteria are used to select quality award recipients for your scholarships:

- Two (2) \$1,000 scholarship awarded in fall, disbursed over three academic terms
- Scholarship may be used for tuition, fees, and/or books
- Recipient must be enrolled in the electro-mechanical technology program
- Names of recipients will be disclosed to donor when award is accepted

Scholarship recipients are required to:

- Maintain satisfactory academic progress set forth by CGCC and CGCC Foundation
- Agree to scholarship terms
- Submit a thank-you letter prior to disbursement of funds

CGCC Foundation reviewed some of its programs and policies this year, and there is some important information to share with you. The foundation now requests an agreement between the foundation and each dedicated scholarship donor in order to keep record of the history of each scholarship as well as ensure the purpose of each scholarship is fulfilled. I will reach out to you soon to discuss this agreement and the benefits to our donors and students.

Enclosed are the thank-you letters from the 2018-19 scholarship recipients. Thank you for supporting Columbia Gorge Community College students and CGCC Foundation. If you have any questions, please feel free to contact the foundation.

Sincerely,

Stephanie Hoppe
CGCC Foundation Director

12/5/2018

Dear QLife Network Scholarship donor:

This summer I decided to make a career change as I wasn't happy working in an office. Both my wife and I are passionate about the outdoors, and in order to follow our passions we quit our jobs in Atlanta so I could attend CGCC. My enrollment in the Electro-Mechanical Technology program will provide me with the knowledge needed to enter the Wind Energy Industry where I will work outdoors with my hands. This scholarship is helping us with our budget as we establish ourselves in Oregon and follow our passions.

Thank you for helping us along our journey.

Sincerely,

Thomas Evans

A handwritten signature in black ink, appearing to read 'Thomas Evans', written in a cursive style.

November 8, 2018
Robert "Joey" Perkins

Dear CGCC Foundation EM-Tech Scholarship Donors,

I want to express my gratitude for what you have made possible. It's only been minutes since I opened my school email, so the emotions are still very fresh. Without hesitation, I can describe them as ecstatic right now. Your generosity has allowed me to continue my education at Columbia Gorge Community College. I am pursuing a degree in electro-mechanical technology. My goal upon completion of this degree is to be a traveling technician working in the wind energy industry. I hope to travel internationally, preferably Central and South America. Now that goal is so much more within my grasp, thank you so much. I received the CGCC Foundation EM-Tech Scholarship, and ONE THOUSAND SEVEN HUNDRED DOLLARS! Oh my, that still blows my mind to say aloud. I spoke with my dad after seeing this email too, and I could not stop thinking about how fortunate I am to have access to such a great opportunity that you have provided me. Thank you.

A bit more about myself, I do go by "Joey" to avoid confusion with my father who goes by Rob. My middle name is Joseph. I am from Columbia, MO. My interest are fairly eclectic I enjoy being out in nature. Now that I am living in Oregon, I have begun training to start rock climbing by the Spring. I was a personal trainer for a time being, I find nutrition and fitness to both be very important parts of my life. I have always been fairly active, I played soccer for about 16 years. I spent one semester of school playing soccer at the collegiate level in Missouri, I have also had the joy of coaching youth soccer.

I hope that I have fully expressed my gratitude for this scholarship. I was doing the math today to see what my budget would look like for next term, and because of this I have the great burden of having to revise my budget. What an excellent problem to find myself in! I feel like I have so much more breathing room now. That is all because of the donors. Right now I am ecstatic for the future because of you.

My sincerest of thanks,

A handwritten signature in black ink, appearing to be 'JP' or 'Joey Perkins', written in a cursive style.

Joey Perkins



Discussion Items

- [Holiday Inn Express](#)
- [2019 SDIS Renewal Package](#)
- [Oregon Public Utility Commission – Annual Fees](#)
- [Oregon Public Utility Commission – Annual Report](#)

INVOICE



901 NE 60TH AVE
PORTLAND OR 97213-4303

Invoice Questions Please Call or Email

503-280-4200 or ARQuestions@graybar.com

Invoice No: 9308239530
Invoice Date: 01/22/2019
Account Number: 0000578241
Account Name: QUALITYLIFE

Remit Payments To:

GRAYBAR ELECTRIC CO.
12437 COLLECTIONS CENTER DRIVE
CHICAGO IL 60693-2437

55 1 AB 0.408 E0055X I0109 D4444017956 S2 P6077338 0001:0001



QUALITYLIFE
INTERGOVERNMENTAL AGENCY
511 WASHINGTON ST STE 101
THE DALLES OR 97058-2237

Ship to:
QUALITYLIFE
c/o CITY OF THE DALLES PUB WRKS
1215 W 1ST ST
THE DALLES OR 97058-2111

Order No: HOLIDAY INN EXPRESS SO#: 366467115

Del. Doc. #:	PRO #	Routing	Date Shipped	Shipped From	F.O.B.	Rt. To
0366467115			01/15/2019	FACTORY		

Signed For By:

Quantity	Catalog # / Description	Unit Price / Unit	Amount
4	V6A-AZP CLEARFIELD INC	274.42 / 1	1,097.68
1	YRC ROADWAY	0.00	140.00

Terms of Payment Net 30 Days As a condition of the sales agreement, a monthly service charge of the lesser of 1-1/2% or the maximum permitted by law may be added to all accounts not paid by net due date. Visa, MasterCard, American Express, and Discover credit cards are accepted at point of purchase only.	Sub Total	1,237.68
	Freight & Handling	0.00
	Tax	0.00
	Total Due	1,237.68

SUBJECT TO THE STANDARD TERMS AND CONDITIONS LISTED ON WWW.GRAYBAR.COM.



Oregon Trail Insurance

409 West Fourth Street
The Dalles, OR 97058
541-296-2395 Tel
541-296-6143 Fax

January 2, 2019

Quality Life Network
511 Washington Street, Ste. 101
The Dalles, OR 97058

Re: 2019 SDIS Renewal Package

Dear Board Members,

Below is a list of the renewal documents for your Special Districts renewal effective 01/01/2019.

- a. **Renewal Invoice:** Longevity Credit is listed on your invoice. I encourage you to complete the Best Practices Survey when it is available next since it was not completed for this years renewal.
- b. **Liability Declarations & Schedule:** Liability limits and the premium contributions are listed for your review.
- c. **Property Declarations & Schedule:** Check the items listed and insured values. A 2% tend factor was applied to your property limits for this renewal.
- d. **Comprehensive Crime Certificate**
- e. **Loss Ratio Report**
- f. **Rate Change Comparison**

Please look this material over and if you wish more information we would be glad to either meet with the Board or we can answer any questions by telephone or email.

Sincerely,

Colleen Clark

Encl.



SPECIAL DISTRICTS
INSURANCE SERVICES

INVOICE

Date: 01-Jan-19

Named Quality Life Network
Participant: 511 Washington St Suite101
The Dalles, OR 97058

Agent: Oregon Trail Insurance
409 W 4th St
The Dalles, OR 97058

Invoice #	Entity ID	Effective Date	Expiration Date	Invoice Date
34P50008-442	50008	01-Jan-19	31-Dec-19	01-Jan-19

2018 Longevity
Credit Amount**

\$386.00

Coverage	Contribution
----------	--------------

SDIS Liability Coverage	Liability Contribution	\$5,044
	Less Best Practices Credit	\$0
	Less Multi-Line Discount Credit	\$0
	Adjusted Contribution	\$5,044

**Only Eligible Districts that signed the Longevity Credit and Rate Lock Guarantee Agreement will receive the indicated Longevity Credit Amount

Auto Liability (Includes Auto Excess and Auto Supplemental Coverages)	Auto Contribution	\$0
	Less Best Practices Credit	\$0
	Adjusted Contribution	\$0

Non-owned and Hired Auto Liability \$150

Auto Physical Damage \$0

Hired Auto Physical Damage \$0

Property	Property Contribution	\$6,321
	Less Best Practices Credit	\$0
	Adjusted Contribution	\$6,321

Earthquake \$1,756

Flood \$873

Equipment Breakdown / Boiler and Machinery \$0

Crime \$343

Total: \$14,487

Coverage is provided for only those coverages indicated above for which a contribution is shown or that are indicated as "included." Your payment evidences "acceptance" of this renewal. Please use the payment coupon on the following page to help us apply your payment correctly.

Payment instructions are on the following page.



SPECIAL DISTRICTS
INSURANCE SERVICES

INVOICE

Date: 01-Jan-19

**** Payment Due: 3/1/2019 ****

Please include the bottom portion of this sheet with you payment.

Make Checks Payable to:

Special Districts Insurance Services
P.O. Box 12613
Salem, OR 97309
Phone: 1-800-285-5461 Fax: 503-371-4781

Quality Life Network

Customer ID: 01-50008
Total Due: \$14,487

Check # _____ Amount \$ _____



Special Districts Insurance Services Trust (SDIS)

SDIS Liability Coverage Declarations

Certificate Number: 34P50008-442

Coverage Period: 1/1/2019 through 12/31/2019

Named Participant:

Quality Life Network
511 Washington St Suite101
The Dalles, OR 97058

Agent of Record:

Oregon Trail Insurance
409 W 4th St
The Dalles, OR 97058

Limits of Liability: SDIS Liability Coverage	Limit	Deductible (2)
Per Occurrence Limit of Liability	\$7,000,000 (1)	None
Per Wrongful Act Limit of Liability	\$7,000,000 (1)	None
Employment Practices Wrongful Act Sub-Limit of Liability	\$5,000,000	None (3)
Annual Aggregate Limit of Liability	No Limit Except as Outlined Below (1)	None

Additional and Supplemental Coverages

Unless otherwise indicated in Section III Additional Coverages of the SDIS Liability Coverage Document, the following Additional Coverages are not in addition to the Total Limit of Liability identified above.

Coverage	Limit	Coverage Period Total Limit	Deductible	Contribution
Ethics Complaint Defense Costs	\$2,500	\$5,000	None	Included
EEOC/BOLI Defense Cost	\$7,000,000	None	None	Included
Premises Medical Expense	\$5,000	\$5,000	None	Included
Limited Pollution Coverage	\$250,000	\$250,000	None	Included
Applicators Pollution Coverage	\$50,000	\$50,000	None	Included
Injunctive Relief Defense Costs	\$25,000	\$25,000 (4)	None	Included
Fungal Pathogens (Mold) Defense Costs	\$100,000	\$100,000	None	Included
OCITPA Expense Reimbursement	\$100,000	\$100,000 (5)	None	Included
Data Disclosure Liability	\$1,000,000	\$1,000,000	None	Included
Lead Sublimit Defense Costs	\$50,000	\$50,000 (6)	None	Included
Marine Salvage Expense Reimbursement	\$250,000	\$250,000	None	Included
Criminal Defense Costs	\$100,000	\$100,000 (7)	None	Included

Forms applicable to Named Participant:

Total Contribution: \$5,044.00

SDIS Liability Coverage Document effective January 1, 2019

- (1) \$25,000,000 maximum limit for all SDIS Trust Participants involved in the same Occurrence or Wrongful Act.
- (2) \$10,000 controlled burn deductible if DPSST guidelines are not followed.
- (3) \$25,000 Employment Practices deductible for terminations when SDIS is not contacted for legal advice in advance.
- (4) Injunctive Relieve Defense Costs limited to \$100,000 for all members of the Trust combined during the Coverage Period
- (5) OCITPA Expense Reimbursement limited to \$500,000 for all members combined during the Coverage Period.
- (6) Lead Liability Defense Costs limited to \$200,000 for all members of the Trust combined during the Coverage Period.
- (7) Criminal Defense Costs limited to \$500,000 for all members of the Trust combined during the Coverage Period.

This certificate is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the SDIS Liability Coverage Document. This certificate represents only a brief summary of coverages. Other conditions and exclusions apply as described in the SDIS Liability Coverage Document. Titles referenced above are provided merely for convenience of reference and shall not be deemed in any way to limit or affect the provisions to which they relate.

Countersigned by: Frank Stratton
Special Districts Insurance Services Trust
Authorized Representative

Tuesday, January 1, 2019

Special Districts Insurance Services Trust (SDIS)
Auto Coverage Declarations

Certificate Number: 34P50008-442

Coverage Period: 1/1/2019 through 12/31/2019

Named Participant:

Quality Life Network
511 Washington St Suite101
The Dalles, OR 97058

Agent of Record:

Oregon Trail Insurance
409 W 4th St
The Dalles, OR 97058

Coverage is provided for only those coverages indicated below for which a contribution is shown.

Auto Liability Coverage

Applicable Coverage Document: SDIS Auto Liability Coverage Document, January 1, 2019

	Per Accident Limit of Liability	Deductible	Contribution
Auto Liability Coverage	No Coverage	None	No Coverage
Non-Owned/Hired Auto Liability	\$500,000	None	\$150.00

Excess Auto Liability Coverage

Applicable Coverage Document: SDIS Auto Excess Liability Coverage Document, January 1, 2019

	Per Accident Excess Limit of Liability	Deductible	Contribution
Excess Auto Liability Coverage	No Coverage	None	No Coverage
Excess Non-Owned/Hired Auto Liability	\$6,500,000	None	Included with Non-Owned/Hired AL Contribution

Auto Supplemental Coverage

Applicable Coverage Document: SDIS Auto Supplemental Coverage Document, January 1, 2019

	Limit of Liability	Deductible	Contribution
Personal Injury Protection	No Coverage	None	No Coverage
Uninsured/Underinsured Motorist Bodily Injury Coverage	No Coverage	None	No Coverage

Auto Physical Damage

Applicable Coverage Document: SDIS Auto Physical Damage Coverage Document, January 1, 2019

	Per Accident Limit of Liability	Deductible	Contribution
Auto Physical Damage	No Coverage	N/A	No Coverage
Hired Auto Physical Damage	No Coverage	No Coverage	No Coverage

This certificate is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the coverage documents referenced above. This certificate represents only a brief summary of coverages. Other conditions and exclusions apply as described in the above-referenced coverage documents. Titles referenced above are provided merely for convenience of reference and shall not be deemed in any way to limit or affect the provisions to which they relate.

Countersigned by: Frank Stratton
Authorized Representative
Special Districts Insurance Services Trust

Tuesday, January 1, 2019



Special Districts Insurance Services Property Coverage Declarations

Certificate Number: 34P50008-442

Coverage Period: 1/1/2019 through 12/31/2019

Named Participant:

Quality Life Network
511 Washington St Suite101
The Dalles, OR 97058

Agent of Record:

Oregon Trail Insurance
409 W 4th St
The Dalles, OR 97058

Scheduled Property Values:

\$3,225,658	Buildings, Other Structures and Scheduled Outdoor Property
\$201,558	Personal Property Mobile Equipment, Scheduled Personal Property and Scheduled Fine Arts

Total Limit of Indemnification (Per Occurrence)

\$3,427,216	The Trust shall not pay, or be liable for more than the Total Limit of Indemnification in any single "occurrence" during the Property Coverage Period, including all related costs and expenses, all costs of investigation, adjustment and payment of claims, but excluding the salaries of your regular employees and counsel on retainer.
\$300,000,000	SDIS Per Occurrence Aggregate Loss Limit

Sublimits (Per Occurrence):

The subjects of coverage listed below are sub-limited within the "occurrence" Total Limit of Indemnification shown above. The limits reflect the maximum amount the Trust will pay for losses involving these coverages. The titles below are provided merely for convenience of reference and shall not be deemed in any way to limit or affect the provisions to which they relate.

Sublimits for Covered Property:

(Reference Section VIII - Covered Property in the SDIS Property Coverage Document)

\$250,000	Personal Property of Others within your Care, Custody, or Control, other than Mobile Equipment
\$100,000	Property of Employees/Volunteers - (subject to a \$5,000 maximum per person)
\$100,000	Mobile Equipment of others that is within your Care, Custody or Control or Rented or Leased for up to 30 days
\$10,000	Unscheduled Fine Arts (Fine Art may be specifically scheduled for higher limits)

Sublimits for Additional Coverages:

(Reference Section X - Additional Coverages in the SDIS Property Coverage Document)

\$5,000,000	Debris Removal - (Sublimit is \$5,000,000 or 25% of loss, whichever is less)
\$50,000	Pollutant Clean-up and Removal From Land or Water- (Sublimit is \$50,000 or 20% of the scheduled location(s) value whichever is less)
\$10,000	Fungus as a Result of a "Covered Cause of Loss" - (Sublimit is \$10,000 or 10% of the covered portion of the loss whichever is less)
\$10,000	Preservation of Undamaged Covered Property - (Sublimit is \$10,000 or 10% of the covered portion of the loss whichever is less)
\$250,000	Professional Services - (Sublimit is \$250,000 or 10% of the covered portion of the loss whichever is less)
\$25,000	Fire Department Service Charge
\$10,000	Recharging of Fire Extinguishing Equipment
\$10,000	Arson Reward
\$5,000,000	Increased Cost of Construction - Enforcement of Ordinance or Law - (Sublimit is \$5,000,000 or 25% of loss, whichever is less)
\$500,000	Increased Cost of Construction - Cost Resulting From Unforeseen Delay - (Sublimit is \$500,000 or 25% of loss, whichever is less)

\$500,000 Expenses for Restoration or Modification of Landscaping, Roadways, Paved Surfaces and Underground Utilities - (Sublimit is \$500,000 or 25% of loss, whichever is less)

Sublimits for Additional Coverages - Business Income and Extra Expense:

(Reference Section XI - Additional Coverages - Business Income and Extra Expense in the SDIS Property Coverage Document)

\$1,000,000 Business Income
 \$1,000,000 Extra Expense
 \$25,000 Enforcement of Order by Government Agency or Authority
 \$25,000 Business Income from Dependent Property
 \$100,000 Interruption of Utility Services
 \$25,000 Inability to Discharge Outgoing Sewage

Sublimits for Coverage Extensions:

(Reference Section XII - Coverage Extensions in the SDIS Property Coverage Document)

\$2,000,000 Property in the Course of Construction. (If you have not complied with all of the notification requirements set forth in Section XII.A. within 90 days, the most the Trust will pay for property in the Course of Construction is \$500,000. If after 90 days you have not complied with all the notification requirements set forth in Section XII.A. then no coverage will be provided for property in the Course of Construction).
 \$500,000 Newly Acquired or Constructed Property. (No coverage will be provided for newly acquired or constructed property unless you notify the Trust in writing no later than 90 days after the dates specified in section XII. A.)
 \$25,000 Unscheduled Outdoor Property
 \$250,000 Vandalism and Malicious Mischief to Tracks and Artificial Turf Fields
 \$250,000 Property in Transit
 \$250,000 Accounts Receivable
 \$50,000 Property Damaged by Overflow of Sewers or Drains
 \$100,000 Covered Leashold Interest - (Sublimit is lesser of amount listed here, or an amount pro-rated based on time between the Loss and the earlier of: Lease Expiration; Re-occupancy of leased property; or lease of new property)
 \$250,000 Valuable Papers and Records - (Sublimit is lesser of: Cost to research, replace, or restore the lost information; Actual Cash Value in blank state of paper, tape or other media if records are not actually researched, restored or replaced; or amount of sublimit listed here)
 \$25,000 Property Damaged by Computer Virus
 \$250,000 Miscellaneous Property Damaged by Specified Cause of Loss or Theft - (Sublimit lesser of: Appraised Value; Fair Market Value; or Sublimit listed here)
 \$3,427,216 Property Damaged by an Act of Terrorism or Sabotage. The most the Trust will pay for Property Damaged by an Act of Terrorism or Sabotage is described in Section XII.K.9.



