

QLife Network

QualityLife Intergovernmental Agency

AGENDA

QLife Regular Board Meeting

Thursday, January 23, 2014

Noon

The Dalles City Hall, 313 Court Street
2nd Floor Conference Room

1. Call to Order
2. Roll Call
3. Election of Officers
4. Approval of Agenda
5. Approval of December 12, 2013 QLife Regular Board Meeting Minutes
6. Financial Reports
 - a. December Financial Reports
 - b. List of Disbursements since Last Meeting
7. Action Item
 - a. Public hearing on QLife Proposed Supplemental Budget and Resolution No. 14-001 Adopting a Supplemental Budget.
 - b. Resolution No. 14-002 Authorizing Transfers on Budget Funds Between Categories of the QLife Capital Fund 601
8. Reports
 - a. Presentation by Gorge.net on Wi Fi System
 - b. Update of Broadband Strategic Plan Implementation - Mobley
 - c. Aristo Operational Management Report – John Amery
9. Next Meeting Dates:
 - a. Regular Board Meeting February 27, 2014 Noon City Hall
10. Adjourn

QLife Network

QualityLife Intergovernmental Agency

MINUTES

QLife Regular Board Meeting

Thursday, December 12, 2013
Begins 11:30 at Wasco County Court House for Tour
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room

Meeting began informally at Wasco County Data Room for tour – In attendance, Scott Hege, Rod Runyon (County Commissioner), Bill Dick, Carolyn Wood, Erick Larson, Nolan Young, Brian Adams (Aristo), Keith Mobley, Izetta Grossman, Paul Ferguson (County IT). Paul gave a tour and talked about the upgrades the County had recently done to their IT room and system.

Meeting resumed at City Hall

Call to Order

President Hege called the meeting to order at 12:20 p.m.

Roll Call

In attendance: Scott Hege, Bill Dick, Carolyn Wood, Erick Larson, Nolan Young, Izetta Grossman, Keith Mobley, Brian Adams, Jon Chavers, Kate Mast
Absent: Brian Ahier

Approval of Agenda

Young requested that the Wi Fi item be moved up in the agenda, as he was not able to attend the full meeting. Mast asked that the extension of the Auditor Contract be added to action items. It was moved by Dick and seconded by Wood to approve the agenda as amended. The motion passed unanimously, 1 absent.

Approval of October 31, 2013 QLife Regular Board Meeting Minutes

It was moved by Wood and seconded by Dick to approve the minutes of the October 31, 2013 meeting as submitted. The motion passed unanimously, 1 absent.

Wi Fi Extension: Young reviewed the staff report. Larson moved to authorize a \$14,000 QLife contribution to the project that would be otherwise funded through a grant from Google, Wood seconded the motion. The motion passed unanimously, 1 absent.

Hege asked if the splash page could be more interesting and used to market /promote the area, suggesting maybe the Chamber could work with Gorge.net to do that. Hege asked what the maintenance cost of the system was. Young said approximately \$12,000 annually.

Young retired from the meeting at 12:43 p.m.

Financial Reports

Mast reviewed the financial reports.

Mast reviewed the staff report, explaining that the LGIP will receive more interest than the current money market, which is the reason for the request authorizing the opening of a LGIP. She recommended a RESOLUTION AUTHORIZING THAT A LOCAL GOVERNMENT INVESTMENT POOL (LGIP) ACCOUNT BE ESTABLISHED FOR THE QUALITYLIFE INTERGOVERNMENTAL AGENCY (QLife), AND DESIGNATING THOSE POSITIONS THAT MAY AUTHORIZE TRANSACTIONS FOR THAT ACCOUNT. It was moved by Wood and seconded by Dick to authorize that a LGIP account be established for QLife. The motion passed unanimously, 1 absent.

Mast reviewed the staff report requesting continuation of the contract with Merina and Company for auditing service for two years. It was moved by Wood and seconded by Larson to continue the contract with Merina and Company for auditing services for two years. The motion passed unanimously, 1 absent.

Mast retired from the meeting at 12:54 p.m.

Discussion Items

Internet usage and appetite survey – Jon Chavers presented the survey. After some questions on distribution it was moved by Dick and seconded by Larson to approve the survey subject to Mobley's final review. The motion passed, 1 absent.

