QLife Network

QualityLife Intergovernmental Agency

AGENDA

QLife Regular Board Meeting

Thursday, December 12, 2013
Begins 11:30 at Wasco County Court House for Tour
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room

- 1. Call to Order
- 2. Roll Call
- 3. Approval of Agenda
- 4. Approval of October 31, 2013 QLife Regular Board Meeting Minutes
- 5. Financial Reports
 - a. October and November Financial Reports
 - b. List of Disbursements since Last Meeting
- Action Item
 - a. RESOLUTION AUTHORIZING THAT A LOCAL GOVERNMENT INVESTMENT POOL (LGIP) ACCOUNT BE ESTABLISHED FOR THE QUALITYLIFE INTERGROVERNMENTAL AGENCY (QLife), AND DESIGNATING THOSE POSITIONS THAT MAY AUTHORIZE TRANSACTIONS FOR THAT ACCOUNT
- 7. Discussion Items
 - a. Internet usage and appetite survey Jon Chavers
 - b. Wi Fi Project Upgrade
- 8. Reports
 - a. Update of Broadband Strategic Plan Implementation Mobley
 - b. Aristo Operational Management Report John Amery
- Next Meeting Dates:
 - a. Regular Board Meeting January 23, 2014 Noon City Hall
- 10. Adjourn

QLife Network

Quality Life Intergovernmental Agency

MINUTES

QLife Regular Board Meeting

Thursday, October 31, 2013 Noon The Dalles City Hall, 313 Court Street 2nd Floor Conference Room

Call to Order

The meeting was called to order by President Scott Hege at 12:10 p.m.

Roll Call

In attendance: Scott Hege, Erick Larson, Carolyn Wood, Bill Dick

Board Absent: Brian Ahier

Staff: Nolan Young, Izetta Grossman, Keith Mobley, John Amery, Kate Mast

Via Telephone: Tonya Moffitt Auditor

Approval of Agenda

It was moved by Wood and seconded by Larson to approve the agenda as submitted. The motion carried unanimously, 1 absent.

Approval of September 19, 2013 QLife Regular Board Meeting Minutes

It was moved by Dick and seconded by Wood to approve the minutes of the September 19, 2013 meeting as presented. The motion carried unanimously, 1 absent.

Financial Reports

Young reviewed the financial reports, noting that new connections had been added, revenue was at projected monthly rate. Hege asked about the amount of fiber and various types on hand. Young explained the importance of having fiber on hand during winter months and when supply wasn't readily available. In the past there had been months wait to receive fiber orders.

Acceptance of the Fiscal Year 2012-13 Financial Audit

Tonya Moffitt of Merina and Company – via telephone - presented the audit report, giving a clean opinion. There were no questions. It was moved by Wood and seconded by Dick to accept the audit report for Fiscal Year 2012-13 as presented. The motion carried unanimously, 1 absent.

Schedule tour of Wasco County data room

After discussion it was decided to have one meeting for November/December on December 12, meet at 11:30 at the Wasco County Court House, tour the data room and then return to City Hall for the rest of the meeting. John Amery will not be able to attend.

Young asked Amery to prepare a 5-year capital improvement plan to use the Wasco County data room as potential expansion space for Qlife.

Update of Broadband Strategic Plan Implementation -

Mobley reviewed the report – noting that Brian Ahier had been out of town and unable to meet to discuss further. Young said there was a need to lessen the digital divide – access and usage of internet – educating the population on used of the internet. The City was working on a survey to determine accessibility and appetite for use of the internet, including students, seniors, and business people.

Mobley reported he met with Nancy Jesuale of OPB to discuss them getting involved in the broadband plan.

Larson noted that broadband and internet isn't the same thing. It has been his observation that kids use their phones for everything. Young said it should include Wi Fi access. Mobley noted that the Maupin Library was looking at turning the library into an internet pub.

Aristo Operational Management Report

Amery reported that one ISP had an outage that they attempted to blame on Qlife, but it was not a Qlife outage. He noted that some testing of switches had causes some blips last week.

Amery reported that he felt they were close to identifying a fix for the redundancy issue. He had been connected with a US support team and that had helped considerably. There is not a firm estimated fix time, hoping to have a report by the next meeting.

Storage space at Public Works

Young reported that Public Works was making sure that Qlife understood there was no more space available for Qlife's use. They suggest researching other options. Amery noted that use of a forklift was very important for loads and unloads as well as 24 hour access. Young recommended Amery research other options. Hege said he would assist with identifying options at the County.

There was some discussion regarding the need for 14 different types of fiber. Amery said Qlife follows industry standards and various types were needed for different applications.

Next Meeting Dates:

Respectfully submitted:

Erick Larson, Secretary

Regular Board Meeting December 12, 2013 11:30 a.m. beginning with tour of Wasco County data room and finishing the meeting at City Hall.

Adjourn

Being no further business the meeting was adjourned at 1:08 p.m.

Izetta Grossman, recording secretary

Attest:

TO: Qlife Board

Nolan Young, City Manager

FR: Kate Mast, Finance Director

RE: Financial Report for QLIFE – October 2013

BANKING:

QLife monies are deposited into a separate bank checking account. We opened a Money Market Account in December 2008 that we transfer excess funds into when possible to earn interest.

The information below is a comparison of budget to actual revenues and expenditures for the month just ended by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

33% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

Operations (600):

BUDGET COMPARISONS

	July 1, 20	013 to October 3	1, 2013	
	Budget	Actual	Percentage	
Beginning Balance	\$ 97,223	\$ 93,154	95.8%	* see below
Revenues	\$ 624,979	\$ 203,762	32.6%	
Expenditures	\$ 400,269	\$ 47,369	11.8%	
Transfers to Capital/Debt Fun	d \$ 321,933	\$ 117,067	36.4%	

Cash at Month End \$84,466.04

Exceptions:

- 1) Beginning Balance: * The Beginning Balance figures used here have been audited.
- 2) Revenues:
- 3) Expenditures:
- 4) Budget Changes: No budget changes have been made to this fund this fiscal year.

CAPITAL (601):

BUDGET COMPARISONS

_	July 1, 201	3 to October 31,	2013	_
	Budget	Actual	Percentage	
Beginning Balance	\$ 123,736	\$ 141,124	114.0%	* see below
Transfers In	\$ 321,933	\$ 117,067	36.4%	
Revenues	\$ 32,500	\$ 0	0.0%	
M&S / Capital Outlay / Other	\$ 249,377	\$ 31,225	12.5%	
Debt Expenditures	\$ 228,792	\$ 57,470	25.1%	

Cash at Month End \$ 169,515.15

Exceptions:

1) <u>Beginning Balance</u>: * The Beginning Balance figures used have been audited.

2) <u>Revenues</u>:

3) Expenditures:

- a. The Lines, Maint & Supplies line item budget is \$4,000, but is currently over-expended by \$11,546.27. We have ordered three new spools of fiber for service lines costing \$14,780. We did not anticipate this need when the budget was prepared, but we are OK because we have over \$17,000 in additional Beginning Fund Balance and contingency of \$52,877.
- c. The Capital Outlay line item for 'Primary' has no budget, but has been over-expended by \$1,516.25 due to some of the costs for the St. Mary's projects that were late, and so incurred in this fiscal year.
- 4) <u>Budget Changes</u>: No budget changes have been made to this fund this fiscal year.