**Special Districts Insurance Services
Property Coverage Declarations**

Additional Sublimits and Deductibles (Per Occurrence):

Sublimits and Deductibles shown below, if any, are in addition to the sublimits shown above.

Locations Covered: Locations specifically listed on the Named Participant's Schedule of Property Values.

Perils Covered: Risks of Direct Physical Loss subject to the terms, conditions and exclusions of the current SDIS Property Coverage Document.

Deductibles: As indicated on the Schedule of Property Values on file with the Trust

Contribution: \$6,321.00

Forms Applicable: SDIS Property Coverage Document

This Declaration is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the SDIS Property Coverage Document. This Declaration represents only a brief summary of coverages.

Countersigned by: Frank Stratton
Special Districts Insurance Services

Tuesday, January 1, 2019

Certificate Number: 34P50008-442

Coverage Period: 1/1/2019 through 12/31/2019

Named Participant:

Agent of Record:

Quality Life Network

Oregon Trail Insurance

511 Washington St Suite101

409 W 4th St

The Dalles, OR 97058

The Dalles, OR 97058

**THIS ENDORSEMENT MODIFIES AND AMENDS THE PROPERTY COVERAGE DOCUMENT
PLEASE READ IT CAREFULLY**

As consideration for an additional contribution paid by the **Named Participant**, in the amount of \$1,756.00 , the **Property Coverage Document** is amended as follows:

Section **XII. Coverage Extensions**, is amended to add the following **Coverage Extension**:

L. Extension of Coverage for Property Damaged by Earth Movement

Subject to the additional conditions and limitations set forth below, we will indemnify you for direct physical loss or damage to **Covered Property** caused by or resulting from **earth movement** that occurs on premises listed on the Schedule of Property Values on file with the Trust.

1. This **Coverage Extension** is subject to per-occurrence deductibles as follows:

a. The deductible shall be no less than the greater of:

- (1) \$5,000;
- (2) two percent (2%) of the **actual cash value** of the **Covered Property** damaged by **earth movement** in a single **occurrence** on premises listed on the Schedule of Property Values on file with the Trust; or
- (3) the Deductible stated in the Declarations.

b. The deductible shall be no more than the greater of:

- (1) \$50,000; or
- (2) the Deductible stated in the Declarations.

2. For the purposes of this **Coverage Extension** only, **earth movement** means:

- a. sudden and accidental earthquake, seaquake, shock, tremor, landslide, submarine landslide, avalanche, subsidence, sinkhole collapse, mud flow, rock fall, **volcanic activity**, or any similar seismic activity, resulting in cracking, crumbling, lateral movement, rising, shifting, settling, sinking, or upheaval of land;
- b. **flood** that would not have occurred but for tsunami caused by, resulting from, or arising out of **earth movement**, regardless of any other cause or event that contributes concurrently or in any sequence to such **flood**; and
- c. **collapse** directly caused by **earth movement**.

3. **Earth movement** does not mean, and we will not indemnify you or anyone else for, damage caused by, resulting from, or consisting of:
 - a. Gradual cracking, crumbling, horizontal, lateral or vertical movement, rising, shifting, settling, sinking, or upheaval of **land**, occurring over a period of fourteen or more days, caused by, or arising out of artificial means or artificially created soil conditions, including contraction, corrosion, erosion, excessive or insufficient moisture, expansion, freezing, improperly compacted soil, insufficient fill, liquefaction, slope instability, slumping, subsidence, or thawing;
 - b. Gradual cracking, crumbling, horizontal, lateral or vertical movement, rising, shifting, settling, sinking, or upheaval of **land**, occurring over a period of fourteen or more days, caused by, or arising out of underground activity of animals, vegetation, or **water**; or
 - c. any **water movement** or **flood**, except for **flood** that would not have occurred but for tsunami caused by, resulting from, or arising out of **earth movement** as described in section XII.L.2. above.
4. All **earth movement** that occurs within a 72-hour period will constitute a single **occurrence**.
5. This **Coverage Extension** does not apply, and we will not indemnify you for any damage or loss caused by or resulting from **earth movement**, unless the damaged **Covered Property** is expressly identified on the Schedule of Property Values on file with the Trust as having coverage for **earth movement**.
6. This **Coverage Extension** does not apply, and we will not indemnify you for any damage or loss caused by or resulting from **earth movement**, unless the damage or loss occurs during the **Property Coverage Period**, and is discovered and reported to the Trust by you within one year of the ending date of the **Property Coverage Period**.
7. This **Coverage Extension** does not apply, and we will not indemnify you for any damage or loss caused by or resulting from **earth movement**, unless you notify us as soon as reasonably possible after the **earth movement** occurs and allow us to inspect the damaged **Covered Property** prior to making any repairs or replacing the damaged or destroyed **Covered Property**.
8. Indemnification under this **Coverage Extension** is subject to the following limits:
 - a. The most we will pay under this **Coverage Extension** for all damage or loss sustained by the **Named Participant** in any single **occurrence** is **\$3,427,216** ;
 - b. The most we will pay under this **Coverage Extension** for all damage or loss sustained by the **Named Participant** during the **Coverage Period**, is an **Annual Aggregate Loss Limit** of **\$3,427,216** ;
 - c. The **SDIS Per-Occurrence Aggregate Loss Limit**;
 - d. an **SDIS Annual Aggregate Loss Limit** of **\$300,000,000** for all damage or loss caused by, resulting from, or arising out of either **earth movement**, **flood**, or both.

9. Any amounts paid under this Coverage Extension are included in, subject to, and not in any event in addition to, the Total Limit of Indemnification stated in the Declarations.

This Endorsement only amends Section XII. Coverage Extensions of the Property Coverage Document, and does not modify, amend, waive or otherwise affect any of the other terms, conditions, limitations, exceptions, or exclusions of the Property Coverage Document.

Countersigned by: _____



Special Districts Insurance Services

Tuesday, January 1, 2019

Certificate Number: 34P50008-442

Coverage Period: 1/1/2019 through 12/31/2019

Named Participant:

Quality Life Network
511 Washington St Suite101
The Dalles, OR 97058

Agent of Record:

Oregon Trail Insurance
409 W 4th St
The Dalles, OR 97058

**THIS ENDORSEMENT MODIFIES AND AMENDS THE PROPERTY COVERAGE DOCUMENT
PLEASE READ IT CAREFULLY**

As consideration for an additional contribution paid by the **Named Participant**, in the amount of \$873.00 ,
the **Property Coverage Document** is amended as follows:

Section XII. **COVERAGE EXTENSIONS**, is amended to add the following **Coverage Extension**:

M. Extension of Coverage for Property Damaged by Flood

Subject to the additional conditions and limitations set forth below, we will indemnify you for direct physical loss or damage to **Covered Property** caused by or resulting from **flood**, including **collapse** directly caused by **flood**, that occurs on premises listed on the Schedule of Property Values on file with the Trust.

1. This **Coverage Extension** is subject to per-occurrence deductibles as follows:

- a. If the damaged **Covered Property** is not a **waterway structure** and is located, either partially or wholly, within a federally designated 100-year or greater Special Flood Hazard Area ("SFHA"), as defined by the Federal Emergency Management Agency ("FEMA"), at the time of the **occurrence**, then the deductible shall be:
 - (1) \$500,000 per occurrence for damage to each covered **building, other structure, outdoor property** and **scheduled outdoor property** listed on the Schedule of Property Values on file with the Trust;
 - (2) \$500,000 per occurrence for damage to covered **personal property, scheduled personal property, fine arts** and **scheduled fine arts** located within each covered **building, other structure, outdoor property** and **scheduled outdoor property** listed on the Schedule of Property Values on file with the Trust; and
 - (3) \$500,000 per occurrence for damage to covered **mobile equipment** and **scheduled mobile equipment** listed on the Schedule of Property Values on file with the Trust.
- b. If the damaged **Covered Property** is not a **waterway structure** and is located wholly outside of a federally designated 100- year or greater SFHA, as defined by FEMA, at the time of the **occurrence**, then the deductible shall be:
 - (1) no less than the greater of:
 - (a) \$5,000;
 - (b) two percent (2%) of the **actual cash value** of the **Covered Property** damaged by **flood** in a single **occurrence** on premises listed on the Schedule of Property Values on file with the Trust; or

- (c) the Deductible stated in the Declarations; and
 - (2) no more than the greater of:
 - (a) \$50,000; or
 - (b) the Deductible stated in the Declarations.
- c. If the damaged **Covered Property** is a **waterway structure** then the deductible shall be:
 - (1) \$100,000 per occurrence for damage to each **waterway structure** listed on the Schedule of Property Values on file with the Trust; and
 - (2) \$100,000 per occurrence for damage to covered **personal property, scheduled personal property, fine arts and scheduled fine arts** located within, on, or attached to, each covered **waterway structure** listed on the Schedule of Property Values on file with the Trust.
- 2. All **flood**, including **collapse** directly caused by **flood**, that occurs within a 72-hour period will constitute a single **occurrence**.
- 3. Whether or not damaged **Covered Property** is located, either partially or wholly, within a federally designated 100-year or greater SFHA, as defined by FEMA, at the time of **occurrence**, will be determined solely by reference to FEMA Flood Maps and the FEMA Flood Map Service Center, regardless of any previous information, estimate, or designation provided the **Named Participant** or appearing in the Declarations.
- 4. This **Coverage Extension** does not apply, and we will not indemnify you for any damage or loss caused by or resulting from **flood**, including **collapse** directly caused by **flood**, unless the damaged **Covered Property** is expressly identified on the Schedule of Property Values on file with the Trust as having coverage for **flood**.
- 5. This **Coverage Extension** does not apply, and we will not indemnify you for any damage or loss caused by or resulting from **flood**, including **collapse** directly caused by **flood**, unless the damage or loss occurs during the **Property Coverage Period**, and is discovered and reported to the Trust by you within one year of the ending of the **Property Coverage Period**.
- 6. This **Coverage Extension** does not apply, and we will not indemnify you for any damage or loss caused by or resulting from **flood**, including **collapse** directly caused by **flood**, unless you notify us as soon as reasonably possible after the **flood** occurs and allow us to inspect the damaged **Covered Property** prior to making any repairs or replacing the damaged or destroyed **Covered Property**.
- 7. This **Coverage Extension** does not apply to, and we will not indemnify you or anyone else for, any damage or loss to **waterway structures** located within five miles of the of the Oregon coast, whether or not expressly identified as **Covered Property**, caused by, exacerbated by, or arising out of **flood** unless damage or loss by **flood** is caused by a **storm surge** which occurs over a period of less than 72 hours.
 - a. For the purposes of this **Coverage Extension** only, **waterway structures** are defined as boardwalks, bridges, bulkheads, dams, dikes, docks, levees, piers, pilings, seawalls, wharves, breakwater and similar structures located on, in, or over **water**, and their corresponding appurtenances and accessories.
 - b. **Storm surge** is defined as an abnormal rise of water generated by a storm, over and above the predicted astronomical tide as determined by the National Oceanic and Atmospheric Administration (NOAA).

8. Indemnification under this Coverage Extension is subject to the following limits:
- a. The most we will pay under this Coverage Extension for all damage or loss sustained by the Named Participant in any single occurrence is \$3,427,216 ;
 - b. The most we will pay under this Coverage Extension for all damage or loss sustained by the Named Participant during the Coverage Period, is an Annual Aggregate Loss Limit of \$3,427,216 ;
 - c. The SDIS Per-Occurrence Aggregate Loss Limit;
 - d. An SDIS Annual Aggregate Loss Limit of \$50,000,000 for all damage or loss to Covered Property located, either partially or wholly, within a federally designated 100-year or greater SFHA as defined by FEMA.
 - e. An SDIS Annual Aggregate Loss Limit of \$300,000,000 for all damage or loss caused by, resulting from, or arising out of earth movement, flood, or both.
9. Any amounts paid under this Coverage Extension are included in, subject to, and not in any event in addition to, the Total Limit of Indemnification stated in the Declarations.

This Endorsement amends Section XII. Coverage Extensions of the Property Coverage Document and does not modify, amend, waive or otherwise affect any of the other terms, conditions, limitations exceptions, or exclusions of the Property Coverage Document.

Countersigned by: _____



Special Districts Insurance Services

Tuesday, January 1, 2019



Special Districts Insurance Services
Comprehensive Crime Policy Certificate



Insured by the Travelers Casualty and Surety Company of America

Certificate Number: 34P50008-442

Coverage Period: 1/1/2019 through 12/31/2019

Named Participant:

Quality Life Network
 511 Washington St Suite101
 The Dalles, OR 97058

Agent of Record:

Oregon Trail Insurance
 409 W 4th St
 The Dalles, OR 97058

This Certificate of Insurance is a coverage description intended to provide important information about the protection available to the the referenced Insured under the Crime Master Policy (the "Master Policy"). Keep this coverage description for your records. This coverage description is not an insurance policy and does not amend, extend or alter coverage afforded by the Master Policy described herein. The insurance afforded by the Master Policy as described herein is subject to all the terms, exclusions and conditions of such Master Policy. The period is specified in the Master Policy.

The Master Policy has been issued to: Special Districts Insurance Services Trust - see attached Schedule of Named Insured's listed per spreadsheet List of Special Districts Members, Scheduled Limits and Retentions. Address: 727 Center Street NE, Salem, Oregon, 97301. Policy Number: 105870359 Underwritten by: Travelers Casualty and Surety Company of America, Hartford, CT 06183 ("Travelers") to provide insurance to an Insured for as described in this Certificate.

<u>For Any One Loss:</u>	<u>Limit:</u>	<u>Retention:</u>
A1. Employee Theft - Per Loss Includes Faithful Performance of Duty, same limit as A1, CRI-7126 Non-Compensated Officers, Directors-includes Volunteer Workers as employees, Deletion of Bonded Employee and Treasurer/ Tax Collectors Exclusion - CRI-19044	\$50,000	\$750
A2. ERISA Fidelity - same limit as A.1 (CRI-19044)	\$50,000	\$750
B. Forgery or Alteration	\$50,000	\$750
C. On Premises	\$50,000	\$750
D. In Transit	\$50,000	\$750
E. Money Order Counterfiet Currency	\$50,000	\$750
F1. Computer Fraud	\$50,000	\$750
F2. Computer Restoration - same limit as A1 or maximum limit of \$100,000	\$50,000	\$750
G. Funds Transfer Fraud	\$50,000	\$750
H1. Personal Accounts Forgery or Alteration - same limit as A.	\$50,000	\$750

General Information:

Should you have any questions regarding the Master Policy or wish to view a complete copy of the Master Policy, please call Special Districts Insurance Services for general information at 1-800-285-5461



SPECIAL DISTRICTS
INSURANCE SERVICES

Special Districts Insurance Services

Comprehensive Crime Policy Certificate

Insured by the Travelers Casualty and Surety Company of America



H2. Identity Fraud Expense Reimbursement - same limit as A1 or maximum of \$25,000	\$25,000	\$0
CRI-19070 Social Engineering Fraud	\$50,000	\$750
I. Claims Expense \$5,000	\$5,000	\$0
	<u>Contribution:</u>	\$343.00

Claim Filing and General Information including a complete copy of the Master Policy:

Special Districts Association of Oregon
PO Box 23879
Tigard, OR
Phone: 800-305-1736

Our claims staff will then coordinate and submit the official claim to:

Travelers Casualty and Surety Company of America
Bond and Specialty Insurance Claim Department
Cindy Bruder, 6060 S. Willow Drive, Greenwood Village, CO 80111
Phone: 720-200-8476 Email: BFPCLAIMS@travelers.com

General Information:

Should you have any questions regarding the Master Policy or wish to view a complete copy of the Master Policy, please call Special Districts Insurance Services for general information at 1-800-285-5461

Quality Life Network

Agent: Oregon Trail Insurance

Special Districts Insurance Services

Policy Year: 1/1/2019 to 12/31/2019

General Liability Schedule

Per Occurrence Deductible: \$0.00

Code	Description	Unit	Amount	Effective	Expiration	Contribution
				Date	Date	
500150	2018-2019 Budgeted Personal Services *	Dollars	0	1/1/2019	12/31/2019	\$0
500160	2018-2019 Budgeted Materials and Supplies *	Dollars	281,556	1/1/2019	12/31/2019	\$1,044
500170	2018-2019 Budgeted Contingencies *	Dollars	594,410	1/1/2019	12/31/2019	\$0
500180	Number of Employees	Each	0	1/1/2019	12/31/2019	\$0
500190	Number of Volunteers	Each	0	1/1/2019	12/31/2019	\$0
500192	Number of Board Members	Each	5	1/1/2019	12/31/2019	\$0
500200	District Size	Sq Miles	6	1/1/2019	12/31/2019	\$0
500210	Population Served	Each	16,000	1/1/2019	12/31/2019	\$0
50100	Number of Drones (UAVs) Owned or Operated	Each	0	1/1/2019	12/31/2019	\$0
50215	Buildings & Premises - Occupied by District	Sqf	855	1/1/2019	12/31/2019	\$0
50900	Dollars Paid For Services	Dollars	396,019	1/1/2019	12/31/2019	\$0
50997	Events/Fundraisers - No Alcohol Served	Days		1/1/2019	12/31/2019	\$0
50998	Events/Fundraisers - Alcohol Served	Days		1/1/2019	12/31/2019	\$0
						\$1,044

Schedule of Property Values - Section 1
Building, Other Structures and Scheduled Outdoor Property

Premises: 5.8 miles of Underground Cable

Structure: **Fiber Optic Cable** Coverage Class: **Scheduled Outdoor Property**

		50008P10782	Const. Class	NONCOMBUSTIBLE	YR. Built		% Sprinkler	0	Flood Cov.	Yes	Flood Zone **		Structure Value	\$1,520,180	
Throughout District			Prot. Class	5	# Stories	0	Fire Alm.	No	Quake Cov.	Yes	Effective Date	1/1/2019			
City	The Dalles	Zip	97058	Valuation	Replacement	SQF.		Security Alm	No	Vacant (Y/N)	No	Deductible	\$5,000	Personal Property Value	\$0
Appraiser		Date		Appraisal Rpt Code:		Comment						Contribution	\$3,183	Total Value	\$1,520,180
										Premises Total:	Contribution	\$3,183	Total Value	\$1,520,180	

Premises: 57.9 Miles Aerial Cable

Structure: **Fiber Optic Cable** Coverage Class: **Scheduled Outdoor Property**

		50008P10783	Const. Class	NONCOMBUSTIBLE	YR. Built		% Sprinkler	0	Flood Cov.	Yes	Flood Zone **		Structure Value	\$1,614,097	
Throughout District			Prot. Class	5	# Stories	0	Fire Alm.	No	Quake Cov.	Yes	Effective Date	1/1/2019			
City	The Dalles	Zip	97058	Valuation	Replacement	SQF.		Security Alm	No	Vacant (Y/N)	No	Deductible	\$25,000	Personal Property Value	\$0
Appraiser		Date		Appraisal Rpt Code:		Comment						Contribution	\$2,794	Total Value	\$1,614,097
										Premises Total:	Contribution	\$2,794	Total Value	\$1,614,097	

Premises: District Facility

Structure: **St. Mary's Academy** Coverage Class: **Building**

		50008P10785	Const. Class	JOISTED MASONRY	YR. Built		% Sprinkler	0	Flood Cov.	Yes	Flood Zone **		Structure Value	\$91,381	
1112 Cherry Heights Road			Prot. Class	5	# Stories	0	Fire Alm.	No	Quake Cov.	Yes	Effective Date	1/1/2019			
City	The Dalles	Zip	97058	Valuation	Replacement	SQF.		Security Alm	No	Vacant (Y/N)	No	Deductible	\$500	Personal Property Value	\$0
Appraiser		Date		Appraisal Rpt Code:		Comment						Contribution	\$123	Total Value	\$91,381
										Premises Total:	Contribution	\$123	Total Value	\$91,381	

01		50008P6357	Const. Class	JOISTED MASONRY	YR. Built	1908	% Sprinkler	100	Flood Cov.	Yes	Flood Zone **	C	Structure Value	\$0	
313 Court Street			Prot. Class	5	# Stories	2	Fire Alm.	Yes	Quake Cov.	Yes	Effective Date	1/1/2019			
City	The Dalles	Zip	97058	Valuation	Replacement	SQF.	5,842	Security Alm	Yes	Vacant (Y/N)	No	Deductible	\$500	Personal Property Value	\$201,558
Appraiser		Date		Appraisal Rpt Code:		Comment						Contribution	\$221	Total Value	\$201,558
										Premises Total:	Contribution	\$344	Total Value	\$292,939	

Schedule of Property Values - Section 1
Building, Other Structures and Scheduled Outdoor Property

** Flood Zones: The flood zone shown on the Schedule of Property Values is an estimate, either provided by the member, the insurance agent, or an independent appraiser. It is not a guarantee that the location is or is not in federally designated Special Flood Hazard Area (SFHA). In the event of a covered claim under this Supplemental Coverage, a determination on the flood zone will be made based on a review of Federal Emergency Management Agency flood maps, not by the estimated flood zone indicated on this Schedule of Property Values. If there is any question that a location is in a Special Flood Hazard Area, then make sure you obtain NFIP coverage for the location.