Reports

Update of Broadband Strategic Plan Implementation – Mobley was glad to see the survey and was working on meeting with Brian Ahier when he was available.

Aristo Operational Management Report – Brian Adams reported that there would be no maintenance over the holidays.

After some discussion about the Wi Fi system the board requested that Gorge.net make a presentation to the board; that Young forward an updated coverage map, and Google's system review to the board; the board also felt that it would be prudent to have a third party audit of the system every three years.

Next Regular Board Meeting January 23, 2014 Noon City Hall

Adjourn

Being no further business the meeting was adjourned at 1:17 p.m.

Respectfully submitted:
Izetta Grossman, recording secretary

Attest:

Erick Larson, Secretary

TO: Qlife Board
 Nolan Young, City Manager
 FR: Kate Mast, Finance Director
 RE: Financial Report for QLIFE – **December 2013**

BANKING:

QLife monies are deposited into a separate bank checking account. We opened a Money Market Account in December 2008 that we transfer excess funds into when possible to earn interest.

The information below is a comparison of budget to actual revenues and expenditures for the month just ended by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

50% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

Operations (600):

BUDGET COMPARISONS

	<u>July 1, 2013 to December 31, 2013</u>			
	Budget	Actual	Percentage	
Beginning Balance	\$ 97,223	\$ 93,154	95.8%	* see below
Revenues	\$ 624,979	\$ 300,980	48.2%	
Expenditures	\$ 400,269	\$ 74,206	18.5%	
Transfers to Capital/Debt Fund	\$ 321,933	\$ 175,600	54.5%	
Cash at Month End	\$ 93,689.33			

Exceptions:

- 1) Beginning Balance: * *The Beginning Balance figures used here have been audited.*
- 2) Revenues:
- 3) Expenditures:
- 4) Budget Changes: No budget changes have been made to this fund this fiscal year.

CAPITAL (601):

BUDGET COMPARISONS

	<u>July 1, 2013 to December 31, 2013</u>			
	Budget	Actual	Percentage	
Beginning Balance	\$ 123,736	\$ 141,124	114.0%	* see below
Transfers In	\$ 321,933	\$ 175,600	54.5%	
Revenues	\$ 32,500	\$ 13,256	40.8%	
M&S / Capital Outlay / Other	\$ 249,377	\$ 48,404	19.4%	
Debt Expenditures	\$ 228,792	\$ 80,459	35.2%	
Cash at Month End	\$ 201,137.61			

Exceptions:

- 1) **Beginning Balance:** * *The Beginning Balance figures used have been audited.*
- 2) **Revenues:**
- 3) **Expenditures:**
 - a. The Lines, Maint & Supplies line item budget is \$4,000, but is currently over-expended by \$11,721.58. We ordered three new spools of fiber for service lines costing \$14,780. We did not anticipate this need when the budget was prepared, but we are OK because we have over \$17,000 in additional Beginning Fund Balance and contingency of \$52,877.
 - b. The Capital Outlay line item for 'Primary' has no budget, but has been over-expended by \$1,516.25 due to some of the costs for the St. Mary's projects that were late, and so incurred in this fiscal year.
- 4) **Budget Changes:** No budget changes have been made to this fund this fiscal year.

