

## AGENDA

QLife Regular Board Meeting
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Thursday, August 25th, 2016  
Noon  
Wasco County Courthouse  
Deschutes Room – B08

1. Approval of Agenda
2. [Approval of July 28, 2016 Board Minutes](#)
3. [Financial Reports](#) – Kate Mast
4. [Reports](#) – John Amery
5. [Discussion: Pricing Clarification & Resolution 16-006](#) – Tyler Stone
6. [Discussion: Review of MCF&R Project](#) - Administration
7. [Maupin Project Update](#) – Erik Orton
8. [Executive Session: \(2\)\(g\) Competitive trade or commerce negotiations and \(2\)\(m\)\(E\) Discuss information regarding security of telecom systems and data transmission.](#)
9. Old/New Business
10. Next Meeting Dates: Regular Board Meeting, September 22, 2016 Noon
11. Adjourn

An executive session may, in the discretion of the presiding officer, be called based on one or more of the following: ORS 192.660 (2)(a) Consider employment issues; (2)(e) Real property' (2)(f) Consider exempt records or information; (2)(g) Competitive trade or commerce negotiations; (2)(h) Consult with counsel re litigation; (2)(m)(D) & (E) Discuss information regarding security of telecom systems and data transmission.

*Agenda is subject to change.*

## **Approval of July 28, 2016 Board Minutes**

- [Board Minutes](#)



## MINUTES

Q-Life Regular Board Meeting  
Thursday, July 28<sup>th</sup> 2016  
Noon  
Deschutes Room, Wasco County Courthouse

**Call to Order:** President Erick Larson calls the meeting to order at 12:13 pm.

**Roll Call:** Erick Larson, Brian Ahier, Dan Spatz, Scott Hege, John Amery, Dan Bubb, Keith Mobley, Kate Mast, Tyler Stone, Tawny Wade

**Approval of July 28, 2016 Agenda:** Erick Larson moves to approve the Agenda. Scott Hege seconds.

**Approval of July 6, 2016 Board Minutes:** Dan Spatz points out typo for next meeting date. Dan moves to approve minutes with change. Brian Ahier seconds.

**Financial Reports:** Kate Mast explains the financial packet consists of the preliminary end-of-year reports. No categories have been over-expended. Dan Spatz points out we only used 59% of our Operations budget. John Amery explains some of that budget is set aside to buy fiber and inventory and that does not happen every year.

Scott Hege questions expenditures for MCF&R. Scott and the Board would like to review all costs associated with MCF&R. Tawny Wade will gather financial information for this project and present in the next Board Packet.

**Reports:** John Amery explains he has deployed a new NAS and also deploying a new monitoring system. There is a CIP in place to reconcile all technical information and input it into OSPInsight. Scott Hege requests an OSPInsight demonstration at next Board session.

Kate Mast excuses herself from the meeting at 12:36 pm.

**Discussion: Pricing Clarification & Resolution 16-006:** We were unable to getting advice from Chris Tamarin. He was able to supply us with several resources for review. Those materials were distributed to the Board members. The pricing will continue to be discussed and brought in front of the Board as we develop the Wholesale Model.

**Administrative Authority:** Tyler Stone asks the Board if he is authorized to sign contracts in daily operations. Brian Ahier moves to grant Tyler Stone authority to sign contracts up to the amount of \$50,000. Dan Spatz seconds. Motion passes. Any contract above \$50,000 will need to be brought in front of the Board for authorization.

**MCEDD Meeting Report:** Scott Hege reports attending a MCEDD meeting which CenturyLink also attended. The purpose of the meeting was to discuss the Maupin project and ways we can all collaborate and work together. Scott reports that CenturyLink was open and communicative.

He also noted that CenturyLink states that their projects in Wasco County will be taking place in 2017.

**Maupin Project Update:** Erik Orton and Dan McNeely join meeting via Skype. Pole loading package was submitted on July 27<sup>th</sup> to the PUD for review. Erik and Dan both agree that we are still on time with the project. Erik states he will be reaching out to Keith Mobley regarding the process of going out to bid.

Dan McNeely states we have preliminary drawings currently and going out to bid will be the next step in the process. Erik states that once we start that process it takes about 4 – 5 weeks and possibly 2 months to start construction.

Commstructure needs to check with the city regarding the standard bid specs and whether they have been updated or not. Brian Ahier suggests that QLife develop their own bid process. Tyler Stone and Erik agree that it is easiest at this point to continue to rely on the city to provide the spec documents. Keith Mobley can get the updated documents to the Board.