City of The Dall	REVENUE REPORT
2013, 15:35:15	

PREPARED PROGRAM:		11/05/2013, 15:35:15 GM259L mhe malles		City of The Dalles REVENUE REPORT 33% OF YEAR LAPSED	ty of The Dalle REVENUE REPORT % OF YEAR LAPSI	les T SED			ACCOUNTING P	PAGE 1 ACCOUNTING PERIOD 04/2014
7			1 1 1 1 1 1 1 1 1	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	1	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		1		
FUND 600		QUALITYLIFE AGENCY FUND ACCOUNT	****	CURRENT ******	* * *	CIA *****	*******	*	TATIMINA	THE PERSONAL PROPERTY OF THE PERSONAL PROPERTY
ACC	ACCOUNT	DESCRIPTION	ESTIMATED	ACTUAL	\$REV	ESTIMATED	ACTUAL	*REV	ESTIMATE	BALANCE
300		BEGINNING BALANCE								
	00 00		8,101	132.00-	71	32,404	93,154.21	288	97,223	4,068.79
300	*		8,101	132.00-	64	32,404	93,154.21	288	97,223	4,068.79
300	*	BEGINNING BALANCE	8,101	132.00-		32,404	93,154.21		97,223	4,068.79
3.40 3.44 4.44	10 00 15 00 20 00	CHARGES FOR SERVICES UTILITY SERVICE CHARGES LSN CEDITS CONNECT CHARGES	47,685 0 187	47,465.00	100	190,740 0 748	187,110.00 .00 1,800.00	98 241	572,229 0 2,250	385,119.00 .00 450.00
344	*	UTILITY SERVICES	47,872	48,365.00	101	191,488	188,910.00	66	574,479	385,569.00
340	*	CHARGES FOR SERVICES	47,872	48,365.00		191,488	188,910.00		574,479	385,569.00
360	00 00	OTHER REVENUES INTEREST REVENUES INTEREST REVENUES	25	19.48	78	100	77.28	77	300	222.72
361	*	INTEREST REVENUES	25	19.48	78	100	77.28	77	300	222.72
369	00 00	OTHER MISC REVENUES OTHER MISC REVENUES E-RATE REIMBURSEMENT	16 4,166	000.		64 16,664	.00.	8 6	200	200.00
369	*	OTHER MISC REVENUES	4,182	00.		16,728	14,774.40	88	50,200	35,425.60
360	* *	OTHER REVENUES	4,207	19.48		16,828	14,851.68		50,500	35,648.32
3 6 E	00 00	OTHER FINANCING SOURCES SALE OF FIXED ASSETS SALE OF FIXED ASSETS	0	00.		0	00.		0	00.
392	*	SALE OF FIXED ASSETS	0	00.		0	00.		0	00.
390	*	OTHER FINANCING SOURCES	0	00.		0	00.		0	00.
FUND		TOTAL QUALITYLIFE AGENCY FUND	60,180	48,252.48		240,720	296,915.89		722,202	425,286.11

DETAIL BUDGET REPORT BY CATEGORY 33% OF YEAR LAPSED

PREPARED 11/05/2013, 14:53:58 PROGRAM: GM267C City of The Dalles		DETAIL B	UDGET 3% OF	REPORT BY C	CATEGORY ID			ACCOUNTING	PAGE ING PERIOD 04,	2/2014
	BUDGET	DEPT/DIV 6000 *****CURRENT**** BUDGET ACTUAL	**** %EXP	******* BUDGET	*YEAR-TO-DATE**** ACTUAL %EXP	· * * * * * * * * * * * * * * * * * * *	ENCUMBR.	ANNUAL	UNENCUMB.	BDGT
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90 OTHER SERVICES	416	00.	0	1664		0	000	00005	5000.000	,
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50 POLE CONNECTION FEES	791		0 ;	3164	600.0	C C	00.	950	900	17
	1430	1437.45	TOT	5720	4189.35	73	00.	17166	12976.65	77
02 ** MATERIALS & SERVICES	21076	10536.16	20	84304	32595.14	3 6	8.0	253065	220469.86	13
74 20 TELECOMMUNICATIONS EQUIP 03 ** CAPITAL OUTLAY	1666 1666	00.	00	6664 6664	00.	00	000	20000	20000.00	00
660 ** ** FINANCIAL OPERATIONS	22742	10536.16	46	89606	32595.14	36	00.	273065	240469.86	12
66 ** ** EXPENSE-ACCOUNT	22742	10536.16	46	89606	32595.14	36	00.	273065	240469.86	12
****** IKHOH 0007 /110										
TWIOT DODG	22742	10536.16	46	89606	32595.14	36	00.	273065	240469.86	12
DEPT 60 TOTAL *****	;									
OLIFE	22742	10536.16	46	90968	32595.14	36	00.	273065	240469.86	12

PREPARED 11/05/2013, 14:53:58 PROGRAM: GW267C City of The Dalles		DETAIL BUDGET 33% OF		REPORT BY CATEGORY YEAR LAPSED	ATEGORY			ACCOUNTI	PAGE 3 ACCOUNTING PERIOD 04/2014	3/2014
FUND 600 QUALITYLIFE AGENCY FUND BA ELE OBJ ACCOUNT SUB SUB DESCRIPTION	D*************************************	DEPT/DIV 9500 OTHER ********CURRENT******** BUDGET ACTUAL \$EXP	, ,	USES/ ***********************************	SES/ **********YEAR-TO-DATE****** BUDGET ACTUAL %EXP	· * · · · · · · · · · · · · · · · · · ·	ENCUMBR.	ANNUAL	UNENCUMB.	BDGT
60 QLIFE FUND 600 OTHER USES 05 OTHER										
16	26827 4166	29266.64 14774.40	109 355	107308	117066.56	109	000	321933	204866.44 35225.60	36
* *	30993	44041.04	142	123972	131840.96	106	00.	371933	240092.04	35
06 CONTINGENCY / UAFB 88 00 CONTINGENCY 89 00 UNAPROPRIATED ENDING BAL 06 ** CONTINGENCY / UAFB	2270 4163 6433	000.	000	9080 16652 25732	0000	000	000	27247 49957 77204	27247.00 49957.00 77204.00	000
600 ** ** OTHER USES	37426	44041.04	118	149704	131840.96	88	00.	449137	317296.04	50
60 ** ** QLIFE FUND	37426	44041.04	118	149704	131840.96	88	00.	449137	317296.04	29
DIV 9500 TOTAL *****	37426	44041.04	118	149704	131840.96	88	00.	449137	317296.04	29
DEPT 95 TOTAL ****** OTHER USES	37426	44041.04	118	149704	131840.96	88 88	00.	449137	317296.04	5
FUND 600 TOTAL ******* QUALITYLIFE AGENCY FUND	60168	54577.20	91	240672	164436.10	89	00.	722202	557765.90	23

PREPARED 11/05/ PROGRAM: GM259L City of The Dal) 11/05/2013, 14:53:49 GM259L The Dalles		City of The Dalles REVENUE REPORT 33% OF YEAR LAPSED	The Dalles JE REPORT FEAR LAPSED		ACCOUNTING P	PAGE 2 ACCOUNTING PERIOD 04/2014
FUND 601 QL	QLIFE CAPITAL FUND ACCOUNT DESCRIPTION	**************************************	CURRENT ******* ACTUAL \$REV	**************************************	YEAR-TO-DATE *******	ANNUAL	UNREALIZED
00	BEGINNING BALANCE	, ,	ć	,			
*		10,311	0 00 .	41,244	141,124.01 342	123,736	17,388.01-
*	BEGINNING BALANCE	10,311	00.	41,244			17,388.01-
00 06	INTERCOVERNMENTAL REVENUE FEDERAL REVENUES FEDERAL GRANTS-MISC	0	00.	0	00.	0	00.
*	FEDERAL REVENUES	0	00.	0	00.	0	00.
*	INTERGOVERNMENTAL REVENUE	0	00.	0	00.	0	00.
20 00	CHARGES FOR SERVICES UTILITY SERVICES CONNECT CHARGES	2,708	00.	10,832	00.	32,500	32,500.00
*	UTILITY SERVICES	2,708	00.	10,832	00.	32,500	32,500.00
*	CHARGES FOR SERVICES	2,708	00.	10,832	00.	32,500	32,500.00
00 00	OTHER REVENUES OTHER MISC REVENUES OTHER MISC REVENUES ENTERPRISE ZONE PAYMENT	00	000	00	000	00	00.
*	OTHER MISC REVENUES	0	00.	0	00.	0	00.
*	OTHER REVENUES	0	00.	0	00.	0	00.
40 00 90 01	OTHER FINANCING SOURCES OPERATING TRANSFERS IN IF PMT FROM OTHER FUNDS QLIFE OPERATING FUND	26,827	.00	0 107,308	.00.117,066.56 109	321,933	.00
*	OPERATING TRANSFERS IN	26,827	29,266.64 109	107,308	117,066.56 109	321,933	204,866.44
10 00	PROCEEDS- LT LIABILITIES LOAN/BOND PROCEEDS	0	00.	0	00.	0	00.
*	PROCEEDS- LT LIABILITIES	0	00.	0	00.	0	00.
*	OTHER FINANCING SOURCES	26,827	29,266.64	107,308	117,066.56	321,933	204,866.44
FUND TOTAL	TOTAL QLIFE CAPITAL FUND	39,846	29,266.64	159,384	258,190.57	478,169	219,978.43

