

# QLife Network

## QualityLife Intergovernmental Agency

### MINUTES

#### QLife Regular Board Meeting

Thursday, August 28, 2014, Noon  
The Dalles City Hall, 313 Court Street  
2<sup>nd</sup> Floor Conference Room

#### Call to Order

President Hege called the meeting to order at 12:10 p.m.

#### Roll Call

In attendance: Scott Hege, Brian Ahier, Bill Dick

Staff: Keith Mobley, Attorney; Nolan Young, Administrator; Izetta Grossman, Secretary; John Amery, Aristo Networks

#### Approval of Agenda

It was moved by Ahier and seconded by Dick to approve the agenda as presented. Motion carried unanimously, 2 absent.

#### Approval of June 26, 2014 QLife Regular Board Meeting Minutes

It was moved by Dick and seconded by Ahier to approve the minutes as submitted. Motion carried unanimously, 2 absent.

#### Financial Reports

Young reviewed the June – July Financial Reports, noting that there were two reports on was a Year End Report and the other July. He noted that expenditures were down, the system audit costs were less than anticipated.

#### Discussion Items

Debt free celebration: after some discussion it was agreed that it would be best to ask City Clerk Julie Krueger about having a small cupcake celebration just prior to the September 22 Council meeting, when press would be in attendance. Izetta will send evites out to Budget Committee, prior Board members, MCMC, PUD, Port of The Dalles and CGCC.

**Larson arrived at 12:20 p.m.**

#### Action Items

Consideration of advance infrastructure in North Chenoweth Business Park – Young reviewed the agenda staff report, noting that Erik Orton had been working on the engineering as part of his contract with QLife. Mobley noted the quote excluded fees for permits. Young said the estimate for permits was \$3,000. The utility trenching would be starting next week. Hege asked who would be owner of conduit. Young said that there would be formal agreement stating that QLife owned the conduit. The benefit was having the system ready to pull cable allowed for faster customer turn ups. Ahier moved to direct staff to proceed with the contract with Crestline Construction for \$24,990 to make the necessary improvements in preparation for future fiber optic service in the Chenoweth Business Park, and negotiate a formal agreement for ownership and exclusive use of conduit. Dick seconded, motion carried unanimously, 1 absent.

#### Reports

Aristo Operational Management Report – John Amery reported there had been a battery source beeping continuously. He had to replace UPS; switch is being replaced as well. He expected to have the work complete in two weeks.

There was some discussion on tree trimming and policies/procedures/necessary area needed to be cleared and owner notification. It was the consensus of the Board for Amery to bring back to the next board meeting policies of other entities like QLife for Board review and direction.

Amery reported that the house fire on 4<sup>th</sup> Street that caused damage to some fiber was still going through the process. Mobley had not received a reply from owners on insurance information.

Amery reported that the QLife generator was at maximum capacity needs to stay on the radar as a future need. Young noted it is on the Capital Improvement Plan.

Next Meeting Dates:

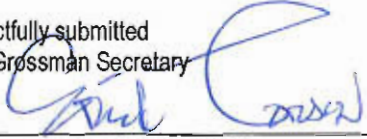
- a. Regular Board Meeting September 25, 2014 Noon

Adjourn

Being no further business the meeting was adjourned at 1:10 p.m.

Respectfully submitted  
Izetta Grossman Secretary

Attest:

  
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Erick Larson, Secretary