City of The Dalles

FUND 600 QUALITYLIFE AGENCY FUND

ACCOUNT	DESCRIPTION	***** ESTIMATED	***** CURRENT ACTUAL	***** %REV	***** ESTIMATED	***** YEAR-TO-DATE ACTUAL	***** %REV	***** ANNUAL ESTIMATE	***** UNREALIZED BALANCE
300	BEGINNING BALANCE								
300 00 00		8,101	.00		48,606	93,154.21	192	97,223	4,068.79
300 **		8,101	.00		48,606	93,154.21	192	97,223	4,068.79
300 ***	BEGINNING BALANCE	8,101	.00		48,606	93,154.21		97,223	4,068.79
340	CHARGES FOR SERVICES								
344	UTILITY SERVICES	47,685	49,265.00	103	286,110	283,840.00	99	572,229	288,389.00
10 00	UTILITY SERVICE CHARGES	0	.00		0	.00		0	.00
15 00	LSN CREDITS	187	450.00	241	1,122	2,250.00	201	2,250	.00
20 00	CONNECT CHARGES								
344 **	UTILITY SERVICES	47,872	49,715.00	104	287,232	286,090.00	100	574,479	288,389.00
340 ***	CHARGES FOR SERVICES	47,872	49,715.00		287,232	286,090.00		574,479	288,389.00
360	OTHER REVENUES								
361 00 00	INTEREST REVENUES	25	19.49	78	150	115.62	77	300	184.38
361 **	INTEREST REVENUES	25	19.49	78	150	115.62	77	300	184.38
369 00 00	OTHER MISC REVENUES	16	.00		96	.00		200	200.00
20 00	OTHER MISC REVENUES	4,166	.00		24,996	14,774.40	59	50,000	35,225.60
	E-RATE REIMBURSEMENT								
369 **	OTHER MISC REVENUES	4,182	.00		25,092	14,774.40	59	50,200	35,425.60
360 ***	OTHER REVENUES	4,207	19.49		25,242	14,890.02		50,500	35,609.98
390	OTHER FINANCING SOURCES								
392 00 00	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
392 **	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
390 ***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
	FUND TOTAL QUALITYLIFE AGENCY FUND	60,180	49,734.49		361,080	394,134.23		722,202	328,067.77

FUND 600 QUALITYLIFE AGENCY FUND		DEPT/DIV 9500 OTHER USES/		*****YEAR-TO-DATE*****		*****YEAR-TO-DATE*****		*****YEAR-TO-DATE*****		*****YEAR-TO-DATE*****	
BA ELEM CBU	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	UNENCUMB. BALANCE
SUB	DESCRIPTION										BDGT
60	QUALITYLIFE AGENCY FUND										
600	OTHER USES										
05	OTHER										
81	91 OLIFE CAPITAL FUND	26827	29266.64	109	160962	175599.84	109	321933	146333.16	55	
83	10 ESD E-RATE	4166	.00	0	24996	14774.40	59	50000	35225.60	30	
05	** OTHER	30993	29266.64	94	185958	190374.24	102	371933	181558.76	51	
06	CONTINGENCY / UAFB										
88	00 CONTINGENCY	2270	.00	0	13620	.00	0	27247	27247.00	0	
89	00 UNAPROPRIATED ENDING BAL	4163	.00	0	24978	.00	0	49957	49957.00	0	
06	** CONTINGENCY / UAFB	6433	.00	0	38598	.00	0	77204	77204.00	0	
600	** ** OTHER USES	37426	29266.64	78	224556	190374.24	85	449137	258762.76	42	
60	** ** QLIFE FUND	37426	29266.64	78	224556	190374.24	85	449137	258762.76	42	
DIV	9500 TOTAL *****	37426	29266.64	78	224556	190374.24	85	449137	258762.76	42	
DEPT	95 TOTAL *****	37426	29266.64	78	224556	190374.24	85	449137	258762.76	42	
FUND	600 TOTAL *****	60168	50875.89	85	361008	249806.15	69	722202	472395.85	35	

City of The Dalles

ACCOUNT	DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
300	BEGINNING BALANCE								
300 00 00		10,311	.00		61,866	141,124.01	228	123,736	17,388.01-
300 **		10,311	.00		61,866	141,124.01	228	123,736	17,388.01-
300 ***	BEGINNING BALANCE	10,311	.00		61,866	141,124.01		123,736	17,388.01-
330	INTERGOVERNMENTAL REVENUE								
331 90 00	FEDERAL REVENUES	0	.00		0	.00		0	.00
331 **	FEDERAL REVENUES	0	.00		0	.00		0	.00
330 ***	INTERGOVERNMENTAL REVENUE	0	.00		0	.00		0	.00
340	CHARGES FOR SERVICES								
344 20 00	UTILITY SERVICES	2,708	5,233.67	193	16,248	13,256.23	82	32,500	19,243.77
344 **	UTILITY SERVICES	2,708	5,233.67	193	16,248	13,256.23	82	32,500	19,243.77
340 ***	CHARGES FOR SERVICES	2,708	5,233.67		16,248	13,256.23		32,500	19,243.77
360	OTHER REVENUES								
369 00 00	OTHER MISC REVENUES	0	.00		0	.00		0	.00
10 00	ENTERPRISE ZONE PAYMENT	0	.00		0	.00		0	.00
369 **	OTHER MISC REVENUES	0	.00		0	.00		0	.00
360 ***	OTHER REVENUES	0	.00		0	.00		0	.00
390	OTHER FINANCING SOURCES								
391 40 00	OPERATING TRANSFERS IN	0	.00		0	.00		0	.00
90 01	IF PMT FROM OTHER FUNDS	26,827	29,266.64	109	160,962	175,599.84	109	321,933	146,333.16
391 **	OPERATING TRANSFERS IN	26,827	29,266.64	109	160,962	175,599.84	109	321,933	146,333.16
393 10 00	PROCEEDS- LT LIABILITIES	0	.00		0	.00		0	.00
LOAN/BOND PROCEEDS									
393 **	PROCEEDS- LT LIABILITIES	0	.00		0	.00		0	.00
390 ***	OTHER FINANCING SOURCES	26,827	29,266.64		160,962	175,599.84		321,933	146,333.16
FUND TOTAL	Q LIFE CAPITAL FUND	39,846	34,500.31		239,076	329,980.08		478,169	148,188.92