PREPARED 11/05/2013, 14:53:58 PROGRAM: GM267C City of The Dalles		DETAIL B)	BUDGET R 33% OF Y	REPORT BY CATEGORY YEAR LAPSED	ATEGORY			ACCOUNTI	PAGE 4 ACCOUNTING PERIOD 04/2014	4/2014
FUND 601 QLIFE CAPITAL FUND BA ELE OBJ ACCOUNT SUB DESCRIPTION	DEP ******** BUDGET	DEPT/DIV 6000 QLIFE ************************************	***** *****	*	**************************************	* ! * ! ! * ! ! * ! ! * ! ! * ! ! ! * !	ENCUMBR.	ANNUAL	UNENCUMB.	* BDGT
ENGINEERING SERVICES	916	00.	0	3664	00.	0	00.	11000	11000.00	0
70 CUSTOMER CONNECT COSTS	ლ რ ლ	4550.12-	1366-	1332	00.	0	00.	4000	4000.00	0
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10 PERMIT))		0	7227	77.99/	o c	74 / 80 . 00	0004	11546.27-	n c
02 ** MATERIALS & SERVICES	1582	4550.12-	288-	6328	766.27	12	14780.00	19000	3453.73	8 2
20	0	00.	0	0	00.	0	00.	o	00	c
20	0	00.	0	0	00.	0	00.	0	00.	0
	0	00.	0	0	1516.25	0	00.	0	1516.25-	0
	2708	14590.03	539	10832	28942.35	267	00.	32500	3557.65	ი დ
30	416	00.	0	1664	00.	0	00.	5000	5000.00	0
03 ** CAPITAL OUTLAY	3124	14590.03	467	12496	30458.60	244	00.	37500	7041.40	81
04 DEBT SERVICE 79 50 LOAN PRINCIPAL PAYMENTS	17968	9070.01	51	71872	45123.83	63	00.	215622	170498.17	21
51 CRB PRINCIPAL PAYMENTS	0	00.	0	0	00.	0	00.	0	00.	0
Ω.	1097	2424.10	221	4388	12346.72	281	00.	13170	823.28	94
NO TOWN	0	00.	0	0	00.	0	00.	Ó	00.	0
04 ** DEBT SERVICE	19065	11494.11	09	76260	57470.55	75	00.	228792	171321.45	25
660 ** ** FINANCIAL OPERATIONS	23771	21534.02	91	95084	88695.42	93	14780.00	285292	181816.58	36
66 ** ** EXPENSE-ACCOUNT	23771	21534.02	91	95084	88695.42	93	14780.00	285292	181816.58	36
DIV 6000 TOTAL *****	23771	21534.02	91	95084	88695.42	93	14780.00	285292	181816.58	36
DEPT 60 TOTAL ****** QLIFE	23771	21534.02	91	95084	88695.42	69	14780.00	285292	181816.58	36

PREPARED 11/05/2013, 14:53:58 PROGRAM: GM267C City of The Dalles		DETAIL B	BUDGET 33% OF	DETAIL BUDGET REPORT BY CATEGORY 33% OF YEAR LAPSED	CATEGORY D			ACCOUNTI	PAGE 5 ACCOUNTING PERIOD 04/2014	5/2014
FUND 601 QLIFE CAPITAL FUND BA ELE OBJ ACCOUNT SUB DESCRIPTION	DEPT/DIV 9500 OTHER ********CURRENT******** BUDGET ACTUAL SEXP	DEPT/DIV 9500 **CURRENT**** ET ACTUAL	OTHER **** %EXP	USES/ ******** BUDGET	SES/ *********YEAR-TO-DATE****** BUDGET ACTUAL %EXP	1 * 1 * 4 X E & E	ENCUMBR.	ANNUAL	UNENCUMB.	BDGT
60 QLIFE FUND 600 OTHER USES 05 OTHER 84 15 RSRV FOR SYS IMPROVEMENTS 05 ** OTHER	11666 11666	00.	00	46664 46664	00.	00	00.	140000	140000.00	00
600 ** ** OTHER USES	11666	00.	0	46664	00.	0	00.	140000	140000.00	0
60 ** ** QLIFE FUND	11666	00.	0	46664	00.	0	00.	140000	140000.00	0
66 EXPENSE-ACCOUNT 660 FINANCIAL OPERATIONS 0 CONTINGENCY / UAFB 88 00 CONTINGENCY 89 00 UNAPPROPRIATED ENDING BAL 06 ** CONTINGENCY / UAFB	4406 4406	000	000	17624 0 17624	000	000	000	52877 0 52877	52877.00 .00 52877.00	000
660 ** ** FINANCIAL OPERATIONS	4406	00.	0	17624	00.	0	00.	52877	52877.00	0
66 ** ** EXPENSE-ACCOUNT	4406	00.	0	17624	00.	0	00.	52877	52877.00	0
DIV 9500 TOTAL *****	16072	00.	0	64288	00.	0	00.	192877	192877.00	0
DEPT 95 TOTAL ****** OTHER USES	16072	00.	0	64288	00.	0	00.	192877	192877.00	0
FUND 601 TOTAL ******* QLIFE CAPITAL FUND	39843	21534.02	54	159372	88695.42	56	14780.00	478169	374693.58	22

TO: Olife Board

Nolan Young, City Manager

FR: Kate Mast, Finance Director

RE: Financial Report for QLIFE - November 2013

BANKING:

QLife monies are deposited into a separate bank checking account. We opened a Money Market Account in December 2008 that we transfer excess funds into when possible to earn interest.

The information below is a comparison of budget to actual revenues and expenditures for the month just ended by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

42% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

Operations (600):

BUDGET COMPARISONS

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Expenditures	\$ 400,269	\$ 52,597	13.1%	
Transfers to Capital/Debt Fund	\$ 321,933	\$ 146,333	45.5%	
Carlo at Manth End 9 05 255	72			

Cash at Month End \$ 95,255.73

Exceptions:

- 1) Beginning Balance: * The Beginning Balance figures used here have been audited.
- 2) Revenues:
- 3) <u>Expenditures</u>:
- 4) <u>Budget Changes</u>: No budget changes have been made to this fund this fiscal year.

CAPITAL (601):

BUDGET COMPARISONS

_	July 1, 201	3 to November 3	30, 2013	
	Budget	Actual	Percentage	
Beginning Balance	\$ 123,736	\$ 141,124	114.0%	* see below
Transfers In	\$ 321,933	\$ 146,333	45.4%	
Revenues	\$ 32,500	\$ 8,023	24.7%	
M&S / Capital Outlay / Other	\$ 249,377	\$ 46,180	18.5%	
Debt Expenditures	\$ 228,792	\$ 68,965	30.1%	

Cash at Month End \$ 172,332.37

Exceptions:

1) Beginning Balance: * The Beginning Balance figures used have been audited.

2) Revenues:

3) Expenditures:

- a. The Lines, Maint & Supplies line item budget is \$4,000, but is currently over-expended by \$11,721.58. We ordered three new spools of fiber for service lines costing \$14,780. We did not anticipate this need when the budget was prepared, but we are OK because we have over \$17,000 in additional Beginning Fund Balance and contingency of \$52,877.
- b. The Capital Outlay line item for 'Primary' has no budget, but has been over-expended by \$1,516.25 due to some of the costs for the St. Mary's projects that were late, and so incurred in this fiscal year.
- c. The Loan Interest Payments show an over-expenditure of \$1,484.83 due to the incorrect posting of the payments between the interest and principal line items. This will be corrected in December.
- 4) Budget Changes: No budget changes have been made to this fund this fiscal year.