Total Building, Other Structure and Scheduled Outdoor Property Value	\$3,225,658
Total Personal Property Value	\$201,558
Total Value	\$3,427,216
Total Contribution	\$6,321

Construction Class Options

Fire Resistive	Noncombustible
Modified Fire Resistive	Joisted Masonry
Masonry Noncombustible	Frame

Valuation Options

Actual Cash Value
Replacement Cost
Stated Value

Protection Class

Fire Protection Class is determined by the level of fire protection in your area. Your local fire department should be able to tell you which Protection Class your property is in.

Special Districts Insurance Services - Policy Year 2018-2019 Comparison Report

Quality Life Network

Oregon Trail Insurance

The following comparison shows the difference in contributions from the 2018 policy year to the 2019 policy year renewal. The following summary shows the amounts and percentages that have changed from 2018 to 2019. This summary is intended only to give you a general idea of the rating components that influence contributions.

Coverage	Annualized 2018 Contribution	2019 Contribution after rate and best practices changes	Change after rate and best practices changes	% change after rate and best practices changes	Change in Exposures	2019 Contribution after exposure, and all other changes	Total contribution change	Total % contribution change
General Liability	\$5,005	\$2,855	(\$2,150)	-42.96%	See Below	\$5,044	\$39	0.78%
Auto Liability	\$0	\$0	\$0	0.00%	0	\$0	\$0	0.00%
Non-Owned Auto Liability	\$150	\$150	\$0	0.00%		\$150	\$0	0.00%
Auto Physical Damage	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%
Non-Owned APD	\$0	\$0	\$0	0.00%		\$0	\$0	0.00%
Property	\$6,049	\$6,049	\$0	0.00%	\$67,200	\$6,321	\$272	4.50%
Earthquake	\$1,663	\$1,746	\$83	5.00%	\$67,200	\$1,756	\$93	5.59%
Flood	\$823	\$864	\$41	5.00%	\$67,200	\$873	\$50	6.08%
Total	\$13,690	\$11,664	(\$2,026)	-14.80%		\$14,144	\$454	3.32%
Pass Through Coverages								
Boiler and Machinery	\$0				\$67,200	\$0	\$0	0.00%
Crime	\$338					\$343	\$5	1.48%
Total	\$338					\$343	\$5	1.48%
TOTAL ALL LINES	\$14,028					\$14,487	\$459	3.27%

General Liability Exposure Comparison

Description	Last Year	Current year	Difference
Events/Fundraisers - Alcohol Served			0
2018-2019 Budgeted Materials and Supplies *	281,556	281,556	0
2018-2019 Budgeted Personal Services *	0	0	0

* Auto Liability Exposure = Number of Autos
 Auto Physical Damage Exposure = Total Insured Automobile Values
 Property Exposure = Total Insured Property Values
 Excess Liability = Materials and Supplies + Personal Services
 Boiler and Machinery = Total Insured Property Values

Loss Ratio	Best Practices
2013-2017 Loss Ratio: 0.00%	% Credit
	2018 0.00%
	2019 0.00%

Claims Schedule

Quality Life Network

Property

2017

Type Paid Reserve Collection Incurred

Claim Number:	GCPR2017060424	Class Code:		Source:	
Claimant Name:	Quality Life Network	Status:	Closed	Cause:	Equipment Failure
Age:		Claim Type:	PR	Anatomy:	
Accident Date:	1/7/2017	Open Date:	1/7/2017	Injury:	
Adjuster:	Hackbart	Close Date:	10/3/2017	District:	Quality Life Network
Description:	The district is experiencing loss on a dark fiber path of an aerial fiber cable, due to a manufacturing defect.				

Claim Count: 1	\$0	\$0	\$0	\$0
Claim Count: 1	\$0	\$0	\$0	\$0
Claim Count: 1	\$0	\$0	\$0	\$0
Claim Count: 1	\$0	\$0	\$0	\$0



Oregon

Kate Brown, Governor

Public Utility Commission

201 High St SE Suite 100

Salem, OR 97301-3398

Mailing Address: PO Box 1088

Salem, OR 97308-1088

503-373-7394

January 2, 2019



TO ALL TELECOMMUNICATIONS PROVIDERS

Re: Taxes and Regulatory – Annual Fee Due

Annual Fee season is here! Enclosed is your copy of the Annual Fee Statement for 2018. Since you held a valid Certificate of Authority in the State of Oregon for at least one day in 2018, you are required to file this form and pay at least a *minimum* of \$100.00 Annual Fee for 2018.

**Please note our PERMANENT Physical Address above
if you use a courier delivery service.**

For USPS (mail) deliveries, please use PO Box 2153, Salem, OR 97308-2153

Do not use previously downloaded forms for filing that have the wrong address. Please notify your regulatory accountants so you do not risk a delay in your filing.

Non-payment, underpayment, or failure to file a completed statement so that it is received by the Commission on or before Monday, April 1, 2019, may result in penalties, interest, and possible cancellation of your Certificate of Authority.

We are providing you with a blank form that includes your company name, business address, and ID number. (We did not include the instructions in this mailing.) The Annual Fee Instructions can be downloaded along with the electronic version of the Annual Fee Statement, which is in Excel and includes formulas that automatically calculate as you enter data. You may however, use the form we provided. Please follow the instructions found on the Commission's website at <http://www.oregon.gov/PUC>.

When filling out your Annual Fee statement, please use your current business address and not the address of a Regulatory Accountant or any other third party. Remember that the Annual Fee Statement and payment **cannot** be filed electronically. When using the electronic statement on line, you must enter data, print, sign and mail a completed form with an original signature. Please include payment by check or money order. (Photocopied signatures will not be accepted and may result in a \$100.00 Late Statement Fee.)

If you need assistance, have any questions, or cannot print a hard copy of the instructions and want one, please contact Elaine Cookingham at 503-378-2080 or by email at: elaine.cookingham@state.or.us and one will be mailed to you.

Thank you.

Michael Dougherty
Chief Operating Officer
503-373-1303

michael.dougherty@state.or.us



Oregon

Kate Brown, Governor

Public Utility Commission

201 High St SE Suite 100

Salem, OR 97301-3398

Mailing Address: PO Box 1088

Salem, OR 97308-1088

503-373-7394



January 2, 2019

QUALITYLIFE INTERGOVERNMENTAL AGENCY
REGULATORY DEPT
511 WASHINGTON ST STE 101
THE DALLES OR 97058

RE: 2018 Annual Report Form L and Form C

Carriers certificated to provide telecommunications service in Oregon during 2018 must file an annual report **on or before April 1, 2019**. Failure to file an annual report will result in cancellation of a carrier's certificate of authority (OAR 860-032-0060(2)). Carriers certificated to provide **ONLY** local exchange service or **BOTH** local exchange *and* interexchange service must file **Form L**. Carriers certificated to provide **ONLY** interexchange service must file **Form C**.

Form L, Form C, and instructions for both forms are available on our website at:

<http://www.puc.state.or.us/Pages/telecom/forms.aspx>. **NOTE:** In order to reduce reporting and paperwork burdens, there are changes to both the forms and instructions for reporting year 2018.

Please use the appropriate form and check your report carefully for errors and omissions. We can only accept complete and accurate reports. The Commission will publish aggregated results, but will keep the individual company information confidential (OAR 860-032-0070, OPUC Order No. 98-506).

We no longer require a hard copy. Email completed Excel file to PUC.AnnualReports@state.or.us, or, if concerned about confidentiality, send via electronic media to:

Form L/C Annual Report, Utility Program
Oregon Public Utility Commission
PO Box 1088
Salem, OR 97308-1088

If you have questions regarding submitting the forms, please contact Kathy Shepherd at: kathy.shepherd@state.or.us or 503-378-8959. If you are uncertain how to respond to questions asked in the forms, please contact Nicola Peterson at nicola.peterson@state.or.us or 503-378-6579.

Jason Eisdorfer
Director
Utility Program



Maupin Update

- [Project Cost](#)
- [Prevailing Wage Reports](#)

Total Cost of Maupin Project To Date

Invoice #	Vendor Name	Invoice Date	Description	Total Amount
INV18048	LIGHTSPEED NETWORK	7/21/2017	PO MAUPIN	\$151,290.00
092817	COMMSTRUCTURE CONSULTING LLC	8/30/2017	QLIFE	\$6,267.50
090317	MOBLEY, KEITH A	9/3/2017	AUGUST BILLING - QLIFE	\$1,098.00
092717	COMMSTRUCTURE CONSULTING LLC	9/27/2017	QLIFE	\$1,121.25
100117	MOBLEY, KEITH A	10/1/2017	QLIFE	\$450.00
100117-2	MOBLEY, KEITH A	11/1/2017	QLIFE	\$450.00
102617	COMMSTRUCTURE CONSULTING LLC	11/1/2017	QLIFE	\$13,975.44
110317	US DEPT OF INTERIOR, BUREAU OF LAND MGMT	11/3/2017	QLIFE EASEMENTS	\$433.00
112817	COMMSTRUCTURE CONSULTING LLC	11/28/2017	QLIFE	\$9,167.50
113017	GRAYBAR	11/30/2017	QUALITYLIFE	\$129.89
9301308661	GRAYBAR	11/30/2017	ACCT #0000578241	\$1,133.39
1200817	GRAYBAR	12/8/2017	ACCT 0000578241	\$1,385.60
122717	COMMSTRUCTURE CONSULTING LLC	12/27/2017	QLIFE	\$7,708.17
1233117	GRAYBAR	12/31/2017	ACCT 0000578241	\$407.01
I-1575631	GORGE NETWORKS	2/19/2018	CUSTOMER 0137830 - MAUPIN WIFI	\$49.00
030618	US DEPT OF INTERIOR, BUREAU OF LAND MGMT	2/28/2018	2800 (ORP060), OR 69145	\$821.00
I-1580931	GORGE NETWORKS	3/19/2018	CUSTOMER 0137830	\$48.00
2018-0274	COMMSTRUCTURE CONSULTING LLC	4/2/2018	WO #15 WASCO COUNTY QLIFE	\$2,977.50
I-1586300	GORGE NETWORKS	4/17/2018	CUST 0137830	\$48.00
042518	COMMSTRUCTURE CONSULTING LLC	4/25/2018	QLIFE WO #12 & #15	\$8,073.49
050118 - M	MOBLEY, KEITH A	5/1/2018	QLIFE	\$180.00
57338	WASCO COUNTY, CLERK	5/18/2018	ACCT 148 QUALITYLIFE INTERGOVERNMENTAL AGENCY	\$1,505.00
2018-0431	COMMSTRUCTURE CONSULTING LLC	5/30/2018	WO #15 QLIFE	\$3,682.29
2216	VAN DORN ENTERPRISES INC.	6/20/2018	QLIFE NETWORK MAUPIN EXPANSION	\$18,846.00
2018-0489	COMMSTRUCTURE CONSULTING LLC	7/11/2018	QLIFE WORK ORDER 15	\$3,687.90
2219	VAN DORN ENTERPRISES INC.	7/13/2018	QLIFE WORK ORDER 2018-01	\$16,740.00
080118 - Maupin	MOBLEY, KEITH A	8/1/2018	FILE QLIFE 1555-15	\$1,098.00
2018-0592	COMMSTRUCTURE CONSULTING LLC	8/2/2018	QLIFE WORK ORDER W15	\$755.00
2018-0664	COMMSTRUCTURE CONSULTING LLC	8/30/2018	WO#15 QLIFE	\$1,187.50
090118	MOBLEY, KEITH A	9/1/2018	QLIFE/1555-15	\$324.00
510	WASCO ELECTRIC COOP INC	9/26/2018	0147 QLIFE/ WASCO COUNTY	\$32,700.00
2018-0751	COMMSTRUCTURE CONSULTING LLC	9/27/2018	WORK ORDER 15 QLIFE	\$460.00
2233	VAN DORN ENTERPRISES INC.	10/14/2018	1807 WO 2018-01 QLIFE	\$131,874.42
I-1617717	GORGE NETWORKS	10/17/2018	0137830 QLIFE	\$240.00
2018-0834	COMMSTRUCTURE CONSULTING LLC	10/25/2018	WO #15 QLIFE	\$2,935.00
Nov 2018-Maupin	MOBLEY, KEITH A	11/2/2018	QLIFE MAUPIN 1555-15	\$324.00
2252	VAN DORN ENTERPRISES INC.	11/15/2018	2018-01 1807 QLIFE	\$156,985.13
2255	VAN DORN ENTERPRISES INC.	11/19/2018	2018-01 QLIFE	\$17,129.00
I-1622916	GORGE NETWORKS	11/19/2018	0137830 QLIFE	\$96.00
91386	BUREAU OF LABOR & INDUSTRIES	11/27/2018	QLIFE PUBLIC WORKS FEE	\$494.07
2018-0913	COMMSTRUCTURE CONSULTING LLC	11/29/2018	WO#15 QLIFE	\$1,864.64
2259	VAN DORN ENTERPRISES INC.	12/12/2018	2018-01 QLIFE	\$16,238.40
I-1628102	GORGE NETWORKS	12/18/2018	0137830 QLIFE	\$48.00
2018-0973	COMMSTRUCTURE CONSULTING LLC	12/26/2018	WO 15 QLIFE	\$3,378.70
2260	VAN DORN ENTERPRISES INC.	12/28/2018	2018-01 QLIFE	\$4,550.40
Dec 2018-Maupin	MOBLEY, KEITH A	1/3/2019	QLIFE/1555-15 MAUPIN	\$126.00
2261	VAN DORN ENTERPRISES INC.	1/4/2019	QLIFE	\$131,059.95
2262	VAN DORN ENTERPRISES INC.	1/4/2019	1807 QLIFE	\$835.20
2263	VAN DORN ENTERPRISES INC.	1/9/2019	1807 QLIFE	\$756.00
2264	VAN DORN ENTERPRISES INC.	1/17/2019	1807 QLIFE	\$1,722.00
2265	VAN DORN ENTERPRISES INC.	1/21/2019	SPLICING & TESTING MAUPIN	\$1,470.00
2266	VAN DORN ENTERPRISES INC.	1/23/2019	MAUPIN FIBER SERVICE DROPS	\$15,069.30
1555-15	MOBLEY, KEITH A	1/31/2019	QLIFE LEGAL SERVICES MAUPIN	\$234.00
2019-0074	COMMSTRUCTURE CONSULTING LLC	1/31/2019	QLIFE MAUPIN WORK ORDER #15	\$1,815.00
54				\$777,444.64

Business Name (DBA): Van Dorn Enterprises Inc		Phone: 503-769-4504	CCB Registration #: 41145
Project Name: Qlife Maupin		Project #: 2018-01	TYPE OF WORK: Utility Construction
Street Address: 408 Dechutes Ave City, State, Zip Maupin, OR 97037		Project Location: Maupin, OR	
Mailing Address: 511 Washington St City, State, Zip The Dalles, OR 97058		Project County: Wasco County	
Date Pay Period Began: 12/23/18	Date Pay Period Ended: 12/29/18	Payroll #: 12x4	
THIS SECTION FOR PRIME CONTRACTORS ONLY		THIS SECTION FOR SUBCONTRACTORS ONLY	
Public Contracting Agency Name: 10		Subcontract Amount:	
Phone: 541-506-2550		Prime Contractor Business Name (DBA):	
Date Contract Specifications First Advertised for Bid: 3/26/2018		Prime Contractor Phone #:	
Contract Amount: \$494,069.26		Prime Contractor's CCB Registration Number:	
		Date You Began Work on the Project:	

(1)	(2)	(3) DAY AND DATE							(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
		Sun	Mon	Tue	Wed	Thu	Fri	Sat								
		12/23	12/24	12/25	12/26	12/27	12/28	12/29								
Nname Address Social Security Number**	Classification (include Group # & Apprenticeship % if applicable)	HOURS WORKED EACH DAY							Total Hours	Overtime Rate of Pay / Base Hourly Rate of Pay	Hourly Fringe Benefit Amount Paid as Wages	Gross Amount Earned This Pay Period for This Project / For all Work	Total Deductions per Week (FICA, Fed, State, etc)	Net Wages Paid for Week	Hourly Fringe Benefits Paid to Benefit Party, Plan, Fund, or Program	Name of Benefit Party, Plan, Fund, or Program
		OT														
		S							0.00							
		OT							0.00							
		S							0.00							
Thomas W Hammonds 3594 SR4 West Grays River, WA 574-60-2507	47-2061	OT							0.00	14.86		645.00				Oregon Paid Time Off
		S				8.00	7.00		15.00	29.71	13.29	744.00	161.99	1,040.66	0.53	
		OT							0.00							
		S							0.00							
		OT							0.00							
		S							0.00							
		OT							0.00							
		S							0.00							
		OT							0.00							
		S							0.00							

* Although this form has not been officially approved by the US. Department of Labor, it is designed to meet the requirements of both the state PWR law and the federal Davis-Bacon Act.
** Social Security Number is required for Davis-Bacon projects first advertised for bid prior to 1/18/09. For projects first advertised after 1/18/09, only the last 4 digits of the social security number are to be used.

Date: 1/2/18

I, ZoAnne M Farmen Office Manager
(NAME OF SIGNATORY PARTY) (TITLE)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by:
Van Dorn Enterprises Inc.

(Contractor, Subcontractor or Surety)

on the Q-Life Maupin; that during the payroll period
(Project Name)

commencing on 12/23/18 and ending on 12/29/18
(dd/mm/yr) (dd/mm/yr)

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said Van Dorn Enterprises Inc. from the
(Contractor, Subcontractor or Surety)

full weekly wages earned by any person, and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as specified in ORS 652.610 and as defined in Regulations, Part 3 (29 CRF Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. Stat. 967, 76 State. 357; 40 U.S.C. 276c), and described below:

Oregon Paid Time Off to be paid at a later date of their choosing

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for workers contained therein are not less than the applicable wage rates contained in in any wage determination incorporated into the contract; that the classifications set forth therein for each worker conform with work performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a state apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a state, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

I have read this certified statement; know the contents thereof and it is true to my knowledge.