**Executive Session: (2)(g) Competitive trade or commerce negotiations and (2)(m)(E) Discuss information regarding security of telecom systems and data transmission**

Next meeting on August 25, 2016 at noon.

Submitted by Tawny Wade

Signed: \_\_\_\_\_  
Brian Ahier Secretary/Treasurer

## Financial Reports

- No documents submitted- return to agenda

## Reports

- [Aristo Technical Management Report](#)

Aristo Networks LLC  
Technical Management Report  
By  
John Amery  
08/18/2016

Items of Discussion:

- Qlife is implementing a new monitoring solutions for Qlife's electronics and plans to have the new system fully operating by end of June.
  - Update (8/18/16) – New monitoring system is in place and operating. Still working on customization of special items to monitor on different Qlife electronics.
  
- 2015/2016 Audit is expected to be completed by end of June.
  - Update (8/18/16)– A data issue was identified in OSPInsight which halted additional input. It is believed that issue has been fixed (minutes before the writing of this report). We should now be able to move forward with final additions and improvements to Qlife's data in OSPInsight.
  
- Qlife's remote hut (bisector project) set off a GFCI breaker on a power outlet which took electronics offline from this location.
  - MST Spanning Tree kicked in which likely accounted for a 30 second outage for some customers.
  - No customers called in regarding the issue.
  - It is likely that the hut's cooling system set off the GFCI breaker.
  - This hut has been operating without incident for years.
  - If issue occurs again Aristo will have the GFCI breaker replaced.

## **Discussion: Pricing Clarification & Resolution**

- [Resolution 16-003](#)
- [Resolution 16-004](#)
- [Proposed Resolution 16-006](#)

QUALITYLIFE INTERGOVERNMENTAL AGENCY  
doing business as

"QLife Network"

RESOLUTION No. 16-003

A RESOLUTION AMENDING RESOLUTION No. 11-002 ESTABLISHING  
SERVICE RATES AND FEES FOR THE QUALITYLIFE  
INTERGOVERNMENTAL AGENCY.

WHEREAS, the QualityLife Intergovernmental Agency (QLife) is an open access provider of broadband services to The Dalles area, and;

WHEREAS, QLife has customers desiring service, and;

WHEREAS, QLife is willing and able to provide certain service to its customers, and;

WHEREAS, the QLife Board wishes to adopt charges and fees for services it provides

NOW, THEREFORE, BE IT RESOLVED BY THE QUALITYLIFE  
INTERGOVERNMENTAL AGENCY BOARD AS FOLLOW:

SECTION 1: Resolution 11-004 and QLife's Policy on Lease of Dark Fiber approved July 24, 2007 are both repealed.

SECTION 2: Customer Classes. For the purpose of this resolution, QLife shall have two classes of customers.

A. Participant Customers (Participants). The following specific customers who played an essential role and assumed some risk in helping the QLife system become operational:

1. Wasco County
2. City of The Dalles
3. Mid-Columbia Medical Center
4. Northern Wasco County School District 21
5. Region 9 Education Service District
6. Columbia Gorge Community College

B. All Other Customers including Wholesalers

SECTION 3: Rates and Fees. Effective the date of this resolution service rates, fees and charges for the QLife system shall be as follows:

A. Broadband Transport Service.

1. Participants. Either the amount established in an existing service order previously signed between the participant and QLife and any continuation of those service orders or, for new service requested after the adoption of this resolution:
  - a. 10 Mbps; \$200/ month,
  - b. 20 Mbps; \$300 month
  - c. 100 Mbps; \$400/ month
  - d. 1,000 Mbps. service \$850 /month
2. Other Customers. for new service requested after the adoption of this resolution:
  - a. 10 Mbps; \$200/ month
  - b. 20 Mbps; \$300 month
  - c. 100 Mbps; \$400 /month
  - d. 1,000 Mbps; \$850/month

B. Alternative Wholesale Pricing:

Internet Service Providers (ISP) may use this uplink port pricing model for all customers not under the terms of an existing service order.

1. Uplink Port: 

100Mbps	\$ 1,200/month
500 Mbps	\$ 2,400/month
1000 Mbps	\$, 2,600/month
2. Looping Price: 

12 Mbps	\$ 50/month
30 Mbps	\$ 90/month
100Mbps	\$ 150/month

QLife will eliminate the requirement for a switch at a loop customer demarks if the ISP can provide a solution agreeable to QLife for limiting the size of service to the amount purchased.