FUND 601 OLIFE CAPITAL FUND		DEPT/DIV 6000 OLIFE/		*****YEAR-TO-DATE*****		*****EXP		*****EXP		*****EXP		*****EXP	
BA	ELLE	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP
SUB	SUB	DESCRIPTION											
66		EXPENSE-ACCOUNT											
660		FINANCIAL OPERATIONS											
	02	MATERIALS & SERVICES											
	34	ENGINEERING SERVICES	916	.00	0	5496	.00	0			11000	.00	0
	70	CUSTOMER CONNECT COSTS	333	.00	0	1998	.00	0			4000	.00	0
	90	OTHER SERVICES	0	.00	0	0	.00	0			0	.00	0
	43	86 LINES MNTNCE & SUPPLIES	333	.00	0	1998	15721.58	787			4000	11721.58	393
	57	10 PERMIT	0	.00	0	0	.00	0			0	.00	0
	02	** MATERIALS & SERVICES	1582	.00	0	9492	15721.58	166			19000	3278.42	83
	03	CAPITAL OUTLAY	0	.00	0	0	.00	0			0	.00	0
	72	20 BUILDINGS	0	.00	0	0	.00	0			0	.00	0
	74	20 TELECOMMUNICATIONS EQUIP	0	.00	0	0	.00	0			0	.00	0
	76	10 PRIMARY	0	.00	0	0	1516.25	0			0	1516.25	-
	20	SECONDARY	2708	2223.52	82	16248	31165.87	192			32500	1334.13	96
	30	POLE MAKE READY COSTS	416	.00	0	2496	.00	0			5000	5000.00	0
	03	** CAPITAL OUTLAY	3124	2223.52	71	18744	32682.12	174			37500	4817.88	87
	04	DEBT SERVICE											
	79	50 LOAN PRINCIPAL PAYMENTS	17968	15843.01	88	107808	70152.84	65			215622	145469.16	33
	51	CRB PRINCIPAL PAYMENTS	0	.00	0	0	.00	0			0	.00	0
	60	LOAN INTEREST PAYMENTS	1097	4348.90	396	6582	10305.93	157			13170	2864.07	78
	90	LOAN RESERVE-FUT DEBT PAY	0	.00	0	0	.00	0			0	.00	0
	04	** DEBT SERVICE	19065	11494.11	60	114390	80458.77	70			228792	148333.23	35
	660	** FINANCIAL OPERATIONS	23771	13717.63	58	142626	128862.47	90			285292	156429.53	45
	66	** EXPENSE-ACCOUNT	23771	13717.63	58	142626	128862.47	90			285292	156429.53	45
	DIV	6000 TOTAL *****	23771	13717.63	58	142626	128862.47	90			285292	156429.53	45
	DEPT	60 TOTAL *****	23771	13717.63	58	142626	128862.47	90			285292	156429.53	45