ZoAnne M Farmen, Office Manager
(Name and title)

[Signature] 1/2/18
(Signature and Date)

In addition to completing (1) - (3), if your project is subject to the federal Davis-Bacon Act requirements, complete and sign the following section as well:

(4) That:

(a) Where fringe benefits are paid to approved plans, funds, or programs

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) Where fringe benefits are paid in cash

Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below.

(c) Exceptions

Exception (Craft) Explanation

Oregon Paid Time Off to be paid at a later date of their choosing

Remarks:

Oregon Paid time off to be paid a a later date of their choosing.
cr=for reimbursement of expenses/per diem paid on private wage job

ZoAnne M. Farmen, Office Manager
(Name and Title)

[Signature] 1-2-18
(Signature and Date)

The willful falsification of any of the above statements may subject the contractor or subcontractor to civil or criminal prosecution. See Section 1001 of Title 18 and section 231 of title 31 of the United States Code.

File this form with the contracting agency

Note to contractors: You must attach copies of this certification to each of your payroll submissions on this project. Instructions and additional forms are available on our website: www.oregon.gov/boli.

Business Name (DBA): Van Dorn Enterprises Inc		Phone: 503-769-4504	CCB Registration #: 41145
Project Name: Qlife Maupin		Project #: 2018-01	TYPE OF WORK: Utility Construction
Street Address: 408 Dechutes Ave City, State, Zip Maupin, OR 97037		Project Location: Maupin, OR	
Mailing Address: 511 Washington St City, State, Zip The Dalles, OR 97058		Project County: Wasco County	
Date Pay Period Began: 12/16/18	Date Pay Period Ended: 12/22/18	Payroll #: 12x3	

<p align="center">THIS SECTION FOR PRIME CONTRACTORS ONLY</p> Public Contracting Agency Name: 10 Phone: 541-506-2550 Date Contract Specifications First Advertised for Bid: 3/26/2018 Contract Amount: \$494,069.26	<p align="center">THIS SECTION FOR SUBCONTRACTORS ONLY</p> Subcontract Amount: Prime Contractor Business Name (DBA): Prime Contractor Phone #: Prime Contractor's CCB Registration Number: Date You Began Work on the Project:
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

(1)	(2)	(3) DAY AND DATE							(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
		Sun	Mon	Tue	Wed	Thu	Fri	Sat								
		12/9	12/10	12/11	12/12	12/13	12/14	12/15								
Nname Address Social Security Number**	Classification (include Group # & Apprenticeship % if applicable)	HOURS WORKED EACH DAY							Total Hours	Overtime Rate of Pay / Base Hourly Rate of Pay	Hourly Fringe Benefit Amount Paid as Wages	Gross Amount Earned This Pay Period for This Project / For all Work	Total Deductions per Week (FICA, Fed, State, etc)	Net Wages Paid for Week	Hourly Fringe Benefits Paid to Benefit Party, Plan, Fund, or Program	Name of Benefit Party, Plan, Fund, or Program
Mark E Dabulskis 56812 Bingham Adams, OR 542-04-0775	47-7055	OT							0.00			0.00			0.69	Healthnet of Oregon (medical) (27.75) Oregon Paid Time Off
		S							0.00							
		OT							0.00							
		S							0.00							
Thomas W Hammonds 3594 SR4 West Grays River, WA 574-60-2507	47-2061	OT							0.00			0.00			0.00	
		S							0.00							
		OT							0.00							
		S							0.00							
		OT							0.00							
		S							0.00							
		OT							0.00							
		S							0.00							

* Although this form has not been officially approved by the US. Department of Labor, it is designed to meet the requirements of both the state PWR law and the federal Davis-Bacon Act.
 ** Social Security Number is required for Davis-Bacon projects first advertised for bid prior to 1/18/09. For projects first advertised after 1/18/09, only the last 4 digits of the social security number are to be used.

Date: 12/24/18

I, ZoAnne M Farmen Office Manager
(NAME OF SIGNATORY PARTY) (TITLE)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by:
Van Dorn Enterprises Inc.
(Contractor, Subcontractor or Surety)

on the Q-Life Maupin; that during the payroll period
(Project Name)
commencing on 12/16/18 and ending on 12/22/18
(dd/mm/yr) (dd/mm/yr)

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said
Van Dorn Enterprises Inc. from the
(Contractor, Subcontractor or Surety)

full weekly wages earned by any person, and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as specified in ORS 652.610 and as defined in Regulations, Part 3 (29 CRF Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. Stat. 967, 76 State. 357; 40 U.S.C. 276c), and described below:

Medical Insurance-Healthnet of Oregon

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for workers contained therein are not less than the applicable wage rates contained in in any wage determination incorporated into the contract; that the classifications set forth therein for each worker conform with work performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a state apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a state, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

I have read this certified statement; know the contents thereof and it is true to my knowledge.

ZoAnne M Farmen, Office Manager

(Name and title)

 12/24/18
(Signature and Date)

In addition to completing (1) - (3), if your project is subject to the federal Davis-Bacon Act requirements, complete and sign the following section as well:

(4) That:

(a) Where fringe benefits are paid to approved plans, funds, or programs

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) Where fringe benefits are paid in cash

Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below.

(c) Exceptions

Exception (Craft)	Explanation
<u>Oregon Paid Time Off</u>	<u>to be paid at a later date of their choosing</u>

Remarks:

Oregon Paid time off to be paid a a later date of their choosing.
cr-for reimbursement of expenses

ZoAnne M. Farmen, Office Manager

(Name and Title)

 12/24/18
(Signature and Date)

The willful falsification of any of the above statements may subject the contractor or subcontractor to civil or criminal prosecution. See Section 1001 of Title 18 and section 231 of title 31 of the United States Code.

File this form with the contracting agency

Note to contractors: You must attach copies of this certification to each of your payroll submissions on this project. Instructions and additional forms are available on our website: www.oregon.gov/boli.

Business Name (DBA): Van Dorn Enterprises Inc		Phone: 503-769-4504	CCB Registration #: 41145
Project Name: Qlife Maupin		Project #: 2018-01	TYPE OF WORK: Utility Construction
Street Address: 408 Dechutes Ave City, State, Zip Maupin, OR 97037		Project Location: Maupin, OR	
Mailing Address: 511 Washington St City, State, Zip The Dalles, OR 97058		Project County: Wasco County	
Date Pay Period Began: 12/02/18	Date Pay Period Ended: 12/08/18	Payroll #: 12x1	

THIS SECTION FOR PRIME CONTRACTORS ONLY

Public Contracting Agency Name: 10
 Phone: 541-506-2550
 Date Contract Specifications First Advertised for Bid: 3/26/2018
 Contract Amount: \$494,069.26

THIS SECTION FOR SUBCONTRACTORS ONLY

Subcontract Amount:
 Prime Contractor Business Name (DBA):
 Prime Contractor Phone #:
 Prime Contractor's CCB Registration Number:
 Date You Began Work on the Project:

(1) Nname Address Social Security Number**	(2) Classification (include Group # & Apprenticeship % if applicable)	(3) DAY AND DATE							(4) Total Hours	(5) Overtime Rate of Pay / Base Hourly Rate of Pay	(6) Hourly Fringe Benefit Amount Paid as Wages	(7) Gross Amount Earned This Pay Period for This Project / For all Work	(8) Total Deductions per Week (FICA, Fed, State, etc)	(9) Net Wages Paid for Week	(10) Hourly Fringe Benefits Paid to Benefit Party, Plan, Fund, or Program	(11) Name of Benefit Party, Plan, Fund, or Program
		Sun	Mon	Tue	Wed	Thu	Fri	Sat								
		12/2	12/3	12/4	12/5	12/6	12/7	12/8								
HOURS WORKED EACH DAY																
Mark E Dabulskis 56812 Bingham Adams, OR 542-04-0775	47-7055	OT							0.00			2,107.20	728.47	1,528.73	0.69	Healthnet of Oregon (medical) (27.75) Oregon Paid Time Off cr-reimbursement
		S	8.00	8.00	8.00	8.00	8.00		40.00	42.27	10.41	2,107.20				
		OT							0.00							
		S							0.00							
Thomas W Hammonds 3594 SR4 West Grays River, WA 574-60-2507	47-2061	OT							0.00	14.86		1,741.20	440.95	1,351.16	0.00	cr-reimbursement
		S	8.00	8.00	8.00	8.00	8.00		40.00	29.71	13.82	1,741.20				
Damon Fratto 25 S PITT Ln Nampa, ID 83687 208-318-8579	47-2112 47-2061 (7.5)	OT							0.00	0.00		1,206.40	235.85	970.55	0.00	
		S		7.00	8.00	9.50			24.50	31.84	17.40	1,206.40				
		OT							0.00							
		S							0.00							
		OT							0.00							
		S							0.00							
		OT							0.00							
		S							0.00							

* Although this form has not been officially approved by the US. Department of Labor, it is designed to meet the requirements of both the state PWR law and the federal Davis-Bacon Act.
 ** Social Security Number is required for Davis-Bacon projects first advertised for bid prior to 1/18/09. For projects first advertised after 1/18/09, only the last 4 digits of the social security number are to be used.

Date: 12/10/18

I, ZoAnne M Farmen Office Manager
(NAME OF SIGNATORY PARTY) (TITLE)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by:

Van Dorn Enterprises Inc.

on the Q-Life Maupin (Contractor, Subcontractor or Surety); that during the payroll period
(Project Name)

commencing on 12/2/18 and ending on 12/8/18
(dd/mm/yr) (dd/mm/yr)

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Van Dorn Enterprises Inc. from the
(Contractor, Subcontractor or Surety)

full weekly wages earned by any person, and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as specified in ORS 652.610 and as defined in Regulations, Part 3 (29 CRF Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. Stat. 967, 76 State. 357; 40 U.S.C. 276c), and described below:

Medical Insurance-Healthnet of Oregon

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for workers contained therein are not less than the applicable wage rates contained in in any wage determination incorporated into the contract; that the classifications set forth therein for each worker conform with work performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a state apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a state, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

I have read this certified statement; know the contents thereof and it is true to my knowledge.

ZoAnne M Farmen, Office Manager

(Name and title)



(Signature and Date)

12/10/18

In addition to completing (1) - (3), if your project is subject to the federal Davis-Bacon Act requirements, complete and sign the following section as well:

(4) That:

(a) Where fringe benefits are paid to approved plans, funds, or programs

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) Where fringe benefits are paid in cash

Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below.

(c) Exceptions

Exception (Craft) Explanation

Oregon Paid Time Off to be paid at a later date of their choosing

Remarks:

Oregon Paid time off to be paid a a later date of their choosing.

cr-for reimbursement of expenses

ZoAnne M. Farmen, Office Manager

(Name and Title)

 12/10/18

(Signature and Date)

The willful falsification of any of the above statements may subject the contractor or subcontractor to civil or criminal prosecution. See Section 1001 of Title 18 and section 231 of title 31 of the United States Code.

File this form with the contracting agency

Note to contractors: You must attach copies of this certification to each of your payroll submissions on this project.

Instructions and additional forms are available on our website: www.oregon.gov/boli.

Business Name (DBA): Van Dorn Enterprises Inc		Phone: 503-769-4504	CCB Registration #: 41145
Project Name: Qlife Maupin		Project #: 2018-01	TYPE OF WORK: Utility Construction
Street Address: 408 Dechutes Ave City, State, Zip Maupin, OR 97037		Project Location: Maupin, OR	
Mailing Address: 511 Washington St City, State, Zip The Dalles, OR 97058		Project County: Wasco County	
Date Pay Period Began: 11/25/18	Date Pay Period Ended: 12/01/18	Payroll #: 11x5	

<p align="center">THIS SECTION FOR PRIME CONTRACTORS ONLY</p> Public Contracting Agency Name: 10 Phone: 541-506-2550 Date Contract Specifications First Advertised for Bid: 3/26/2018 Contract Amount: \$494,069.26	<p align="center">THIS SECTION FOR SUBCONTRACTORS ONLY</p> Subcontract Amount: Prime Contractor Business Name (DBA): Prime Contractor Phone #: Prime Contractor's CCB Registration Number: Date You Began Work on the Project:
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

(1) Name Address Social Security Number**	(2) Classification (include Group # & Apprenticeship % if applicable)	(3) DAY AND DATE							(4) Total Hours	(5) Overtime Rate of Pay / Base Hourly Rate of Pay	(6) Hourly Fringe Benefit Amount Paid as Wages	(7) Gross Amount Earned This Pay Period for This Project / For all Work	(8) Total Deductions per Week (FICA, Fed, State, etc)	(9) Net Wages Paid for Week	(10) Hourly Fringe Benefits Paid to Benefit Party, Plan, Fund, or Program	(11) Name of Benefit Party, Plan, Fund, or Program	
		Sun	Mon	Tue	Wed	Thu	Fri	Sat									
		10/28	10/29	10/30	10/31	11/1	11/2	11/3									
Mark E Dabulskis 56812 Bingham Adams, OR 542-04-0775	47-7055	OT							0.00		8.37	1,620.48	639.91	1,243.59	0.69	Healthnet of Oregon (medical) (27.75) Oregon Paid Time Off	
		S		8.00	8.00	8.00	8.00	8.00	40.00	42.27		1,880.48					
Joshua Shetley 328 Shipping St Salem, OR 97301 616-64-7897	47-2061	OT							0.00		13.82	1,197.08	224.40	906.68	0.00	California Child Support (69.23)	
		S		8.00	8.50	8.00	3.00		27.50	29.71		1,197.08					
Thomas W Hammonds 3594 SR4 West Grays River, WA 574-60-2507	47-2061	OT			0.50		1.50	0.50	7.50	10.00	14.86	13.82	2,325.05	667.89	1,657.21	0.00	
		S		8.00	8.00	8.00	8.00	8.00	40.00	29.71	2,325.05						
Damon Fratto 25 S PITT Ln Nampa, ID 83687 208-318-8579	47-2112	OT			0.50		1.50	0.50	7.50	10.00	16.39	18.98	2,751.90	771.99	1,979.91	0.00	
		S		8.00	8.00	8.00	8.00	8.00	40.00	32.78	2,751.90						
Vaughn Dallas Vance 2491 N Hwy 89 #427 Pleasant View, UT 801-834-0152	47-2061	OT			0.50		1.50	0.50	7.50	10.00	14.86	13.82	2,325.05	562.90	1,762.20	0.00	
		S		8.00	8.00	8.00	8.00	8.00	40.00	29.71	2,325.05						
		OT								0.00							
		S								0.00							
		OT								0.00							
		S								0.00							

* Although this form has not been officially approved by the US. Department of Labor, it is designed to meet the requirements of both the state PWR law and the federal Davis-Bacon Act.
 ** Social Security Number is required for Davis-Bacon projects first advertised for bid prior to 1/18/09. For projects first advertised after 1/18/09, only the last 4 digits of the social security number are to be used.

CERTIFIED STATEMENT

Date: 12/4/18

I, ZoAnne M Farmen Office Manager
(NAME OF SIGNATORY PARTY) (TITLE)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by:
Van Dorn Enterprises Inc.
(Contractor, Subcontractor or Surety)

on the Q-Life Maupin; that during the payroll period
(Project Name)
commencing on 11/25/18 and ending on 12/1/18
(dd/mm/yr) (dd/mm/yr)

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said
Van Dorn Enterprises Inc. from the
(Contractor, Subcontractor or Surety)

full weekly wages earned by any person, and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as specified in ORS 652.610 and as defined in Regulations, Part 3 (29 CRF Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. Stat. 967, 76 State. 357; 40 U.S.C. 276c), and described below:

Medical Insurance-Healthnet of Oregon

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for workers contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each worker conform with work performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a state apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a state, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

I have read this certified statement; know the contents thereof and it is true to my knowledge.

ZoAnne M Farmen, Office Manager
(Name and title)

(Signature and Date)

In addition to completing (1) - (3), if your project is subject to the federal Davis-Bacon Act requirements, complete and sign the following section as well:

(4) That:

(a) Where fringe benefits are paid to approved plans, funds, or programs

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) Where fringe benefits are paid in cash

Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below.

(c) Exceptions

Exception (Craft)	Explanation
California child support deduction	
Oregon Paid Time Off to be paid at a later date of their choosing	

Remarks:

child support garnishment

Oregon Paid time off to be paid a later date of their choosing.

ZoAnne M. Farmen, Office Manager
(Name and Title)

(Signature and Date)

The willful falsification of any of the above statements may subject the contractor or subcontractor to civil or criminal prosecution. See Section 1001 of Title 18 and section 231 of title 31 of the United States Code.

File this form with the contracting agency

Note to contractors: You must attach copies of this certification to each of your payroll submissions on this project. Instructions and additional forms are available on our website: www.oregon.gov/boli.