The Turn Up Fee for loop customers shall be \$100.

C. Lease of Dark Fiber

1. Participants: Either the amount established in an existing service order agreement previously signed between the participants and QLife and any extension of those services, or
2. Others:

Single Fiber; one direction no backup fiber	\$ 450/month
*Single Fiber Loop	\$ 600/month
1 pair fiber one direction	\$ 900/month
1 pair fiber loop	\$1200/month

D. Other Service. The costs for all customers (both participants and wholesalers) shall be as follows:

1. Collocation in QLife City Hall Equipment room includes 10 Amp AC Power with generator back up.  
  
Full rack: \$400 per month;  
  
Single Deck or our Rack: \$100 per month
2. Antenna/Dish on City Hall:  
  
First: \$150 per month;  
  
Each Additional: \$50 per month
3. Turn up fee for new network connection:  
  
10 Mbps. \$200 non-recurring charge (NRC)  
  
100 Mbps. \$200 NRC  
  
1,000 Mbps. \$ 200 NRC
4. NRC for charges for equipment and service installation will be actual costs unless a cost share of service installation is agreed to under QLife's Line Extension policy (Resolution 16-004).
5. Delinquent accounts: 18% (1.5% per month) late charges.

6. Termination Fee: Cost of placing a customer on termination list - \$5 (Third Notice).
7. Reconnection Fee: Cost of reconnecting a customer whose service has been terminated \$20.
8. Non-Sufficient Funds Check Fee: \$25.
9. Special Service Fee: \$20.00

SECTION 4: Term of Fees. These fees shall remain in effect until which time the QLife Board, by a majority vote, amends all or portions of these fees.

SECTION 5: Effective. This resolution shall be effective February 1, 2016.

PASSED AND ADOPTED THIS 21<sup>st</sup> DAY OF JANUARY 2016

Voting Yes, Board Members: \_\_\_\_\_

Voting No, Board Members: \_\_\_\_\_

Absent, Board Members: \_\_\_\_\_

Abstaining, Board Members: \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Erick Larson, President

ATTEST: \_\_\_\_\_  
Brian Ahier, Secretary-Treasurer

QUALITYLIFE INTERGOVERNMENTAL AGENCY  
doing business as

"QLife Network"

RESOLUTION No. 16-004

A RESOLUTION AMENDING THE QUALITYLIFE  
INTERGOVERNMENTAL AGENCY'S POLICY FOR LINE EXTENSIONS.

WHEREAS, the QualityLife Intergovernmental Agency (QLife) is an open access provider of broadband services to The Dalles area, and;

WHEREAS, QLife has customers desiring service, and;

WHEREAS, QLife is willing and able to provide certain service to its customers, and;

WHEREAS, the QLife Board has a policy for line extensions for customers and wishes to amend that policy.

NOW, THEREFORE, BE IT RESOLVED BY THE QUALITYLIFE  
INTERGOVERNMENTAL AGENCY BOARD AS FOLLOW:

Section 1: QLife's Policy on Line Extension approved July 24, 2007 is repealed.

Section 2: The purpose of this policy is to establish a standard procedure for extending fiber optic lines from QLife's primary loop and spurs to other business locations.

Section 3: The primary purpose of QLife is to be a middle mile provider, which includes the loop and service hubs and spurs. This policy will allow, under certain conditions, QLife to extend fiber lines to certain customers in order to enhance the overall benefit of the fiber optic loop to the community and allow it to serve its primary mission of "Quality of Life Through Connectivity". QLife is an open network and as such, any potential user may connect to an appropriate location in accordance with this and other Board approved policies.

Section 4: When to Extend Lines

It will be the policy of QLife to extend fiber-optic spur lines with hubs from the loop for the following classes of customers if they qualify under the guide lines identified in Section 6.

A. Participant Customers (Participants). The Six customers identified in Section 2 A of the rate schedule (Resolution 16-003). This category will receive first priority of QLife resources and will be given certain incentives identified elsewhere in the policy.

B. All other customers and wholesale providers.

## Section 5: Type of Line Extension

- A. For the purpose of this policy, there are three types of system line extensions:
1. Primary fiber optic loop, to be extended by QLife when the guidelines in Section 6 are met as determined by the Board.
  2. Service Hub (includes spur line from primary loop) to be extended as outlined in Section 6.
  3. Service line: fiber optic line from the hub to a customer's de-mark plant (where electronic device is located) as outlined in Section 6
- B. Service lines will be extended to customer's facilities at a location approved by QLife. Customer will provide raceways from the exterior of the building to the approved customer de-mark location if located inside the building, in accordance with QLife specifications.