Color Colo	RED AM: of 1	02/2013, 11:12:0 59L Dalles		City of The D REVENUE REP 42% OF YEAR L	alles ORT APSED			NTING	PAGE IOD 05/20
1	601 COUNT	JEE CAPITAL FUND ACCOUNT DESCRIPTION	**************************************	RRENT ******* ACTUAL *REV			; ; ; ; ; ; ; ; ; ; ; ; ; ; ; ; ; ; ;	NUAL IMATE	1 1
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TOTAL QLIFE CAPITAL FUND 39,846 37,289.20 199,230 295,479.77 478,169 182,689.2	. 06	FINANCING	9	9,266.6	34,13	46,333.2	21	93	75,599.8
		QLIFE CAPITAL	9,84	7,289.	o,	95,479.	α	,16	82,689.2

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BUDGET 42% OF	OLIFE/ ***** *****	44 0 0 94 94 5	000000	51 210 60 60	111	← ,	111
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60 QLIFE FUND 600 OTHER USES 05 OTHER 84 15 RSRV FOR SYS IMPROVEMENTS 05 ** OTHER	11666 11666	00	00	58330 58330	000	00	00	140000 140000	140000.00 140000.00	00
600 ** ** OTHER USES	11666	00.	0	58330	00.	0	00.	140000	140000.00	0
60 ** ** QLIFE FUND	11666	00.	0	58330	00.	0	00.	140000	140000.00	0
66 EXPENSE-ACCOUNT 660 FINANCIAL OPERATIONS 06 CONTINGENCY / UAFB 88 00 CONTINGENCY 89 00 UNAPPROPRIATED ENDING BAL 06 ** CONTINGENCY / UAFB	4406 4406	000	000	22030 22030 22030	000	000	000	52877 0 52877	52877.00 .00 52877.00	000
660 ** ** FINANCIAL OPERATIONS	4406	00.	0	22030	00.	0	00.	52877	52877.00	0
66 ** ** EXPENSE-ACCOUNT	4406	00.	0	22030	00.	0	00.	52877	52877.00	0
DIV 9500 TOTAL *****	16072	00.	0	80360	00.	0	00.	192877	192877.00	0
DEPT 95 TOTAL ****** OTHER USES	16072	00.	0	80360	00.	0	00.	192877	192877.00	0
FUND 601 TOTAL ******** QLIFE CAPITAL FUND	39843	26449.42	99	199215	115144.84	28	00.	478169	363024.16	24

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	YEAR-TO-DATE ***	93.154.21	3,154.2	93,154.21	234,575.00	236,375.00	236,375.00	96.13	96.13	.00	14,774.40	14,870.53	00.	00.	00.	344,399,74
	ESTIMATED	40.505	0,50	40,505	238,425 935 935	239,360	239,360	125	125	80 20,830	20,910	21,035	0	0	0	300,900
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City (REV) 42% Ol	CURRENT ************************************	00.	00.	00.	47,465.00	47,465.00	47,465.00	18.85	18.85	000.	00.	18.85	00.	00.	00.	47,483.85
	**************************************	8,101		8,101	47,685 0 187	47,872	47,872	25	25	164,166	4,182	4,207	0	0	0	60,180
11:12:02	QUALITYLIFE AGENCY FUND ACCOUNT DESCRIPTION	BEGINNING BALANCE		BEGINNING BALANCE	CHARGES FOR SERVICES UTILITY SERVICES UTILITY SERVICE CHARGES LSN CEDITS CONNECT CHARGES	UTILITY SERVICES	CHARGES FOR SERVICES	OTHER REVENUES INTEREST REVENUES INTEREST REVENUES	INTEREST REVENUES	OTHER MISC REVENUES OTHER MISC REVENUES E-RATE REIMBURSEMENT	OTHER MISC REVENUES	OTHER REVENUES	OTHER FINANCING SOURCES SALE OF FIXED ASSETS SALE OF FIXED ASSETS	SALE OF FIXED ASSETS	OTHER FINANCING SOURCES	QUALITYLIFE AGENCY FUND
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PREPARED 12/02/2013, 11:12:11 PROGRAM: GM267C City of The Dalles		DETAIL	UDGET 2% OF	REPOR' YEAR	ATEGORY			COUNT	PA PERIOD	3/2014
UALITYLIFE AGENCY FUND ACCOUNT DESCRIPTION	* * * * * * * * * * * * * * * * * * *	C/DIV 9500 JRRENT****	OTHER ***** %EXP	י פו	SES/ ********YEAR-TO-DATE**** BUDGET ACTUAL SEXP	* !	ENCUMBR.	ANNUAL	UNENCUMB. BALANCE	BDGT
60 OLIFE FUND 600 OTHER USES 05 OTHER B1 91 QLIFE CAPITAL FUND 83 10 ESD E-RATE 05 ** OTHER	26827 4166 30993	29266.64 .00 29266.64	1 0 0 4 0	134135 20830 154965	146333.20 14774.40 161107.60	109 104	000	321933 50000 371933	175599.80 35225.60 210825.40	4 W 4 2 O W
06 CONTINGENCY / UAFB 88 00 CONTINGENCY 89 00 UNAPROPRIATED ENDING BAL 06 ** CONTINGENCY / UAFB	2270 4163 6433	000	000	11350 20815 32165	000	000	000	27247 49957 77204	27247.00 49957.00 77204.00	000
600 ** ** OTHER USES	37426	29266.64	78	187130	161107.60	98	00.	449137	288029.40	36
60 ** ** QLIFE FUND	37426	29266.64	78	187130	161107.60	98	00.	449137	288029.40	36
DIV 9500 TOTAL *****	37426	29266.64	78	187130	161107.60	98	00.	449137	288029.40	36
DEPT 95 TOTAL ****** OTHER USES	37426	29266.64	78	187130	161107.60	86	00.	449137	288029.40	36
FUND 600 TOTAL ******** QUALITYLIFE AGENCY FUND	60168	34494.16	57	300840	198930.26	99	00.	722202	523271.74	8

		QLIFE - LIST	ING OF FINAN	ICIAL TRANSACTIONS	7.7.4.4.1	
FUND:			OPERATIN	IG 600		
FISCAL YEAR:			2013-14			
PERIOD DETAIL			FROM:	10/19/2013 TO:	12/4/2013	
	Revenue:	Billed as of	10/21/20 ⁻	13		47,915.00
			11/20/20	13		47,465.00
		QLife Monthly	Billings	BILLING DONE ON T	THE 20TH	
			11/20/201	13 passthrough billig		8,022.56
TOTAL:						103,402.56
CODE	Expenditure					
600.6000.660.34.10	Commstruct		Engineering	g		1,987.50
600.6000.660.34.10	Commstruct		NECS Com	pliance		767.50
600.6000.660.58.10	Petite Prove		Lunch			139.50
600.6000.660.69.70	City of The I		ROW Fees			1,423.95
600.6000.660.32.20	Keith Moble	у	Legal fees			420.00
600.6000.660.54.00	Bohns		display for t	rade show		44.00
600.6000.660.41.40	NWCPUD		Electric			48.77
600.6000.660.53.30	Gorge.net		phone			34.04
600.6000.660.69.70	City of The [Dalles	ROW Fees			1,423.95
600.6000.660.34.10	Commstruct	ures	Engineering	J		550.00
600.6000.660.34.10	Commstruct	ures	NECS Com	pliance		220.00
600.6000.660.32.10	Merina		Auditors			2,500.00
TOTAL:						9,559.21

FUND: FISCAL YEAR: PERIOD DETAIL		<u>CAPITAL 601</u> 2013-14 FROM: 10/19/2013 TO: 1:	2/4/2013
	Revenue:		
TOTAL:			
CODE	Expenditures:		
601.6000.660.43.86	Columbia State Bank HD Power Solutions	Commercial Loan/Interest Fiber Cable	11,494.11 14,955.31
	The Fortion Conditions	i ibel dable	14,955.31
			·

26,449.42

TOTAL:

QUALITYLIFE INTERGOVERNMENTAL AGENCY

RESOLUTION NO. 13-004

A RESOLUTION AUTHORIZING THAT A LOCAL GOVERNMENT INVESTMENT POOL (LGIP) ACCOUNT BE ESTABLISHED FOR THE QUALITYLIFE INTERGROVERNMENTAL AGENCY (QLife), AND DESIGNATING THOSE POSITIONS THAT MAY AUTHORIZE TRANSACTIONS FOR THAT ACCOUNT.

WHEREAS, the QualityLife (QLife) Intergovernmental Agency Board of Directors wishes to establish a Local Government Investment Pool (LGIP) account for the Agency; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE QUALITYLIFE INTERGOVERNMENTAL AGENCY AS FOLLOWS:

<u>Section 1</u>. The Board of Directors hereby authorizes that an LGIP account for the QLife Agency be opened.

Section 2. The Board of Directors hereby authorizes the following City of The Dalles employee positions to initiate transactions affecting the new QLife Account: City Manager, City Finance Director, City Accountant or Accountant in Training. The person in each of these positions will sign a signature card for the new account, and a new signature card will be signed whenever there is a change in personnel in any of the designated positions.

<u>Section 3</u>. This Resolution shall be effective upon adoption by the Board.

PASSED AND ADOPTED THIS 12 DAY OF December, 2013.

Voting Yes: Voting No: Absent: Abstaining:	
AND APPROVED B	BY THE CHAIR THIS 12 DAY OF December, 2013
SIGNED:	ATTEST:
Scott Hege, Chair	Erick Larson, Treasurer

Attachment E



AUTHORIZATION AGREEMENT FOR ACH DEBITS AND CREDITS

Local Government Name: QualityLife Intergovernmental Agency, hereafter called Pool Participant.