PRIME CONTRACTOR SUBCONTRACTOR PAYROLL #: 8 FINAL PAYROLL
 Business Name (DBA): Precision Fiber, Inc. Phone: (503) 908.8148 CCB Registration Number: 135845
 Project Name: QLife Maupin Expansion FTTx 2018-01 Project Number: 2018-01 Type of Work: Expansion FTTx
 Street Address: 15405 SE 94th Avenue, Clackamas, OR 97015 Project Location: Maupin, OR
 Mailing Address: PO Box 376, Clackamas, OR 97015 Project County: Wasco

Date Pay Period Began: 1/06/2019 Date Pay Period Ended: 1/19/2019
THIS SECTION FOR PRIME CONTRACTORS ONLY
 Public Contracting Agency Name:
 Phone: ()
 Date Contract Specifications First Advertised for Bid:
 Contract Amount:
THIS SECTION FOR SUBCONTRACTORS ONLY
 Subcontract Amount: \$68319.00
 Prime Contractor Business Name (DBA): Vandorn Enterprises
 Prime Contractor Phone: 503.769.4504
 Prime Contractor's CCB Registration Number: 41145
 Date You Began Work on the Project: 7/2/2018

(1) NAME, ADDRESS AND EMPLOYEE'S IDENTIFICATION NUMBER*	(2) CLASSIFICATION (INCLUDE GROUP # & APPRENTICESHIP STEP IF APPLICABLE)	FB	(3) DAY AND DATE							(4) TOTAL HOURS	(5) HOURLY BASE RATE	(6) HOURLY FRINGE BENEFIT AMOUNTS PAID AS WAGES TO EMPLOYEE	(7) GROSS AMOUNT EARNED (see directions)	(8) ITEMIZED DEDUCTIONS FICA, FED, STATE, ETC	(9) NET WAGES PAID	(10) HOURLY FRINGE BENEFITS PAID TO BENEFIT PARTY, PLAN, FUND, OR PROGRAM	(11) NAME OF BENEFIT PARTY, PLAN, FUND, OR PROGRAM	
			Su	M	Tu	W	Th	F	Sa									
Kellen N Heidrick 17870 SW 115th Avenue, Tualatin, OR 97062 6641	Limited Energy Electrician	110.02	OT	0.75	0.25	0.75			1.75	49.17	\$484.62	\$1,357.38				0.16	Health/Dental	
			ST	3.75	7.25	6.00	7.00			24.00	32.78							
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrlly Schd: 7-4:30															4978.93
Joseph R Franklin 17690 SW Roberts Ln, Beaverton, OR 97078 9183	Limited Energy Electrician	710.02	OT	0.75		0.75			1.50	49.17	\$494.29	\$1,379.35				0.15	Health/Dental	
			ST	4.00	7.00	6.50	7.25			24.75	32.78							
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrlly Schd: 7-4:30															4111.56
	Limited Energy Electrician		OT						0.00	49.17	\$0.00	\$0.00					Health/Dental	
			ST							0.00	32.78							
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrlly Schd: 7-4:30															
	Limited Energy Electrician		OT						0.00	49.17	\$0.00	\$0.00					Health/Dental	
			ST							0.00	32.78							
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrlly Schd: 7-4:30															
	Limited Energy Electrician		OT						0.00	49.17	\$0.00	\$0.00					Health/Dental	
			ST							0.00	32.78							
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrlly Schd: 7-4:30															

* Although this form has not been officially approved by the US. Department of Labor, it is designed to meet the requirements of both the state PWR law and the federal Davis-Bacon Act.
WH-38 (Rev. 06/18)

CERTIFIED STATEMENT

Date: 1/24/2019
 I, Angela Church President
 (NAME OF SIGNATORY PARTY) (TITLE)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by:
Precision Fiber, Inc.
 (CONTRACTOR, SUBCONTRACTOR OR SURETY)

on the QLife Maupin Expansion FTTx 2018-01; that during the payroll period
 (BUILDING OR WORK)
 commencing on the 6th day of January, 2019, and ending the 19th day
 (MONTH) (YEAR)

of January, 2019, all persons employed on said project have been paid the
 (MONTH) (YEAR)
 full weekly wages earned, that no rebates have been or will be made either directly or indirectly
 to or on behalf of said Precision Fiber, Inc. from the
 (CONTRACTOR, SUBCONTRACTOR OR SURETY)

full weekly wages earned by any person, and that no deductions have been made either directly
 or indirectly from the full wages earned by any person, other than permissible deductions as
 specified in ORS 652.610, and as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by
 the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat.
 967; 76 Stat. 357; 40 U.S.C. 276c), and described below:
Simple IRA, OR Workers Assessment EMP, OR Transit Tax

(2) That any payrolls otherwise under this contract required to be submitted for the above period
 are correct and complete; that the wage rates for workers contained therein are not less than the
 applicable wage rates contained in any wage determination incorporated into the contract; that
 the classifications set forth therein for each worker conform with work performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide
 apprenticeship program registered with a state apprenticeship agency recognized by the Bureau
 of Apprenticeship and Training, United States Department of Labor, or if no such recognized
 agency exists in a state, are registered with the Bureau of Apprenticeship and Training, United
 States Department of Labor.

I HAVE READ THIS CERTIFIED STATEMENT, KNOW THE CONTENTS THEREOF AND IT IS
 TRUE TO MY KNOWLEDGE:

Angela Church - President
 (NAME AND TITLE)
Angela Church 1/24/2019
 (SIGNATURE AND DATE)

In addition to completing (1) - (3), if your project is subject to the federal Davis-
 Bacon Act requirements, complete the following section as well:

(4) That:
 (a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS OR PROGRAMS

X In addition to the basic hourly wage rates paid to each laborer or mechanic listed
 in the above referenced payroll, payments of fringe benefits as listed in the
 contract have been or will be made to appropriate programs for the benefit of
 such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

X Each laborer or mechanic listed in the above referenced payroll has been paid,
 as indicated on the payroll, an amount not less than the sum of the applicable
 basic hourly wage rate plus the amount of the required fringe benefits as listed in
 the contract, except as noted in Section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION
Limited Energy Electrician	Medical / Dental

REMARKS:	
NAME AND TITLE	SIGNATURE
Angela Church - President	<u>Angela Church</u>
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.	

FILE THIS FORM WITH THE PUBLIC AGENCY ASSOCIATED WITH THE PROJECT
NOTE TO CONTRACTORS: YOU MUST ATTACH COPIES OF THIS FORM TO EACH OF YOUR PAYROLL SUBMISSIONS ON THIS PROJECT.
INSTRUCTIONS AND ADDITIONAL FORMS ARE AVAILABLE ON OUR WEBSITE: WWW.OREGON.GOV/BOLI.

PRIME CONTRACTOR SUBCONTRACTOR PAYROLL #: 7 FINAL PAYROLL

Business Name (DBA): Precision Fiber, Inc. Phone: (503) 908.8148 CCB Registration Number: 135845

Project Name: QLife Maupin Expansion FTTx 2018-01 Project Number: 2018-01 Type of Work: Expansion FTTx

Street Address: 15405 SE 94th Avenue, Clackamas, OR 97015 Project Location: Maupin, OR

Mailing Address: PO Box 376, Clackamas, OR 97015 Project County: Wasco

Date Pay Period Began: 1/06/2019 Date Pay Period Ended: 1/19/2019

THIS SECTION FOR PRIME CONTRACTORS ONLY

Public Contracting Agency Name:
Phone: ()
Date Contract Specifications First Advertised for Bid:
Contract Amount:

THIS SECTION FOR SUBCONTRACTORS ONLY

Subcontract Amount: \$68319.00
Prime Contractor Business Name (DBA): Vandom Enterprises
Prime Contractor Phone: 503.769.4504
Prime Contractor's CCB Registration Number: 41145
Date You Began Work on the Project: 7/2/2018

(1)	(2)	FB	(3) DAY AND DATE							(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	
			Su	Mo	Tu	We	Th	Fr	Sa									TOTAL HOURS
			6	7	8	9	10	11	12									
			HOURS WORKED EACH DAY															
Kellen N Heidrick 17870 SW 115th Avenue, Tualatin, OR 97062 6641	Limited Energy Electrician	113.02	OT	0.50						0.50	49.17	\$395.22	\$1,091.80			0.16	Health/Dental	
			ST	4.25		6.75	7.25	2.25			20.50	32.78						
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30									4978.93						1695.79
Joseph R Franklin 17690 SW Roberts Ln, Beaverton, OR 97078 9183	Limited Energy Electrician	110.03	OT	0.25						0.25	49.17	\$381.31	\$1,049.20			0.15	Health/Dental	
			ST	4.00		7.00	6.75	2.25			20.00	32.78						
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30									4111.56						1187.05
Kody L Elliott- Heidrick 1238 29th Ct. NW, Salem, OR 97304 2422	Limited Energy Electrician	113.02	OT			1.50				1.50	49.17	\$277.60	\$785.69			0.16	Health/Dental	
			ST			4.75	6.75	1.75			13.25	32.78						
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30									2357.7						572.99
	Limited Energy Electrician		OT							0.00	49.17	\$0.00	\$0.00				Health/Dental	
			ST								0.00	32.78						
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30															
	Limited Energy Electrician		OT							0.00	49.17	\$0.00	\$0.00				Health/Dental	
			ST								0.00	32.78						
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30															

* Although this form has not been officially approved by the US. Department of Labor, it is designed to meet the requirements of both the state PWR law and the federal Davis-Bacon Act.
WH-38 (Rev. 06/16)

CERTIFIED STATEMENT

Date: 1/24/2019
 I, Angela Church President
 (NAME OF SIGNATORY PARTY) (TITLE)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by:
Precision Fiber, Inc.
 (CONTRACTOR, SUBCONTRACTOR OR SURETY)

on the QLife Maupin Expansion FTTx 2018-01; that during the payroll period
 (BUILDING OR WORK)
 commencing on the 6th day of January, 2019, and ending the 19th day
 (MONTH) (YEAR)

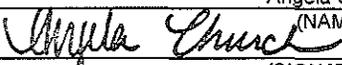
of January, 2019, all persons employed on said project have been paid the
 (MONTH) (YEAR)
 full weekly wages earned, that no rebates have been or will be made either directly or indirectly
 to or on behalf of said Precision Fiber, Inc. from the
 (CONTRACTOR, SUBCONTRACTOR OR SURETY)

full weekly wages earned by any person, and that no deductions have been made either directly
 or indirectly from the full wages earned by any person, other than permissible deductions as
 specified in ORS 652.610, and as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by
 the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat.
 967; 76 Stat. 357; 40 U.S.C. 276c), and described below:
Simple IRA, OR Workers Assessment EMP, OR Transit Tax

(2) That any payrolls otherwise under this contract required to be submitted for the above period
 are correct and complete; that the wage rates for workers contained therein are not less than the
 applicable wage rates contained in any wage determination incorporated into the contract; that
 the classifications set forth therein for each worker conform with work performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide
 apprenticeship program registered with a state apprenticeship agency recognized by the Bureau
 of Apprenticeship and Training, United States Department of Labor, or if no such recognized
 agency exists in a state, are registered with the Bureau of Apprenticeship and Training, United
 States Department of Labor.

I HAVE READ THIS CERTIFIED STATEMENT, KNOW THE CONTENTS THEREOF AND IT IS
 TRUE TO MY KNOWLEDGE:

Angela Church - President
 (NAME AND TITLE)

 (SIGNATURE AND DATE) 1/24/2019

In addition to completing (1) - (3), if your project is subject to the federal Davis-
 Bacon Act requirements, complete the following section as well:

(4) That:
 (a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS OR PROGRAMS

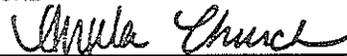
X In addition to the basic hourly wage rates paid to each laborer or mechanic listed
 in the above referenced payroll, payments of fringe benefits as listed in the
 contract have been or will be made to appropriate programs for the benefit of
 such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

X Each laborer or mechanic listed in the above referenced payroll has been paid,
 as indicated on the payroll, an amount not less than the sum of the applicable
 basic hourly wage rate plus the amount of the required fringe benefits as listed in
 the contract, except as noted in Section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION
Limited Energy Electrician	Medical / Dental

REMARKS:	
NAME AND TITLE	SIGNATURE
Angela Church - President	
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.	

FILE THIS FORM WITH THE PUBLIC AGENCY ASSOCIATED WITH THE PROJECT
NOTE TO CONTRACTORS: YOU MUST ATTACH COPIES OF THIS FORM TO EACH OF YOUR PAYROLL SUBMISSIONS ON THIS PROJECT.
INSTRUCTIONS AND ADDITIONAL FORMS ARE AVAILABLE ON OUR WEBSITE: WWW.OREGON.GOV/BOLI.

PRIME CONTRACTOR SUBCONTRACTOR PAYROLL #: 6 FINAL PAYROLL

Business Name (DBA): Precision Fiber, Inc. Phone: (503) 908.8148 CCB Registration Number: 135845

Project Name: QLife Maupin Expansion FTTx 2018-01 Project Number: 2018-01 Type of Work: Expansion FTTx

Street Address: 15405 SE 94th Avenue, Clackamas, OR 97015 Project Location: Maupin, OR

Mailing Address: PO Box 376, Clackamas, OR 97015 Project County: Wasco

Date Pay Period Began: 12/23/2018 Date Pay Period Ended: 1/05/2019

<p>THIS SECTION FOR PRIME CONTRACTORS ONLY</p> <p>Public Contracting Agency Name: Phone: () Date Contract Specifications First Advertised for Bid: Contract Amount:</p>	<p>THIS SECTION FOR SUBCONTRACTORS ONLY</p> <p>Subcontract Amount: \$68319.00 Prime Contractor Business Name (DBA): Vandorn Enterprises Prime Contractor Phone: 503.769.4504 Prime Contractor's CCB Registration Number: 41145 Date You Began Work on the Project: 7/2/2018</p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

(1)	(2)	FB	(3) DAY AND DATE							(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
			Su	M	Tu	W	Th	F	Sa								
			30	31	1	2	3	4	5								
Kellen N Heidrick 17870 SW 115th Avenue, Tualatin, OR 97062 6641	Limited Energy Electrician	\$18.74	HOURS WORKED EACH DAY							TOTAL HOURS	HOURLY BASE RATE	HOURLY FRINGE BENEFIT AMOUNTS PAID AS WAGES TO EMPLOYEE	GROSS AMOUNT EARNED (see directions)	ITEMIZED DEDUCTIONS FICA, FED, STATE, ETC	NET WAGES PAID	HOURLY FRINGE BENEFITS PAID TO BENEFIT PARTY, PLAN, FUND, OR PROGRAM	NAME OF BENEFIT PARTY, PLAN, FUND, OR PROGRAM
			OT			0.50	7.75			8.25	49.17	\$384.17	\$1,191.38			0.24	Health/Dental
			ST			4.00	5.75	2.50		12.25	32.78						
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30										1014.01	223.01	791		
Connor J Brummett 16751 SE 82nd Drive #210, Clackamas, OR 97015 4746	Limited Energy Electrician	\$18.72	HOURS WORKED EACH DAY							TOTAL HOURS	HOURLY BASE RATE	HOURLY FRINGE BENEFIT AMOUNTS PAID AS WAGES TO EMPLOYEE	GROSS AMOUNT EARNED (see directions)	ITEMIZED DEDUCTIONS FICA, FED, STATE, ETC	NET WAGES PAID	HOURLY FRINGE BENEFITS PAID TO BENEFIT PARTY, PLAN, FUND, OR PROGRAM	NAME OF BENEFIT PARTY, PLAN, FUND, OR PROGRAM
			OT			0.50	7.75			8.25	49.17	\$328.00	\$1,135.21			0.26	Health/Dental
			ST			4.00	5.75	2.50		12.25	32.78						
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30										2378.14	646.34	1731.8		
	Limited Energy Electrician		HOURS WORKED EACH DAY							TOTAL HOURS	HOURLY BASE RATE	HOURLY FRINGE BENEFIT AMOUNTS PAID AS WAGES TO EMPLOYEE	GROSS AMOUNT EARNED (see directions)	ITEMIZED DEDUCTIONS FICA, FED, STATE, ETC	NET WAGES PAID	HOURLY FRINGE BENEFITS PAID TO BENEFIT PARTY, PLAN, FUND, OR PROGRAM	NAME OF BENEFIT PARTY, PLAN, FUND, OR PROGRAM
			OT							0.00	49.17	\$0.00	\$0.00				Health/Dental
			ST							0.00	32.78						
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30												0		
	Limited Energy Electrician		HOURS WORKED EACH DAY							TOTAL HOURS	HOURLY BASE RATE	HOURLY FRINGE BENEFIT AMOUNTS PAID AS WAGES TO EMPLOYEE	GROSS AMOUNT EARNED (see directions)	ITEMIZED DEDUCTIONS FICA, FED, STATE, ETC	NET WAGES PAID	HOURLY FRINGE BENEFITS PAID TO BENEFIT PARTY, PLAN, FUND, OR PROGRAM	NAME OF BENEFIT PARTY, PLAN, FUND, OR PROGRAM
			OT							0.00	49.17	\$0.00	\$0.00				0 Health/Dental
			ST							0.00	32.78						
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30										0	0	0		
	Limited Energy Electrician		HOURS WORKED EACH DAY							TOTAL HOURS	HOURLY BASE RATE	HOURLY FRINGE BENEFIT AMOUNTS PAID AS WAGES TO EMPLOYEE	GROSS AMOUNT EARNED (see directions)	ITEMIZED DEDUCTIONS FICA, FED, STATE, ETC	NET WAGES PAID	HOURLY FRINGE BENEFITS PAID TO BENEFIT PARTY, PLAN, FUND, OR PROGRAM	NAME OF BENEFIT PARTY, PLAN, FUND, OR PROGRAM
			OT							0.00	49.17	\$0.00	\$0.00				0 Health/Dental
			ST							0.00	32.78						
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30										0	0			

* Although this form has not been officially approved by the US. Department of Labor, it is designed to meet the requirements of both the state PWR law and the federal Davis-Bacon Act.
WH-38 (Rev. 06/16) THIS FORM CONTINUED ON REVERSE

CERTIFIED STATEMENT

Date: 1/8/2019
 I, Angela Church President
 (NAME OF SIGNATORY PARTY) (TITLE)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by:
Precision Fiber, Inc.
 (CONTRACTOR, SUBCONTRACTOR OR SURETY)

on the QLife Maupin Expansion FTTx 2018-01; that during the payroll period
 (BUILDING OR WORK)
 commencing on the 23rd day of December, 2018, and ending the 5th day
 (MONTH) (YEAR)

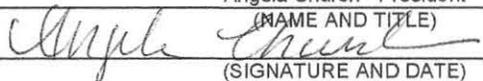
of January, 2019, all persons employed on said project have been paid the
 (MONTH) (YEAR)
 full weekly wages earned, that no rebates have been or will be made either directly or indirectly
 to or on behalf of said Precision Fiber, Inc. from the
 (CONTRACTOR, SUBCONTRACTOR OR SURETY)

full weekly wages earned by any person, and that no deductions have been made either directly
 or indirectly from the full wages earned by any person, other than permissible deductions as
 specified in ORS 652.610, and as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by
 the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat.
 967; 76 Stat. 357; 40 U.S.C. 276c), and described below:
Simple IRA, OR Workers Assessment EMP, OR Transit Tax

(2) That any payrolls otherwise under this contract required to be submitted for the above period
 are correct and complete; that the wage rates for workers contained therein are not less than the
 applicable wage rates contained in any wage determination incorporated into the contract; that
 the classifications set forth therein for each worker conform with work performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide
 apprenticeship program registered with a state apprenticeship agency recognized by the Bureau
 of Apprenticeship and Training, United States Department of Labor, or if no such recognized
 agency exists in a state, are registered with the Bureau of Apprenticeship and Training, United
 States Department of Labor.

I HAVE READ THIS CERTIFIED STATEMENT, KNOW THE CONTENTS THEREOF AND IT IS
 TRUE TO MY KNOWLEDGE:

Angela Church - President
 (NAME AND TITLE)

 (SIGNATURE AND DATE) 1/8/2019

In addition to completing (1) - (3), if your project is subject to the federal Davis-
 Bacon Act requirements, complete the following section as well:

(4) That:
 (a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS OR PROGRAMS

X In addition to the basic hourly wage rates paid to each laborer or mechanic listed
 in the above referenced payroll, payments of fringe benefits as listed in the
 contract have been or will be made to appropriate programs for the benefit of
 such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

X Each laborer or mechanic listed in the above referenced payroll has been paid,
 as indicated on the payroll, an amount not less than the sum of the applicable
 basic hourly wage rate plus the amount of the required fringe benefits as listed in
 the contract, except as noted in Section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION
Limited Energy Electrician	Medical / Dental

REMARKS:	
NAME AND TITLE	SIGNATURE
Angela Church - President	
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.	

FILE THIS FORM WITH THE PUBLIC AGENCY ASSOCIATED WITH THE PROJECT
NOTE TO CONTRACTORS: YOU MUST ATTACH COPIES OF THIS FORM TO EACH OF YOUR PAYROLL SUBMISSIONS ON THIS PROJECT.
INSTRUCTIONS AND ADDITIONAL FORMS ARE AVAILABLE ON OUR WEBSITE: WWW.OREGON.GOV/BOLI.