## Section 6: Guidelines for Line Extension

The determination of eligibility for primary loop, hub and service line extensions and method for financing the cost of extending lines will be as follows:

### A. Participants

QLife will use its resources to extend sections of the primary loop, Hubs and Service Lines to specific site, if the participant will sign a five (5) year service contract that guarantees QLife revenue over the life of the contract, sufficient to meet debt payments created by the costs of the extension or equal to costs paid for by QLife from reserve funds.

If less than a five year contract is signed by a participant they will have the three options identified in section B for Wholesale providers

### B. Wholesale Providers and other customers have three options to then to pay non-recurring costs (NRC) for fiber optic line extensions needed to service new customers:

1. Pay QLife the actual costs of line extensions constructed by QLife contractors.
2. If the customer signs a three year service contract, QLife will pay 50% of the NRC up to an amount equal to one third of the projected revenue QLife will receive for the service contract (including both uplink and loop revenue under the Alternative Whole Pricing model). If the actual cost of extending a line exceeds 50% the fees that will be received from the customer, then the customer shall pay the additional cost.

3. At the time a provider proposes a new service line, the proposer may also submit a proposal to construct the needed system improvements in accordance with QLife's construction standards. QLife at its discretion may accept that proposal. The provider's proposal can include the actual connection to QLife fiber if QLife had previously certified the provider's splicer to do work on the QLife system. QLife's cost for the connection including inspection of the work done by a provider r will be reimbursed to QLife by the customer unless a three year contract is signed, in which case QLife will pay for up to 50% of the full connection costs, including work done by the provider on QLife's service line, as allowed under section 6B(2) above..

Section 7: Equipment for Lit Services

The customer may either pay the full cost of equipment required for lit service or provide their own QLife approved equipment. Customer allows QLife rights and access to monitor line extensions using customer's equipment

Section 8: Effective. This resolution shall be effective February 1, 2016.

PASSED AND ADOPTED THIS 21<sup>st</sup> DAY OF JANUARY 2016.

Voting Yes, Board Members: \_\_\_\_\_

Voting No, Board Members: \_\_\_\_\_

Absent, Board Members: \_\_\_\_\_

Abstaining, Board Members: \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Erick Larson, President

ATTEST: \_\_\_\_\_  
Brian Ahier, Secretary-Treasurer

QUALITYLIFE INTERGOVERNMENTAL AGENCY  
doing business as  
"QLife Network"

RESOLUTION No. 16-003

A RESOLUTION AMENDING RESOLUTION No. 11-002 ESTABLISHING  
SERVICE RATES AND FEES FOR THE QUALITYLIFE  
INTERGOVERNMENTAL AGENCY.

WHEREAS, the QualityLife Intergovernmental Agency (QLife) is an open access provider of broadband services to The Dalles area, and;

WHEREAS, QLife has customers desiring service, and;

WHEREAS, QLife is willing and able to provide certain service to its customers, and;

WHEREAS, the QLife Board wishes to adopt charges and fees for services it provides

NOW, THEREFORE, BE IT RESOLVED BY THE QUALITYLIFE  
INTERGOVERNMENTAL AGENCY BOARD AS FOLLOW:

SECTION 1: All previous pricing Resolutions are repealed including but not limited to Resolution 16-003 and Resolution 16-004 and QLife's Policy on Lease of Dark Fiber approved July 24, 2007 are both repealed and replaced by 16-00????????????.

SECTION 2: Customer Classes. For the purpose of this resolution, QLife shall have two classes of customers.

A. Participant Customers (Participants). The following specific customers who played an essential role and assumed some risk in helping the QLife system become operational:

1. Wasco County
2. City of The Dalles
3. Mid-Columbia Medical Center
4. Northern Wasco County School District 21
5. Region 9 Education Service District
6. Columbia Gorge Community College

B. All Other Customers including Wholesalers

SECTION 3: Rates and Fees. Effective the date of this resolution service rates, fees and charges for the QLife system shall be as follows:

A. Broadband Transport Service.

Board Option:

1. ~~Participants. Existing pricing as established in a prior service order shall remain in place for that specific service drop provided the Board may amend this pricing to keep up with market conditions no more frequently than once every three years and in an amount not more than 10% of the monthly reoccurring cost of the service order. Either the amount established in an existing service order previously signed between the participant and QLife and any continuation of those service orders or, for new service requested after the adoption of this resolution or for upgrades to existing services the following pricing shall apply:~~