I hereby authorize the Oregon State Treasury, hereafter called Treasury, to initiate debit and credit entries to Pool Participant's checking and/or savings account(s) maintained with depository financial institutions, hereafter called Depositories, which have been previously established through Treasury's Local Government Investment Pool system, and any additional accounts which we may authorize in writing in the future. I acknowledge that the origination of ACH transactions to our accounts must comply with the provisions of U.S. law. I authorize Treasury to reverse any erroneous ACH transactions made to our accounts.

This authorization is to remain in full force and effect until Treasury has received written notification from Pool Participant of its termination in such time and in such manner as to afford Treasury and Depositories a reasonable opportunity to act on it. Written notice should be addressed to the attention of the Local Government Investment Pool.

Signature (Treasurer or CFO)	Title	
Name Printed	Date	

Attachment B

Oregon State Treasury Local Government Investment Pool Certification to Establish an Account

I, the undersigned, a local government official or tribal government official, pursuant to Oregon Revised Statute 294.805(6) or 294.805(10), do hereby certify that I have the consent of our governing body to invest up to the maximum amount provided by statute (\$30 million adjusted by the Consumer Price Index), in the Oregon State Treasury's Local Government Investment Pool, pursuant to ORS 294.810(2).

I further certify that I have read and understand the Oregon State Treasury, LGIP Information Statement for the operation of said Pool.

Entity:	QualityLife Intergovernmental Agency
Signed	
Name:	Nolan K. Young
Title:	Administrator
Date:	12/12/13

QLife Network

Quality Life Intergovernmental Agency

STAFF REPORT

To:

QLife Agency Board

From: Jon Chavers, Administrative Fellow

Thru: Nolan Young, City Manager My

Date: December 2, 2013

Re:

Internet Access and Usage Survey

BACKGROUND: To fulfill the Q-Life & Wasco County Broadband Strategic Plan objective of increasing adoption and utilization rates of broadband, City Staff has created The Dalles and Wasco County Internet Access and Usage Survey. The survey will measure residents' access to and use of broadband Internet. Upon review and approval of the Q-Life Board, the survey will be made available on the City website and will be distributed to City Hall, the Veterans' Service Office, Wasco County Main Library and branches, Wasco County Courthouse, Columbia Gorge Community College, The Dalles Chamber of Commerce, Northern Wasco County Parks and Recreation District office, Mid-Columbia Fire and Rescue administration office, Mid-Columbia Medical Center and Water's Edge Health Center, District 21 schools and local service clubs.

Surveys will be completed on site and collected later by City Staff for analysis. Once analysis is complete, the results will be reported to the QLife board. The results of the survey will assist QLife, City and County Staff set priorities and leverage resources appropriately to increase adoption of broadband by underserved residents.

BUDGET IMPLICATIONS: Staff time to prepare and distribute the survey and analyze the results. This will be within the current budget for administrative support.

ALTERNATIVES:

- A. Staff Recommendation: The Board can review the draft survey, offer feedback and approve revised final survey draft for distribution.
- B. The Board can choose not to conduct a survey at this time.

In this section, we would like to ask you a few questions regarding the technologies you currently use in your home. We would like to know about the Internet accessible devices you currently use, your Internet service provider (if any), and how you use the Internet in your home.

1.		cate which of the following devices your hou mect to the Internet. Check all that applies fo		whether these devices are
			Use	Access Internet With
	Desktop co	mputer		
	Laptop com	puter		
	Smart phon	e (iPhone, Droid, etc.)		
	MP3 player	/iPod		
	Game conse	oles (Xbox, PlayStaytion, Wii, etc.)		
	iPad or othe	er tablet		
	E-book read	ler (Kindle, Nook, etc.)		
	DVD/Blu rav	y player		
	Other			
2.	Please indic	cate which type of Internet service you curre	ntly use in your h	ome.
		I do not have Internet service in my home → Dial-up using a phone modem → Go to Ques DSL-enabled phone line Satellite Connection Wireless Connection Cable Modem Fiber to the home Wireless mobile card or cellular service I don't know		
3.	If you have mark all tha	dial-up Internet service, why don't you current apply.	ently use a high-sp	peed connection? Please
		Not available in my area		
		It is too expensive		
		I don't know enough about it		
		I'm satisfied with my current connection		
		I don't like the choice of service providers as	<i>r</i> ailable	

	I can't see the benefit o	f a high-speed	d Internet co	nnection		
	Other		_			
4. What wou	ld motivate you to get a h	nigh-speed co	nnection? P	lease mark a	II that apply.	
	Free training					
	Affordable computer					
	Better pricing for high-s	peed Internet	t connection	S		
	Nothing					
	Other					
	12	**************************************				
	e maximum amount you		ing to pay p	er month for	a high-speed	d Internet
connection	? Please select only one.		1.5			
	Locathan ¢20					
	Less than \$20					
	\$20 to \$29 \$30 to \$39					
	\$40 to \$49					
	\$50 to \$59					
- L	\$60 or more					
	\$60 or more					
6. Who is you	ır current Internet service	nrovider?				
unio io you		provider.				
П	AT&T			Sawtooth T	echnologies	
	CenturyLink			Sprint		
	Charter			StarBand		
	Comcast		$\overline{\Box}$	US Cellular		
	Gorge Network			Verizon		
П	HughesNet		$\overline{\Box}$	Wild Blue		
	Qnect.net			Other		_
			_			
7. How satisfi	ed or dissatisfied are you	with the foll	owing aspec	cts of your Int	ternet servic	e?
		Very	Somewhat	Neither Satisfied nor	Somewhat	Very
		Satisfied	Satisfied	Dissatisfied	Dissatisfied	Dissatisfied
Price						
Reliability						
Speed						

	Support						
	Overall Satisfaction						
8.	How satisfied or dissatisf (Internet service specification)						
	Price Reliability Speed	Very Satisfied	Somewhat Satisfied	Neither Satisfied nor Dissatisfied	Somewhat Dissatisfied	Very Dissatisfied	Not Applicable
	Support						
	Overall Satisfaction						
9.	How often does anyone in following items?	n your hous	ehold use yo	our Internet c	onnection at	: home for ea	nch of the
		Everyday	3-6 days a week	1-2 days a week	1-3 times a month	Less often	Never
	Work from home for an employer (telework)						
	Work from home / home-based business						
	Communication (email, Skype, etc.)						
	Entertainment (video, music, gaming, etc.)						
	Social media/networking (Twitter, Facebook)						
	Buy / sell online						

Travel arrangements			
Government information / research			
Job search/applying for jobs			
Help with homework			
Research health information			
Taking online courses / distance learning			
General information/research			
Online banking / bill pay			
News / weather information			
Other			

We would now like to ask some questions of those individuals who do not have Internet service at their home. If you have Internet service at your home, please skip to question 13.

10. We would like to know why you do not have Internet service in your home. Please tell us whether the following reasons have contributed to your decision not to subscribe to Internet services. If you have Internet in your home skip to question 13.

	Too expen	sive				
	Not availa	ble in my commur	nity/area			П
	Don't have	e a computer				
	My compu	iter is too old				П
	Don't know	w how to use a co	mputer			
	Don't know	w how to get Inter	net service			
	Don't know	w how to use the	nternet			
	Don't need	d it/not interested	in it			
	Have phys	ical limitations (ey	resight/disability)			
	Worried al	bout others gettin	g access to my personal inforn	nation		
	Other reas					
11.	Please ind	icate if any of the	following items would motive	ate you to subscri	be to Inter	net service.
		•		Yes	No	Not Sure
	Better pric	e for Internet serv	vice	, es		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
	Affordable	computer				
	Free Interr	net training				
	Nothing			П		П
	Other					
12.	What is th	e maximum amoi	unt you would be willing to pa	y per month for I	nternet ser	vice? Please
	select only	one.				
		Less than \$20				
		\$20 to \$29				
		\$30 to \$39				
		\$40 to \$49				
		\$50 to \$59				
		\$60 or more				
	Ш					
In t	his section	, we would like	to ask you a few questions	regarding Interr	net service	and access
in y	our local o	community. We	would like to know your op	inion of the Inte	ernet servi	ce currently
ava	ilable in y	our local commu	inity and the availability of	Internet access	at public f	acilities
and	l/or privat	e businesses.				
13.	How woul	d vou rate the gu	ality of Internet service availa	ble in your comm	unity for ea	ich of the
	following?					
						THE RESERVE OF THE PARTY OF THE