FUND 601 OLIFE CAPITAL FUND		DEPT/DIV 9500 OTHER USES/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****EXP*****		*****EXP*****		*****EXP*****	
BA	ELE	OBJ	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	BUDGET
SUB	SUB	SUB											
60			OLIFE FUND										
600			OTHER USES										
05			OTHER										
84	15		RSRV FOR SYS IMPROVEMENTS	11666	.00	0	69996	.00	0	140000	140000.00	0	140000.00
05	**		OTHER	11666	.00	0	69996	.00	0	140000	140000.00	0	140000.00
600	**	**	OTHER USES	11666	.00	0	69996	.00	0	140000	140000.00	0	140000.00
60	**	**	OLIFE FUND	11666	.00	0	69996	.00	0	140000	140000.00	0	140000.00
66			EXPENSE-ACCOUNT										
660			FINANCIAL OPERATIONS										
06	00		CONTINGENCY / UAFB	4406	.00	0	26436	.00	0	52877	52877.00	0	52877.00
88	00		CONTINGENCY	0	.00	0	0	.00	0	0	.00	0	0
89	00		UNAPPROPRIATED ENDING BAL	4406	.00	0	26436	.00	0	52877	52877.00	0	52877.00
06	**	**	CONTINGENCY / UAFB	4406	.00	0	26436	.00	0	52877	52877.00	0	52877.00
660	**	**	FINANCIAL OPERATIONS	4406	.00	0	26436	.00	0	52877	52877.00	0	52877.00
66	**	**	EXPENSE-ACCOUNT	4406	.00	0	26436	.00	0	52877	52877.00	0	52877.00
DIV	9500	TOTAL	*****	16072	.00	0	96432	.00	0	192877	192877.00	0	192877.00
DEPT	95	TOTAL	*****	16072	.00	0	96432	.00	0	192877	192877.00	0	192877.00
FUND	601	TOTAL	*****	39843	13717.63	34	239058	128862.47	54	478169	349306.53	27	27

QLIFE - LISTING OF FINANCIAL TRANSACTIONS

FUND: OPERATING 600
 FISCAL YEAR: 2013-14

PERIOD DETAIL FROM: 12/5/2013 TO: 1/15/2014

Revenue:	Billed as of		
		NRC	7,216.00
	QLife Monthly Billings	BILLING DONE ON THE 20TH	48,065.00

TOTAL: **55,281.00**

CODE	Expenditures:		
600.6000.660.32.20	Keith Mobley	Legal	135.00
600.6000.660.34.10	Commstructures	Engineering	550.00
600.6000.660.34.10	Commstructures	NCES	220.00
600.6000.660.34.30	Aristo	Sept, Oct, Nov Retainer	6,000.00
600.6000.660.34.30	Aristo	General Oversight November	6,833.29
600.6000.660.34.30	Aristo	General Oversight October	4,956.21
600.6000.660.34.30	Aristo	General Oversight September	680.34
600.6000.660.41.40	NWCPUD	Electric	43.42
600.6000.660.54.10	Anzac	Lunch	108.00
600.6000.660.34.10	Commstructures	Engineering	422.50
600.6000.660.34.10	Commstructures	NCES	202.50
600.6000.660.32.20	Keith Mobley	Legal	255.00
600.6000.660.69.70	City of The Dalles	ROW	1,477.95
600.6000.660.41.40	NWCPUD	Electric	46.28
600.6000.660.69.60	CenturyLink	pole rent	144.54
TOTAL:			22,075.03

FUND: CAPITAL 601
 FISCAL YEAR: 2013-14

PERIOD DETAIL FROM: 12/5/2013 TO: 1/15/2014

Revenue:

TOTAL:

CODE	Expenditures:		
	Columbia State Bank	Commercial Loan/Interest	11,494.11
601.600.660.76.20	Aristo	LSN A-22	1,208.53
601.600.660.76.20	Aristo	Northstate	22.77
601.600.660.76.20	Aristo	LSN A-22 sept	264.27
601.600.660.76.20	Aristo	DFW	727.95

TOTAL: **13,717.63**

QLIFE

AGENDA STAFF REPORT

MEETING DATE	AGENDA LOCATION	AGENDA REPORT #

TO: QLife Chair and Board Members

FROM: Kate Mast, Finance Director

THRU: Nolan K. Young, City Manager

DATE: January 14, 2014

ISSUE: **Public Hearing on QLife Proposed Supplemental Budget and Resolution No. 14-001 Adopting a Supplemental Budget;**
AND
Resolution No. 14-002 Authorizing Transfers of Budget Funds Between Categories of the QLife Capital Fund 601.