PRIME CONTRACTOR SUBCONTRACTOR PAYROLL #: 4 FINAL PAYROLL

Business Name (DBA): Precision Fiber, Inc. Phone: (503) 908.8148 CCB Registration Number: 135845

Project Name: QLife Maupin Expansion FTtx 2018-01 Project Number: 2018-01 Type of Work: Expansion FTtx
Street Address: 15405 SE 94th Avenue, Clackamas, OR 97015 Project Location: Maupin, OR
Mailing Address: PO Box 376, Clackamas, OR 97015 Project County: Wasco

Date Pay Period Began: 12/09/2018 Date Pay Period Ended: 12/22/2018

THIS SECTION FOR PRIME CONTRACTORS ONLY
Public Contracting Agency Name: _____
Phone: () _____
Date Contract Specifications First Advertised for Bid: _____
Contract Amount: _____

THIS SECTION FOR SUBCONTRACTORS ONLY
Subcontract Amount: \$68319.00
Prime Contractor Business Name (DBA): Vandorn Enterprises
Prime Contractor Phone: 503.769.4504
Prime Contractor's CCB Registration Number: 41145
Date You Began Work on the Project: 7/2/2018

(1) NAME, ADDRESS AND EMPLOYEE'S IDENTIFICATION NUMBER*	(2) CLASSIFICATION (INCLUDE GROUP # & APPRENTICESHIP STEP IF APPLICABLE)	FB	(3) DAY AND DATE							(4) TOTAL HOURS	(5) HOURLY BASE RATE	(6) HOURLY FRINGE BENEFIT AMOUNTS PAID AS WAGES TO EMPLOYEE	(7) GROSS AMOUNT EARNED (see directions)	(8) ITEMIZED DEDUCTIONS FICA, FED, STATE, ETC	(9) NET WAGES PAID	(10) HOURLY FRINGE BENEFITS PAID TO BENEFIT PARTY, PLAN, FUND, OR PROGRAM	(11) NAME OF BENEFIT PARTY, PLAN, FUND, OR PROGRAM	
			Su	Mo	Tu	We	Th	F	Sa									
			16	17	18	19	20	21	22									
Kellen N Heidrick 17870 SW 115th Avenue, Tualatin, OR 97062 6641	Limited Energy Electrician	18.62	OT		0.25	0.50	0.50				1.25	49.17	\$512.85	\$1,426.59	700.58	1802.26	0.16	Health/Dental
			ST		4.75	7.25	7.25	6.50	0.25		26.00	32.78						
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrlly Schd: 7-4:30														2502.84	
Kody L Elliott- Heidrick 1238 29th Ct. NW, Salem, OR 97304 2422	Limited Energy Electrician	19.77	OT			0.50	0.50				1.00	49.17	\$511.48	\$1,421.13	532.26	1686.37	0.21	Health/Dental
			ST		5.00	7.25	7.25	6.50	0.25		26.25	32.78						
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrlly Schd: 7-4:30														2219.13	
	Limited Energy Electrician		OT								0.00	49.17	\$0.00	\$0.00	0			Health/Dental
			ST								0.00	32.78						
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrlly Schd: 7-4:30															
	Limited Energy Electrician		OT								0.00	49.17	\$0.00	\$0.00	0			Health/Dental
			ST								0.00	32.78						
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrlly Schd: 7-4:30															
	Limited Energy Electrician		OT								0.00	49.17	\$0.00	\$0.00	0			Health/Dental
			ST								0.00	32.78						
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrlly Schd: 7-4:30															

* Although this form has not been officially approved by the US. Department of Labor, it is designed to meet the requirements of both the state PWR law and the federal Davis-Bacon Act.
WH-38 (Rev. 06/16)

CERTIFIED STATEMENT

Date: 12/27/2018
 I, Angela Church President
 (NAME OF SIGNATORY PARTY) (TITLE)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by:
Precision Fiber, Inc.
 (CONTRACTOR, SUBCONTRACTOR OR SURETY)
 on the QLife Maupin Expansion FTTx 2018-01; that during the payroll period
 (BUILDING OR WORK)
 commencing on the 9th day of December, 2018, and ending the 22nd day
 (MONTH) (YEAR)
 of December, 2018, all persons employed on said project have been paid the
 (MONTH) (YEAR)
 full weekly wages earned, that no rebates have been or will be made either directly or indirectly
 to or on behalf of said Precision Fiber, Inc. from the
 (CONTRACTOR, SUBCONTRACTOR OR SURETY)
 full weekly wages earned by any person, and that no deductions have been made either directly
 or indirectly from the full wages earned by any person, other than permissible deductions as
 specified in ORS 652.610, and as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by
 the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat.
 967; 76 Stat. 357; 40 U.S.C. 276c), and described below:
Simple IRA, OR Workers Assessment EMP, OR Transit Tax

(2) That any payrolls otherwise under this contract required to be submitted for the above period
 are correct and complete; that the wage rates for workers contained therein are not less than the
 applicable wage rates contained in any wage determination incorporated into the contract; that
 the classifications set forth therein for each worker conform with work performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide
 apprenticeship program registered with a state apprenticeship agency recognized by the Bureau
 of Apprenticeship and Training, United States Department of Labor, or if no such recognized
 agency exists in a state, are registered with the Bureau of Apprenticeship and Training, United
 States Department of Labor.

I HAVE READ THIS CERTIFIED STATEMENT, KNOW THE CONTENTS THEREOF AND IT IS
 TRUE TO MY KNOWLEDGE:

Angela Church - President
 (NAME AND TITLE)
Angela Church 12/27/2018
 (SIGNATURE AND DATE)

In addition to completing (1) - (3), if your project is subject to the federal Davis-
 Bacon Act requirements, complete the following section as well:

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS OR PROGRAMS

X In addition to the basic hourly wage rates paid to each laborer or mechanic listed
 in the above referenced payroll, payments of fringe benefits as listed in the
 contract have been or will be made to appropriate programs for the benefit of
 such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

X Each laborer or mechanic listed in the above referenced payroll has been paid,
 as indicated on the payroll, an amount not less than the sum of the applicable
 basic hourly wage rate plus the amount of the required fringe benefits as listed in
 the contract, except as noted in Section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION
Limited Energy Electrician	Medical / Dental

REMARKS:	
NAME AND TITLE	SIGNATURE
Angela Church - President	<i>Angela Church</i>
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.	

FILE THIS FORM WITH THE PUBLIC AGENCY ASSOCIATED WITH THE PROJECT
NOTE TO CONTRACTORS: YOU MUST ATTACH COPIES OF THIS FORM TO EACH OF YOUR PAYROLL SUBMISSIONS ON THIS PROJECT.
INSTRUCTIONS AND ADDITIONAL FORMS ARE AVAILABLE ON OUR WEBSITE: WWW.OREGON.GOV/BOLI.

PRIME CONTRACTOR SUBCONTRACTOR PAYROLL #: 3 FINAL PAYROLL
 Business Name (DBA): Precision Fiber, Inc. Phone: (503) 908.8148 CCB Registration Number: 135845

Project Name: QLife Maupin Expansion FTTx 2018-01 Project Number: 2018-01 Type of Work: Expansion FTTx
 Street Address: 15405 SE 94th Avenue, Clackamas, OR 97015 Project Location: Maupin, OR
 Mailing Address: PO Box 376, Clackamas, OR 97015 Project County: Wasco

Date Pay Period Began: 11/25/2018 Date Pay Period Ended: 12/08/2018

THIS SECTION FOR PRIME CONTRACTORS ONLY
 Public Contracting Agency Name:
 Phone: ()
 Date Contract Specifications First Advertised for Bid:
 Contract Amount:

THIS SECTION FOR SUBCONTRACTORS ONLY
 Subcontract Amount: \$68319.00
 Prime Contractor Business Name (DBA): Vandorn Enterprises
 Prime Contractor Phone: 503.769.4504
 Prime Contractor's CCB Registration Number: 41145
 Date You Began Work on the Project: 7/2/2018

(1) NAME, ADDRESS AND EMPLOYEE'S IDENTIFICATION NUMBER*	(2) CLASSIFICATION (INCLUDE GROUP # & APPRENTICESHIP STEP IF APPLICABLE)	FB	(3) DAY AND DATE							(4) TOTAL HOURS	(5) HOURLY BASE RATE	(6) HOURLY FRINGE BENEFIT AMOUNTS PAID AS WAGES TO EMPLOYEE	(7) GROSS AMOUNT EARNED (see directions)	(8) ITEMIZED DEDUCTIONS FICA, FED, STATE, ETC	(9) NET WAGES PAID	(10) HOURLY FRINGE BENEFITS PAID TO BENEFIT PARTY, PLAN, FUND, OR PROGRAM	(11) NAME OF BENEFIT PARTY, PLAN, FUND, OR PROGRAM
			Su	M	Tu	W	Th	F	Sa								
Courtney P Soto, 505 Lavender Street, Silverton, OR 97381 4120	Limited Energy Electrician	OT	0.75		0.50	1.25			2.50	49.17	\$572.49	\$1,613.25			0.21	Health/Dental	
		ST	5.00	5.75	7.00	7.00	3.25		28.00	32.78							
		Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30											2630.02		2630.02		
Kody L Elliott- Heidrick 1238 29th Ct. NW, Salem, OR 97304 2422	Limited Energy Electrician	OT	0.75		0.50	1.50			2.75	49.17	\$492.00	\$1,545.06			0.18	Health/Dental	
		ST	5.00	5.75	7.00	7.00	3.25		28.00	32.78							
		Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30											4306.1		4306.1		
0	Limited Energy Electrician	OT							0.00	49.17	\$0.00	\$0.00			0	Health/Dental	
		ST							0.00	32.78							
		Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30.											0		0		
0	Limited Energy Electrician	OT							0.00	49.17	\$0.00	\$0.00			0	Health/Dental	
		ST							0.00	32.78							
		Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30.											0		0		
0	Limited Energy Electrician	OT							0.00	49.17	\$0.00	\$0.00			0	Health/Dental	
		ST							0.00	32.78							
		Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30.											0		0		

* Although this form has not been officially approved by the US. Department of Labor, it is designed to meet the requirements of both the state PWR law and the federal Davis-Bacon Act.
 WH-38 (Rev. 06/16) THIS FORM CONTINUED ON REVERSE

PRIME CONTRACTOR SUBCONTRACTOR PAYROLL #: 3 FINAL PAYROLL

Business Name (DBA): Precision Fiber, Inc. Phone: (503) 908.8148 CCB Registration Number: 135845

Project Name: QLife Maupin Expansion FTTx 2018-01 Project Number: 2018-01 Type of Work: Expansion FTTx

Street Address: 15405 SE 94th Avenue, Clackamas, OR 97015 Project Location: Maupin, OR

Mailing Address: PO Box 376, Clackamas, OR 97015 Project County: Wasco

Date Pay Period Began: 11/25/2018 Date Pay Period Ended: 12/08/2018

THIS SECTION FOR PRIME CONTRACTORS ONLY

Public Contracting Agency Name: _____
Phone: () _____
Date Contract Specifications First Advertised for Bid: _____
Contract Amount: _____

THIS SECTION FOR SUBCONTRACTORS ONLY

Subcontract Amount: \$68319.00
Prime Contractor Business Name (DBA): Vandorn Enterprises
Prime Contractor Phone: 503.769.4504
Prime Contractor's CCB Registration Number: 41145
Date You Began Work on the Project: 7/2/2018

(1) NAME, ADDRESS AND EMPLOYEE'S IDENTIFICATION NUMBER*	(2) CLASSIFICATION (INCLUDE GROUP # & APPRENTICESHIP STEP IF APPLICABLE)	FB	(3) DAY AND DATE							(4) TOTAL HOURS	(5) HOURLY BASE RATE	(6) HOURLY FRINGE BENEFIT AMOUNTS PAID AS WAGES TO EMPLOYEE	(7) GROSS AMOUNT EARNED (see directions)	(8) ITEMIZED DEDUCTIONS FICA, FED, STATE, ETC	(9) NET WAGES PAID	(10) HOURLY FRINGE BENEFITS PAID TO BENEFIT PARTY, PLAN, FUND, OR PROGRAM	(11) NAME OF BENEFIT PARTY, PLAN, FUND, OR PROGRAM							
			Su	Mo	Tu	We	Th	Fr	Sa									1						
Courtney P Soto, 505 Lavender Street, Silverton, OR 97381 4120	Limited Energy Electrician	118.77	OT			0.75					0.75	49.17	\$145.47	\$411.81	2630.02	1042.36	1587.66	0.21	Health/Dental					
			ST			1.00	6.00					7.00						32.78						
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30																					
Kody L Elliott- Heidrick 1238 29th Ct. NW, Salem, OR 97304 2422	Limited Energy Electrician	118.00	OT			1.25					1.25	49.17	\$150.40	\$433.13	4306.1	1222.26	3083.84	0.18	Health/Dental					
			ST			0.75	6.00					6.75						32.78						
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30																					
	Limited Energy Electrician		OT								0.00	49.17	\$0.00	\$0.00			0		Health/Dental					
			ST									0.00						32.78						
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30																					
	Limited Energy Electrician		OT								0.00	49.17	\$0.00	\$0.00			0		Health/Dental					
			ST									0.00						32.78						
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30																					
	Limited Energy Electrician		OT								0.00	49.17	\$0.00	\$0.00			0		Health/Dental					
			ST									0.00						32.78						
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30																					

* Although this form has not been officially approved by the US. Department of Labor, it is designed to meet the requirements of both the state PWR law and the federal Davis-Bacon Act.
WH-38 (Rev. 06/16) THIS FORM CONTINUED ON REVERSE

CERTIFIED STATEMENT

Date: 12/17/2018
 I, Angela Church President
 (NAME OF SIGNATORY PARTY) (TITLE)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by:
Precision Fiber, Inc.
 (CONTRACTOR, SUBCONTRACTOR OR SURETY)
 on the QLife Maupin Expansion FTtx 2018-01; that during the payroll period
 (BUILDING OR WORK)
 commencing on the 25th day of November, 2018, and ending the 8th day
 (MONTH) (YEAR)
 of December, 2018, all persons employed on said project have been paid the
 (MONTH) (YEAR)
 full weekly wages earned, that no rebates have been or will be made either directly or indirectly
 to or on behalf of said Precision Fiber, Inc. from the
 (CONTRACTOR, SUBCONTRACTOR OR SURETY)
 full weekly wages earned by any person, and that no deductions have been made either directly
 or indirectly from the full wages earned by any person, other than permissible deductions as
 specified in ORS 652.610, and as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by
 the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat.
 967; 76 Stat. 357; 40 U.S.C. 276c), and described below:
Simple IRA, OR Workers Assessment EMP, OR Transit Tax

(2) That any payrolls otherwise under this contract required to be submitted for the above period
 are correct and complete; that the wage rates for workers contained therein are not less than the
 applicable wage rates contained in any wage determination incorporated into the contract; that
 the classifications set forth therein for each worker conform with work performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide
 apprenticeship program registered with a state apprenticeship agency recognized by the Bureau
 of Apprenticeship and Training, United States Department of Labor, or if no such recognized
 agency exists in a state, are registered with the Bureau of Apprenticeship and Training, United
 States Department of Labor.

I HAVE READ THIS CERTIFIED STATEMENT, KNOW THE CONTENTS THEREOF AND IT IS
 TRUE TO MY KNOWLEDGE:

Angela Church - President
 (NAME AND TITLE)
Angela Church 12/17/2018
 (SIGNATURE AND DATE)

In addition to completing (1) - (3), if your project is subject to the federal Davis-
 Bacon Act requirements, complete the following section as well:

- (4) That:
 (a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS OR PROGRAMS
- X In addition to the basic hourly wage rates paid to each laborer or mechanic listed
 in the above referenced payroll, payments of fringe benefits as listed in the
 contract have been or will be made to appropriate programs for the benefit of
 such employees, except as noted in Section 4(c) below.
- (b) WHERE FRINGE BENEFITS ARE PAID IN CASH
- X Each laborer or mechanic listed in the above referenced payroll has been paid,
 as indicated on the payroll, an amount not less than the sum of the applicable
 basic hourly wage rate plus the amount of the required fringe benefits as listed in
 the contract, except as noted in Section 4(c) below.

(c) EXCEPTIONS	
EXCEPTION (CRAFT)	EXPLANATION
Limited Energy Electrician	Medical / Dental

REMARKS:	
NAME AND TITLE	SIGNATURE
Angela Church - President	<i>Angela Church</i>
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.	

FILE THIS FORM WITH THE PUBLIC AGENCY ASSOCIATED WITH THE PROJECT
NOTE TO CONTRACTORS: YOU MUST ATTACH COPIES OF THIS FORM TO EACH OF YOUR PAYROLL SUBMISSIONS ON THIS PROJECT.
INSTRUCTIONS AND ADDITIONAL FORMS ARE AVAILABLE ON OUR WEBSITE: WWW.OREGON.GOV/BOLI.



St. Mary's Backbone Replacement Update

- [Work Order #17 Amendment 1](#)
- [Additional Rock Adder Costs](#)



**WORK ORDER NO. 17
AMENDMENT NO. 01
TO AGREEMENT FOR PROFESSIONAL SERVICES**

BETWEEN

Q-Life
511 Washington Street, Ste. 101
The Dalles, Oregon 97058

and

Commstructure Consulting, LLC
811 Railroad Avenue
Oregon City, Oregon 97045

The terms and provisions of the Agreement for Professional Services between Q-Life and Commstructure apply herein unless otherwise specifically revised.

Date: January 28, 2019

Project: St Mary's Backbone Replacement - Design, Permitting and Construction Project Management (18220 - STMARY)

Time of Completion:

Original Work Order: January 31, 2019

This Work Order: June 30, 2019

Description of Amendment:

Continuation Scope of Work in Exhibit A, Phases II and III due to unexpected delays caused by the UPRR Permitting process. See Scope of Work in Exhibit A

See attached Exhibits:

Exhibit A - Scope of Work

Exhibit B - Schedule for Work Completion

Exhibit C - Schedule of Compensation

Approved By:

Q-LIFE

COMMSTRUCTURE CONSULTING, LLC

By: _____

By: 

Title: _____

Title: President & CEO

Date: _____

Date: January 28, 2019

EXHIBIT A - SCOPE OF WORK

This Work Order will provide Technical Consulting Services to Q-Life and Q-Life's designated representatives for the purposes of conducting the fielding, design, permitting, construction contract administration and oversight for the Q-Life infrastructure backbone replacement in The Dalles, OR.

Q-Life has identified certain sections of their existing backbone infrastructure in The Dalles to contain defective or damaged cable. This cable has experienced multiple failures during cold weather conditions causing outages and requiring unscheduled maintenance. It has been determined that it is in the best interest of Q-Life and the Customers it serves to replace those sections of the existing Q-Life backbone.

This work order will be for the fielding, design, permitting, construction contract administration and oversight for the replacement of existing Q-Life backbone fiber optic cable. The total project route distance is approximately 16,600 feet (3.15 miles) of wreck-out and replacement of existing 144F aerial backbone infrastructure and approximately 675 feet (.13 miles) of new 144F underground backbone infrastructure.