- ~~+~~
- a. 10 Mbps; \$200/ month,
  - b. 20 Mbps; \$300 month
  - c. 100 Mbps; \$400/ month
  - d. 1,000 Mbps. service \$850 /month

Board Option:

- a. 10 Mbps; \$100/ month,
- b. 20 Mbps; \$200 month
- c. 100 Mbps; \$300/ month
- d. 1,000 Mbps. service \$500 /month

2. Other Customers. for new service requested after the adoption of this resolution:

- a. 10 Mbps; \$200/ month
- b. 20 Mbps; \$300 month
- c. 100 Mbps; \$400 /month
- d. 1,000 Mbps; \$850/month

B. Alternative Wholesale Pricing:

Internet Service Providers (ISP) may use this uplink port pricing model for all customers not under the terms of an existing service order.

- 1. Uplink Port:      100Mbps      \$ 1,200/month  
                             500 Mbps      \$ 2,400/month  
                             1000 Mbps    \$, 2,600/month

**Comment [DB1]:** I have no stake in this game but I believe it is the intent to afford Participants some preferred pricing due to the fact that they were the initial catalysts in building QLife. The proposed language does not give any pricing benefits and in fact puts them at risk of rate increases. They would be better off signing up as a non-participant in this instance.

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D. Other Service. The costs for all customers (both participants and wholesalers) shall be as follows:

1. Collocation in QLife City Hall Equipment room includes 10 Amp AC Power with generator back up if available.

Full rack: \$400 per month;

Half rack: \$250 per month;

Single Deck or ~~our~~ Rack Unit: \$100 per month

2. Antenna/Dish on City Hall:

First: \$150 per month;

Each Additional: \$50 per month

3. Turn up fee for new or upgraded network connections:

10 Mbps. \$200 non-recurring charge (NRC)

100 Mbps. \$200 NRC

1,000 Mbps. \$ 200 NRC

4. NRC for charges for equipment and service installation will be actual costs unless a cost share of service installation is agreed to under QLife's Line Extension policy (~~Resolution 16-004~~See Below).

5. Delinquent accounts: 18% (1.5% per month) late charges.

6. Termination Fee: Cost of placing a customer on termination list - \$5 (Third Notice).

7. Reconnection Fee: Cost of reconnecting a customer whose service has been terminated ~~\$20~~200.

8. Non-Sufficient Funds Check Fee: \$25.

9. Special Service Fee: ~~\$20~~50.00 or actual cost if over \$50.00

SECTION 4: Lines Extensions

It will be the policy of QLife to extend fiber-optic spur lines with hubs from the loop for the following classes of customers if they qualify under the guidelines identified in Section 6.

A. Participant Customers (Participants). The Six customers identified in section 2. This category will receive first priority of QLife resources and will be given certain incentives identified elsewhere in the policy.

B. All other customers and wholesale providers.

Section 5: Type of Line Extension

A. For the purpose of this policy, there are three types of system line extensions:

1. Primary fiber optic loop, to be extended by QLife when the guidelines in Section 6 are met as determined by the Board.
2. Service Hub (includes spur line from primary loop) to be extended as outlined in Section 6.
3. Service line: fiber optic line from the hub to a customer's de-mark plant (where electronic device is located) as outlined in Section 6

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B. Service lines will be extended to customer's facilities at a location approved by QLife. Customer will provide raceways from the exterior of the building to the approved customer de-mark location if located inside the building, in accordance with QLife specifications.

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Section 6: Guidelines for Line Extension

The determination of eligibility for primary loop, hub and service line extensions and method for financing the cost of extending lines will be as follows:

A. Participants

Board Option 1: QLife may use its resources to provide an 80% cost share to extend sections of the primary loop, Hubs and Service Lines to a specific site, if the participant will sign a five (5) year service contract that guarantees QLife revenue over the life of the contract, sufficient to meet debt payments created by the costs of the extension or equal to costs paid for by QLife from reserve funds. If revenue over the life of the contract is not sufficient to cover the costs of the Extension the Participant may pay the difference at their sole cost. Any request for a cost share incentive is at the option of the Board and shall be in alignment with the goals and initiatives of QLife.

Board Option 2: QLife may use its resources to extend sections of the primary loop, Hubs and Service Lines to a specific site, if the participant will sign a five (5) year service contract that guarantees QLife revenue over the life of the contract, sufficient to meet debt payments created by the costs of the extension or equal to costs paid for by QLife from reserve funds. If revenue

over the life of the contract is not sufficient to cover the costs of the Extension the Participant may pay the difference at their sole cost. Any request for a cost share incentive is at the option of the Board and shall be in alignment with the goals and initiatives of QLife.