BACKGROUND: Early this fiscal year an unexpected purchase of three spools of fiber was necessary, which over-expended the "Lines, Maint & Supplies" line item. Also the last of the work on the St Mary's expansion, which was anticipated to be finished by June 30, 2013, was actually completed in July, 2013, causing those final costs to be paid from the FY13/14 budget.

The proposed Supplemental Budget (Resolution No. 14-001) recognizes that the fund received more Beginning Fund Balance than was anticipated and adjusts the budget to receive \$17,000 of those additional funds. It then allocates \$12,000 of those funds to cover the purchase of the spools of fiber in the Materials & Services category, and \$5,000 to cover the final costs of the St. Mary's project in the Capital Outlay category.

In addition, another expansion of the WiFi project is desired to cover the Civic, Kelly Outlook, the Quinton Ball Park, and along 6th Street, so an additional contribution of \$14,360 from QLife to the City's Special Grants Fund 018 is needed to fund that project in FY13/14.

The proposed Resolution No. 14-002 would transfer that \$14,360 out of the Contingency and into the Capital Outlay category, where it then can be sent to the City's Fund 018 to fund a portion of the expansion project.

BUDGET IMPLICATIONS: The proposed Supplemental Budget would add \$17,000 to the both revenues and expenditures, bringing the total QLife Capital Fund Budget to \$495,169. The proposed Budget Amendment is moving budget funds from one category to another within the same fund, so has no effect on the total fund budget.

ALTERNATIVES:

A. **Staff Recommendation:**

1. Hold Public Hearing on the proposed Supplemental Budget.

2. Move to adopt Resolution No. 14-001 Adopting a Supplemental Budget for the QLife Intergovernmental Agency Budget for the Fiscal Year ending June 30, 2014, Making Appropriations and Authorizing Expenditures from and within the Capital Fund 601.

3. Move to Adopt Resolution No. 14-002 Authorizing Transfers of Budget Funds Between Categories of the QLife Intergovernmental Agency Capital Fund 601 Budget for the Fiscal Year Ending June 30, 2014.

B. The Board could choose to not adopt the proposed supplemental budget and budget amendments, which could result in a violation of budget law if the Materials & Services category is overspent during the year due to the unanticipated purchase of reels of fiber, and the transfer to the City's Fund 018 would not be made, which would delay the expansion of the WiFi system.

QUALITY LIFE INTERGOVERNMENTAL AGENCY
Proposed Changes to Budget for FY13/14

Account #	Description	FY13/14 Adopted	Supl Budget Res No 14-001 01/23/14	Budget Amendment Res No 14-002 01/23/14	Amended Budget
QLIFE CAPITAL FUND 601					
REVENUES					
601-0000-300.00-00	Beginning Balance	123,736	17,000		140,736
601-0000-344.20-00	Connect Charges	32,500			32,500
601-0000-369.00-00	Other Misc Revenues	-			-
601-0000-369.10-00	Enterprise Zone Payment	-			-
601-0000-391.90-01	Qlife Operating Fund	321,933			321,933
601-0000-393.10-00	Loan/Bond Proceeds	-			-
TOTAL REVENUES		478,169	17,000	-	495,169
EXPENDITURES					
Materials & Services					
601-6000-660.34-10	Engineering Services	11,000			11,000
601-6000-660.34-70	Customer Connections	4,000			4,000
601-6000-660.34-90	Other Services	-			-
601-6000-660.43-86	Lines, Maint & Supplies	4,000	12,000		16,000
Total Materials & Services		19,000	12,000	-	31,000
Capital Outlay					
601-6000-660.72-20	Buildings	-			-
601-6000-660.74-20	Telecom Equip	-		14,360	14,360
601-6000-660.76-10	Primary (System Maint)	-	5,000		5,000
601-6000-660.76-20	Secondary (Line Extensions)	32,500			32,500
601-6000-660.76-30	Pole Make Ready Costs	5,000			5,000
Total Capital Outlay		37,500	5,000	14,360	56,860
Debt Service					
601-6000-660.79-50	Loan Principal Payments	215,622			215,622
601-6000-660.79-60	Interest Payments	13,170			13,170
Total Debt Service		228,792	-	-	228,792
Other					
601-9500-600.84-15	Reserve for Sys Imprmnts	140,000			140,000
601-9500-600.84-20	Reserve for Co Expansion	-			-
601-9500-600.84-30	Reserve for Debt Retirement	-			-
601-9500-600.88-00	Contingency	52,877		(14,360)	38,517
Total Other		192,877	-	(14,360)	178,517
TOTAL EXPENDITURES		478,169	17,000	-	495,169
REVENUES LESS EXPENSES		-	-	-	-

