

MINUTES

Q-Life Regular Board Meeting
Thursday, May 26th 2016
Noon
Deschutes Room, Wasco County Courthouse

Call to Order: President Larson calls the meeting to order.

Roll Call: Erick Larson, Scott Hege, Dan Spatz, Tyler Stone, Tawny Wade, Keith Mobley, John Amery, Kate Mast, Erik Orton (via phone), Carrie Pippinich

Meeting started out with Erick Larson and Dan Spatz as Board representation and so we did not have a quorum.

Approval of April 28, 2016 Board Minutes: Need a quorum, will readdress after Scott Hege joins meeting.

Financial Reports: Need a quorum to approve the 2016/17 Budget.

Administrative Overhead Cost: Keith Mobley states the IGA between QLife and Wasco County for Administrative Services is nearing readiness for signatures. The compensation amount will need to be adjusted, using Nolan Young's billings as a baseline. Board members will need to be involved in negotiations and this will be discussed further.

Public Hearing: Fiscal Year 2016-17 QLife Budget: Will address later in meeting.

Resolution 16-005: Adopting the QLife Budget for Fiscal Year 2016-17: Will address later in meeting.

Scholarship Funding Report: Dan Spatz expanded on our CGCC scholarship knowledge reporting that our scholarship money was not just benefiting wind energy students but also telecommunication interests. Some past recipients are currently working for companies such as Granite Service, Airway Services and GE.

Tawny Wade recognizes the Board's interest in seeing increased efforts in making QLife's scholarship funding better known to the community i.e., newspaper articles, recipient letters.

Discussion: Pricing Clarification & Resolution 16-006: Tyler Stone notes that we have signed our first wholesale customer and our current pricing structure does not recognize the needed processes. He also points out that in the 16-004 resolution, under line extension – 5 year contract, QLife will fund the buildout as long as the revenue of the contract is equal to the cost of the build out. It is Tyler Stone's concern that QLife could not sustain several large buildouts under the current language.

- Scott Hege joins meeting. Erick Larson opens Public Hearing, no comments. Public Hearing is closed. Budget 2016/17 is adopted. Will need to be signed by Erick Larson and another member besides Brian Ahier, who is absent.
- Kate Mast addresses Administrations request for a QLife credit card to be issued for expenses. Board approves card will be issued in Tyler Stone's name with \$1000 dollar limit. Dan Spatz moves to approve, Hege seconds.
- Minutes from April 26, 2016 will be approved with correction of language regarding proposed discussions with City of Condon.

Returning to pricing conversation, Tyler Stone notes that in his draft 16-006 resolution he implemented language allowing price increases on a three year basis not to exceed 10%.

Dan Bubb states QLife's pricing on dark fiber is competitive. Tyler Stone adds that QLife's pricing on lit services is not competitive.

The intention to bill Gorge Networks with interim service orders until the completion of host circuit and all connections is agreed upon by the board.

Maupin Project Update: Erik Orton joins meeting via telephone for Maupin Project Update. Erik Orton has completed all field data, overhead and underground, and it is now in design. All pole attachment data has been submitted to sub-contractor. Bridge design has been submitted and will need to go to ODOT. No environmental permitting will be needed for bridge crossing. Pop drawing and exhibits are submitted to City of Maupin for review. Erick Larson asks if there are any known road blocks at this time which Erik Orton says there are not.

Tyler Stones touches on his Administrative report with Erik Orton on the phone, noting the meeting held with QLife Administration and Commstructure. Tyler Stone explains we should be exploring the role that Commstructure plays and how they can be more active in strategic planning.

Erik Orton adds that Commstructure's Steve Ballard is available to help with streamlining QLife's Administrative work flows and processes.

Executive Session: (2)(g) Competitive trade or commerce negotiations and (2)(m)(E) Discuss information regarding security of telecom systems and data transmission

Executive Session was not held due to several members having conflicting schedules.

Next meeting on July 21, 2016 at noon.

Submitted by Tawny Wade

Signed: _____

~~Brian Ahier Secretary/Treasurer~~

Daniel Spatz, Vice President