	Your house	hold						
	Current bu	sinesses					П	
	Attracting	new business						
	Attracting	new residents						
	Future gen	erations					П	
					— —		Ш	
14.		e access to a pu an Internet-acc				ool, in your co	ommunity w	here you
	П	Yes → Go to <u>Q</u>	uestion 15					
		No						
		Don't Know	\Rightarrow Skip to \underline{C}	<u>uestion 16</u>				
	_							
15.	If you have	access to an Int	ternet-acce	ssible comp	uter at a pub	lic facility, ho	ow often do	you use the
	computer	resource at this	facility?					
	computer							
	computer i	resource at this						
	computer i	More than one	ce a week week					
	computer i	More than one	ce a week week	onth				
	computer	More than one About once a About once or About once ev	ce a week week twice a mo					
	computer i	More than one About once a v	ce a week week twice a mo					
	computer i	More than one About once a About once or About once ev	ce a week week twice a mo					
		More than one About once or About once ev Less often Never	ce a week week twice a mo ery 1 to 3 r	months	s for connect	ting to the In	ternet) in vo	ur
		More than one About once or About once ev Less often Never	ce a week week twice a mo ery 1 to 3 r	months	s for connect	ting to the In	ternet) in yo	ur
	Do you use	More than one About once or About once ev Less often Never	ce a week week twice a mo ery 1 to 3 r	months	s for connect	ting to the In	ternet) in yo	ur
	Do you use	More than one About once or About once ev Less often Never	ce a week week twice a mo ery 1 to 3 r	months	s for connect	ting to the In	ternet) in yo	ur
	Do you use	More than one About once and About once or About once evaluation Less often Never Internet 'hotsp	ce a week week twice a mo ery 1 to 3 r	months	s for connect	ting to the In	ternet) in yo	ur
	Do you use	More than one About once a v About once or About once ev Less often Never Internet 'hotsp /? Yes	ce a week week twice a mo ery 1 to 3 r	nonths access point	s for connect	ting to the In	ternet) in yo	ur

16a Do you use the City's free public wi-fi system available in parks and commercial areas?

	ase indic ernet 'ho	cate the extent you agree	e or disagree	with the follo	owing staten Neither	nents about p	oublic
-			Strongly Agree	Somewhat Agree	Agree nor Disagree	Somewhat Disagree	Strongly Disagree
Inte		ant to have free public tspots' available in the					
bus		kely to frequent hat offer free Internet					
your ho	ousehol s and you	we would like to ask yd. We would like to knowr opinion regarding to steed or uninterested would be to use the Internet?	ow your into he best way	erest in part to provide t	icipating in training.	different te	chnology
		Very Interested Somewhat Interested Neither Interested nor U Somewhat Uninterested Very Uninterested					

Yes No

19.		ested or uninterested woul on technology courses?	d anyone in	your househ	old be in tak	ing the follo	wing
		`\	Very Interested	Somewhat Interested	Neither Interested nor Uninterested	Somewhat Uninterested	Very Uninterested
	Basic comp	outer use					
	Email use						
	Using the I	nternet					
	Website de	evelopment					
	Basic comp	outer networking					
	Audio/Vide	eo production					
	Social netw	vorking					
	Writing for	the web					
	Other						
20.	Please rate	the usefulness of the follo	wing trainin	g options.			
				× =		Somewhat	
	CD or DVD				Useful	Useful	Not Useful
		information via newsletter					
	PROPERTY AND ADDRESS.	information via a Blog, wik		otwork	Ц		
	Online cou		i, Oi Social lie	ELWOIK			
		e workshops with hands-on	computory	vork			
		able videos (podcasts/YouTi		OIK			
	Other	able videos (podcasts) fou f	ubej				
	Other						
1	4 1	و والمفار و بروم المار في المار	haut varie	overenel be	elegratured T	his informs	tion is
		uld like to know a little a ler to help make sure tha					
	vey.	er to help make bare tha	t people ii				
21	Planca tall	us in which community do	vou current	ly livo?			
21.	riease tell	as in which community ao	you current	ly live:			
		City of The Dalles					
		Rural area around the City	of The Dalle	25			
		Dufur area	, 2 Dan				
		Tygh Valley area					
		Pine Hollow area					
		Maupin area					
		Mosier area					
	Ш						

	Other	
22. Please	e indicate your age.	
	17 or under 18-19 20-39 40-49 50-59 60 or over	
23. Please	e indicate your gender.	
24. Please	Female Male indicate if you are Spanish/Hispanic/Latino.	
	Yes No	
25. Which	n racial group do you most closely identify yourself with?	
	American Indian or Alaska Native Asian Black or African American Caucasian Native Hawaiian or Other Pacific Islander Other	
26. Please	e indicate how many adults are currently living in your household.	
	1 2 3 4 5 or more	

E.v.o.us					vithin the following age ranges.	
F	55.00	Yes	No			
5 years ar	nd younger					
6 to 12 ye	ars old					
13 to 18 y	ears old					
						1440 A SEA CONTO
8. Please inc	licate your highe	est level of e	education.			
	Less than 9th	grade				
	Some High Sc	hool (no dip	loma)			
	High School D	iploma (or e	equivalent)			
	Some College	(no degree))			
	Associate (two	o-year) Deg	ree			
	Bachelors (for	ur-year) Deg	ree			
	Graduate or P	rofessional	Degree			
appropria	te answer.					
	Less than \$9,9	999			\$60,000 to \$69,999	
	Less than \$9,9 \$10,000 to \$1				\$60,000 to \$69,999 \$70,000 to \$79,999	
		.9,999				
	\$10,000 to \$1	.9,999 .9,999			\$70,000 to \$79,999	
	\$10,000 to \$1 \$20,000 to \$2	.9,999 .9,999 .9,999			\$70,000 to \$79,999 \$80,000 to \$89,999	
	\$10,000 to \$1 \$20,000 to \$2 \$30,000 to \$3	.9,999 .9,999 .9,999 .9,999			\$70,000 to \$79,999 \$80,000 to \$89,999 \$90,000 to \$99,999	
O. Please inc	\$10,000 to \$1 \$20,000 to \$2 \$30,000 to \$3 \$40,000 to \$4 \$50,000 to \$5	.9,999 .9,999 .9,999 .9,999	ent situation o	□ □ □ □	\$70,000 to \$79,999 \$80,000 to \$89,999 \$90,000 to \$99,999 \$100,000 or more	
O. Please inc	\$10,000 to \$1 \$20,000 to \$2 \$30,000 to \$3 \$40,000 to \$4 \$50,000 to \$5	.9,999 .9,999 .9,999 .9,999	ent situation o	of member	\$70,000 to \$79,999 \$80,000 to \$89,999 \$90,000 to \$99,999	
D. Please inc	\$10,000 to \$1 \$20,000 to \$2 \$30,000 to \$3 \$40,000 to \$4 \$50,000 to \$5	.9,999 .9,999 .9,999 .9,999	ent situation o	of member	\$70,000 to \$79,999 \$80,000 to \$89,999 \$90,000 to \$99,999 \$100,000 or more ers in your household. Other Adults (if any)	
	\$10,000 to \$1 \$20,000 to \$2 \$30,000 to \$3 \$40,000 to \$4 \$50,000 to \$5	.9,999 .9,999 .9,999 .9,999 .9,999 t employme		of member	\$70,000 to \$79,999 \$80,000 to \$89,999 \$90,000 to \$99,999 \$100,000 or more	
Self-emplo	\$10,000 to \$1 \$20,000 to \$2 \$30,000 to \$3 \$40,000 to \$4 \$50,000 to \$5	.9,999 .9,999 .9,999 .9,999 t employme		of member	\$70,000 to \$79,999 \$80,000 to \$89,999 \$90,000 to \$99,999 \$100,000 or more ers in your household. Other Adults (if any)	
Self-emplo	\$10,000 to \$1 \$20,000 to \$2 \$30,000 to \$3 \$40,000 to \$4 \$50,000 to \$5 licate the curren	.9,999 .9,999 .9,999 .9,999 t employme		of member	\$70,000 to \$79,999 \$80,000 to \$89,999 \$90,000 to \$99,999 \$100,000 or more ers in your household. Other Adults (if any)	
Self-emplo Self-emplo Employed	\$10,000 to \$1 \$20,000 to \$2 \$30,000 to \$3 \$40,000 to \$4 \$50,000 to \$5 licate the curren	.9,999 .9,999 .9,999 .9,999 t employme		of member	\$70,000 to \$79,999 \$80,000 to \$89,999 \$90,000 to \$99,999 \$100,000 or more ers in your household. Other Adults (if any)	
Self-emplo	\$10,000 to \$1 \$20,000 to \$2 \$30,000 to \$3 \$40,000 to \$4 \$50,000 to \$5 licate the curren	.9,999 .9,999 .9,999 .9,999 t employme		of member	\$70,000 to \$79,999 \$80,000 to \$89,999 \$90,000 to \$99,999 \$100,000 or more ers in your household. Other Adults (if any)	

lf you are <u>retired</u> , please mark your <u>former</u> primary occu	ıpation.		
		Other Adults (if any)	
	You	(IJ arry)	
Education			
Health Services			
Government			
Construction			
Trade, Transportation, Warehousing, or Utilities			
Professional (lawyer, accountant, doctor, etc.)			
Agriculture (farmer, rancher, etc.)			
Sales/Office Support			
Food Service			
Homemaker			
Unemployed			
	1000000	The second secon	
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nk you for taking the time to complete this survey! Nestions you would like to provide. Your comments w			

31. Listed below are several broad categories of occupations. Please indicate which description best

Thank you again for your support!