The scope of work and deliverables for this project will include but is not limited to:

Phase I - Fielding, Design & Permitting

- ❖ Coordinate and attend meetings as required with each permit agency governing the Rights of Way applicable to the proposed alignments. The meetings will be to introduce the project to the agencies; discuss the project approach; identify any potential future projects that may conflict with the proposed alignments; and determine permitting, design and construction requirements
- ❖ Perform records research and route field data collection of the proposed new underground alignments utilizing sub-foot accuracy GPS Data Collection equipment. Data collection to include topographic features for underground routes; existing utilities and sub-surface structures; canals; bridges; and specialty installation areas
- ❖ Research and update geo-referenced electronic Right of Way (ROW) and Assessor records and map data from City, County and State Agencies to develop AutoCAD Base Maps for use in development of design and construction drawings
- ❖ Research and update existing underground utility maps; sub-surface structure maps; structure designs and site plans for translation and insertion into construction drawings for design reference
- ❖ Compile and process electronic GPS Field Data and export to geo-referenced AutoCAD format for insertion into base maps for construction drawing development
- ❖ Design and overlay underground infrastructure design elements along alignment including conduit and cable pathway, vaults, splice locations, special construction methods or areas and general route identification

- ❖ Design and overlay aerial infrastructure design elements along alignment including existing pole data, span data, height of attachment, anchoring, guying, sag & tension, existing utility make-ready, risers, slack storage, splice locations and any special construction methods or areas and general route identification
- ❖ Develop technical specification documentation supporting construction requirements, material rake off schedules and methods of procedure for the installation of aerial and underground infrastructure
- ❖ Develop Outside Plant Design project drawings in 11x17 AutoCAD and PDF electronic format for use in permit submittal, competitive bid and installation
- ❖ Prepare and submit Permit Application forms and applicable design drawings to governing agencies for public and private right of way. Such entities may include, but are not limited to City of The Dalles, Wasco County; Oregon Department of Transportation; Union Pacific Rail Road (UPRR); other State and Federal Agencies; and any other entities that may be identified in the course of route development or route re-alignments
- ❖ Prepare and submit Aerial Joint Use Pole Attachment Application forms as required by pole owner to facilitate cable replacement. . Such entities may include, but are not limited to: North Wasco County PUD; Century Link; and any other pole owner entities that may be identified in the course of route verification. No applications for new pole attachments are anticipated and only modifications to existing attachments will be required.
- ❖ Prepare, Submit and Manage Aerial Joint Use make-ready tickets via National Joint Utility Notification System (NJUNS) or other methods for adjustment of existing electrical and communications equipment on the poles as required to assure continued compliance with NESC codes and requirements
- ❖ Preparation of preliminary construction drawing submittal at 80% and Final design completion for review and comment by Q-Life and Permit Agencies (if applicable)

Phase II - RFP, Bid Process & Construction

- ❖ Competitive Bid Document & Specification Preparation
- ❖ Host and/or Attend Bid Meetings
- ❖ Receive, Summarize and Compare Contractor Bid Pricing and Submittals
- ❖ Contractual Negotiation & Documentation
- ❖ Construction Oversight, Inspection; Reporting & Final Acceptance
- ❖ Q-Life Project Lifecycle Management & Support
- ❖ Splicing, Testing and Termination Technical Support to Aristo During Splicing & Maintenance Operations

Phase III - As-Built & Permitting Close-Out

- ❖ Receive as-built red line data from contractor upon project completion; update construction CAD drawings with as-built data
- ❖ Prepare, submit and close out all joint-use pole permitting applications and make-ready NJUNS tickets for post-construction inspection
- ❖ Prepare a final workbook for submittal in 11x17 Hard Copy, AutoCAD and PDF electronic format
- ❖ OSP Insight / GIS Data Exporting, Data Entry and Updates as required

Industry Standard Assumptions, Limitations and Exclusions

- ❖ Q-Life will be responsible for all Permit Fees
- ❖ Q-Life will be responsible for all Franchises, Joint Use Pole Agreements, Business Licenses and State Certifications as required to construct and maintain communications infrastructure in the public and private ROW
- ❖ Q-Life will be responsible for the negotiation and acquisition and all private easements if applicable unless otherwise requested by Q-Life and negotiated with Commstructure
- ❖ Q-Life will be responsible for all Existing Aerial Joint Use Communication Provider or Pole Owner Make Ready reimbursement. Commstructure will attempt to identify, list and coordinate all Make Ready work required on the Pole Attachment Applications and Construction Drawings
- ❖ Alternate Route Designs or Contingency Route Designs shall be reimbursed according to the Unit Design Rates or negotiated Hourly Unit Rates
- ❖ Weekly or Bi-Weekly Conference Calls to provide project schedule updates and discuss project progress, milestones and action items
- ❖ Travel Expenses incurred by Design Staff shall be reimbursed according to the Commstructure Travel Reimbursement Policy
- ❖ Project Schedules are developed and based on the assumption that Environmental Conditions (i.e. Cultural, Biological, Historical, Archaeological and Hazardous Materials) along the proposed alignment(s) are considered disturbed corridors and will not prohibit the successful fielding and design of projects. Unforeseen or unanticipated conditions that result in an alignment re-route shall be considered a change in Scope and Schedule. Additional fielding, design and permitting shall be negotiated according to the hourly or unit rates and the schedule shall be revised based on a mutually acceptable and reasonable amount of time to complete the additional design and permitting
- ❖ Commstructure shall not be responsible for delays in schedule, milestone deliverable dates or monetary penalties resulting from Environmental Conditions discovered or presented during the course of the design of the project that result in work stoppage or design of re-routes
- ❖ Commstructure shall not be responsible for the selected Q-Life's Contractors failure to comply and construct the project according to the Q-Life's Construction Specifications; Governing Agency Standard Specifications; and Environmental Mitigation or Avoidance Requirements
- ❖ Construction Cost Estimates are an opinion of probable construction costs that may be provided as part of a project. In providing opinions of probable construction cost, it is recognized that neither the Q-Life nor Commstructure has control over the cost of labor, equipment or materials, or over the Contractor's methods of determining prices or bidding. The opinion of probable construction cost is based on Commstructure's professional judgment and experience and does not constitute a warranty, express or implied, that the Contractor's bids or the negotiated price of the Work described in the estimate will not vary from the Q-Life's budget or from any opinion of probable cost prepared by Commstructure

EXHIBIT B - SCHEDULE OF WORK COMPLETION

The schedule of this St Mary's Backbone Replacement Project Management Work Order is to commence upon approval and execution of this Work Order and Notice to Proceed by Q-Life.

The Term of the Work Order is from the date of execution of this document until January 31, 2019. The term of the Work Order may be extended upon approval from Q-Life based on remaining available and unbilled budget.

EXHIBIT C - SCHEDULE OF COMPENSATION

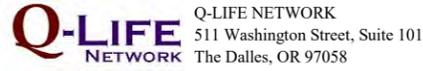
Technical Consulting Services shall be performed and provided as described in Exhibit A-Scope of Work, and in accordance with the terms, provisions and rate schedule of the Agreement for Professional Services on a Time and Expense (T&E) basis as follows:

Total Hourly Fees Estimated: **\$ 36,000.00**

Payment terms are as follows:

- Commstructure will issue monthly invoices for the compensation due as a result of services provided under this Agreement to that time, less services previously billed
- All other terms and conditions apply in accordance with Section 3 of the Agreement for Professional Services
- Additional services related to this project or modification of this work order shall be negotiated and approved by written amendment to the original work order

UNIT PRICING FORM
Q-LIFE NETWORK - SAINT MARYS BACKBONE REPLACEMENT
CONTRACT NO. 2018-02



Instructions to Bidders:

1. Pricing Form Contains 3 Sections as noted in the Advertisement for Bids.
2. Please refer to Bid Drawings and Special Provisions and thoroughly read Section 3 for the detailed Scope of Work for the project
3. Please refer to Special Provisions and thoroughly read Section 4 for Unit Descriptions & Summary
4. Please fill in the Labor & Materials section in each Unit Cost Item below
5. Form includes formulas that automatically combine the Labor & Materials and extend the totals for each unit
6. Pricing shall be submitted in accordance with Section 00120 of the Part 00100 - General Conditions of the RFP
7. Prices for each bid item shall include all necessary labor, equipment and materials necessary to complete each line item

Item	Description	Unit	Qty	NSC				RBC				H&M					
				Labor	Materials	L & M	Total	Labor	Materials	L & M	Total	Labor	Materials	L & M	Total		
Section 1: Aerial Infrastructure																	
AE01	Place 3/4" Anchor & 6.6M Down Guy w/ Insulator	EA	2	\$ 900.00	\$ 125.00	\$ 1,025.00	\$ 2,050.00	\$ 483.00	\$ 162.00	\$ 645.00	\$ 1,290.00	\$ 2,912.78	\$ 373.73	\$ 3,286.51	\$ 6,573.02		
AE02	Place / Extend 4" SCH-40 Riser up Existing Pole	EA	2	\$ 950.00	\$ 200.00	\$ 1,150.00	\$ 2,300.00	\$ 802.15	\$ 145.00	\$ 947.15	\$ 1,894.30	\$ 1,159.75	\$ 596.56	\$ 1,756.31	\$ 3,512.62		
AE03	Place / Lash New Cable on New / Existing Strand	FT	16,185	\$ 2.28	\$ 0.10	\$ 2.38	\$ 38,520.30	\$ 3.00	\$ 0.15	\$ 3.15	\$ 50,982.75	\$ 2.71	\$ 0.61	\$ 3.32	\$ 53,734.20		
AE04	De-Lash/Wreck-Out and Disposal of Existing Fiber Cables & Strand	FT	17,220	\$ 2.24	\$ 0.10	\$ 2.34	\$ 40,294.80	\$ 4.30	\$ 0.10	\$ 4.40	\$ 75,768.00	\$ 1.42	\$ 1.42	\$ 2,452.40	\$ 24,452.40		
AE05	Place New Self-Support Aerial Conduit	FT	360	\$ 17.00	\$ 2.50	\$ 19.50	\$ 7,020.00	\$ 48.86	\$ 4.00	\$ 52.86	\$ 19,029.60	\$ 9.43	\$ 13.56	\$ 22.99	\$ 8,276.40		
Section 1 - Aerial Infrastructure Sub-Total:							\$ 90,185.10	Section 1 - Aerial Infrastructure Sub-Total:				\$ 148,964.65	Section 1 - Aerial Infrastructure Sub-Total:				\$ 96,548.64
Section 2: Underground Infrastructure																	
UG01	Bore Three (3) 1 1/4" SDR11 HDPE / SCH-40 Conduit	FT	700	\$ 40.00	\$ 1.80	\$ 41.80	\$ 29,260.00	\$ 69.45	\$ 4.80	\$ 74.25	\$ 51,975.00	\$ 55.41	\$ 2.14	\$ 57.55	\$ 40,285.00		
UG02	Place 24x36 Utility Vault	EA	2	\$ 3,995.00	\$ 1,200.00	\$ 5,195.00	\$ 10,390.00	\$ 1,740.00	\$ 600.00	\$ 2,340.00	\$ 4,680.00	\$ 4,541.15	\$ 1,183.54	\$ 5,724.69	\$ 11,449.38		
UG03	Pull Fiber Cables and #12 Locate Wire in New Conduit	FT	700	\$ 4.50	\$ 0.50	\$ 5.00	\$ 3,500.00	\$ 5.28	\$ 0.25	\$ 5.53	\$ 3,871.00	\$ 6.54	\$ 1.05	\$ 7.59	\$ 5,313.00		
UG04	Bore Adder - Rock Boring	FT	225	\$ 72.00	\$ -	\$ 72.00	\$ 16,200.00	\$ 29.65	\$ -	\$ 29.65	\$ 6,671.25	\$ 59.02	\$ 59.02	\$ 13,279.50	\$ 13,279.50		
Section 2 - Underground Infrastructure Sub-Total:							\$ 59,350.00	Section 2 - Underground Infrastructure Sub-Total:				\$ 67,197.25	Section 2 - Underground Infrastructure Sub-Total:				\$ 70,326.88
Section 3: Splicing, Termination and Testing																	
SP01	Assemble and install FOSC600D Splice Case (Reel End Splice)	EA	1	\$ 2,300.00	\$ 500.00	\$ 2,800.00	\$ 2,800.00	\$ 525.60	\$ 600.00	\$ 1,125.60	\$ 1,125.60	\$ 982.57	\$ 982.57	\$ 982.57	\$ 982.57		
SP02	Arc-Fusion Splice at Splice Case Location	EA	144	\$ 24.00	\$ 0.25	\$ 24.25	\$ 3,492.00	\$ 27.00	\$ 27.00	\$ 27.00	\$ 3,888.00	\$ 28.08	\$ 0.32	\$ 28.40	\$ 4,089.60		
SP03	OTDR Testing (Each Spliced Fiber)	EA	144	\$ 24.00	\$ 0.25	\$ 24.25	\$ 3,492.00	\$ 6.70	\$ 6.70	\$ 6.70	\$ 964.80	\$ 7.02	\$ 7.02	\$ 1,010.88	\$ 1,010.88		
Section 3 - Splicing and Testing Sub-Total:							\$ 9,784.00	Section 3 - Splicing and Testing Sub-Total:				\$ 5,978.40	Section 3 - Splicing and Testing Sub-Total:				\$ 6,083.05
Project Grand Total:							\$ 159,319.10	Project Grand Total:				\$ 222,140.30	Project Grand Total:				\$ 172,958.57

	NSC	RBC	H&M
Section 1:	\$ 90,185.10	\$ 148,964.65	\$ 96,548.64
Section 2:	\$ 59,350.00	\$ 67,197.25	\$ 70,326.88
Section 3:	\$ 9,784.00	\$ 5,978.40	\$ 6,083.05
Project Total	\$ 159,319.10	\$ 222,140.30	\$ 172,958.57
UG04 Bid	\$ 16,200.00		
UG04 Act.	\$ 41,112.00		
ADD UG04	\$ 24,912.00	\$ 10,258.90	\$ 20,420.92
	\$ 159,319.10	\$ 222,140.30	\$ 172,958.57
Total expected INVOICE	\$ 184,231.10	\$ 232,399.20	\$ 193,379.49



Lone Pine Update

- [Work Order #18 Amendment 1](#)
- [OPC from Commstructure](#)



**WORK ORDER NO. 18
AMENDMENT NO. 01
TO AGREEMENT FOR PROFESSIONAL SERVICES**

BETWEEN

Q-Life Network
511 Washington Street, Ste. 101
The Dalles, Oregon 97058

and

Commstructure Consulting, LLC
811 Railroad Avenue
Oregon City, Oregon 97045

The terms and provisions of the Agreement for Professional Services between Q-Life and Commstructure apply herein unless otherwise specifically revised.

Date: January 28, 2019

Project: Lone Pine Expansion - Feasibility, Design & Construction Contract Administration

Time of Completion:

Original Work Order: December 31, 2018

This Work Order: June 30, 2019

Description of Amendment:

Continuation of Scope of Work in Exhibit A

See attached Exhibits:

Exhibit A - Scope of Work

Exhibit B - Schedule for Work Completion

Exhibit C - Schedule of Compensation

Approved By:

Q-LIFE

COMMSTRUCTURE CONSULTING, LLC

By: _____

By: 

Title: _____

Title: President & CEO

Date: _____

Date: January 28, 2019

EXHIBIT A - SCOPE OF WORK

This Work Order will provide Technical Consulting Services to Q-Life and Q-Life's designated representatives for the purposes of conducting the fielding, design, and permitting for the Q-Life infrastructure expansion in The Dalles, OR.

Q-Life has identified certain opportunities to utilize existing and proposed developer provided conduit to facilitate provision of service to multiple entities in the Lone Pine area located west of US 197 and north of 1-84.

This work order will be for the feasibility to extend existing Q-Life Infrastructure into the Lone Pine area and interconnect with existing and proposed developer provided conduits. This work order will also include fielding, design, and permitting activities required to extend the Q-Life network infrastructure from the existing backbone splice location on State Rd, east of US 197 north to an existing Q-Life vault at the intersection of Lone Pine Ln and US 197.

Total project route distance is approximately 1,200 feet of new aerial infrastructure and 2,000 feet of new underground infrastructure.

The scope of work and deliverables for this project will include but is not limited to the following:

Feasibility

- ❖ Perform preliminary feasibility research using Q-Life records, previously gathered field information and professional judgement / experience to develop an Opinion of Probable Cost (OPC) related to the project

The OPC will consider the following three (3) segments:

- Segment 1: State Rd Tie-In to US 197 and Lone Pine Lane
 - Segment 2: US 197 and Lone Pine Lane to MCMC (River's Edge Development)
 - Segment 3: US 197 and Lone Pine Lane to new development on Eagle Crest Drive
-
- ❖ Environmental Sub-Consultant will be retained to determine requirements for environmental assessment, identification and mitigation to satisfy permitting requirements on public and private right of ways. Sub-Consultant will contact Agencies to find out what types of studies have been recently completed along the alignments and confirm what is needed to satisfy Environmental Requirement aspect of ROW permits. Sub-Consultant will also perform background research for known archaeological resources or identify any potential historic use of the land that may have left archaeological resources. Also, research for listed plants, wildlife or fish species protected under the federal Endangered Species Act and or the State endangered species act. Information gathered from this research will provide direction to determine needs for pedestrian surveys of the project route or modifications to the proposed routes or alignments of the project for design

Segment 1 & 2 - Fielding, Design & Permitting

- ❖ Coordinate and attend meetings as required with each permit agency governing the Rights of Way applicable to the proposed alignments. The meetings will be to introduce the project to the agencies; discuss the project approach; identify any potential future projects that may conflict with the proposed alignments; and determine permitting, design and construction requirements
- ❖ Perform records research and route field data collection of the proposed new underground alignments utilizing sub-foot accuracy GPS Data Collection equipment. Data collection to include topographic features for underground routes; existing utilities and sub-surface structures; canals; bridges; and specialty installation areas
- ❖ Research and update geo-referenced electronic Right of Way (ROW) and Assessor records and map data from City, County and State Agencies to develop AutoCAD Base Maps for use in development of design and construction drawings
- ❖ Research and update existing underground utility maps; sub-surface structure maps; structure designs and site plans for translation and insertion into construction drawings for design reference
- ❖ Compile and process electronic GPS Field Data and export to geo-referenced AutoCAD format for insertion into base maps for construction drawing development
- ❖ Design and overlay underground infrastructure design elements along alignment including conduit and cable pathway, vaults, splice locations, special construction methods or areas and general route identification
- ❖ Design and overlay aerial infrastructure design elements along alignment including existing pole data, span data, height of attachment, anchoring, guying, sag & tension, existing utility make-ready, risers, slack storage, splice locations and any special construction methods or areas and general route identification
- ❖ Develop technical specification documentation supporting construction requirements, material rake off schedules and methods of procedure for the installation of aerial and underground infrastructure
- ❖ Develop Outside Plant Design project drawings in 11x17 AutoCAD and PDF electronic format for use in permit submittal, competitive bid and installation
- ❖ Prepare and submit Permit Application forms and applicable design drawings to governing agencies for public and private right of way. Such entities may include, but are not limited to City of The Dalles, Wasco County; Oregon Department of Transportation; Union Pacific Rail Road (UPRR); other State and Federal Agencies; and any other entities that may be identified during route development or route re-alignments
- ❖ Prepare and submit Aerial Joint Use Pole Attachment Application forms as required by pole owner to facilitate cable replacement. Such entities may include but are not limited to: North Wasco County PUD; Century Link; and any other pole owner entities that may be identified in the course of route verification. No applications for new pole attachments are anticipated and only modifications to existing attachments will be required
- ❖ Prepare, Submit and Manage Aerial Joint Use make-ready tickets via National Joint Utility Notification System (NJUNS) or other methods for adjustment of existing electrical and communications equipment on the poles as required to assure continued compliance with NESC codes and requirements

- ❖ Preparation of preliminary construction drawing submittal at 80% and Final design completion for review and comment by Q-Life and Permit Agencies (if applicable)
- ❖ As Required, Environmental Sub-Consultant will perform pedestrian surveys or further research as required. The items that may be included in these tasks are Archeological pedestrian surveys; Historic pedestrian surveys; Wetland surveys; Plant surveys; Wildlife surveys; and Hazardous materials research and surveys. This information combined with the information gathered in the research process will be compiled in a Final Report and used to avoid impacts to any protected resource; design mitigation where impacts are not able to be eliminated; and to supplement or obtain permits as required. Additional Fees may be required depending on the level of support needed and field work required – to be negotiated