If less than a five year contract is signed by a participant they will have the three options identified in section B for Wholesale providers

B. Wholesale Providers and other customers have three options to pay non-recurring costs (NRC) for fiber optic line extensions needed to service new customers. Any request for line extensions under this section is at the option of the Board and shall be in alignment with the goals and initiatives of QLife. All line extensions upon completion shall become the sole property of QLife.:

1. Pay QLife the actual costs of line extensions constructed by QLife contractors.
2. If the customer signs a three year service contract, QLife will pay 50% of the NRC up to an amount equal to one third of the projected revenue QLife will receive for the service contract (including both uplink and loop revenue under the Alternative Whole Pricing model). If the actual cost of extending a line exceeds this amount, then the customer shall pay the additional cost. This credit toward connection costs is a one-time use it or lose it cost share. For each customer drop this credit will be given on the initial service order only. As additional customers are added to the loop, NRC cost share will be given for each additional order based on this same formula. All cost share dollars are use it or lose it for the order they were earned on and cannot be carried forward to future orders. If Host Circuits are upgraded, only the incremental revenue would count towards the cost share calculation and would only be available to circuits ordered in conjunction with the host circuit upgrade. ~~no cost share will be available for the upgraded circuit.~~
3. At the time a provider proposes a new service line, **the provider may also submit a proposal to construct the needed system improvements in accordance with QLife's construction standards. QLife at its discretion may accept that proposal. The provider's proposal can include the actual connection to QLife fiber if QLife had previously certified the provider's splicer to do work on the QLife system. QLife's cost for the connection including inspection of the work done by a provider will be reimbursed to QLife by the customer unless a three year contract is signed, in which case QLife will pay for connection costs, as allowed under section 6B(2) above**
4. **Provider would be allowed to build portions of the network extension being requested at the sole discretion of QLife. Provider would build the agreed upon segment at a cost equal to the amount allocated to that segment or at providers cost, whichever is less. Provider will submit to QLife a detailed accounting of the segment costs upon completion.**

**Comment [WC3]:** Need Keith's input here on public contracting

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**Comment [WC4]:** Not sure about this language because it may not be cost or operationally efficient to manage two contractors on a single build when one could do all of the work. Public contracting rules need to be evaluated. May need to solicit for companies to provide services at a base rate and have several that are pre-approved or some variation thereof.

Section 7: Equipment for Lit Services

The customer may either pay the full cost of equipment required for lit service or provide their own QLife approved equipment. Customer allows QLife rights and access to monitor line extensions using customer's equipment

Term of Fees. These fees shall remain in effect until ~~which such time as~~ the QLife Board, by a majority vote, amends all or portions of these fees.

SECTION 5: Effective. This resolution shall be effective ~~February 1, 2016~~ June 1, 2016

PASSED AND ADOPTED THIS ~~26<sup>th</sup>~~ DAY OF ~~JANUARY~~ May, 2016

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Voting Yes, Board Members: \_\_\_\_\_  
Voting No, Board Members: \_\_\_\_\_  
Absent, Board Members: \_\_\_\_\_  
Abstaining, Board Members: \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Erick Larson, President

ATTEST: \_\_\_\_\_  
Brian Ahier, Secretary-Treasurer

## MCF&R Project Review

- [Project Review](#)



## MCF&R to-date costs

Drafting	\$758.75	
Mileage reimbursement	\$119.99	
OSP project management	\$466.25	
Permitting	\$262.50	
Pre-planning for installataion	\$256.68	
Project set-up and coordination	\$275.00	
Review pole loading	\$1,035.00	
Route review and site visit	\$1,175.00	
Survey data collection	\$1,591.25	
		(\$5,940.42)
Original build-out estimate		(\$10,287.00)

*\*It is John Amery's understanding that engineering will come in north of \$10k when finished.*

## Revenue

60 Month single dark fiber			
service	200 x 60 =	\$12,000.00	
turn up		\$200.00	
			\$12,200.00

*\*The preliminary drawings have been submitted to Qlife. Commstructure is continuing to work with NWPUD for pole approval.*

## Maupin Project Update

- [Phone conference with Commstructure \(no materials\)](#)

**Executive Session: (2)(g) Competitive trade or commerce negotiations and (2)(m)(E) Discuss information regarding security of telecom systems and data transmission.**