QLife Network

QualityLife Intergovernmental Agency

AGENDA STAFF REPORT QUALITYLIFE INTERGOVERNMENTAL AGENCY

TO:

QLife Board of Directors

FROM:

Nolan K. Young, Administrative Staff My

DATE:

December 5, 2013

ISSUE:

Authorization of funding support for the Public Wi Fi Expansion

BACKGROUND: Google had provided the City of The Dalles with a grant of \$75,000 for the purpose of improving and expanding the current public Wi Fi system. The service provider for the system is Gorge Networks. After soliciting information we identified expansion to the following areas, as well as system enhancement:

- ➤ Kelly Overlook
- Civic Auditorium (inside)
- Quinton Street Ballpark
- > Sixth Street Corridor East end and West end

Attached is the proposal we received from Gorge Networks, in the amount of \$86,048 which includes QLife connections with the exception of an additional \$14,360 needed for the QLife connection at the Sixth Street west end corridor. Google was able to fund an additional \$11,048 to help meet the initial bid. The additional \$14,360 needed for the final QLife connection is being requested from the QLife board at this time.

Google had initially given the City funds to maintenance and operation of the system. Those funds will be depleted at the end of this fiscal year. The annual Gorge.net fee for maintenance and operation of the Wi Fi system is \$11,950. This fee includes broadband service. We request that QLife consider adding this to their annual budget beginning with the next fiscal year.

BUDGET IMPLICATIONS: The funds to support this project are available in the contingency line item, leaving a balance of \$38,517.

BOARD ALTERNATIVES:

- 1. **Staff recommendation:** Authorize the expenditure of \$14,360 from the contingency for support of the Public Wi Fi system expansion; and include \$11,950 for system maintenance in the FY 2014-15 budget proposal for consideration.
- 2. Decline to support the expansion of the Public Wi Fi system and/or annual operating costs.



City of The Dalles WiFi Project Expansion Phase 4

Proposal Date: November 19, 2013

Service Description: Expansion of The City of The Dalles Public WiFi system.

Service Locations:

Overlook Point, 6th Street Corridor, Quinton Street Ball Field

• Civic Auditorium (indoor application)

• Additional coverage for existing network

Upgrade Plan: Points of Note

- 1) Improvements to existing coverage area Improvement to the existing coverage area will be accommodated by adding two additional outdoor APs and two indoor APs. We will also be upgrading some select radios with the newer model 7782 units. The units that are replaced in the existing infrastructure will be repurposed to less demanding parts of the network.
- 2) Increased coverage area Expansion of the network to Overlook Point, 6th Street Corridor, Quinton Street Ball Field will be accomplished by splicing into Qlife where appropriate and adding a total of 10 outdoor APs. This proposal includes the budget for the newer model AP (7782) which we have allocated an additional \$500/ea. in price. We have not received final word from the manufacturer but we have been told that the price increase is between \$400 and \$700. We will adjust the actual cost increase up or down from the \$500 allocated, once we get a firm number from Rukus. These new units will be used in the most appropriate area and not necessarily in the new coverage areas. Any of the existing 7762 units that get replaced with a new 7782 will be repurposed to a more appropriate (less demanding) location. The spec sheet for the new 7782 is attached to this proposal.
- 3) Establishment of product lifecycle plan as the manufacturer releases newer, improved APs to their product line; we would like to phase in these units as part of an ongoing system lifecycle/upgrade plan. Replacing 10-15 of the older units in the system each year makes for a smooth financial plan rather than replacing all units at a point in time during one year. With the upgrade this year no additional spare APs will result even though we will be phasing in the newer models. In subsequent years, this is a philosophy that we should take into consideration.
- 4) **Budget** We realize that this proposal is over the \$75k target budget. There are a few items that will drive the actual cost up or down. Once we know the firm cost of the Qlife extensions/splices, the actual cost increase in the 7782 APs, and we determine if all APs in the plan are needed, we will know actual costs. Our proposal is to place the 6th Street expansion as the lowest priority and once we determine how much is left in the budget, we can scope back that expansion to meet our financial goal.



Monthly Services:

QTY	ltem	Monthly Total
20	Additional Support Fees - \$50.00/AP/Year	\$83.33

*Non Recurring One-Time Charges:

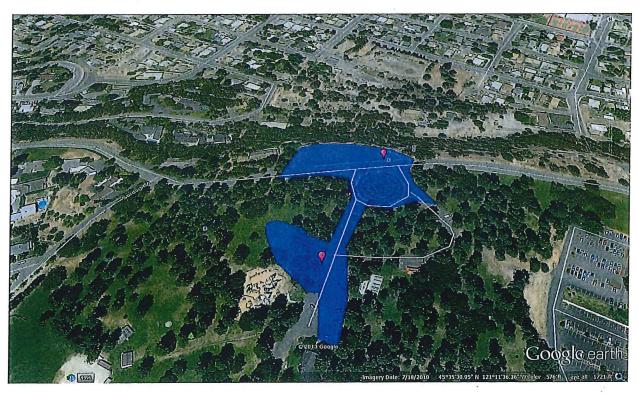
Description	Total	
Overlook Point	\$8,100.00	
6 th Street Corridor-West End	\$32,328.05	14,360
6 th Street Corridor-East End	\$11,050.00	1450
Quinton Street Ball Field	\$9,290.00	
Additional Coverage	\$12,000.00	-
Civic Auditorium	\$10,940.00	
Project Engineering Cost (12 Hours Engineering)	\$2,340.00	100,858
Total Non-Recurring Cost	\$86,048.05	100,016

^{*}Pricing does not reflect the overall cost for each project location. Unknown factors include Q-Life installation costs, billboard installation and building access.



Overlook Point

This location will be fed from Q-Life fiber from Sorosis Park, covered by 2 AP's.



Qty	Manuf.	Manufacturer Part#	Description	Unit Cost	Ext. Cost	Group Total
Acces	s Points					
2	Ruckus	901-7782-US01 908-7782-1002	ZoneFlex 7782 Outdoor Wireless Access Point w/3yr support	\$ 2,800.00	\$ 5,600.00	
				Tota	al AP	\$ 5,600.00
AP Ins	stallation					
2	Mars	MNT-23	Cobra Light - Antenna Mounting Bracket	\$ 25.00	\$ 50.00	
2		Labor	Cobra Light - Electrical Install Labor (PUD)	\$ 200.00	\$ 400.00	
2	FPOLC	FP-287	Cobra Light - POE DC Photo Eye Plug-in	\$ 325.00	\$ 650.00	•
2		Labor	Cobra AP Installation	\$ 200.00	\$ 400.00	
				Total Al	P Install	\$ 1,500.00
Gorge	Networks La	bor				
2		Labor	Installation Labor	\$ 500.00	\$ 1,000.00	
				Total Gorge	Net Labor	\$ 1,000.00
			Overlook Point area project cost	including 3 year	maintenance	\$ 8,100.00



Quinton Street Ball Field

This location would be fed by Q-Life fiber at MCMC and be covered by installing 2 AP's.