Segment 1 & 2 - RFP, Bid Process & Construction

- ❖ Competitive Bid Document & Specification Preparation
- ❖ Host and/or Attend Bid Meetings
- ❖ Receive, Summarize and Compare Contractor Bid Pricing and Submittals
- ❖ Contractual Negotiation & Documentation
- ❖ Q-Life Project Lifecycle Management & Support

Segment 1 & 2 - As-Built & Permitting Close-Out

- ❖ Receive as-built red line data from contractor upon project completion; update construction CAD drawings with as-built data
- ❖ Prepare, submit and close out all joint-use pole permitting applications and make-ready NJUNS tickets for post-construction inspection
- ❖ Prepare a final workbook for submittal in 11x17 Hard Copy, AutoCAD and PDF electronic format
- ❖ OSP Insight / GIS Data Exporting, Data Entry and Updates as required

Industry Standard Assumptions, Limitations and Exclusions

- ❖ Q-Life will be responsible for all Permit Fees
- ❖ Q-Life will be responsible for all Franchises, Joint Use Pole Agreements, Business Licenses and State Certifications as required to construct and maintain communications infrastructure in the public and private ROW
- ❖ Q-Life will be responsible for the negotiation and acquisition and all private easements if applicable unless otherwise requested by Q-Life and negotiated with Commstructure
- ❖ Q-Life will be responsible for all Existing Aerial Joint Use Communication Provider or Pole Owner Make Ready reimbursement. Commstructure will attempt to identify, list and coordinate all Make Ready work required on the Pole Attachment Applications and Construction Drawings
- ❖ Alternate Route Designs or Contingency Route Designs shall be reimbursed according to the Hourly T&E Rates
- ❖ Weekly or Bi-Weekly Conference Calls to provide project schedule updates and discuss project progress, milestones and action items

- ❖ Travel Expenses incurred by Design Staff shall be reimbursed according to the Commstructure Travel Reimbursement Policy
- ❖ Construction Oversight, Inspection; Reporting & Final Acceptance is not included in this bid but can be negotiated based on the selected contractor's schedule and level of field support needed during construction
- ❖ Project Schedules are developed and based on the assumption that Environmental Conditions (i.e. Cultural, Biological, Historical, Archaeological and Hazardous Materials) along the proposed alignment(s) are considered disturbed corridors and will not prohibit the successful fielding and design of projects. Unforeseen or unanticipated conditions that result in an alignment re-route shall be considered a change in Scope and Schedule. Additional fielding, design and permitting shall be negotiated according to the Hourly T&E rates and the schedule shall be revised based on a mutually acceptable and reasonable amount of time to complete the additional design and permitting
- ❖ Commstructure shall not be responsible for delays in schedule, milestone deliverable dates or monetary penalties resulting from Environmental Conditions discovered or presented during the design of the project that result in work stoppage or design of re-routes
- ❖ Commstructure shall not be responsible for the selected Q-Life's Contractors failure to comply and construct the project according to the Q-Life's Construction Specifications; Governing Agency Standard Specifications; and Environmental Mitigation or Avoidance Requirements
- ❖ Construction Cost Estimates are an opinion of probable construction costs that may be provided as part of a project. In providing opinions of probable construction cost, it is recognized that neither the Q-Life nor Commstructure has control over the cost of labor, equipment or materials, or over the Contractor's methods of determining prices or bidding. The opinion of probable construction cost is based on Commstructure's professional judgment and experience and does not constitute a warranty, express or implied, that the Contractor's bids or the negotiated price of the Work described in the estimate will not vary from the Q-Life's budget or from any opinion of probable cost prepared by Commstructure

EXHIBIT B - SCHEDULE OF WORK COMPLETION

The schedule of this Lone Pine Expansion Work Order is to commence upon approval and execution of this Work Order and Notice to Proceed by Q-Life.

The Term of the Work Order is from the date of execution of this document until December 31, 2018. The term of the Work Order may be extended upon approval from Q-Life based on remaining available and unbilled budget.

EXHIBIT C - SCHEDULE OF COMPENSATION

Technical Consulting Services shall be performed and provided as described in Exhibit A-Scope of Work, and in accordance with the terms, provisions and rate schedule of the Agreement for Professional Services on a Time and Expense (T&E) basis as follows:

Feasibility, Route Determination & OPC:	\$ 5,250.00
Segment 1 & 2 - Fielding, Design & Permitting:	\$ 18,900.00
Segment 1 & 2 - RFP Development & Bid Process:	\$ 3,400.00
Segment 1 & 2 - As-Built & Permitting Close-Out:	<u>\$ 1,750.00</u>
Total Hourly Fees Estimated:	\$ 29,300.00

Payment terms are as follows:

- Commstructure will issue monthly invoices for the compensation due as a result of services provided under this Agreement to that time, less services previously billed
- All other terms and conditions apply in accordance with Section 3 of the Agreement for Professional Services
- Additional services related to this project or modification of this work order shall be negotiated and approved by written amendment to the original work order

Date: 2/8/2019
 Client: Q-Life
 Project: Lone Pine Extension - Opinion of Probable Cost (OPC)



Underground:						Segment 1	Segment 1 Alt (UG RR)	Segment 1 Alt 2 (New Poles/AE RR)	Segment 1 Alt 2 (New Poles/UG RR)	Segment 2			
Description	Type	Unit	Labor	Materials	Total Unit	Qty.	Total Cost	Qty.	Total Cost	Qty.	Total Cost	Qty.	Total Cost
Trenching - Native B/F 2" PVC		LIN FT	\$ 12.00	\$ 4.00	\$ 16.00		\$ -		\$ -		\$ -		\$ -
Trenching - Native B/F 4" PVC		LIN FT	\$ 16.00	\$ 6.00	\$ 22.00		\$ -		\$ -		\$ -		\$ -
Trenching A/C - Select I3-Way 1.25" SDR1		LIN FT	\$ 22.00	\$ 18.00	\$ 40.00	1,230	\$ 49,200.00	1,355	\$ 54,200.00	151	\$ 6,040.00	276	\$ 11,040.00
Trenching A/C - Select I4" PVC		LIN FT	\$ 28.00	\$ 22.00	\$ 50.00		\$ -		\$ -		\$ -		\$ -
Trenching A/C - CDF B/2" PVC		LIN FT	\$ 30.00	\$ 30.00	\$ 60.00		\$ -		\$ -		\$ -		\$ -
Trenching A/C - CDF B/4" PVC		LIN FT	\$ 34.00	\$ 36.00	\$ 70.00		\$ -		\$ -		\$ -		\$ -
Directional Boring 2" PVC		LIN FT	\$ 16.00	\$ 4.00	\$ 20.00		\$ -		\$ -		\$ -		\$ -
Directional Boring 4" PVC		LIN FT	\$ 20.00	\$ 5.00	\$ 25.00		\$ -		\$ -		\$ -		\$ -
Directional Boring A/C 2" PVC		LIN FT	\$ 25.00	\$ 7.00	\$ 32.00		\$ -		\$ -		\$ -	933	\$ 29,856.00
Directional Boring A/C 3-Way 1.25" SDR1		LIN FT	\$ 38.00	\$ 9.00	\$ 47.00	722	\$ 33,934.00	887	\$ 41,689.00	722	\$ 33,934.00	887	\$ 41,689.00
Vault Installation Utility Vault 444LA		EACH	\$ 2,500.00	\$ 2,000.00	\$ 4,500.00	2	\$ 9,000.00	2	\$ 9,000.00		\$ -		\$ -
Hand Hole - Concrete 264 TA		EACH	\$ 2,000.00	\$ 1,500.00	\$ 3,500.00		\$ -		\$ -		\$ -		\$ -
Hand Hole - Composite 24x36		EACH	\$ 1,750.00	\$ 875.00	\$ 2,625.00	3	\$ 7,875.00	4	\$ 10,500.00	2	\$ 5,250.00	3	\$ 7,875.00
Hand Hole - Composite 17x30		EACH	\$ 1,250.00	\$ 500.00	\$ 1,750.00		\$ -		\$ -		\$ -		\$ -
Innerduct Installation 3 - 1.25" SDR13.5		LIN FT	\$ 5.00	\$ 2.00	\$ 7.00		\$ -		\$ -		\$ -		\$ -
Innerduct Installation 4 - 1" SDR13.5		LIN FT	\$ 5.00	\$ 3.00	\$ 8.00		\$ -		\$ -		\$ -		\$ -
Cable Pulling exist / new - vacan		LIN FT	\$ 2.50	\$ 0.50	\$ 3.00	2,256	\$ 6,768.00	2,546	\$ 7,638.00	1,177	\$ 3,531.00	1,467	\$ 4,401.00
Cable Pulling existing - occupied		LIN FT	\$ 3.50	\$ 0.50	\$ 4.00		\$ -		\$ -		\$ -		\$ -
Rock Trenching Adder Up to 24" Deep		LIN FT	\$ 23.00	\$ 2.00	\$ 25.00	200	\$ 5,000.00	250	\$ 6,250.00	50	\$ 1,250.00	100	\$ 2,500.00
Rock Boring Adder Up to 24" Deep		LIN FT	\$ 55.00	\$ 2.00	\$ 57.00	722	\$ 41,154.00	887	\$ 50,559.00	722	\$ 41,154.00	887	\$ 50,559.00
CBD Adder CBD Urban Premit		LIN FT	\$ 125.00	\$ 25.00	\$ 150.00		\$ -		\$ -		\$ -		\$ -
Underground Sub-Total:							\$ 152,931.00		\$ 179,836.00		\$ 91,159.00		\$ 118,064.00
Aerial:													
Aerial - New Constructio	New Construction	LIN FT	\$ 5.00	\$ 1.00	\$ 6.00	1,006	\$ 6,036.00	820	\$ 4,920.00	2,056	\$ 12,336.00	1,870	\$ 11,220.00
Aerial - Overlash - De/R	Overlash - De/Re	LIN FT	\$ 4.00	\$ 0.50	\$ 4.50	210	\$ 945.00	350	\$ 1,575.00	210	\$ 945.00	345	\$ 1,552.50
Aerial - Wreckout Wreckout		LIN FT	\$ 2.00	\$ 0.25	\$ 2.25		\$ -		\$ -		\$ -		\$ -
Place Strand 6.6M		LIN FT	\$ 3.00	\$ 1.00	\$ 4.00		\$ -		\$ -		\$ -		\$ -
Place Riser 2"		EACH	\$ 300.00	\$ 250.00	\$ 550.00		\$ -		\$ -		\$ -		\$ -
Place Riser 4" w/ 3 - 1.25" ID		EACH	\$ 500.00	\$ 350.00	\$ 850.00	1	\$ 850.00	3	\$ 2,550.00	3	\$ 2,550.00	5	\$ 4,250.00
Place Pole 30 ft class 5		EACH	\$ 1,250.00	\$ 850.00	\$ 2,100.00		\$ -		\$ -	7	\$ 14,700.00	7	\$ 14,700.00
Pole Replacement 45 ft Class 1		EACH	\$ 5,000.00	\$ 2,500.00	\$ 7,500.00		\$ -		\$ -		\$ -		\$ -
Rail Road Crossing Application/Permit		EACH	\$ 5,000.00	\$ -	\$ 5,000.00	1	\$ 5,000.00	1	\$ 5,000.00	1	\$ 5,000.00	1	\$ 5,000.00
Aerial Sub-Total:							\$ 12,831.00		\$ 14,045.00		\$ 35,531.00		\$ 36,722.50
Facility Connection:													
Building Entry - Aerial M2" GRC w/ WH		EACH	\$ 500.00	\$ 350.00	\$ 850.00		\$ -		\$ -		\$ -		\$ -
Building Interior Racewa	2" EMT / 1.25" FLE	LIN FT	\$ 10.00	\$ 10.00	\$ 20.00	190	\$ 3,800.00	190	\$ 3,800.00	190	\$ 3,800.00	190	\$ 3,800.00
Building Interior Racewa	4" EMT	LIN FT	\$ 15.00	\$ 15.00	\$ 30.00		\$ -		\$ -		\$ -		\$ -
Pull Boxes - NEMA3R 12x12		EACH	\$ 125.00	\$ 25.00	\$ 150.00	2	\$ 300.00	2	\$ 300.00	2	\$ 300.00	2	\$ 300.00
Pull Boxes - NEMA3R 24x24		EACH	\$ 250.00	\$ 50.00	\$ 300.00		\$ -		\$ -		\$ -		\$ -
Core Drill 2"		EACH	\$ 300.00	\$ 50.00	\$ 350.00		\$ -		\$ -		\$ -		\$ -
Core Drill 4"		EACH	\$ 500.00	\$ 50.00	\$ 550.00		\$ -		\$ -		\$ -		\$ -
Innerduct Installation 3 - 1 1/4" SDR13.5		EACH	\$ 2.50	\$ 2.00	\$ 4.50		\$ -		\$ -		\$ -		\$ -
Cable Pulling existing - vacan		LIN FT	\$ 2.50	\$ 0.50	\$ 3.00	1,048	\$ 3,144.00	1,048	\$ 3,144.00	1,048	\$ 3,144.00	1,048	\$ 3,144.00
Cable Pulling existing - occupied		LIN FT	\$ 3.50	\$ 0.50	\$ 4.00		\$ -		\$ -		\$ -		\$ -
Facility Connection Sub-Total:							\$ 7,244.00		\$ 7,244.00		\$ 7,244.00		\$ 7,244.00
Cable, Splicing and Termination:													
Splicing Reel End Fusion		EACH	\$ 27.00	\$ 3.00	\$ 30.00		\$ -		\$ -		\$ -		\$ -
Splicing Splice Case		EACH	\$ 250.00	\$ 250.00	\$ 500.00	2	\$ 1,000.00	2	\$ 1,000.00	2	\$ 1,000.00	2	\$ 1,000.00
Splicing Terminations		EACH	\$ 27.00	\$ 8.00	\$ 35.00		\$ -		\$ -		\$ -		\$ -
Splicing Bucket Truck Adde	T&M		\$ 22.00		\$ 22.00	10	\$ 220.00	10	\$ 220.00	10	\$ 220.00	10	\$ 220.00
Splicing Technician \$ 80 + \$ 40 Truck	T&M		\$ 120.00		\$ 120.00	16	\$ 1,920.00	16	\$ 1,920.00	16	\$ 1,920.00	16	\$ 1,920.00
Splicing Technician OT \$ 112 + \$ 40 Truck	T&M		\$ 152.00		\$ 152.00	4	\$ 608.00	4	\$ 608.00	4	\$ 608.00	4	\$ 608.00
Patch Panels 6F		EACH		\$ 150.00	\$ 150.00		\$ -		\$ -		\$ -		\$ -
Patch Panels 12F		EACH		\$ 200.00	\$ 200.00	1	\$ 200.00	1	\$ 200.00	1	\$ 200.00	1	\$ 200.00
Patch Panels 24F		EACH		\$ 250.00	\$ 250.00		\$ -		\$ -		\$ -		\$ -
Patch Panels 48F		EACH		\$ 450.00	\$ 450.00		\$ -		\$ -		\$ -		\$ -
Patch Panels 72F		EACH		\$ 550.00	\$ 550.00		\$ -		\$ -		\$ -		\$ -
Patch Panels 96F		EACH		\$ 650.00	\$ 650.00		\$ -		\$ -		\$ -		\$ -
Fiber Cable 6F		EACH		\$ 0.50	\$ 0.50		\$ -		\$ -		\$ -		\$ -
Fiber Cable 12F		EACH		\$ 0.50	\$ 0.50	1,300	\$ 650.00	1,300	\$ 650.00	1,300	\$ 650.00	1,300	\$ 650.00
Fiber Cable 24F		LIN FT		\$ 0.65	\$ 0.65		\$ -		\$ -		\$ -		\$ -
Fiber Cable 48F		LIN FT		\$ 0.75	\$ 0.75		\$ -		\$ -		\$ -		\$ -
Fiber Cable 72F		LIN FT		\$ 1.25	\$ 1.25		\$ -		\$ -		\$ -		\$ -
Fiber Cable 96F		LIN FT		\$ 1.50	\$ 1.50	6,100	\$ 9,150.00	6,400	\$ 9,600.00	6,100	\$ 9,150.00	6,250	\$ 9,375.00
Fiber Cable 144F		LIN FT		\$ 2.15	\$ 2.15		\$ -		\$ -		\$ -	1,400	\$ 2,100.00
Cable, Splicing and Termination Sub-Total:							\$ 13,748.00		\$ 14,198.00		\$ 13,748.00		\$ 13,973.00
Project Totals by Segment:													
Underground Section:							\$ 152,931.00		\$ 179,836.00		\$ 91,159.00		\$ 118,064.00
Aerial Section:							\$ 12,831.00		\$ 14,045.00		\$ 35,531.00		\$ 36,722.50
Facility Connection Section:							\$ 7,244.00		\$ 7,244.00		\$ 7,244.00		\$ 7,244.00
Cable, Splicing and Termination Section:							\$ 13,748.00		\$ 14,198.00		\$ 13,748.00		\$ 13,973.00
All Sections Combined Construction Totals:							\$ 186,754.00		\$ 215,323.00		\$ 147,682.00		\$ 176,003.50
Engineering Cost: 15%							\$ 28,013.10		\$ 32,298.45		\$ 22,152.30		\$ 26,400.53
Contingency: 10%							\$ 18,675.40		\$ 21,532.30		\$ 14,768.20		\$ 17,600.35
Prevailing Wage Premium: 15%							\$ 28,013.10		\$ 32,298.45		\$ 22,152.30		\$ 26,400.53
Archy/Enviro Const. Support includes 4 da monitoring and tribe coordination							\$ 7,920.00		\$ 7,920.00		\$ 7,920.00		\$ 7,920.00
Pricing Updated: October 1, 2017													
Total w/ Engineering & Contingency:							\$ 269,375.60		\$ 309,372.20		\$ 214,674.80		\$ 254,324.90
Total Construction - Seg1 & 2:							\$ 255,266.00		\$ 283,835.00		\$ 216,194.00		\$ 244,515.50
Total Engineering - Seg1 & 2:							\$ 38,289.90		\$ 42,575.25		\$ 32,429.10		\$ 36,677.33
Total Contingency - Seg1 & 2:							\$ 25,526.60		\$ 28,383.50		\$ 21,619.40		\$ 24,451.55
Total Prevailing Wage - Seg1 & 2:							\$ 38,289.90		\$ 42,575.25		\$ 32,429.10		\$ 36,677.33
Total Archy/Enviro - Seg1 & 2:							\$ 7,920.00		\$ 7,920.00		\$ 7,920.00		\$ 7,920.00
Grand Total - Seg1 & 2:							\$ 365,292.40		\$ 405,289.00		\$ 310,591.60		\$ 350,241.70

The Construction Cost Estimate is an opinion of probable construction costs that may be provided as part of a project. In providing opinions of probable construction cost, it is recognized that neither the Owner nor Commstructure has control over the cost of labor, equipment or materials, or over the Contractor's methods of determining prices or bidding. The opinion of probable construction cost is based on Commstructure's professional judgment and experience and does not constitute a warranty, express or implied, that the Contractor's bids or the negotiated price of the Work described in the Study will not vary from the Owner's budget or from any opinion of probable cost prepared by Commstructure.



Executive Session