QUALITY LIFE INTERGOVERNMENTAL AGENCY (QLIFE)

RESOLUTION NO. 14-001

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR THE QUALITY LIFE INTERGOVERNMENTAL AGENCY BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2014, MAKING APPROPRIATIONS AND AUTHORIZING EXPENDITURES FROM AND WITHIN THE CAPITAL FUND 601.

WHEREAS, the QLife Capital Fund will realize an additional \$17,000 in Beginning Fund Balance for FY13/14; and

WHEREAS, the Agency Board of Directors wishes to allocate those additional funds to be expended in the current fiscal year; and

WHEREAS, a supplemental budget is required in order for the Agency to allocate and expend those funds in FY13/14; and

WHEREAS, the required public notice was published on Friday, January 17, 2014;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE QUALITY LIFE INTERGOVERNMENTAL AGENCY AS FOLLOWS:

Section 1. The Board of Directors hereby adopts the following Supplemental Budget for FY13/14, increasing revenues and makes appropriations as shown below.

Summary of Supplemental Budget – Line Item Detail				
Fund	Resource	Amount	Requirement	Amount
QLife Capital Fund (601)	Additional Beginning Fund Balance	17,000	M&S – Lines & Maintenance	12,000
			Capital Outlay – Primary	5,000
	Total New Resources	17,000	Total New Requirements	17,000
	New Materials & Services Category			31,000
	New Total Capital Outlay Category			42,500
	New Total All Fund 601 Resources	495,169	New Total All Fund 601 Expenditures	495,169

Section 2. This Resolution shall become effective upon adoption and shall remain in effect until after receipt and acceptance of the FY13/14 audit.

PASSED AND ADOPTED THIS 23rd DAY OF JANUARY, 2014.

Voting Yes: _____
Voting No: _____
Absent: _____
Abstaining: _____

AND APPROVED BY THE CHAIR THIS 23rd DAY OF JANURARY, 2014.

SIGNED:

ATTEST:

Scott Hege, Chair of the Board

Erik Larson, Treasurer

QUALITYLIFE INTERGOVERNMENTAL AGENCY (QLIFE)

RESOLUTION NO. 14-002

A RESOLUTION AUTHORIZING TRANSFERS OF BUDGET FUNDS BETWEEN CATEGORIES OF THE QUALITYLIFE INTERGOVERNMENTAL AGENCY CAPITAL FUND 601 BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2014.

WHEREAS, during the adopted budget year certain funds may experience changes in commitments or expenditures above approved category limits; and

WHEREAS, Oregon Budget Law recognizes these events and allows for transferring of funds between approved category limits; and

WHEREAS, \$14,360 is needed to contribute to City Fund 018 to continue the WiFi expansion;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE QUALITYLIFE INTERGOVERNMENTAL AGENCY AS FOLLOWS:

Section 1. The Board of Directors hereby authorizes the following transfers of funds between budgeted categories.

<u>FUND OR DEPT.</u>	<u>BUDGETED</u>	<u>RESOURCES NEEDED</u>	<u>REALLOCATED</u>
<u>CAPITAL FUND (601)</u>			
transferred from Contingency	\$ 52,877	\$ 38,517	- \$ 14,360
transferred to Capital Outlay Category	\$ 42,500	\$ 56,860	+ \$ 14,360

Section 2. This Resolution shall become effective upon adoption and shall remain in effect until after receipt and acceptance of the FY13/14 audit.

PASSED AND ADOPTED THIS 23rd DAY OF JANUARY, 2014.

Voting Yes: _____
Voting No: _____
Absent: _____
Abstaining: _____

AND APPROVED BY THE CHAIR THIS 23rd DAY OF JANUARY, 2014.

SIGNED:

ATTEST:

Scott Hege, Chair of the Board

Erik Larson, Treasurer