		Manufacturer				Group
Qty	Manuf.	Part #	Description	Unit Cost	Ext. Cost	Total
Acces	ss Points					
		901-7782-US01	ZoneFlex 7782 Outdoor Wireless Access			
2*	Ruckus	908-7782-1002	Point w/3yr support	\$ 2,800.00	\$ 5,600.00	
				Tota	al AP	\$ 5,600.00
AP In	stallation					
1	Hire	Labor	Electrical Work (Higher Electric)	\$ 500.00	\$ 500.00	
				Total A	P Install	\$ 500.00
Gorge	e Networks L	abor				
2*		Labor	Installation Labor	\$ 500.00	\$ 1,000.00	
				Total Gorge	e Net Labor	\$ 1,000.00
Conn	ection to Q-Li	fe Network				
1	Q-Life	Fiber Splice	Connection to Q-Life Network (Billed by Q-Life)			TBD
			Rugged Ethernet Switch with Rugged Optics			
1	Cisco	IE3000-4TC	and patch cable	\$ 2,190.00	\$ 2,190.00	
				Total Network	k (Gorge Net)	\$ 2,190.00



F 1 = 1		i
	Quinton Street area project cost including 3 year maintenance	\$ 9,290.00
	Quinton Street area project cost (Gorge Net + Q-Life)	TBD

^{*}MCMC building approval required.

West 6th Street Corridor-West End

This location would be fed from Q-Life fiber and be covered by installing 5 AP's.



Qty	Manuf.	Manufacturer Part#	Description	Unit Cost	Ext. Cost	Group Total
Acces	s Points					
5	Ruckus	901-7782-US51 908-7782-1002	ZoneFlex 7782-N Outdoor Wireless Access Point w/3yr support	\$ 2,800.00	\$ 14,000.00	
				Tota	al AP	\$ 14,000.00

^{*}May use three Access Points if coverage area insufficient.



			^			
1	Mars -	MNT-23	Cobra Light - Antenna Mounting Bracket	\$ 25.00	\$ 25.00	
1	FPOLC	FP-287	Cobra Light - POE DC Photo Eye Plug-in	\$ 325.00	\$ 325.00	
1		Labor	Cobra AP Installation	\$ 200.00	\$ 200.00	
2	L-Com		Outdoor NEMA Enclosure	\$ 560.00	\$ 1,120.00	*
5	Ruckus	911-1212-DP01	12dBi 5GHz Backhaul Antenna	\$ 350.00	\$ 1,750.00	
2	Hire	Labor	Electrical Work (Hire Electric)	\$ 500.00	\$ 1,000.00	
2			Billboard installation	TBD	TBD	-
		Α		Total A	P Install	\$ 4,420.00
Gorg	e Networks	Labor				
5		Labor	Install Labor	\$ 500.00	\$ 2,500.00	
3		Engineering	Network Design	\$ 195.00	\$ 585.00	
				Total Gorge	e Net Labor	\$ 3,085.00
Conr	ection to Q-	Life Network		•		
1	Q-Life	Fiber Splice	Connection to Q-Life Network (Billed by Q-Life)	\$ 8,633.05	\$ 8,633.05	
1	Cisco	IE3000-4TC	Rugged Ethernet Switch with Rugged Optics and patch cable	\$ 2,190.00	\$ 2,190.00	
				Total Networ	k (Gorge Net)	\$ 2,190.00
		2	6 th Street-West End area project co	st including 3 year	maintenance	\$ 21,195.00
			6 th Street-West End p	roject cost (Gorgo	e Net + Q-Life)	\$ 32,328.05



West 6th Street Corridor-East End

This location would be fed from a new Q-Life connection at Bob Stone Auto, and be covered by installing 2 AP's.



Qty	Manuf.	Manufacturer Part #	Description .	Unit Cost	Ext. Cost	Group Total
Acces	ss Points					
2	Ruckus	901-7782-US51 908-7782-1002	ZoneFlex 7782-N Outdoor Wireless Access Point w/3yr support	\$ 2,800.00	\$ 5,600.00	
		4)		Tota	al AP	\$ 5,600.00
AP In	stallation			,		
1	L-Com		Outdoor NEMA Enclosure	\$ 560.00	\$ 560.00	
2	Ruckus	911-1212-DP01	12dBi 5GHz Backhaul Antenna	\$ 350.00	\$ 700.00	
2	Hire	Labor	Electrical Work (Hire Electric)	\$ 500.00	\$ 1,000.00	
			· ·	Total Al	P Install	\$ 2,260.00
Gorge	e Networks	Labor				
2		Labor	Install Labor	\$ 500.00	\$ 1,000.00	
				Total Gorge	e Net Labor	\$ 1,000.00



Coni	nection to (Q-Life Network				
1	Q-Life	Fiber Splice	Connection to Q-Life Network (Billed by Q-Life)	TBD	TBD	14,360
1	Cisco	IE3000-4TC	Rugged Ethernet Switch with Rugged Optics and patch cable	\$ 2,190.00	\$ 2,190.00	·
				Total Netwo	rk (Gorge Net)	\$ 2,190.00
			6 th Street-East End area project co	st including 3 yea	\$ 11,050.00	
		6 th Street East-End area project cost (Gorge Net + Q-I				TBD

^{*}Bob Stone Auto and Motel 6 building approval required.

Additional Coverage for Existing Network

Recommended additional AP's based on current network evaluation.

	=	Manufacturer				Group
Qty	Manuf.	Part #	Description	Unit Cost	Ext. Cost	Total
		oint Locations				
Disc	overy Center	r x2 (indoor)	Marina			
2	Ruckus	901-7982-US00 908-7982-1002	ZoneFlex 7982 Indoor Wireless Access Point	\$ 1,250.00	\$ 2,500.00	
				Tota	l AP	\$ 2,500.00
Habit	tat for Huma	nity (Cobra insta	II)			
1	Ruckus	901-7782-US01 908-7782-1002	ZoneFlex 7782 Outdoor Wireless Access Point w/3yr support	\$ 2,800.00	\$ 2,800.00	
				Tota	I AP	\$ 2,800.00
Mari	na (Cobra ins	stall)				
1	Ruckus	901-7782-US01 908-7782-1002	ZoneFlex 7782 Outdoor Wireless Access Point w/3yr support	\$ 2,800.00	\$ 2,800.00	
				Tota	I AP	\$ 2,800.00
AP In	stallation		8			
2	Mars	MNT-23	Cobra Light - Antenna Mounting Bracket	\$ 25.00	\$ 50.00	
2	FPOLC	FP-287	Cobra Light - POE DC Photo Eye Plug-in	\$ 325.00	\$ 750.00	
2		Labor	Cobra AP Installation	\$ 200.00	\$ 400.00	
2	Ruckus	911-1212-DP01	12dBi 5GHz Backhaul Antenna	\$ 350.00	\$ 700.00	
				Total AP	Install	\$ 1,900.00
Gorge	e Networks L	abor	·		-	
4		Labor	Install Labor	\$ 500.00	\$ 2,000.00	
				Total Gorge	Net Labor	\$ 2,000.00
			Additional Coverage Project co	ost including 3 year	maintenance	\$ 12,000.00



Civic Auditorium

This location will be fed by Q-Life and requires 5 AP's for the community room, fireside room, ballroom, theatre and lobby.

Qty	Manuf.	Manufacturer Part #	Description	Unit Cost	Ext. Cost	Group Total
Acce	ss Points					
5	Ruckus	901-7982-US00 908-7982-1002	ZoneFlex 7982 Indoor Wireless Access Point	\$ 1,250.00	\$ 6,250.00	
		, 0		Tota	ıl AP	\$ 6,250.00
Gorg	e Networks L	.abor				
5		Labor	Installation Labor	\$ 500.00	\$ 2,500.00	
			•	Total Gorge	e Net Labor	\$ 2,500.00
Conn	ection to Q-L	ife Network		8		
1	Cisco	IE3000-4TC	Rugged Ethernet Switch with Rugged Optics and patch cable	\$ 2,190.00	\$ 2,190.00	
				Total Network	k (Gorge Net)	\$ 2,190.00
			Civic Auditorium project cost	including 3 year	maintenance	\$ 10,940.00

Aristo Networks LLC
Technical Management Report
By
John Amery
12/4/2013

Items of Discussion:

- 1. Core backbone is operating in automatic fail-over mode (redundancy) again. We believe we have resolved all issues previously noted in the redundancy system. We have also initiated moving some of our furthest customers (distance wise) to redundant links.
- 2. While migrating some of our customers over to the new electronics, we caused an outage in the City free WIFI system. We have worked with the WIFI system's support vendor and believe we have resolved issues with a better solution than previously implemented.
- 3. We are currently in a network freeze throughout the holiday season.